

Date of Request: _____

Requestor Information

Full Name: _____ Phone: _____
Company: _____ Email: _____
Mailing Address: _____
City, State, Zip: _____

Records Requested

Please describe the records you are requesting along with any additional information that may help us locate the records for you as quickly as possible. If more space is needed, please attach pages or include additional details and information in your request.

Records Response

- ☐ I prefer to view records at the Grandview School District
- ☐ I wish to receive copies of the record(s) requested -- I understand that fees may be charged for duplication of records.
- ☐ I prefer copies of the records (Cost of copies is \$0.15 per page)
- ☐ I prefer records to be sent to me electronically via E-Mail
- ☐ I prefer to pick up the records
- ☐ I prefer copies of the records be mailed to the above address (Cost of postage needs to be paid prior to records being mailed)

There is no charge to inspect public records. Duplication of records may be available in paper or electronic format. Fees may be assessed for paper copies, scanned copies, and electronic records that are provided, as noted in the fee schedule. Electronic records that can be emailed will be available at no charge.

For office use only

Date Received: _____ Tracking No. _____
Department: _____ Total Pages: _____
Fees Assessed: _____ Date Paid: _____

913 West 2nd Street | Grandview, WA 98930 | P: (509) 882-8500 | F: (509) 882-2029 | gsd200.org

Grandview School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Executive Director of Special Programs is the assigned Title IX Coordinator/ Section 504/ADA Coordinator/ Civil Rights Compliance Coordinator. Contact information is as follows; 913 W 2nd St Grandview WA 98930, 509-882-8500, compliance@gsd200.org.

El Distrito Escolar de Grandview no discrimina en ningún programa o actividad por motivos de sexo, raza, credo, religión, color, origen nacional, edad, condición de veterano o militar, orientación sexual, expresión o identidad de género, discapacidad o el uso de un perro guía entrenado o animal de servicio y brinda igualdad de acceso a los Boy Scouts y otros grupos juveniles designados. El siguiente empleado ha sido designado para manejar preguntas y quejas de supuesta discriminación: El Director Ejecutivo de Programas Especiales es el Coordinador del Título IX asignado/Coordinador de la Sección 504/ADÁ/Coordinador de Cumplimiento de Derechos Civiles. La información de contacto es la siguiente; 913 W 2nd St Grandview WA 98930, 509-882-8500, compliance@gsd200.org.