

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
Lampeter, Pennsylvania 17537
October 6, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Michele B. Westphal; Business Manager, Mr. Keith A. Stoltzfus; Administrators, Mr. Nathan D. Byler, Dr. Benjamin J. Feeney, Mr. Cory S. Robison, and Mrs. Christi L. Henry; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the Minutes of the regularly scheduled meetings on September 2 and September 15, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart recognized Martin Meylin Middle School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Graver, Lucy A. – a letter of resignation/retirement.
2. Graybill, Robert – a letter of resignation.
3. Harrington, Ann F. – a letter of resignation.
4. Lancaster County Academy – a letter of appreciation for furniture donation.
5. Lefever, Katrina J. – a letter requesting a leave of absence.
6. Murray, Lance M. – a letter of resignation.
7. Storm, Albert C. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. McComsey moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$5,920,125.13, Cafeteria Fund checks in the amount of \$142,943.19, Capital Reserve Fund checks in the amount of \$200,006.15, Capital Projects Fund checks in the amount of \$2,588,131.51, and Athletic Account Officials in the amount of \$15,141.00.

A voice vote was in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting from September 15, 2025.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items as a consent agenda. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Lucy A. Graver, kitchen helper, Lampeter-Strasburg High School, effective January 15, 2026.
- b. Robert Graybill, van driver, administration building, retroactively effective to July 29, 2025.
- c. Ann F. Harrington, SACC aide, Hans Herr Elementary School, effective October 17, 2025.
- d. Lance M. Murray, kitchen helper, Martin Meylin Middle School, effective October 15, 2025.

2. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Jarred A. Getchis, as a grounds worker and head custodian floater, assigned to the District maintenance building, retroactively effective to October 1, 2026. Mr. Getchis will become a category A support employee and will be compensated \$18.00 per hour.
- b. Allysen L. Leber, as a Title I assistant at Hans Herr Elementary School, retroactively effective to September 8, 2025. Ms. Leber will become a category D support employee and will be compensated \$19.12 per hour.
- c. Megan McClune, as a Title I assistant at Martin Meylin Middle School, retroactively effective to October 6, 2025. Ms. McClune will become a category D support employee and will be compensated \$19.75 per hour.
- d. Thomas W. Stem, as a special education paraeducator at Hans Herr Elementary School retroactively effective to September 17, 2025. Mr. Stem will become a category C support employee and will be compensated \$17.00 per hour.
- e. Dean T. Weiant, as a cafeteria monitor at Martin Meylin Middle School, retroactively effective to September 8, 2025. Mr. Weiant will become a category E support employee and will be compensated \$16.75 per hour.

3. APPROVAL OF CORRECTIONS OF COMPENSATION

- a. Kristine Andeloro, SACC assistant group supervisor, Lampeter Elementary School. Ms. Andeloro had a change of status approved at the Board workshop meeting on August 18, 2025, with compensation recorded as \$17.02 per hour. There is no change in compensation for Ms. Andeloro's change of status. She will remain compensated at the hourly rate of \$17.06.
- b. Douglas E. Perry, second shift lead custodian, Lampeter Elementary School and Lampeter-Strasburg Early Childhood Center. Mr. Perry had a change of status to second shift lead custodian effective July 1, 2025, with compensation noted as \$17.44 per hour. Compensation for his change of status should be \$18.00 per hour, retroactively effective to July 1, 2025.

4. APPROVAL OF A CHANGE OF STATUS

Wendy T. King, second shift custodian, Lampeter-Strasburg High School. Ms. King will become second shift lead custodian at Lampeter-Strasburg High School retroactively effective to September 15, 2025. She will remain a category A support employee and will be compensated \$19.50 per hour.

5. APPROVAL OF AN ADDITIONAL ASSIGNMENT

Erica N. Musser, itinerant autistic support teacher (50%), Hans Herr Elementary School. Ms. Musser will work an additional 6 to 7 hours per week as an itinerant autistic support teacher at Martin Meylin Middle School, retroactively effective to September 2, 2025, through on or about November 3, 2025. She will be compensated at her per diem rate for this assignment.

6. APPROVAL OF LEAVES OF ABSENCE

- a. Katrina J. Lefever, personal care assistant, Lampeter-Strasburg High School, retroactively effective to September 4, 2025, through on or about December 2, 2025.
- b. Albert C. Storm, swim instructor, Lampeter Elementary School, effective October 13, 2025, through on or about January 5, 2026.
- c. James S. Wilk, special education paraeducator, Hans Herr Elementary School, effective December 1, 2025, through on or about January 5, 2026.

