



Applying to Meadowridge School

step-by-step guide to the new online application portal

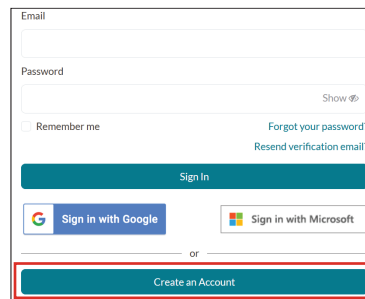
Thank you for considering Meadowridge School. This guide takes you through the first three steps of the application process, focusing on the online Application Portal powered by Finalsite.

For staff and current families:

To start or continue an application, log in to The Hub (URL contains “myschoolapp”) and follow the usual steps. Do not use the new portal introduced here. For inquiries, email admissions@meadowridge.bc.ca

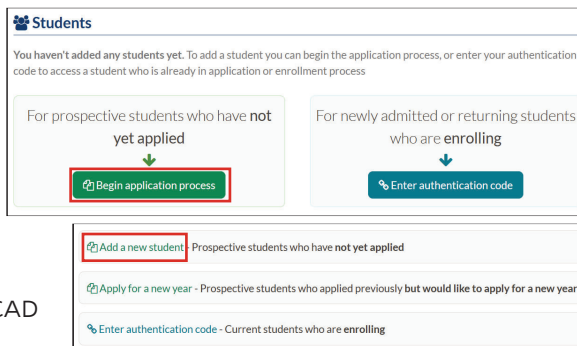
STEP 1: Create your account

- 1) Visit the [Application Portal](#). Click “Create an Account”.
Do not sign in with Google or Microsoft.
- 2) Submit your information and verify your account.
You will immediately receive 2 emails. One is a Welcome message; the other contains instructions to confirm your account.



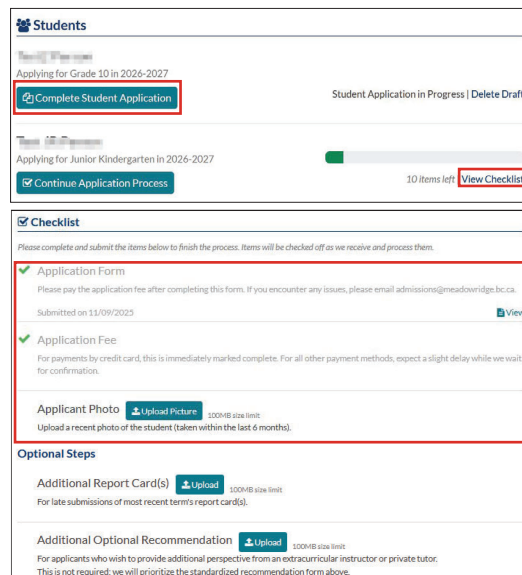
STEP 2: Submit an application

- 1) In the Application Portal, under “My Students” click “Begin application process” or “Add a new student”.
- 2) Complete the application form at your own pace. Sign at the bottom of Page 6, then review all information on Page 7.
The form contains 8 pages. Navigate using the buttons at the top or bottom of each page. You can save and return to your application at any time.
- 3) Your application is submitted with the non-refundable \$400 CAD application fee on Page 8. It will be processed in several days.



STEP 3: Manage Your Checklist

- 1) Once your application is processed, click “Continue Application Process” or “View Checklist”.
- 2) Before your Deadline, complete all required items **except** “Assessment” and “Pre-Assessment Questionnaire” (where applicable).
All items above “Optional Steps” are required.
Read the instructions under each item.
You can replace, delete or add uploaded files; the “Upload” button changes into “Manage Files” after your first upload.



Links to bookmark

- Application Portal: meadowridge.fsenrollment.ca/portal
- Admissions Inquiry: meadowridge.bc.ca/inquire
- Admissions Process & Requirements: meadowridge.bc.ca/admissions/apply

