San Benito Schools – A Consolidated Independent School District

Alfredo Perez
Superintendent of Schools

SCHOOL BOARD MEETING
PUBLIC PARTICIPATION REQUEST FORM

The undersigned wishes to address the San Benito CISD Board of Trustees and, by his/her signature, shows unto the Board that he/she understands the following provisions to addressing the Board.

The person(s) wishing to address the Board of Trustees:

- Shall state their full name and what organization or group, if any, is being represented;
- Shall indicate the topic about which they wish to speak;
- Shall refrain from commenting directly on any individual employee or public official by name but may refer to a specific employment area, job title, or the Board as a whole; and
- Shall refrain from attacks on individuals.

The person(s) wishing to address the Board of Trustees should do so in accordance with the following **San Benito CISD Board Policy BED** (Board Meetings: Public Participation) guidelines:

- Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins.
- An individual's comments to the Board shall not exceed five (5) minutes per meeting.
- At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.
- At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.
- If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

Name of Individual Making Request: _____

Mailing Address: _____

Telephone Number: _____

Group Being Represented: _____

Topic(s): _____

_____

_____

Signature of Individual Making Request: _____

Date: _____ Time: _____