7. APPROVAL OF 2025-2026 COACH

Cory P. Packer as the varsity boys wrestling head coach for the 2025-2026 season.

8. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2025-2026 additions/deletions to supplemental contracts, as follows:

a. Larry Royer	Musical - HS - Band	\$3,445.00	Addition
b. Cory Packer	Wrestling - Boys - Varsity	\$6,615.00	Addition
c. Katrina Swarr	Yearbook - Business	\$1,802.00	Addition

9. APPROVAL OF SUBSTITUTES

2025-2026 substitutes in their respective capacities, as follows:

Certified Substitutes

Fellenbaum, Heather L.	Elementary K-6; Reading Specialist PK-12
Gaudet, Charmaine	Grades PK-4
High, Martha J.	Elementary K-6
Leber, Allysen L.	Grades PK-4

Emergency Certified Substitutes

Benner, Quinn E.	All Instructional Areas PK-12
Reed, Billie M.	All Instructional Areas PK-12
Williams, Candace J.	All Instructional Areas PK-12
Wolfe, Kirk B.	All Instructional Areas PK-12
Woods, Patrick A.	All Instructional Areas PK-12

Support Staff Substitutes

Graybill, Robert
 Hoover, Kimberly R.
 Martin, Rachelle N.

10. APPROVAL OF VOLUNTEERS

2025-2026 volunteers, as follows:

Black, Aidan C.
 Dunlap, Michael P.
 Fowler, Teresa J.
 Hall, Adam C.
 Henige, Gerald L.
 Kalata, Diane E.
 King, William B.
 Kohlmaier, George K.
 McClune, Cheryl J.
 Patterson, Nathaniel J.
 Stewart, Tanya M.
 Tusing, Janet M.

11. APPROVAL OF SALARIES

Approval of salaries, as attached to these Minutes.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Michele B. Westphal, Representative

Dr. Westphal presented on federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES –Mr. Shrey Singh, Miss Quinn Flory

Mr. Singh reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT WITH LANCASTER-LEBANON IU 13

Mr. Parido moved and Mrs. Staley seconded the motion to approve a letter of agreement with the Lancaster-Lebanon IU 13 for Lancaster County Career and Technology Center English Language Development Services.

A voice vote was in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENT

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to approve a sponsorship agreement with Arconic Lancaster Corp. for scoreboard signage.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mr. Welk moved and Mrs. Knowles seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 801 Public Records
- b. Policy 815 Acceptable Use of Internet, Computers and Network Resources
- c. Policy 819 Suicide Awareness, Prevention and Response

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (FIRST READING)

Mr. McComsey moved and Mrs. Staley seconded the motion to approve updated policies (first reading), as follows and as attached to these Minutes:

Reviewed by Academic Committee

- a. Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students
- b. Policy 103.1 Nondiscrimination – Qualified Students with Disabilities
- c. Policy 104 Discrimination/Title IX Sexual Harassment Affecting Students

Reviewed by Personnel Committee

- a. Policy 320 Freedom of Speech in Nonschool Settings

Reviewed by full Board at the September Workshop meeting

- a. Policy 823 Opioid Antagonist
- b. Policy 824 Maintaining Professional Adult/Student Boundaries
- c. Policy 827 Conflict of Interest
- d. Policy 830 Security of Computerized Personal Information/Breach Notification
- e. Policy 830.1 Data Governance – Storage/Security (New Policy)

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2026 PSBA OFFICER CANDIDATES

Mrs. Steinbacher moved and Mr. Welk seconded the motion to approve the [2026 PSBA Slate of Candidates](#), as follows:

- a. President Elect: Holly Arnold
- b. Vice President: Matt Vannoy
- c. Eastern Zone 3 Advisor Andrew Kline
- d. PSBA Insurance Trustees Kathy Swope
(Two seats open) Roberta Marcus

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr thanked Board members who sat at the district table at the fair as well as Mrs. Harnish who worked hard to put together the District table. She also asked Dr. Feeney to pass along thanks to the Interact students who helped at the fair.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

MEETING ADJOURNED

The meeting was properly adjourned at 7:52 p.m.

Mary E. Williams
Secretary