

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 29, 2025 at 5:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Megan Personale, Julianne Miller, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Matt Schrage

**LEADERSHIP TEAM ABSENT:** Brian Nolan

**BOARD DISTRICT CLERK ABSENT:** Deborah Sundlov

**OTHERS PRESENT:** On file

***Executive Session***

Upon a motion made by Mrs. Thomas, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. to discuss the employment history of seventeen particular persons.

***Return to Open Session***

Upon a motion made by Dr. Schneider seconded by Mr. Johnson, with all present voting yes, the Board of Education returned to Open Session at 6:15 p.m.

*A public hearing was held at 6:15 to review updates to the District Safety Plan*

***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fourth graders Zoey Silvernail and Lyric Canady leading all in the Pledge of Allegiance.

***Public Comments***

There were no public comments.

***Board Meeting Minutes***

Upon a motion made by Mrs. Calabrese, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the September 29, 2025 Regular Board Meeting minutes.

**APPROVED: MINUTES**

***September 2025 Warrant Review***

Upon a motion made Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the September Warrants.

**APPROVED: SEPTEMBER WARRANTS**

A-24 General ACH 9011730 - 9011772  
A-32 General ACH 9011773 - 9011829  
A-28 General IH 21410 - 21416  
A-34 General IH 21463 - 21473  
A-27 General CCP 21417 - 21462  
A-33 General CCP 21474 - 21580  
C-6 Cafeteria 3529 - 3540



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C-7 Cafeteria 3541 - 3555  
F-8 Federal ACH 9000556  
F-7 Federal CCP 1014 - 1015  
H-4 Capital CCP745 - 746

### **Board Student Representative**

Gillian Vit provided the Board an update with several trips taking place over the next few weeks, senior nights for athletics have taken place, Student Government will be holding a Cocoa with the Popo in November, and seniors are working on college applications.

### **Superintendent's Report**

Superintendent noted it is Board Appreciation week. We are all so grateful for the dedication of our Board with their hard work prepping for meetings and committee involvement to name just a few. The Board was presented a small token of appreciation from the administrative team.

Mrs. Amy Hall, PTSA Secretary, thanked the Board for all they do and their dedication to all students and staff.

Mrs. Annette Annesi, a Middle School teacher and representative of the Canandaigua Teachers' Association, expressed gratitude to the Board on behalf of the entire association. She shared a brief message for each Board member and presented them with a small token of appreciation.

Bezos Scholarship

Lindsay LeTran presented an overview of her year-long leadership development program, sponsored by the Bezos Family Foundation, to the Board. Lindsay and Ashley Fisher traveled to Aspen, Colorado, to participate in the Aspen Ideas Festival. Currently, Lindsay is focused on a community change initiative aimed at improving student engagement in extracurricular activities.

### **Consensus Agenda**

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda and Supplemental.

**APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL**

### **Business**

#### **1. New Clubs**

the request of Mrs. Marissa Logue, Academy Principal, for two new clubs.

- **Sports Club:** Students will learn social skills, meet new people, and get better at sports. The unpaid advisor is Mrs. Armsden.
- **Cupcake Decorating Club:** Students will meet once a month to learn how to decorate cupcakes in different styles, bond with others, and have fun. The unpaid advisor is Mrs. Gleason.

#### **2. Athletic Trip- Initial Approval**

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the below trip:

- Varsity Baseball, Orlando, Florida- March 27-April 1, 2026 (*tentative dates*)

#### **3. Volunteers**

the request of Mrs. Emily Bonadonna, Primary School Principal, for the below volunteers for the 2025-2026 school year.

Kathryn Brown, Brittany Broderick, Nicole Solt, Zachary Solt, Kristin Dye, James Dye, Siara Kemp, Dayquan Harris, Ashley Carpenter, David Carpenter, Megan Stevens, Ann Topping, Marienna Kelly,



Kelly Limoli, Jenny Rosato, Courtney Horan, Siarra Kemp, Jamie-Lynn Harris, Kaitlyn O'Dell, Anthony Schojan, Kaitlyn Schojan, Andrea Telesca, Jateya Medina, Carly VanOoyen, Brian Doyle, Brandon Stricker, Tessa LaBrooke, Amber Valvano, Sarah Potter, Christopher Stevens, Lindsay Geyer, Trisan Stebbins, Lisabeth Liming-Allen, Kirsten Starks-Brasten, Jeffrey Broater, Vencent Conte, Aracedi Knapp, Jessida Telesca, Zoe Garnish, Christoper Badurek, Arien Rozelle, Marlana David, Jennifer Cicon, Matthew Davis, Drew Keller, Caitlyn Powell, Ashley Johnston, Carly Morabito, Heather Giannotti, Julianna Briggs, Mandy Walsh, Alexandria East, Elizabeth Sinisako, and Sandra Crabba-Russ

#### 4. Incomplete Team

for an incomplete team of girls wrestlers from Wayne to compete with Canandaigua Academy. Wayne believes this will be about three wrestlers and they do not have a girls wrestling team. They will pay for their own tournaments and will compete as Wayne athletes. They will practice with our girls wrestling team. They had one wrestler, who is a senior, compete with us last year.

