

San Benito Consolidated Independent School District

Veterans Memorial Academy

**School Parental Involvement Policy/Plan**

**2024-2025**

**GENERAL EXPECTATIONS**

Veterans Memorial Academy agrees:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning*

*(B) that parents are encouraged to be actively involved in their children's education at school*

*(C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA*

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community.
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

**POLICY INVOLVEMENT 1118 (c)**

**Veterans Memorial Academy** will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
  - All parents shall be invited and encouraged to attend.
  - Parents and the community will be notified online on district and school web page, social media, and through phone calls.
  - Title 1 Meetings will be held more than once a year.
  - The meetings will be held in person at flexible times and can be virtual if needed.
  - The school will provide information and explain the requirements of Title I and the rights of parents
  - Offer a flexible number of meetings and may provide with Title 1 funds, child care, or home visits, as such services related to parental involvement.

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Annual Title 1 Meeting	Administration FACE Parent Specialist	Sept. 30 2024 and March 2025	Parent Meeting- Face to Face Meeting	Sign In sheets and Parent feedback

2. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs. This should include the planning, review, and improvement of the school parental involvement policy, as well as the joint development of the school-wide program plan under section 1114 (b)(2):

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Annual Title 1	Administration FACE Parent Specialist	Sept. 30, 2024 thru May 2025	Parent Meeting through Parent Center	Parents Sign In Parent Evaluation Forms

3. Provide parents of participating children:
  - Timely information about the Title I programs
  - Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
  - Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Presentation of programs	Administration Dept. Chairs Dean	October 2024 thru March 2025	Parent Meeting through Parent Center	Parent Sign In Meeting Agendas

Note: If the school-wide program plan under section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

**BUILDING CAPACITY FOR INVOLVEMENT 1118(e)**

**Veterans Memorial Academy** will take the following actions to:

1. Provide assistance to parents in understanding such topics as:
  - Texas academic content standards
  - Texas student academic achievement standards
  - Texas and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their children’s progress
  - How to work with educators to improve the achievement of their children

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Presentation highlighting Title 1, Texas and local academic assessments, content standards and academic achievement standards	Administration Teachers Counselors Dean	Ongoing	Formal Presentation explaining expectations for passing exams	Parent Evaluation Parent Sign In Meeting Agenda

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Parent center presentation using brochures and handouts	Administration Dean Counselors	Technology presentations during Parent center sessions	Formal meeting with parents on tech programs such as TSI during parent center time	Parent suggestions Parent evaluation Sign In Sheets Meeting Agenda

3. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). Possible programs TSI Testing, EOC Test Prep. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Parent Mini Sessions	Teachers Counselor Dean Administration	October 2024	Parent mini sessions through the parent center	Parent Evaluation Sign In Sheets Meeting Agenda

4. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand:

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Flyers sent home in English and Spanish or posted on VMA Facebook page	Administration Teachers	Ongoing	Via Campus Notices, School Messenger, Social Meia	Parent Evaluations

6. Provide reasonable support for parental involvement activities as parents may request.

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Phone Conference with parents unable to attend school events	All Staff	Ongoing	Via Phone	Phone Log Documentation

The School Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The policy may include the discretionary activities as listed under section 1118(e) of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Train parents to enhance the involvement of other parents

- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children
- Arrange meetings with parents who are unable to attend conferences at school to maximize parental involvement and participation in their children’s education
- Adopt and implement model approaches to improving parental involvement
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

**ACCESSIBILITY 1118(f)**

In carrying out the parental involvement requirements, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done )	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Meeting held district wide and on campus to accommodate all students including meetings in Spanish	FACE Administration	Ongoing School Year	Meetings, handouts, powerpoint presentations.	Sign in Logs Agendas in English/Spanish Powerpoint Handouts in English/Spanish

**ADOPTION**

This **Veterans Memorial Academy** Parental Involvement Policy/Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidence by meeting minutes.

The Parental Involvement Policy/Plan was developed/revised by **Veterans Memorial Academy** on **September 30, 2024** and will be in effect for the period of the school year.

The school will distribute this Parental Involvement Policy/Plan to all parents of participating Title I children and make it available to the community on or before September 30, 2024.

  
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 (Signature of Title I Authorized Representative)

**9/30/24**  
 \_\_\_\_\_  
 (Date)

These parents were involved with the development of this document:  
**(List parents)**