



Board of Directors' Meeting

November 03, 2025

General Session 6:00 p.m. – 7:30 p.m.

- I. **Preliminary**
 - a. Welcome to Visitors
 - b. Pledge of Allegiance
 - c. Director's [Role Call](#)
 - d. Reading of [Team Norms](#)
 - e. Approval of Last Meeting Minutes
 - i. [October 6, 2025](#)
 - ii. [September 8, 2025](#)
 - f. Approval of Tonight's Agenda
- II. **Committee Reports**
 - a. **Board Development**
 - i. Colorado League Conference Schedule
 - ii. Enrollment Strategy
 - iii. Parent Survey
 - iv. Begin Town Hall Strategy
 - b. **Finance Team**
 - i. Financial [Reports](#)
 - ii. Meeting [Report](#)
 - c. **RDC**
 - i. Recommended Charter [Update](#)
 - ii. [Run for Funds](#)
 - iii. Food Boxes for Families
 - d. **Growth Feasibility**
 - i. [Report](#)
 - ii. Facilities Wish List
 - e. **Personnel**
 - i. No Report
 - f. **School Accountability**
 - i. Board Recommendations
- III. **[Administrator's Report](#)**
- IV. **Public Comment**

(Comments will be given 2 minutes each)
- V. **Discussion Items/New Business**
 - a. **Open Items**
 - i. [ByLaw Review](#)
- VI. **For the good of the cause**
- VII. **Adjournment of General Session**

Next Meeting Date:

GENERAL SESSION

Monday, December 1, 2025

Team Norms

~ AACCS Board of Directors ~



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- We all commit to having integrity before, during and after meetings.
 - We commit to listening, hearing and respecting each person's point of view.
 - We commit to coming prepared, being engaged and professional in all our meetings.
 - We will all fulfill our commitments and obligations.
 - We will review our norms every meeting and evaluate ourselves twice a year.

Created March 2014

A team is a group of people working interdependently to achieve a common goal for which members are mutually accountable.



Board of Directors Meeting

October 6 , 2025

General Session 6:00-7:00pm

I. Preliminary

Called to Order 6:10 p.m.

- a) No Visitors

 - b) Roll Call
 - i. Ms. Akerly (*presiding*)
 - ii. Ms. Manuel
 - iii. Ms. Horne- late
 - iv. Ms. Lang
 - v. Ms. Tracy – Administrator

 - c) Reading of team norms by Ms. Akerly

 - d) Approval of the last meeting minutes
 - i. Postponed secondary to editing, due to secretary role training

 - e) Approval of Tonight's Agenda - Motion passed unanimously
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II. Committee Reports

- a) *Board Development - Facilitated by Ms. Akerly*
 - i. Conducted a brief review to ensure we are aligned on our ongoing responsibilities and areas of awareness. In keeping with proper governance and compliance, all roles and actions are being confirmed with reference to the **Bylaws** to ensure accuracy and accountability.

 - ii. Parent Tour Dates
 1. 8:15 a.m.
 2. January 7th, February 4th, and March 4th

 - iii. Annual Charter School Conference
 1. February 26th and 27th
 2. Tonoa - Both days
 3. Megan - Thursday & Friday
 4. Kayla - Thursday

- b) Finance Team – Facilitated by Ms. Horne
 - i. Board recommending Ms Tracy to follow up with grant writers
 - ii. Final Enrollment 525

- c) Resource Development Committee – Facilitated by Ms. Manuel
 - i. Racquel motions to approve the second reading for both the letter of intent and sponsorship letter from RDC. RDC can use these drafts as intended, to contact possible grants and sponsorship opportunities moving forward in collaboration with Ms. Tracy. Kayla seconds. Passed unanimously.
 - ii. Moving forward dedicate 15 minutes an OPEN Board Meeting
- d) Growth Feasibility Committee- Facilitated by Ms Akerly
 - i. Board reviewed four tree bids.
 - ii. Megan moves to approve the Environmental Tree Care bid for \$22,000, Passed unanimously
- e) Personnel
 - i. No Report
- f) School Accountability
 - i. No Report

