

Fort Zeller Elementary School PTO
Meeting Minutes
Tuesday, September 2, 2025 @ 6:30PM

Attendees: Kirsten Wenger, Haley Wanner, Anna Shanaman, Bethany Snyder, Erin Horning, Sarah Sechrist, Jillian Palm, Shelby Stauffer, Sabrina Tracey, Emily Santos, Trisha Rabold, Kara Shanaman, Christian M, Lindsay Hoffman, Jessica Bankus, Lydia Eberly, Mrs. Lebo, Mrs. Withrow.

Principal's Report: Mrs. Houck

- Back to School Nights on 8/19 & 8/20 had a wonderful turnout.
- Chalk the Walk – thank you to families!
- Family Groups – first day 9/11
- Picture Day on 9/16 –volunteers
- Safety Drills throughout the month. (Intruder Drill/Interior Threat 9/25)
- Beginning of the Year Assessments (Linkit!, MCLASS, Core Phonics, Spring Math)
- Holly Serio – Sept. 19th – hoping FZ is in the AM
- Two Hour Late Start – 9/23
- Health Screenings – 9/29
- PBIS Report:
- **Bee Cards!**
Think Sheets
Character Trait: Self-Control Respect
- Students are off to a great start filling bee cards, we already have some in the buckets
- This month during REACH lessons:
 - I will be introducing myself to the kindergarteners, explaining to them what my job is here at school, and we will be getting to know each other better.
 - In first grade, we will do a review of my job here at school and talk about ways I can help and support students while they're here!
 - In Second grade, we're doing a gameshow to review who I am, what my job is, and ways I can help and support students here at school!

Title I Report: Mrs. Houck

1. We are currently administering beginning of the year benchmark assessments. The data will be used to provide the appropriate supports and interventions for all students. We encourage families to reach out to classroom teachers and reading interventionists to learn about their child's performance.
2. Friday, September 12th, parents should submit the necessary paperwork to show that their child completed a summer reading activity. Our summer reading celebration is on Friday, September 19th. We will have an ice cream party, and each child will receive a book

Teacher's Report:

- Appreciated the breakfast last week and the support with reimbursements for classrooms. Thanked for zoom option for teachers outside the school district.

Secretary's Report:

- Motion for adoption of the May meeting minutes.
 - Erin Horning motioned, Lydia Eberly second to approve.

Treasurer's Report: Haley Wanner

- Motion for adoption of the treasurer's report (2024-2025 budget).
 - Anna Shanaman motioned, Beth Snyder second to approve.
- 2025-2026 Budget
- Motion for adoption of 2025-2026 budget
 - Kirsten Wenger motioned, Beth Snyder second to approve.
- Surplus of funding from last year
 - Brainstorm - Family night? Upgrade in the teacher's lounge? Playground equipment?

Old Business: None

New Business: Elect New Secretary

Jessica Bankus - nominated by Haley Wanner, Anna Shanaman second to approve.

Committee Reports:

Assemblies: Committee Chair, Trisha Rabold

- Assemblies Scheduled:
 - Holly Serio - September 19, 2025
 - Mobile Ag Lab - April 8, 9, 10, 2026
 - Inquiring about securing the new bus
- To Be Scheduled:
 - Author - by Reading Teachers -Typically Nov
 - The NED Show (yo-yo program) -Typically Feb
 - Additional- Local Wildlife Conservation ???

Book Fair: Committee Chair, Sabrina Tracey

- Fall Book Fair is ordered and scheduled to be delivered 11/10-11/14
- Preview day November 20, Buy Day November 21 and be open during conferences?
 - Planning to remain open during conferences

Rewards Program: Committee Chair, Kirsten Wenger

- \$9.50 earned in July

Fundraising: Committee Chair, Anna Shanaman

- No fundraising updates until after Race for Education

Race for Education: Tri-Chairs, Bethany Snyder, Amanda Bashore, Kelly Ulrich

- Race date: Friday, October 10, 2025 (rain date 10/17)
- Business sponsor forms sent out to community from June-present (due 9/12)
- Current amount: \$5,350 (as of 9/2)
- RFE student packets sent home today
- Student goal is to raise \$10,000
- Prizes: \$2,500 FZ pencils, \$5,000 extra recess, \$7,500 freeze pops, \$10,000 movie with chips/drinks
- Winning class in each grade gets ice cream party
- Winning class overall gets ice cream and glow stick dance party
- Product sponsors: Dieffenbach's chips, Swiss drinks, Taurus Fitness obstacles, Wawa pretzels, water bottles (Amanda Krall), ice cream toppings bar (Boyer's), blow up arch (Bold Accounting), family donated blow-up character costumes for race day
- Apple slices, FZ pencils, glow sticks, freeze pops, ice cream have been secured
- Invited HeadStart students to join this year
- T-shirts: blue w/ gold logo (new logo), students and staff receive free of charge
- check website for more purchase options for families! (orders due 9/15)
- Teacher signup schedule finalized
- Signup genius will soon come out for volunteers - acquired two more costumes
- In need of bubbles and bubble machines for use on 10/10
- LE's Cupcake food truck will attend and donate 15% profit

Hospitality: Committee Chair, Lydia Eberly

- August 28th - We did a breakfast for the teachers. Included donuts, fruit, juice, bagels, baked oatmeal.
- October- will be custodian appreciation day, 4 custodians? 4 pack of cupcakes will be donated to them.
- We were under budget with the breakfast, looking to plan a day in October for ice cream floats for the teachers. (Thanks for keeping us a float theme)
- November- we are starting to look at ideas for conferences. Thinking of soups, salads, wraps, sandwiches, chips etc?

Gingerbread Shop: Committee Chairs, Kirsten Wenger & Becky Rizzo

- Beginning to brainstorm and research options and evaluate inventory from last year

Memory Book: Committee Chair, Jazmine Yiengst

- Will be reaching out to the yearbook advisor in a few weeks and will get together what is needed for the kids to design the cover this year

Fun in the Sun: Committee Chair, Erin Horning

- No updates for Fun in the Sun 2026

Next Meeting: Wednesday, October 1, 2025 @ 6:30pm
Meeting adjourned at 7:40pm