

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
Hamilton High School Library  
620 Canal Street, Hamilton City, CA 95951  
Wednesday, August 27, 2025**

---

5:30 p.m. Public session for purposes of opening the meeting only  
5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

---

*Hamilton Unified School District Board Meetings are open to the public.*

**1.0 OPENING BUSINESS: 5:30pm**

a. Call to order and roll call

✓ Hubert "Wendell" Lower, President	✓ Ray Odom	✓ Rod Boone, Clerk
✓ Gabriel Leal	✓ Vanessa Ortiz	

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. [None](#)

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters. [At 5:31pm](#)

- a. Government Code Section 54956.8, Conference with Real Property Negotiators  
Property: 325 Capay Avenue (adjacent to Hamilton Elementary School)  
Agency Negotiators: Dr. Jeremy Powell, Superintendent; Kristen Hamman, Chief Business Official  
Negotiating Parties: Olivarez Family and Hamilton Unified School District  
Under Negotiation: Price and Terms of Payment
- b. Government Code Section 54957, Personnel Issue. To consider public employee, evaluation, reassignment, resignation, release, dismissal, or discipline of a classified and/or certificated employee.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.

*Report out action taken in closed session. [Direction was given to the Superintendent.](#)*

**5.0 PUBLIC SESSION/FLAG SALUTE:** [Ms. Ortiz lead the flag salute.](#)

**6.0 ADOPT THE AGENDA: (M)**

[Motion to adopt agenda with change Mr. Leal 2<sup>nd</sup> by Mr. Ortiz](#)

[Motion Carried 5-0](#)

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports
- b. ASB President and Student Council President Reports
  - i. Hamilton High School – Selina Villegas
    - 1. [Ms. Villegas presented.](#)
  - ii. Hamilton Elementary School – Ariana Chavez
    - 1. [Ms. Chavez presented.](#)
- c. District Reports (written)
  - i. Technology Report by Frank James
  - ii. Nutrition Services Report by Erendida Moreno
  - iii. Operations Report by Alan Jokschi
  - iv. Community Schools and Family Engagement by Rachel Sanchez

- v. Human Resources & State and Federal Programs by Jolene Towne
- d. Principal and Dean of Student Reports (written)
  - i. Ulises Tellachea, Hamilton Elementary School Principal
    - 1. [Mr. Tellechea presented.](#)
  - ii. Maria Reyes, District Dean of Students
    - 1. [Ms. Reyes presented.](#)
  - iii. Cris Oseguera, Hamilton High School Principal
    - 1. [Mr. Oseguera presented.](#)
  - iv. Silvia Robles, Adult School
    - 1. [Ms. Robles presented and introduced the new Google Certification Educator Kendra.....](#)
- e. Chief Business Official Report by Kristen Hamman (written)
- f. Superintendent Report by Jeremy Powell (written)
  - i. [Dr. Powell presented.](#)

#### 8.0 PRESENTATIONS:

- a. None

#### 9.0 CORRESPONDENCE:

- a. None

#### 10.0 INFORMATION ITEMS:

- a. Bond Status: Fund 21 Update
  - i. [Dr. Powell reviewed.](#)
- b. Welcoming and Introducing Newly Hired Employees
  - i. [Dr. Powell reviewed.](#)
  - ii. [Mr. Tellechea introduced the new elementary school staff and district staff.](#)
- c. 2025-26 Heavy Equipment Certification Flyer
  - i. [Ms. Robles reviewed.](#)

#### 11.0 DISCUSSION ITEMS:

- a. None.

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. [Mr. Oseguera commented on an incident that was handled well at the high school and applauded staff.](#)

#### 13.0 ACTION ITEMS:

- a. Adopt Resolution 25-26-100 Establishing Criteria for Experience in a Classroom Setting with Preschool-Age Children
  - i. [Dr. Powell reviewed.](#)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- b. Approve the Updated Job Description for the Position of Business Services and Payroll Technician
  - i. [Dr. Powell reviewed.](#)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Odom

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

c. Approve Parsec Education Data Analytics Program

i. Dr. Powell reviewed.

Motion to approve by Mr. Leal 2<sup>nd</sup> by Mr. Boone

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

d. Approve HUSD Construction Change Orders

i. Dr. Powell reviewed.

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

e. Approve Hamilton City FFA Program of Activities and Bylaws

i. Dr. Powell reviewed.

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

f. Approve 2025-26 Adult School Courses

i. Dr. Powell reviewed.

ii. Ms. Robles reviewed.

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

g. Approve 2025-26 Capturing Kids' Hearts Service Agreement

i. Dr. Powell reviewed.

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

**14.0 CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Special Board Meeting on July 30, 2025, June 18, 2025 and Regular Board Meeting on June 25, 2025
- b. Warrants and Expenditures
- c. Interdistrict Transfers (new only; elementary students reapply annually).

i. Out

1. Hamilton Elementary School
  - a. TK-5: 16
  - b. 6-8: 1
2. Hamilton High School
  - a. 9-12: 1

ii. In

1. Hamilton Elementary School
  - a. TK-5: 1
  - b. 6-8: 3

2. Hamilton High School

a. 9-12: 18

d. Personnel Actions as Presented:

New Hires:	Leslie Lopez	School Wellness Counselor	HES
	Kimberly Tietz	TK/K Teacher	HES
	Rachel Sanchez	Director of Community Schools & Family Engagement	HUSD
	Ivonne Sapien	Paraeducator/Library Media Technician	HES
	Nathalia Mendoza	Long Term Substitute Teacher, 1st Grade DI	HES
	Zoey James	JV Volleyball Coach	HHS

Resignations/Retirement/Release/Position Change: None

Motion to approve Consent Calendar by Mr. Leal 2<sup>nd</sup> by Ms. Ortiz

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

15.0 ADJOURNMENT: 7:10pm

X



Rod Boone  
HUSD Board Clerk

X



Jeremy Powell  
HUSD Superintendent