CHULA VISTA ELEMENTARY SCHOOL DISTRICT

A G E N D A

SPECIAL MEETING – MAY 27, 2021 – 5 P.M.

BOARD OF EDUCATION

KATE BISHOP • LESLIE RAY BUNKER • EDUARDO REYES, ED.D.
FRANCISCO TAMAYO • LUCY UGARTE

FRANCISCO ESCOBEDO, ED.D.
SECRETARY/SUPERINTENDENT

THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Due to current conditions, Board meeting recordings will be made available once Governor Newsom lifts the stay-at-home order and will remain available for the 30-day period after the order has been lifted. If you wish to review a recording, please contact 619-425-9600, x1311 after the order is lifted. Audio recordings are available on the District website at www.cvesd.org.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

The meeting will be live streamed. For access, please click here (English) and click here (Spanish) or on the links at the bottom of this page). Persons wishing to address the Board of Education on any special meeting agenda item should call 619-679-9001. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers must limit remarks to three minutes (generally, statements of 390 words may be spoken out loud within three minutes). The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the subject and the number of persons wishing to be heard.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed on our website by clicking on the following link: http://cvesd.org/board_of_education/board_meetings.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District prohibits discrimination, harassment, intimidation and bullying based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics in any program, practice, or activity it conducts. The Chula Vista Elementary School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. Any individual who believes they have been a victim of unlawful discrimination in employment, contracting or in an education program or activity may file a formal complaint.

- To watch the live stream of the Board Meeting: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODU2MDFmYWItNjQwZC00N2QyLTk2ZGUtNGU4MWMwMGE2ZjJi%40thread.v2/0?context=%7b%22Tid%22%3a%22e87a6e0c-c08e-46b2-bb73-45dd072baa33%22%2c%22Oid%22%3a%22af92a27c-ab25-47cd-bce4-2b08102509e6%22%2c%22IsBroadcastMeeting%22%3atrue%7d&btype=a&role=a
- To watch the live stream of the Board Meeting in Spanish click on the link below: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTkxNzc4YmYtZjcxMS00MGZmLWFjZTEtODgzY2UzMmQxMjMx%40thread.v2/0?context=%7b%22Tid%22%3a%22e87a6e0c-c08e-46b2-bb73-45dd072baa33%22%2c%22Oid%22%3a%22af92a27c-ab25-47cd-bce4-2b08102509e6%22%2c%22IsBroadcastMeeting%22%3atrue%7d&btype=a&role=a

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

AGENDA
BOARD OF EDUCATION

NOTICE OF SPECIAL MEETING

Written notice is hereby given, in accordance with Education Code Section 35144 and Government Code Section 54956, that a special meeting of the Board of Education of the Chula Vista Elementary School District will be held as follows:

May 27, 2021
5 P.M.
Dr. Lowell J. Billings Board Room, Education Service and Support Service
Streamed Online

ORDER OF BUSINESS

1. OPENING PROCEDURES *Opening Procedures*

A. Call to Order

B. Roll Call
Members Present:
Members Absent:
Others Present:

C. Pledge of Allegiance

2. APPROVE AGENDA (Action) *Approve Agenda*

Motion:_____, Second:_____, Vote:_____

3. ORAL COMMUNICATIONS *Oral Communications*

The Oral Communications portion of this special meeting provides the public with information regarding addressing the Board, as follows: The public has the opportunity to be heard on any items included in the agenda. Speakers are requested to limit their remarks to three minutes (approximately 390 words). Community members wishing to comment should call (619) 679-9001. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the subject and the number of persons wishing to be heard. No Board action can be taken.

4. APPROVE CONSENT CALENDAR (Action) *Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion:_____, Second:_____, Vote:_____

A. Approve and/or Ratify Human Resources Items A Through H

5. BOARD WORKSHOP *Board Workshop*

A. Review of a School District Governing Board's:

(1) Role and Responsibilities; and

(2) Role in Hiring the District Superintendent

B. Overview of the Ralph M. Brown Act

C. Review of the Chula Vista Elementary School District's Hiring Process

6. ADJOURNMENT *Adjournment*

Eduardo Reyes, President
Board of Education

ER/FE:smn
May 26, 2021

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through H

____X____Action **_____Information**

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Theresa Fletcher, Human Resources Technician V (Risk Management), 8 hours per day, 5 days per week, Confidential Range 15, Step 2, $4,130 per month, effective June 16, 2021

Maria Vidrio, Passenger Van Driver, 5 hours per day, 5 days per week, Range 22, Step 1, $18.04 per hour, effective May 21, 2021

B. REEMPLOYMENT OF CLASSIFIED EMPLOYEES UNDER EDUCATION CODE SECTION 45309

Kelly Edward, Lead Gardener/Groundskeeper, 10 hours per day, 4 days per week, Range 35, Step 7, $31.70 per hour, effective May 10, 2021

C. LEAVE OF ABSENCE

Jessica Garcia Heller, Teacher, effective May 17, 2021

Felicia Olivares, Teacher, effective June 7, 2021

EvaMarie Rodriguez, School Nurse, effective May 26, 2021

Nayelli Sanchez, Instructional Assistant-Special Education, effective May 3, 2021

Jessica Trautman, Transportation Specialist, effective June 1, 2021

D. PROMOTION

Maribel Campos, from Bus Attendant to Passenger Van Driver, 5 hours per day, 5 days per week, Range 22, Step 1, $18.04 per hour, effective May 24, 2021

Luis Lopez-Meraz, from Custodian I to Custodian II, 8 hours per day, 5 days per week, Range 25, Step 2, $20.39 per hour, effective July 1, 2021

Pamela Nilo, from School Secretary to Human Resources Technician V (Risk Management), 8 hours per day, 5 days per week, Confidential Range 15, Step 6, $5,021 per month plus 4 percent, effective June 23, 2021

Irma Santillan, from CNS I to CNS III, 7.5 hours per day, 5 days per week, Range 19, Step 4, $19.41 per hour, effective July 16, 2021

E. APPROVAL OF DAILY RATE OF $283.00 FOR FULLY CREDENTIALED SUBSTITUTES FOR THE PERIOD OF APRIL 5 THROUGH MAY 14, 2021

F. RESIGNATION

Molly Hoggard, Teacher, effective June 17, 2021

Azucena Olivares, Student Attendant, effective June 16, 2021

Makiko Watson, Permit Teacher, effective June 17, 2021

G. RETIREMENT

Stephen Perry, Custodian I, effective June 16, 2021

H. CONSULTANTS

On October 14, 2020, the Board approved a contract with Elizabeth Pappas in the amount of $1,000 to provide a virtual professional development session in Guided Reading, Metacognition, and Book Study at Cook and on November 20, 2020, the Board approved an increase to the contract in the amount of $3,000. An amendment to the contract is again required for additional services. This amendment will increase the contract by $1,000. The sum not to exceed $5,000 will be paid from Title I funds.

Higher Level Leadership LLC is providing a culturally-responsive training overview for parents at Castle Park. Services will be provided May 28, 2021. The sum not to exceed $6,000.00 will be paid from Title I funds.

Larry Alvarado Training Solutions will provide CPR, AED, and first aid training for District employees. Services will commence July 1, 2021, and continue through June 30, 2022. The sum not to exceed $7,800 will be paid from Human Resources District Administration funds.

Vincent Pompei, Ed.D., is providing professional development for District school leaders, staff, and parents on embracing family diversity; creating LGBTQ-inclusive schools; preventing bias-based bullying and gender stereotyping; and supporting transgender expansive students. Services will commence July 1, 2021, and will continue through June 30, 2022. The sum not to exceed $20,000 will be paid from District Administration funds.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Review of a School District Governing Board's:

(1) Role and Responsibilities; and

(2) Role in Hiring the District Superintendent

_____Action **___X___Information**

BACKGROUND INFORMATION:

School district governing boards comprise locally elected public officials who are entrusted with the main duty of governing their community's public schools. A board's role may be summarized in five main areas:

1. Vision and Goals – Setting the vision and goals that establish the direction of the school district they represent.
2. Structure – Establishing a structure, which includes hiring and evaluating a superintendent, instituting policies, and adopting a budget, aligned to the vision.
3. Support – Supporting the work of the superintendent and district staff.
4. Accountability – Holding the superintendent accountable for student outcomes and the district's environment as a whole. Being itself accountable to the community for monitoring conditions that affect the education in general and the school district in particular.
5. Advocacy/Ethics – Serving as student advocates first and foremost. Focusing on student achievement, well-being, and safety. Being proactive in addressing general issues that affect student educational needs. Demonstrating ethical and fair governance, including exhibiting honorable behavior and conducting business in a lawful and respectful manner.

ADDITIONAL DATA:

Today, District Counsel Peter Fagen, from Fagen Friedman and Fulfrost LLP, will review the role and responsibilities of school district governing boards.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Overview of the Ralph M. Brown Act

_____Action **___X___Information**

BACKGROUND INFORMATION:

California state law has long required that local government business be conducted in public. In the early 1950s, however, there was growing public concern when it came to light that elected officials were holding undisclosed meetings and making decisions in secret.

In 1953, Assemblymember Ralph M. Brown authored a bill that the California State Legislature passed, and which Governor Earl Warren signed into law. The law, which came to be known as the Ralph M. Brown Act (Brown Act) is located in Government Code (GC) Section 54950 *et seq.*

The introduction to the Brown Act, found in GC Section 54950, states:

> In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly.
>
> The people of this State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

These two paragraphs embody the "soul" of the law and basically mean that the people must be informed so they can keep control over their government. This is achieved by conducting business at open, public meetings that community members can attend to observe and where they are provided opportunities for participation.

The requirements of the Brown Act apply to legislative bodies of local governmental agencies. The legislative body is the governing body of a local agency—such as boards of education of school districts—and any commission, committee, board, or other body of the local agency (permanent or temporary, decision making or advisory) that is created by formal action of a legislative body (GC Section 54952).

ADDITIONAL DATA:

The Brown Act provides guidelines that must be followed when conducting meetings of the legislative bodies. Today, District Counsel Peter Fagen from Fagen Friedman & Fulfrost, LLP, will provide an overview of the Brown Act.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Review of the Chula Vista Elementary School District's Hiring Process

_____Action ____X____Information

BACKGROUND INFORMATION:

The Chula Vista Elementary School District is proud of its comprehensive hiring process. The District faithfully adheres to Education Code dictates regarding employment of certificated employees. It also prides itself in strictly following California Department of Fair Employment and Housing as well as other state and federal nondiscrimination laws.

The District's Human Resources Department assists all District schools and the Education Service and Support Center in hiring the personnel needed.

ADDITIONAL DATA:

A few years ago, the District initiated efforts to "step up" the hiring process to ensure the best candidates were employed. Part of these efforts included reading, exploring, and discussing a book—Who, The A Method for Hiring, by Geoff Smart and Randy Street—with principals and other leadership team members.

To provide the Board with a more in-depth understanding of the steps involved in hiring District employees, specifically administrators, the Superintendent will present a review of the process.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.