

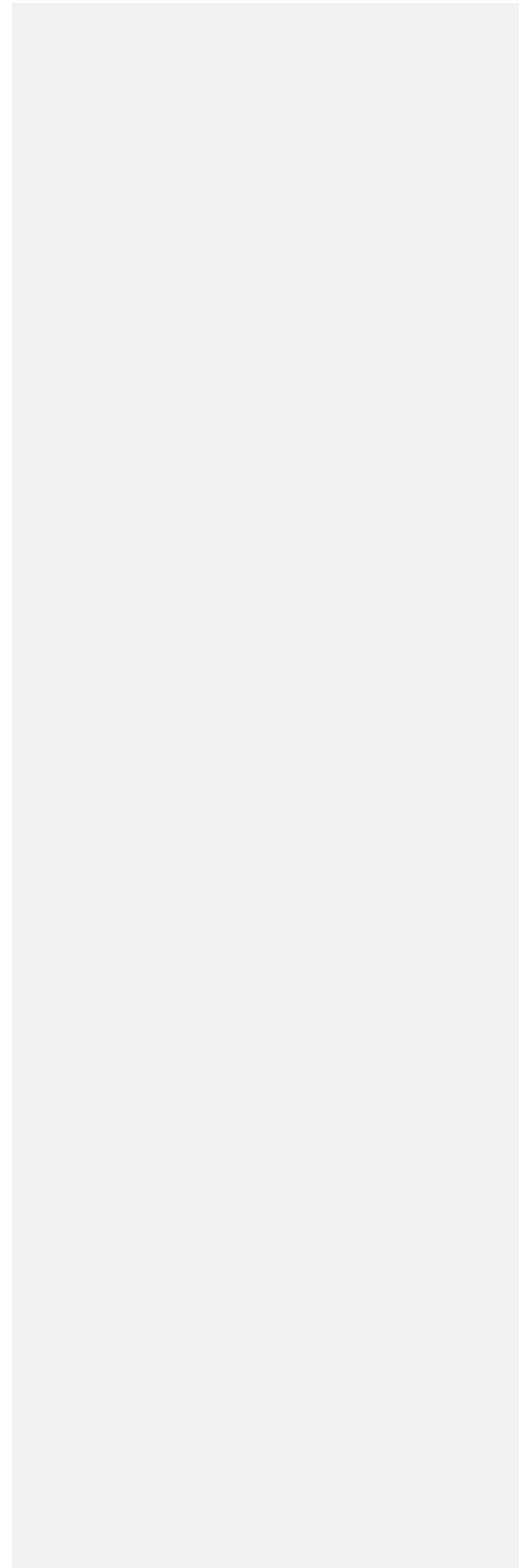
**Menlo Park
Safe Routes to School**

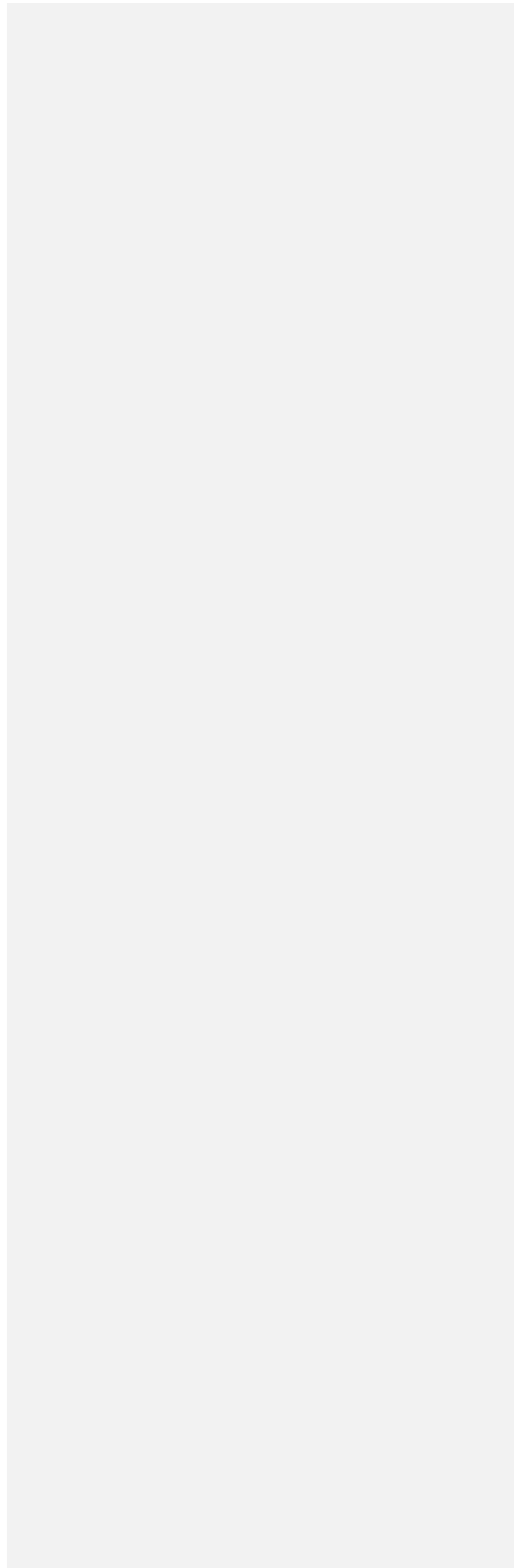
**SCHOOL WALK AUDIT
TECHNICAL MEMORANDUM**

La Entrada Middle School

2200 Sharon Road, Menlo Park, CA 94025
Las Lomas Elementary School District

April 2023





LA ENTRADA MIDDLE SCHOOL

A walk audit was conducted at La Entrada Middle during the morning arrival on Thursday, March 23rd. The walk audit was attended by representatives from the City of Menlo Park, Alta Planning + Design team, school and district staff.

Participants included:

- Hugh Louch, City of Menlo Park
- Kevin Chen, City of Menlo Park
- Nicholas Yee, City of Menlo Park
- Mark Jones, School Principal
- Nell Curan, Las Lomas Elementary School District
- Andre-Anne Cadieux, City of Menlo Park Safe Routes to School Coordinator, Alta Planning + Design
- Charlie Simpson, Planner, Alta Planning + Design

School Information

Location & Enrollment

INSERT SCHOOL LOGO	Address:	
	Morning Bell(s):	
	Afternoon Bell(s):	
	Grade Levels:	
	Enrollment:	
	School Type (neighborhood/magnet/charter):	

