Dublin City School District

Finances
6152 F3
Revised 5/4/15

Early Childhood Preschool Program
Parent/Guardian Contract <u>for Peer Students Only</u>

Please read the following agreement very carefully before signing. This agreement is a parent/guardian guarantee to the Dublin City Schools that you will financially support the enrollment space for your child, and that you agree to the policies set forth herein.

_____ _____
Child's name Date of birth

1) DEPOSIT – I, the parent/guardian of the above-named child, agree to pay a nonrefundable deposit of $50 in order to reserve a space for my child in the program. This deposit will be applied toward the last month's tuition. A space will not be reserved until the $50 deposit is paid.
2) PAYMENTS - I agree to pay by no later than the first day of each month, a tuition fee of $140 per month for 4 days/week classes or $170 per month for 5 days/week classes with no deductions or reductions in tuition for any absence(s) of my child for any reason whatsoever including, but not limited to, unexpected absences, planned absences, absences due to illness/health, absences due to emergencies, or holidays. I agree that the first and last month of tuition must be paid in advance (by the billing due date) or my child's space in class will be relinquished. I agree that my payments will be applied first to late fees, returned check fees, and past due tuition before being applied to current tuition. Any deductions for late fees, returned check fees, or past due tuition shall not be considered as a payment of tuition that is due the first day of each month. Payment of tuition as used in this Agreement means that the tuition payment is received by Dublin City Schools no later than the first day of each month at the Dublin City Schools District Administration Building by the end of the school district business day. I agree to pay a late fee of $25.00 per month if my tuition is not paid by the first day of each month as required by this Agreement. I agree to pay a $20.00 fee for any check that is returned for insufficient funds. I agree that my child may, at Dublin City School's sole discretion, be disenrolled immediately if tuition is not paid in full and received by Dublin City Schools no later than the tenth day of the month.
3) ABSENCES DUE TO REASONS OTHER THAN ILLNESS OR HEALTH - I agree to advise the school, at least five school days in advance, of any planned absence for a period of one week or more. I agree that the tuition remains due and payable for any days that the child does not attend. I agree that my child may be disenrolled, at the sole discretion of Dublin City Schools, for any absence (other than an absence due to illness or health) that is longer than fifteen consecutive school days. Re-enrollment will depend upon available space and will require the payment of an additional $25 nonrefundable re-enrollment fee.
4) WITHDRAWAL - In case of withdrawal of my child from the school, I agree to give Dublin City Schools advance written notice at least two weeks prior to withdrawal. Tuition fees paid, less the $50 deposit and any tuition or fees due, will be refunded if said notice is given. If this notice is not given, I agree to forfeit any refund of tuition fees paid.
5) I agree that prior to the date of admission, and annually thereafter, I must provide a health report from a licensed physician affirming that my child is in suitable condition for enrollment in the program. I agree that my child may be refused enrollment or disenrolled, at Dublin City School's sole discretion, if the health report is not provided.
6) I agree to provide transportation to and from school for my child.
7) I agree that, except in an emergency, my child will not be released to anyone other than parents/guardians without written permission from the parent/guardian, and that my child will not be released to an adult who appears to be under the influence of drugs or alcohol.
8) Dublin City Schools reserves the right to disenroll students at any time for any lawful reason if deemed necessary by Dublin City Schools, at Dublin City School's sole discretion.
9) This contract is subject to change by Dublin City Schools. Dublin City Schools reserves the right to change the terms of this agreement and/or establish additional policies, procedures, rules, regulations, or other requirements and will provide notice and copies of the changes or additions to the parent/guardian.
10) I agree to follow and abide by all policies, procedures, rules, regulations, or other requirements of the Dublin City Schools Early Childhood Preschool Program.

_____ _____
Parent/guardian signature Date

_____ _____
Parent/guardian name (please print) Phone number

_____ _____
Chris Ondrus, Director of Student Services, Dublin City Schools Date