III. Administrator’s Report

IV. Open Discussion

- a) At-Home [Bylaw Review](#) Commitment
 - i. One Question and One Discussion Item That Stood Out

V. Public Comment

None

VI. For the good of the cause

- a) *Racquel shout out to Mr. Wade for the tailgate event. A lot of families showed up and kids had a really good time. Great DJ too.*
 - b) *Kayla shout out to AACS and Rafa in getting families enrolled. Teachers were really kind during her first family tour.*
 - c) *Megan shout to Ms. Tracy for getting a bouquet for Rafa for all of her hard work.*
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VII. Adjournment of General Session at 7:48 p.m.



Board of Directors' Meeting September 08, 2025

Meeting called to order at 6:02pm

- I. Preliminary
 - a. Welcome visitors
 - b. Roll Call for Directors and Administration
 - i. Ms. Akerly (presiding)
 - ii. Ms. Manuel (late)
 - iii. Ms. Horne
 - iv. Ms. Tracy (principal)
 - c. Reading of team norms by Ms. Horne
 - d. Approval of last meetings minutes
 - i. Motion to approve minutes by Ms. Horne unanimously approved
 - e. Approval of Tonight's agenda
 - i. Motion to approve agenda by Ms. Lang, unanimously approved
- II. Committee Reports
 - a. Board Development
 - iv. Parent Tour Dates
 - a. Ms. Tracy recommended the discussion to finalize in October's agenda items
 - Modules & Certification Updates
 - a. Ms Horne pending certification, delayed due to tech issues-reaching out for support
 - b. Ms Lang continues progress on modules
 - v. [Calendar Content](#) Update
 - vi. Annual Charter School Conference
 - a. Denver Marriott Tech Center
February 26-27, 2026
 - b. Ms Horne and Ms Lang pending available dates
 - b. Finance
 - i. Dashboard options under review. The audit report used for monthly dashboard is recommended with keywords, terms and definitions
 - c. RDC (Resource Development Committee)
 - i. Committee calendar invites have been sent
 - ii. First reading of LOI and sponsorship letter
 - iii. Committee review charter for further recommendation to the board
 - d. Growth Feasibility
 - i. Collaborate with RDC for facilities priorities and grant opportunities
 - e. Personnel
 - i. No report



Board of Directors' Meeting September 08, 2025

- f. School Accountability
 - i. No Report
- III. Administrators Report
 - a. Reviewed school wide academic goals
- IV. Public Comment
 - a. No public comments
- V. Discussion Items
 - a. Board members were reminded that committee reports should be submitted or attached to the agenda packet in Google Drive no later than the Wednesday preceding each Board meeting. All committee chairs are expected to submit their meeting minutes to their respective committees 48 hours after the meeting.
 - b. Board Book Review
 - c. Homework; Read Bylaws and ask one question and comment on another Bylaw that stood out
 - d. Director's Weekend Workshop currently on hold
- VI. For the Good of the Cause
 - a. Ms. Akerly and Ms. Horne felt that the Middle School Jam team was amazing and it was a successful event.
 - b. Ms Lang feels supported by board members
- VII. **Adjournment of General Session 7:21pm**
- VIII. **Executive Session** entered at 7:25 pm - adjourned 7:38pm
 - a. **Executive Session pursuant to C.R.S. § 24-6-402(4)(a) to discuss:**
 - b. A confidential matter related to a potential property interest, statutes report

Entered into General Session Discussion 7:39pm

- 1. Motion for Ms. Akerly to discuss our district contract on behalf of the Board with our attorney for possible future negotiations was unanimously approved.
- 2. Adjourned 7:41pm

Next Meeting Date:

General Session-Monday October 6, 2025

📅 AACS Finance Leadership Mtg | Oct 23, 2025 4pm

Attendees: Amy Tracy Bart Skidmore Racquel Akerly Kayla Horne

Recommendations for the Board

- Holiday bonuses not to surpass \$220K - Bart approved from a budget POV

Discussion Items

- 500\$ to Wells Fargo for debt- slight variance
- Positive variance in labor as we are still filling positions or we can do bonuses
- Audit is complete
- Working on 990
- Joey Willet stated at the next meeting there will no longer be title I, II, III, or IV dollars
- Amy asked about 75.5% for free and reduced lunch - What is the APS threshold
- Kayla talked to state senator, mayor, and people on the school board, they say they are open to including charter schools for bond money, but no promises.
- Discussed appraisal and waiting to hear who needs in and if they need to order it. A broker could give us an estimate within 5-10%
- Bonuses suggested between 2.5-5% bonuses - don't have to pay PARA
- Collaborative work regarding facilities between GFC and Finance
 - Looking at life cycle of items
 - Possibly working with Kristine Wille-Matney who is working with us on the BEST Grant
- Reserve for building improvements comes from the previous year's positive surplus
 - Appreciation to reserve
- Bart's recommendation is to hold off on approving facilities work until we know what the BEST grant opportunity looks like for us

Notes

Action items





Aurora Academy Charter School Resource Development Committee

Committee Charter

Mission: The AACCS Resource Development Committee exists to foster a strong connection between the school and the community, ~~ensuring~~ **by making recommendations that ensure** the growth and enhancement of the school's facilities, programs, and reputation.

Vision: The vision of this RDC is a vibrant school community that is deeply integrated with the wider community, supporting the school's mission to provide a well-rounded education for all students.

Values: Partnership, Stability, and Innovation

~~Collaboration, Innovation, Community Engagement, Support, and Growth.~~

Article of Charter

I. Establishment

Following the Aurora Academy Charter School's (AACCS) commitment to fostering a robust connection between the school and its wider community, the Resource Development Committee (RDC) is hereby established. This committee is an integral component of the AACCS structure, serving as a vital link between the school and its stakeholders.

II. Purpose

The RDC is charged with a multifaceted purpose, including:

- **Relationship Building:** Cultivate relationships with local businesses, corporate sponsors, and potential donors within the school community and greater community.
- **Fundraising:** Implementing innovative fundraising programs to support the enhancement of the school's facilities and the expansion of its educational and extracurricular programs.
 - ~~Recommending~~ **Developing** donor marketing materials that include impact reports, newsletters (if applicable), and fundraising campaigns.
 - Create targeted campaigns to engage local businesses.
 - Identifying ~~and applying for~~ grants, philanthropic funding, and government programs **that support standing committee goals.**
 - If applicable, manages donor recognition programs.
- **Resource Development:** Investigating ~~and pursuing~~ new resource development projects and ideas to secure additional funding and support for the school.
 - Researching funding trends and potential new sources of revenue.
 - Develops proposals and reports to grant providers.
- **Community Engagement:** Supporting **Aurora Academy Charter School** social events ~~to~~ that foster a vibrant school culture and promote active engagement with the wider community.



Aurora Academy Charter School Resource Development Committee

III. Membership

Recommendations -

This membership contradicts our current BYLAWS

Advisory committees do not require Board Directors.

Staff and Faculty - Should not be mandated. Appointments should be taken out because we want this committee to be volunteers or those who have outside resources they would like to recommend to the Board.

Parent Representatives - Not elected by the parent community.

Community Members - Put something in place that says there is a vetting process?

The RDC shall comprise a diverse membership, reflecting the multifaceted nature of its responsibilities:

- ~~2 Board of Directors:~~
 - ~~A chairperson and another to serve in a support role.~~
- ~~Staff and Faculty Representatives:~~ Appointed by the Principal, providing insights into the needs and priorities of the school's staff and faculty.
- ~~Parent Representatives:~~ Elected by the parent community, representing the interests and concerns of the school's families.
- ~~Community Members:~~ Individuals from the wider community, possessing expertise in areas such as marketing, fundraising, or resource development.

Roster

- ~~A roster of members will be maintained to track attendance and participation.~~
- ~~The roster will be used to assess the level of participation and engagement of members and determine quorum for meetings.~~

IV. Meetings

Recommendations - This also contradicts our BYLAWS

The Resource Development Committee (RDC) shall convene at meeting times established by the Board of Directors, in collaboration with the administrative office, and scheduled based on the availability of its members.

The Resource Development Committee (RDC) shall convene at meeting times established by the Board of Directors, in collaboration with the administrative office, and scheduled based on the availability of its members.

The RDC shall convene regularly to fulfill its responsibilities:

- ~~Regular Meetings:~~ Held monthly to discuss ongoing projects, review progress, and plan future initiatives.
- ~~Special Meetings:~~ Called by the Chairperson as needed to address urgent matters or specific projects.



Aurora Academy Charter School Resource Development Committee

V. Reporting

The RDC shall maintain transparent communication with the Board of Directors:

- **Monthly Reports: When applicable**, the Chairperson shall provide written reports to the Board, summarizing the committee's activities, progress, and recommendations.
- ~~**Financial Reporting:** The RDC shall provide expenditure projections and updates on actual expenses in its reports monthly to assist in cash flow projections and ensure grant compliance is reported to the Board of Directors. This information will help the Board and school to effectively manage financial resources.~~

This committee is an advisory committee with no authority to make decisions.

No financial reporting is required, this isn't a committee that handles funds in that way.

Any initiatives requiring approval or funding shall be submitted to and acted upon by the Board of Directors. All financial matters will be administered in accordance with the Board's Financial Policies and Procedures.

- **Annual Report:** A comprehensive report, outlining the RDC's accomplishments, challenges, and plans, shall be submitted to the Board at the end of each academic year.

VI. Evaluation

The RDC shall undergo an annual evaluation to assess its effectiveness and identify areas for improvement:

- **Self-Evaluation:** The committee shall conduct a self-evaluation, reflecting on its processes, accomplishments, and challenges.
- **Board Evaluation:** The Board of Directors shall review the RDC's annual report and provide feedback on its performance.

VII. Dissolution

The RDC may be dissolved by a two-thirds vote of the Board of Directors if it is determined that the committee is no longer fulfilling its purpose or meeting the needs of the school.

VIII. Amendments

This charter may be amended by a two-thirds vote of the Board of Directors, ensuring its continued relevance and effectiveness in supporting the school's mission and goals.

10/23/25 meeting notes

<https://r4funds.com/>

We are invited Dec 4, 9:30-12 to their open house- I would love to bring Mr. Wade and whoever else wants to go.

Fundraising platform

- no one time charge
- 7% does not include communication package
- 10% does include communication
- Includes credit card fees
- People who give have an option to cover some/ all fees

NO DEPOSIT- we pay out of what we raise

They also can do so many events and the more we bundle, the bigger discounts- we could have them do all of our soar events: inflatables, silent disco, big legos, hamster ball

Also if the weather is bad we can just reschedule or they just wont charge us.

We could raise money at the color run next year, have them help, foam party after. If we hit our goal have inflatables, hamster ball at trunk or treat.

They can customize our package based on what we want. They can do individual prizes, t-shirts, and are always getting new things.

Oct 28, 2025 |

📅 Facilities Planning Team Meetings, Wednesday, Aug 20 · 8:1...

Attendees: Amy Tracy Garrett Hoch Megan Lang

Notes

- Tree Trimming Contractor updates-
 - In process- chemical treatments completed
 - Replant with Maple Trees
 - Garrett will get master schedule

Outstanding items -

- Pending adtl bids for exterior envelope and sealant projects
- ADA Ramp
 - Garrett to get design for adtl bids
- Reviewing Band Orchestra Storage and costs
- Review Maintenance Challenges
 - Thermostats are not connecting to HVAC control system- Garrett working with Long Co.
- Safety Grant - Best Grant
 - Tracy prioritizing Best grant details and schedule

Action items

- Garrett to get ADA ramp adtl bids
- Garrett pending exterior and sealant bids
- Garrett to get master schedule for trees