Commented [BF1]: Logo can be substituted with picture of school if logo is not easily available online

Student Travel Data

Students' Proximity to School (school estimate):	Less than ¼ mile (5-min. walk): %
	Between ¼ and ½ mile (5-10-min. walk): %
	Between ½ and 1 mile (10 to 20-min. walk): %
	Greater than 1 mile (more than 20-min. walk): %

Commented [AC2]: Look in school snapshot: <https://beta.menlopark.org/files/sharedassets/public/public-works/documents/transportation/safe-routes/2020-06-srts-annual-school-snapshots.pdf>

MENLO PARK SAFE ROUTES TO SCHOOL

Student Travel Mode Info:	Recent SRTS Hand Tally Data:
	Date
	Walking: %
	Biking: %
	School bus: %
	Transit: %
	Carpool: %
	Family Vehicle: %
	Other: %

Bikes, Buses, and Drop-off/Pick-up

xxxx

Pedestrian- and Bicycle-Involved Collision Summary 2016-2020

Collisions

SMC HIN

MENLO PARK SAFE ROUTES TO SCHOOL



Figure X: An example of a driver entering the school using the opposite lane direction

◆ Item 2

Left: CAPTION

Right: CAPTION

Commented [C3]: For all photos: Close-up face shots need to be blurred.