#### 5. CPSE Appointment

of the following parent appointed as parent representatives to the CPSE to be consistent with NYS Part 200 Regulations and Board Policy:

CPSE Representatives

– Kerry Smartt

#### 6. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of September 4, 8, 11, 12, 16, 17, 18, 19, 24, 25, 26, 29, 30, October 1, 3, 6, and 7.

#### Personnel

##### 1. Non-Instructional Personnel

##### A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Michael VanBrooker	School Bus Driver	11/1/2025	10

##### B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Paige King	School Monitor	Resignation in order to accept another position with the District	9/21/2025
Peyton McCaffrey	Teacher Aide	Declined Job	9/29/2025
Valerie Forjone	Resignation	Resignation	9/29/2025
Linda Azzarella	Receptionist	Resignation	10/20/2025



C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Paige King	Teacher Aide	9/22/2025	\$16.75/hr.
Christine Roets	Substitute Typist	10/10/2025	\$15.50/hr.
Peyton McCaffrey	Substitute Teacher Aide	10/20/2025	\$15.50/hr.
Peyton McCaffrey	Substitute School Monitor	10/20/2025	\$15.50/hr.
Valerie Forjone	Substitute Food Service Helper	9/30/2025	\$15.50/hr.
Richard Hirschmann	Substitute School Bus Driver	10/6/2025	\$19.00/hr.
Richard Hirschmann	School Bus Driver Trainee	10/6/2025	\$15.50/hr.
Jennifer Menkins	Teacher Aide	10/6/2025	\$16.75/hr.
William Welcher	Substitute Teacher Aide	10/20/2025	\$15.50/hr.
Erik Miller	Teacher Aide	10/20/2025	\$16.75/hr.
Summer Matejka	Food Service Helper PT	10/20/2025	\$16.15/hr.
Pamela Araya	Substitute Teacher Aide	10/20/2025	\$15.50/hr.

2. Instructional Personnel

A. Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Sarah Werth	Special Education	11/1/2025

B. Mentor

the following individual to be Mentors for the 2025-2026 school year at rates in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>	<u>Effective</u>
Lisa Rounds	Tara Alegre	10/6/2025

C. Interim Substitute

the following for Interim Substitute positions as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Caleb Muscato	Physical Education Teacher	Middle School	9/23/2025 – 10/17/2025
Caleb Muscato	Grade 6 Teacher	Middle School	10/20/2025 – 12/19/2025
Brenda Boylan	Elementary Teacher	Elementary School	1/5/2026 – 6/25/2026
Peter Tamburro	Music Teacher	Middle School	10/15/2026 – 11/28/2025
Kaitlyn Densmore	Physical Education Teacher	Middle School	10/20/2025

D. Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2025 – 2026 school year at the contractual rate:

Renee Hass, Elementary School; Effective 11/17/2025



E. Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Andrew Hart, Preferred  
Kerry Smartt

F. Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Peyton McCaffrey  
Cassidy King

G. Co-Curricular & Stipend Positions 2025-2026 School Year

the following individuals to co-curricular and stipend positions at rates in accordance with contract:

CO-CURRICULAR	BLDG	Appointed	% (< 100)	Group	Step
YAC Club	HS	Alex Hennessy		AA	3
Academic Challenge Bowl	MS	Brian Crnkovich			5
Builders Club	MS	Maureen Loeffler/Kim Connall	50/50		3

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on October 17. The Committee discussed the zero-emissions bus mandate and the waiver from the state, a forum that will be held on November 4 discussing the challenges facing schools and communities with grid capacity, reviewed a CoSer from BOCES on early college access, and initial budget factors for 2026-2027.

**Policy Committee**

Mrs. Beth Thomas reported out on behalf of the Policy Committee, which met on October 15. She noted that five years ago the entire Policy Manual was updated. Currently the Committee is reviewing the Board Governance policies. The Committee has made a few non-substantive changes and updated a few Regulations to reflect practice.

***District Committee Reports***

**Character Education Committee**

Mr. Milton Johnson provided an update on behalf of the Character Education Committee, which met on October 15. The committee heard reports from both the Middle School and Primary-Elementary School regarding the ongoing character education initiatives in their respective buildings. The Primary-Elementary School will share further updates at the next committee meeting, along with the Academy.

**Council for Instructional Excellences (CIE)**

Mrs. Beth Thomas provided an update on behalf of the CIE Committee, which met on October 8. The Committee received updates on professional development, Grants for Excellences, and Portrait of a Graduate.



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**Upcoming Events**

- October 22- CA Jazz Concert
- October 23- Elementary Open House
- October 31- Last day to pay school taxes without penalty
- November 1, 2- Academy Players Fall Drama
- November 3- Board of Education Meeting
- November 5- Fall Chorus Concert
- November 11- Veterans Day- No School
- November 12- CIE
- November 13- CA Fall Band Concert
- November 14- Audit Committee Meeting
- November 17- Winter JV and Varsity Sports Begin
- November 17- Board of Education Meeting
- November 19- CA Fall Orchestra Concert
- November 20- MS Small Ensemble Concert
- November 26-28- Thanksgiving Break- No School

**Adjournment**

Upon a motion made by Mrs. Personale, seconded by Mrs. Miller, all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:03 p.m. The next Regular meeting will be on November 3, 2025 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk