

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
September 23, 2025
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas, virtual	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
Student Representatives Present:	Derek Brown, District Information Technology Officer
Nicole Ayala Congachi, virtual	Jeff Jones, Director of Business Services
Hazel Cleveland	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Manuel Cota Gomez, Technology Support
	Mary Kay Babcock, HEA President
	David Eggleston, HCU President

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 5:15 PM

- B. Summer Programming Report
Assistant Superintendent Brooke Nova introduced the topic and discussed the Summer Programming including the Bilingual Enrichment Program, High School Credit Attainment, Extended School Year, and Kinder Jumpstart. District Operations Officer Saideh Haghighi Khochkhou discussed the contributions of the Nutrition Services and Transportation Services Departments to the Summer Programs. District Equity, Access, & Engagement Officer Francesca Sinapi discuss the STEAM program. Board members asked questions and provided comments.

- C. Discuss OSBA Elections
Board Chair Ivette Pantoja opened the discussion with background information on the open positions on the OSBA Board of Directors. Director Nancy Thomas discussed the current state of the OSBA Board of Directors and Legislative Policy Committee. Board members asked questions and provided comments.

- D. Discuss Community Curriculum Advisory Committee Selection
Assistant Superintendent Brooke Nova introduced the topic and Board members discussed the open positions. Brooke Nova read statements from Kirsten Moreno, Bhaskar Roy Bardhan, Loren Jones, and students Nicole Ayala Congachi, and Lindsay Everton. Cindy Davidson, Jennifer Gonnuscio, Robyn Bruun, April Davis, Sean Walkenhorst, Joe Everton, Khalid Abughazaleh, and Jason Brooks introduced themselves

to the Board. Board members placed their votes for the CCAC and the results were announced.

E. Recess Work Session

Board Chair Ivette Pantoja recessed at 6:47 PM

2. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
<u>Student Representatives Present:</u>	Derek Brown, District Information Technology Officer
Nicole Ayala Congachi	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Mary Kay Babcock, HEA President
	David Eggleston, HCU President

- A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:02 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement.
- C. Recognitions / Proclamations
1. Latina/o/x/e Heritage Month
Director Yessica Hardin Mercado read the Latina/o/x/e Heritage Month Proclamation.
 2. America's Safe Schools Week
Director Nancy Thomas read the Safe Schools Week Proclamation.
 3. National Principals Month
Director Katie Rhyne read the National Principals Month Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.
- The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.
- No further discussion took place.
- E. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of July 8, 2025, Board Meeting
2. Approve Minutes of August 12, 2025, Board meeting
3. Approve Minutes of September 9, 2025, Board Meeting
4. Approve Routine Personnel Matters
5. Adopt Board / Superintendent Working Agreements
6. Adopt Board Goals

F. Audience Time

No audience members requested to address the Board.

G. Reports and Discussions

1. Financial Report

Chief Financial Officer Scott Harrison discussed the Financial Report.

2. Division 22 Standards for Public Elementary and Secondary Schools 2024-25 Assurance Form: Part 1

Assistant Superintendent Brooke Nova presented the Division 22 Standards including reminding the Board of the Division 22 rule categories and the requirements of each rules, reported that HSD is in compliance in all categories, discussed the report for 2024-25 school year, rule revisions for 2024-25 school year, corrective actions implemented, and gave a look ahead. Board members asked questions and provided comments.

3. First Reading - 2026-27 School Calendar

District Human Resources Officer Kona Lew-Williams discussed the 2026-27 school calendar and the findings of the calendar committee. Board members asked questions and provided comments.

H. Action Items

1. Appoint CCAC Members

Director See Eun Kim MOVED, SECONDED by Director Mark Watson, that the Board of Directors appoint the following candidates to two-year positions:

Position 2: Cynthia Davidson

Position 4: Robyn Bruun

Position 6: Joe Everton

Position 9: Bhaskar Roy Bardhan

Position 10: Kirstin Moreno

Position 11: Loren Jones

Position 14: Khalid Abughazaleh
Student Position 4: Jason Brooks

The MOTION CARRIED (7-0). Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

2. Nominate Member to OSBA Board of Directors - Position 20

Board Chair Ivette Pantoja thanked Director Nancy Thomas for her service on the OSBA Board of Directors.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors nominate Nancy Thomas for the OSBA Board of Directors position number 20.

The MOTION CARRIED (7-0). Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

3. Declare Surplus Equipment and Authorize Disposal

Director Katie Rhyne MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors declare the listed items as District surplus and authorize the disposal in accordance with District Surplus Procedures.

The MOTION CARRIED (7-0). Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

4. Declare Surplus Equipment and Authorize Disposal

Director Nancy Thomas MOVED, SECONDED by Director Katie Rhyne, that the Board of Directors declare the listed items as District surplus and authorize the disposal in accordance with District Surplus Procedures.

The MOTION CARRIED (7-0). Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

I. Policies - First Reading

Superintendent Travis Reiman presented the policies for first read. Assistant Superintendent Audrea Neville highlighted the cell phone policy.

J. Information - Administrative Regulation Update

Board Chair Ivette Pantoja discussed the administrative regulation updates.

K. HCU / HEA Reports

HEA President Mary Kay Babcock gave the HEA report.

HCU President David Eggleston gave the HCU report.

L. Discussion Time

1) Student Representatives' Time

Nicole Ayala Congachi thanked the staff and Board for their work for students.

2) Superintendent's Time

Superintendent Travis Reiman thanked everyone for contributing to the great start to the school year, commented on declining enrollment, discussed community organizations that support our students, and gave general announcements.

3) Board of Directors' Time

Director Mark Watson thanked the tech services department for their work, welcomed new Board members, and reminded Board members about OSBA Regional meetings.

Director Patrick Maguire commented on enrollment numbers and discussed state tax law.

Director Yessica Hardin Mercado thanked the Board for the opportunity to read the Latina/o/x/e Heritage Month Proclamation and urged fellow Board members to participate in activities.

Director Nancy Thomas thanked staff for their work, highlighted the Mariachi festival at the Hillsboro Stadium, thanked the Board for the nomination to the OSBA Board.

Director Katie Rhyne highlighted the first day of school, thanked her fellow Board members for the collaboration, look forward to mentoring student reps, and thanked the Cabinet.

Board Vice Chair See Eun Kim thanked Cabinet for their work, commented on enrollment numbers, discussed ideas for retaining students, thanked union partners.

Board Chair Ivette Pantoja thanked the Cabinet team for their work, thanked fellow Board members and student representatives for their work, and highlighted the HSF 5k walk.

M. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:36 PM.



Approved October 28, 2025