Location/Intersection 2 (Corresponds to #X on improvement map)

- ◆ Item 1
- ◆ Item 2

Location/Intersection 3 (Corresponds to #X on improvement map)

- ◆ Item 1
- ◆ Item 2
 - Subpoint 1

Above: CAPTION

Location/Intersection 4 (Corresponds to #X on improvement map)

- ◆ Item 1
- ◆ Item 2

Location/Intersection 5 (Corresponds to #X on improvement map)

- ◆ Item 1
 - Subpoint 1
 - Subpoint 2

- ◆ Item 2

Location/Intersection 6 (Corresponds to #X on improvement map)

- ◆ Item 1
- ◆ Item 2
- ◆ Item 3

PARTICIPANT COMMENTS

Use this section to provide a high-level overview of comments and concerns you heard of attendees over the course of the assessment.

RECOMMENDATIONS

Engineering Recommendations

Recommendations to improve infrastructure or operations surrounding ____ School can be seen on the conceptual improvement plan found following this memo.

Policy & Program Recommendations

In addition to engineering improvements, the Menlo Park Safe Routes to Schools Program has many encouragement and educational activities that can benefit students and the campus community at _____.

Please do not hesitate to reach out to the SRTS Coordinator (saferoutestoschool@menlopark.org) if you have any questions or concerns, or if you wish to move forward with additional programming activities.

Programs

In addition to engineering improvements, the [Menlo Park Safe Routes to Schools Program](#) has many encouragement and educational activities that can benefit students and the campus community at XXXX.

The Menlo Park Safe Routes to School Coordinator can provide technical assistance to schedule, organize, and promote education and encouragement activities and events. Please do not hesitate to reach out to the Menlo Park SRTS Coordinator (saferoutestoschool@menlopark.org) if you have any questions or concerns, or if you wish to move forward with additional programming activities.

The following improvements are recommendations for policy and program implementation at **xxxx** to increase safety and active commutes to school.

- ◆ **Promote the Suggested Routes to School Map:** The SRTS Program created a suggested routes to school map for **xxxx**. An [online interactive map](#) is also available. The map illustrates preferred routes to school for walking and biking. It also provides safety tips to encourage better travel behavior. This map can also be used as a part of Walking School Buses (WSBs), Bicycle Trains (BTs), Park and Walk programs or other Walk and Roll to School activities.
- ◆ **Encourage Parents to Park and Walk from Designated Locations:** Potential Park and walk locations have been identified on the Improvement Plan Map.
- ◆ **Driver/Student Education:** The school should educate parents/caregivers on safe behaviors and habits during drop-off/pick-up periods, e.g., no idling, respect the parking restrictions near the school, watch for bicyclists when open the doors, be mindful of neighbors, etc.
- ◆ **Facilitate Walking School Buses and Bicycle Trains:** Walking School Buses (WSBs) and Bicycle Trains (BTs) are groups of students, led by parent/adult chaperone(s), that meet at designated locations and times to gather and walk and/or bike to school together. WSBs and BTs can encourage families that live the other side of Willow Road to walk or bike to school.
 - WSBs and BTs can be regular events, occurring daily, weekly, or monthly or occur in coordination with other events like International Walk and Roll to School Day or the Golden Sneaker Contest. The SRTS Coordinator can assist schools with the planning, coordination, and execution of the WSBs and BTs. Walking and biking in groups with parental supervision can not only increase the visibility of these road users, but can reduce barriers to walking or biking for some families while making it fun and exciting for the students.
- ◆ **Drop-off and Pick-Up Procedures**

Transit Recommendations

- ◆ ___ School is served by transit with ___ bus stops within close proximity of the campus. **DESCRIPTION OF TRANSIT SITUATION AND RECOMMENDATIONS**
- ◆ The most recent hand tally data indicated that ___% of students use transit to get to/from school

Commented [AC4]: If relevant

Non-transportation Related Recommendations

Many factors contribute to transportation decisions that students and families make about traveling to and from school. Transportation infrastructure is an important factor in that decision-making process, but there are also other factors including personal safety and environment that may be identified through the School Safety Assessment process. The SRTS Program will work closely with the jurisdiction's staff to ensure that these non-transportation recommendations are directed to appropriate city departments.

MENLO PARK SAFE ROUTES TO SCHOOL

1. Concern/Recommendation 1

- ◆ Item 1
- ◆ Item 2

2. Concern/Recommendation 2

- ◆ Item 1
- ◆ Item 2