Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

October 6, 2025

Kind

Regular Session

Place

William Street School, 5201 William Street, Lancaster

Members Present

John Talarico, President
Timothy Talbot, Vice President
David Lyman, Trustee
Michael Sage, Trustee
Anita Schiavone, Trustee
Melissa Payne Smith, Trustee
Jonathan VanNortwick, Trustee

District Administrators Present

Andrew P. Kufel, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Erin Gannon, Director of Special Education
Karen Marchioli, Ed.D., Director of Elementary Education
Cheryl Randall, Director of Instructional Technology & Accountability
Sarah Wittmeyer, Director of Secondary Education

Others Present

District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Kelly Ostermeier, a teacher aid since December 12, 2000, who passed away on September 16, 2025; and for a student, Adiyaan Mahmood, who passed away on September 30, 2025.

4.0 Presentation
4.1 School Board Appreciation

In honor of school board recognition, students from grades K through 12 presented the board members with baked goods made by the students in the Hospitality and Tourism Academy. The students thanked the board members for their time and dedication to all students.

4.2 Audit Presentation

Ms. Aimee Haensly of Drescher & Malecki LLP gave an overview of the annual audit report for the year ending June 30, 2025.

5.0 Correspondence

An email from Vincent Moore was received on September 24, 2025.

6.0 Approval of Minutes

6.1 Regular Session
September 15, 2025

Moved by Talbot seconded by VanNortwick to accept the minutes from the regular session held on September 15, 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:
Mr. Jamie Pernick thanked the board members for their support.
Lancaster Central Teachers Association:
Mrs. Beth Farrar thanked the Lancaster Association of Service Personnel members for their support in the loss of Mrs. Ostermeier.
Lancaster Association of Service Personnel:
No one present to report.
Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Miss Innus spoke about the CCI committee, Lancaster/Depew week, and the memorial grove.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appoint Principal (K-6)
Andrea Parker

Moved by Talbot seconded by Sage to approve the appointment of Andrea Parker as Principal (K-6) effective January 1, 2026, at an annual salary of $120,750 (prorated), as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.1.2 Personnel Changes

Moved by Talbot seconded by Schiavone to approve the personnel changes for the period ending October 6, 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Sage seconded by Lyman to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Schiavone seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by VanNortwick to approve the financial reports from October 6, 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.2 Policy 2nd Reading #5681 School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Memorial Trees Colangelo and Glassman

Moved by VanNortwick seconded by Schiavone to approve the purchase of two memorial trees with the student union purchasing the stones and inscription, in honor of Mrs. Linda Colangelo and Mrs. Jennifer Glassman, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.4 Declare Surplus Equipment

Moved by VanNortwick seconded by Schiavone to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.5 Declare Surplus Books

Moved by Talbot seconded Schiavone to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.6 Food Service Department Operating System Reports

Moved by VanNortwick seconded by Smith to approve the food service department operating system reports for August 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.7 Donation Acceptance Sewing Machine

Moved by Talbot seconded by Schiavone to approve the acceptance of a sewing machine from Ms. Rena Khoury to be used in the high school art department, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.8 Bid Award - $178M Capital Project – Phase 1

Moved by VanNortwick seconded by Schiavone to approve the recommended bids to Allgaier Construction Corporation, Thomas Johnson Inc., Rochester Davis Fetch Corporation, Jameson Roofing Company, Ajay Glass Mirror and Co., Inc., Heritage Contract Flooring, LLC, Numarco, Inc., MLP Plumbing & Mechanical, Inc., Goodwin Electric Corporation, an American Paving & Excavating, Inc., as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.9 AIA Contract – Allgaier Construction Corporation

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Allgaier Construction Corporation in the amount of $1,863,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.10 AIA Contract – Thomas Johnson Inc.

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Thomas Johnson Inc. in the amount of $1,312,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.11 AIA Contract – Rochester Davis Fetch Corporation

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Rochester Davis Fetch Corporation in the amount of $2,695,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.12 AIA Contract – Jameson Roofing Company

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Jameson Roofing Company in the amount of $1,573,700 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.13 AIA Contract – Ajay Glass Mirror and Co., Inc.

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Ajay Glass Mirror and Co., Inc. in the amount of $419,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.14 AIA Contract – Heritage Contract Flooring, LLC

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Heritage Contract Flooring, LLC in the amount of $368,450 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.15 AIA Contract – Numarco, Inc.

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Numarco, Inc. in the amount of $1,711,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.16 AIA Contract – MLP Plumbing & Mechanical, Inc.

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and MLP Plumbing & Mechanical, Inc. in the amount of $6,170,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.17 AIA Contract – Goodwin Electric Corporation

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and Goodwin Electric Corporation in the amount of $2,969,000 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.18 AIA Contract – American Paving & Excavating, Inc.

Moved by Talbot seconded by Lyman to approve the AIA contract between the Lancaster Central School District and American Paving & Excavating, Inc. in the amount of $2,400,400 for Phase 1 of the 2024 $178M capital project, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.19 Construction Change Orders

Moved by Sage seconded by VanNortwick to approve the change orders 77P5 CO-526A-003, 77P6 CO-632-004 and CO-632-005, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.20 Amended Contract – Maria Blask

Moved by Schiavone seconded by VanNortwick to approve the amended agreement between the Lancaster Central School District and Maria Blask, to provide AIS services at St. Mary's Elementary for the 2025-2026 school year paid through Title 1 fund allocation, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.21 Contract – Beth Farrar

Moved by Talbot seconded by Lyman to approve the agreement between the Lancaster Central School District and Beth Farrar to provide family literacy workshop services for the district, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.22 Contract – Erica Parkinson

Moved by Talbot seconded by Smith to approve the agreement between the Lancaster Central School District and Erica Parkinson to provide family math workshop services for the district, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.23 Contract – Savi Learning Inc.

Moved by Schiavone seconded by Talbot to approve the agreement between the Lancaster Central School District and Savi Learning Inc., to provide AIS services to St. John the Baptist School for the 2025-2026 school year paid through Title 1 fund allocation, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.24 Contract – Joe Isgar

Moved by VanNortwick seconded by Schiavone to approve the agreement between the Lancaster Central School District and Joe Isgar, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.25 Contract – James Welch

Moved by VanNortwick seconded by Smith to approve the agreement between the Lancaster Central School District and James Welch, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.26 Annual Audit Report

Moved by Talbot seconded by VanNortwick to accept the audit report year ending June 30, 2025 from Drescher & Malecki LLP and the corrective action plan, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Adjournment

At 7:41pm moved by Talbot seconded by VanNortwick to adjourn the regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk