



Board of Education Meeting

Wednesday, March 22, 2023

Budget Presentation Five Expenditure Review - *Staffing Analysis*

Antonio Santana, Superintendent of Schools

Jennifer Segui, Assistant Superintendent for Finance and Management Services

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Schedule of Budget Meetings and Presentations

~~January 18, 2023~~

- ~~Review of the Budget Process Long Term Planning~~

~~February 1, 2023~~

- ~~Tax Cap & Revenue Overview~~

~~February 15, 2023~~

- ~~1000 General Support, Operation & Maintenance, Security, Utilities~~
- ~~5000 Transportation~~
- ~~9000 Employee Benefits, Debt Service, Fund Transfers & Capital Expenditures~~

~~March 8, 2023~~

- ~~2000 Curriculum & Instruction~~

March 22, 2023

- Staffing Analysis**

April 5, 2023

- Expenses and Revenues Update**

April 19, 2023

- Budget Adoption**



May 3, 2023

Budget Hearing

May 16, 2023

BUDGET VOTE & ELECTION

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Budget Process Timeline

November / December

Initiate conversations with administrators regarding the budget process, including but not limited to procedures, considerations, and the identification of program needs.

December

Provide training to stakeholders (administration / clerical) on new budgeting process, including the use of the district's financial software to increase accuracy and efficiency.

January

Building and departmental budgets, staffing tables, and new / special program requests are submitted to district office for review by cabinet members.

February

Staffing counts as FTEs, (Full Time Equivalent), are due to district office and meetings are held with the administration to discuss staffing and program requests. (Wants versus Needs)

March

Staffing requests are verified through projected enrollment (Elementary and Middle Schools) and course requests (High School)

April

School budget is finalized, presented to BOE, and adopted.

May

Budget Hearing and vote is held





Budget Process Quick Recap

Administrative Considerations

1. Assure the budget development process is consistent with Board Priorities.

6. Develop a fiscally responsible budget that aligns with district goals and priorities.

2. Appreciate that public education is a shared responsibility.

3. Establish a budget as a tool for communication and collaboration.

4. Collaborate with stakeholders to develop a budget that reflects the needs of the community.

5. Appreciate both the strengths and weaknesses of the current budget process.

6. Always focus on decreasing expenditures and increasing revenue.

7. Through transparent communication, build trust and buy-in for the budget process.

Budget Process Resources

Internal Auditors: Nawrocki Smith, LLP

External Auditors: Cullen & Danowski, LLP

Financial Advisors: Fiscal Advisors & Marketing, Inc.

Experienced Superintendents (NYSCOSS, SCSSA, ES)

Experienced Business Officials (ASBO, ESBOCES)

Stakeholder Input

Community Input

Technology and Software

The Budget Process

Decide on a Budgeting Strategy

Roll Over Budget

Fixed Cost Budget

Zero Based Budget

- have each school/program justify its expenditures

Priority Budget

- look at district goals and priorities
- lay out recommendations and costs to reach our objectives

Gather Information

Revenue and Expenditures (Actual versus Budgeted)

Program Needs (Staffing / Equipment / Supplies)

Project Revenue / Expenditures

Calculate Tax Levy

Consult Consult Consult

Propose Budget to the Board of Trustees

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Long Term Planning

Challenges to be Met - A Quick Recap

Inflation and the Tax
Cap Calculation

Federal Grants Period
End Date

Differential in Building
(State) Aid and Bond
Payments

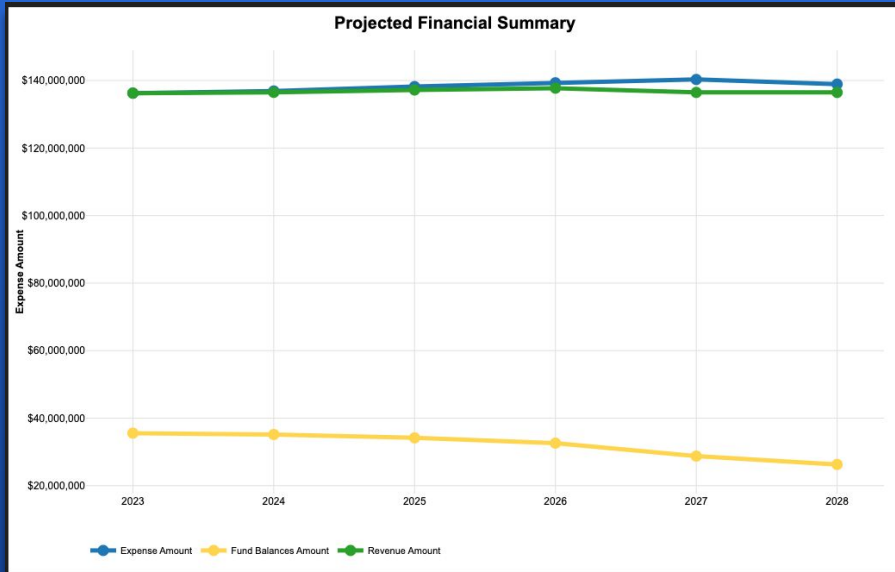
Ongoing review of programs to reduce expenditures.

Engage in ongoing capital improvement projects, generating revenue in building aid at a 76.2% reimbursement rate.

- Capital Reserve Vote (\$2.6 Million)
- Energy Performance Contract (\$5.6 Million)
- Capital Transfer Budget Line
- Future Bond Proposals

Ongoing exploration of alternative revenue sources. (Donations, Grants, etc)

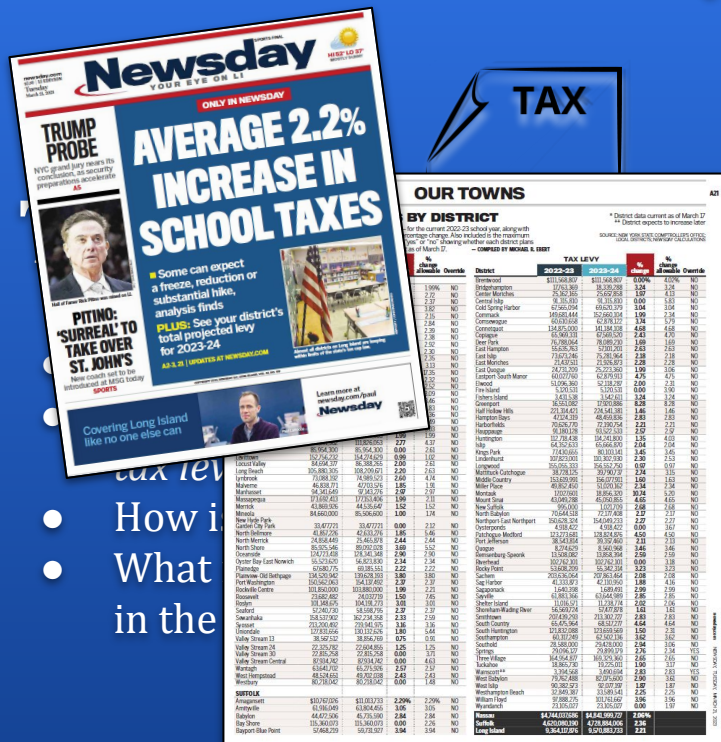
Strategic use of reserves to the extent possible.



The district uses a five year projection for budget planning purposes as recommended by auditors and financial advisors.

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Quick Recap



The Tax Cap is based on legislation adopted in 2012 to both protect the taxpayer and enable school districts to be properly funded.

The Tax Cap is based on an eight part formula mandated by the State Comptroller's Office. The formula contains values that are fixed, this calculates the initial tax cap / tax levy limit. Exclusions can also be factored which calculates the tax levy limit with exclusions.

The tax levy limit for the South Country Central School District including an interfund transfer to capital will be **4.64%**.

The tax levy limit for the South Country Central School District does not represent the anticipated tax levy increase. It simply indicates the limit at which we can approve a budget with a simple majority.

The tax levy limit or tax cap does not factor into the budgeting process. The goal is to propose a tax levy increase that meets the needs of the district without overburdening the taxpayer.

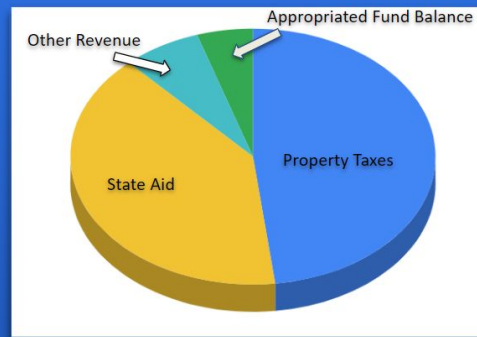
Tax Cap and Revenue Overview

Quick Recap

Revenue:



- What are the different funding sources?
- To what extent does a district have control over its revenue?
- What is our anticipated revenue for the 2023/2024 School year?



Revenue Sources

The Tax Levy -Property Taxes: 48.1%

State Aid: 40.1%

Other Revenue: 6.9%

Appropriated Fund Balance: 5.0%

Expenditure Review - *Administration, Transportation & Unallocated*

Overview of Budget Expenditures Codes 1000, 5000, and 9000



What guides school district accounting?

GAAP

A Quick Recap



What funds (revenues) are used to pay expenditures?

The General Fund (A)



What expenditures are included in the 1000 Code - Administration (*General Support*) *What is the projected budget for administrative expenditures?*

All costs associated with the general administration and operation of the school district.



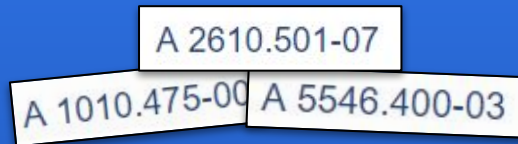
What expenditures are included in the 5000 Code - Transportation? *What is the projected budget for expenditures for transportation?*

All costs associated with transportation, including field trips and athletics.



What expenditures are included in the 9000 Code - Unallocated? *What is the projected budget for unallocated expenditures?*

All costs associated with employee entitlements and benefits, debt and governmental obligations.



What do the budget codes mean?

Revenue, Function, Object, & Location

Expenditure Review - *Administration, Transportation & Unallocated*

Projected Budget Expenditures Codes 1000, 5000, and 9000

	2022-23	2023-24
Description	Budget	Proposed
1000s	15,933,818	16,015,562
5000s	10,300,702	10,436,488
9000s	42,678,329	44,055,526
Total	68,912,849	70,507,576

*The budgeted expenditures are projected and may change prior to the final proposed budget.

* Increases tend to reflect inflation and rising costs in fuel, supplies, entitlements, and benefits.

*The addition of the interfund transfer line in the 9000 code enables much needed capital improvement projects that generate revenue in the long run.

The 2000 Code - Curriculum and Instruction

What do we mean by *Curriculum* and *Instruction*?



Curriculum is what is taught in schools, **instruction** is how curriculum is delivered.

How does the South Country Central School District organize the 2000 code for budgetary purposes?



All special education programs district wide, including instruction, support services, tuition, and contracts, materials and supplies as required by law.



All general education classrooms district wide, special programs, student support outside of special education, and all of the contracts, materials and supplies associated with providing instruction.



All extracurricular activities district wide, including interscholastic athletics, intramurals, and clubs.

Expenditure Review - Administration, Curriculum, Transportation & Unallocated

Projected Budget Expenditures Codes 1000, 2000, 5000, and 9000

	2022-23	2023-24
Description	Budget	Proposed
1000s	15,933,818	16,015,562
2000s	73,876,131	72,535,999
5000s	10,300,702	10,436,488
9000s	42,678,329	44,055,526
Total	142,788,980	143,043,575

*The budgeted expenditures are projected and will change prior to the final proposed budget.

* Increases tend to reflect inflation and rising costs in fuel, supplies, entitlements, and benefits.

*The addition of the interfund transfer line in the 9000 code enables much needed capital improvement projects that generate revenue in the long run.

*There are still **four** weeks left to the budget process and the preceding figures are based on reasonable requests made by our budget managers.



BUDGET: *Staffing Analysis*

The Essential Questions



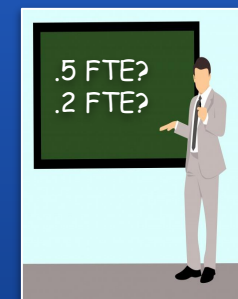
What are the various functions carried out by our staff?



What is a Full Time Equivalent (FTE) and how is it applied to school staffing?



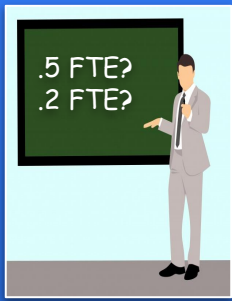
What considerations are given when determining staffing?



How do staffing projections affect expenditures?



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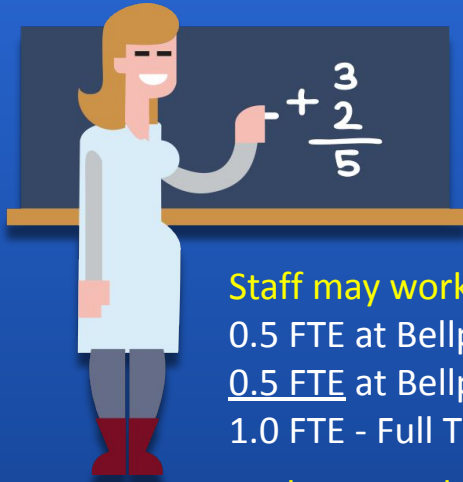


BUDGET: *Staffing Analysis*

What is a Full Time Equivalent (FTE) and how is it applied to school staffing?

A *Full Time Equivalent* (FTE) represents a full time employee.

*Not all employees are considered FTEs, some are stipend driven positions.



An FTE is based on the number one (1.0) or a whole.

FTEs can be donated as a decimal as follows:

0.5 FTE means the employee works half the usual expectation.

0.2 FTE means the employee works 20% of the usual expectation.

Staff may work part time or be split amongst buildings as follows:

0.5 FTE at Bellport Middle School.

0.5 FTE at Bellport High School.

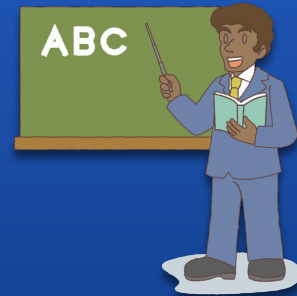
1.0 FTE - Full Time Employee or Equivalent

At the secondary level, staff may also be split by department:

0.4 FTE ENL Teacher.

0.6 FTE English Language Arts Teacher.

1.0 FTE - Full Time Employee or Equivalent



SPECIAL NOTE:

Classes that meet everyday = .02 FTE

Classes that meet every other day or
for half the year = .01 FTE

BUDGET: *Staffing Analysis*

Personnel by Functional Activity



Central Office:

Overall operation of the district including, but not limited to; collaborating with the BOE (Superintendent); ensuring compliance with SED mandates, civil service, and school law; budgeting and finance; supporting instruction and professional learning; forging community relationships with agencies, organizations, law enforcement, elected officials; maintenance and facilities; transportation; human resources; and maintaining digital infrastructure.



Administration and Support:

Includes both district and building administrators charged with carrying out the functions of the school district, including all of the aforementioned.



Elementary Schools:

Includes all staff Kindergarten through fifth grade, including our pre-school center. This includes all teachers, support staff, mental health professionals, guidance, and instructional coaches.



Secondary Schools:

Includes all staff sixth through twelfth grade. This includes all teachers, support staff, mental health professionals, guidance, and instructional coaches.



Non-instructional Staff:

Includes both district and building staff ranging from teaching assistants and safety officers to nurses and maintenance.

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BUDGET: *Staffing Analysis*

FTEs and Staffing Considerations



Ensure proposed staffing is sustainable considering challenges moving forward.

Ensure that academic achievement as well as social and emotional needs are met and supported.



Maintain overall class sizes across the district.

Maintain and potentially enhance academic and extracurricular activities.



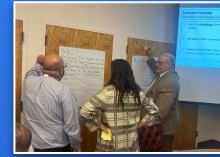
Ensure compliance with special education and SED regulations and mandates.

Consider overall budget when potentially adding staff, identifying reductions in other areas.



BUDGET: *Staffing Analysis*

The Administrative Staff (Central Office)



District Office and General Administration			
Central Office and Annex			
Position	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
Superintendent	1	1	0
Assistant Superintendent Curriculum	1	1	0
Assistant Superintendent Business	1	1	0
Assistant Superintendent Human Resources	1	1	0
District Clerk	1	1	0
District Treasurer	1	1	0
Purchasing Officer	1	1	0
Payroll Supervisor	1	1	0
Senior Accountant	1	1	0
Instructional Data Administrator	1	1	0
Assistant Data Manager	1	1	0
Network and Systems Administrator	1	1	0
Maintenance Crew Leader	1	1	0
Driver Messenger	0.5	0.5	0
Central Office Totals:	13.5	13.5	0



No Projected
Changes to
current staff.

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BUDGET: Staffing Analysis

The Administrative and Support Staff (Central Office and Buildings)

Directors, Building Administration, and Support			
Central Office and Annex			
Position	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
Director of Humanities	1	1	0
Director of STEM	1	1	0
Director of Guidance	1	1	0
Director of Health, PE, and Athletics	1	1	0
Director of Student Support Services	1	1	0
Assistant Director of Student Support Services	1	1	0
Director of World Languages and ENL	1	1	0
Director of Elementary Education	0	0	0
Director of Instructional Technology	0	1	1
Facilities Director	1	1	0
Safety Officer Supervisor	1	1	0
Parent Liasons	2	2	0
Building Based Administration and Support			
Building Principals	7	7	0
Assistant Principals	9	9	0
Art Chairperson	0.4	0.4	0
Music Chairperson	0.4	0.4	0
Special Education Chair (Elementary)	1	1	0
Special Education Chair (Secondary)	1	1	0
ENL Chair (Elementary)	0.4	0.4	0
ENL Chair (Secondary)	0.4	0.4	0
Restorative Coach (District Wide)	0.4	1	0.6
Custodial Supervisor	6	6	0
Totals:	37	38.6	1.6



1.6 FTE Increase:

Director of Technology:

- Cybersecurity
- Data Protection
- Supports Instructional Technology
- Provides Professional Learning
- Drafts Technology Plan



Full Time Restorative Coach:

- Supports Restorative Practices K-12
- Provides Professional Learning

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BUDGET: *Staffing Analysis*

Elementary Staffing - South Haven Early Childhood Center

South Haven Early Childhood Center			
Current Enrollment and Section Count (2022 - 2023)			
Grade	Enrollment	Sections	Average Class Size
Full Day	90	5	18
Half Day (Morning)	17	1	17
Half Day (Afternoon)	8	1	8
Totals:	115	7	
Projected Enrollment and Section Count (2023 - 2024)			
Grade	Enrollment	Sections	Average Class Size
Full Day	n/a	5	n/a
Half Day (Morning)	n/a	1	n/a
Half Day (Afternoon)	n/a	1	n/a
Totals:	0	7	No Projected Changes to current staff.
Net Change:	n/a	0	



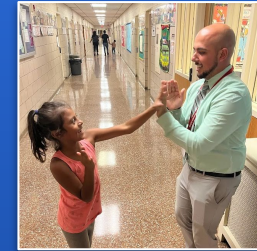
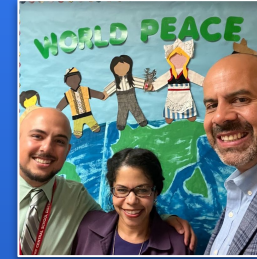
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BUDGET: *Staffing Analysis*

Elementary Staffing - Brookhaven Elementary School

Brookhaven Elementary School							
Current Enrollment and Section Count (2022 - 2023)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	112	3	2	1	19		1
First	127	2	2	2	21		
Second	122	2	2	2	20		
Third	121	2	2	2	20		1
Totals:	482	9	8	7	Total Sections:	24	2
Projected Enrollment and Section Count (2023 - 2024)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	112	3	2	1	19		1
First	112	3	2	1	19		
Second	127	2	2	2	21		1
Third	122	2	2	2	20		1
Totals:	473	10	8	6	Total Sections:	24	3
Net Change:	-9	1	0	-1	Net Change:	0	1



No projected changes to current staffing.

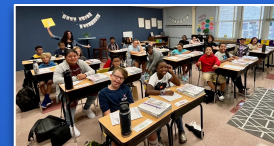
Please note that integrated sections account for 2.0 FTEs.

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BUDGET: Staffing Analysis

Elementary Staffing - Kreamer Street Elementary School



Kreamer Street Elementary School							
Current Enrollment and Section Count (2022 - 2023)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	70	4	0	0	18		1
First	78	4	0	0	20		1
Second	70	4	0	0	18		1
Third	51	3	0	0	17		0
Totals:	269	15	0	0	Total Sections:	15	3
Projected Enrollment and Section Count (2023 - 2024)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	70	4	0	0	18		1
First	70	4	0	0	18		1
Second	78	4	0	0	20		1
Third	70	4	0	0	18		1
Totals:	288	16	0	0	Total Sections:	16	4
Net Change:	19	1	0	0	Net Change:	1	1

2.0 FTE increase due to enrollment and addition of special class.

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BUDGET: *Staffing Analysis*

Elementary Staffing - Verne W. Critz Elementary School



Verne W. Critz Elementary School							
Current Enrollment and Section Count (2022 - 2023)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	59	4	0	0	15		1
First	64	3	0	0	21		1
Second	74	4	0	0	19		1
Third	68	3	0	0	23		1
Totals:	265	14	0	0	Total Sections:	14	4
Projected Enrollment and Section Count (2023 - 2024)							
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Special Class
Kindergarten	59	3	0	0	20		1
First	59	3	0	0	20		1
Second	64	3	0	0	21		1
Third	74	4	0	0	19		0
Totals:	256	13	0	0	Total Sections:	13	3
Net Change:	-9	-1	0	0	Net Change:	-1	-1



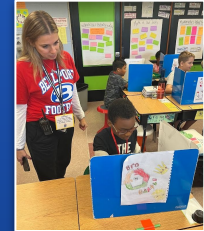
2.0 FTE projected decrease due to maintaining suitable class size and movement of special program.

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BUDGET: *Staffing Analysis*

Elementary Staffing - Frank P. Long Intermediate School



Frank P. Long Intermediate School								
Current Enrollment and Section Count (2022 - 2023)								
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Resource Room	Special Class
Fourth	249	8	2	2	21		0.5	2
Fifth	269	9	1	2	22			3
Totals:	518	17	3	4	Total Sections:	24	0.5	5
Pojected Enrollment and Section Count (2023 - 2024)								
Grade	Enrollment	General Education	Dual Language	Integrated Sections	Average Class Size		Resource Room	Special Class
Fourth	240	8	2	2	20		0.5	2
Fifth	249	8	2	2	21			3
Totals:	489	16	4	4	Total Sections:	24	0.5	5
Net Change:	-29	-1	1	0	Net Change:	0	0	0



There are no projected changes to current staffing.

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BUDGET: *Staffing Analysis*

Elementary Staffing Projections - Core Academics

Elementary School Staffing Projections (Core and Special Education)					
Current Staffing (2022 - 2023)					
School	General Education	Dual Language	Integrated Teachers	Resource Room	Special Class
Brookhaven	9	8	14	0.5	2
Kreamer Street	15	0	0		3
Verne W. Critz	14	0	0		4
Frank P. Long	17	3	8		5
Totals:	55	11	22	0.5	14
Projected Staffing (2023 - 2024)					
School	General Education	Dual Language	Integrated Teachers	Resource Room	Special Class
Brookhaven	10	8	12	0.5	3
Kreamer Street	16	0	0		4
Verne W. Critz	13	0	0		3
Frank P. Long	16	4	8		5
Totals:	55	12	20	0.5	15
Net Change:	0	1	-2	0	1

No projected changes in current staffing.

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BUDGET: *Staffing Analysis*

Elementary Staffing Projections - Specials and Support

Elementary School Staffing Projections (Other)												
Current Staffing (2022 - 2023)												
School	Art	Music	PE / Health	ENL	Library	Reading	Reading Coach	Speech	Guidance	Social Worker	Pyschologist	Math Specialist
Brookhaven	1	1	1.6	5	1	4	1	3	0.25	1.6	1	1
Kreamer Street	0.6	0.8	1.3	2.6	1	2.5	1	2	0.25	1	1	1
Verne W. Critz	0.8	0.8	1.3	3	1	3.5	0.5	1.5	0.25	1.5	1	1
Frank P. Long	1	1	3	4	1	5	1	2	0.25	2	1	2
Totals:	3.4	3.6	7.2	14.6	4	15	3.5	8.5	1	6.1	4	5
Projected Staffing (2023 - 2024)												
School	Art	Music	PE / Health	ENL	Library	Reading	Reading Coach	Speech	Guidance	Social Worker	Pyschologist	Math Specialist
Brookhaven	1	1	1.6	5	1	4	1	3	0.25	1.6	1	1
Kreamer Street	0.6	0.8	1.3	2.6	1	2.5	0.5	2	0.25	1	1	1
Verne W. Critz	0.8	0.8	1.3	3	1	3.5	1	1.5	0.25	1.5	1	1
Frank P. Long	1	1	3	4	1	5	1	2	0.25	2	1	2
Totals:	3.4	3.6	7.2	14.6	4	15	3.5	8.5	1	6.1	4	5
Net Change:	0	0	0	0	0	0	0	0	0	0	0	0

No projected changes to current staffing.

BUDGET: *Staffing Analysis*

Elementary Staffing Projections - Summary



Staffing Summary (Elementary Schools)			
Area	Current Staffing (2022 - 2023)	Projected Staffing (2023 - 2024)	Change
South Haven	7	7	0
Brookhaven	33	33	0
Kreamer Street	18	20	2
Verne W. Critz	18	16	-2
Frank P. Long	33	33	0
Subtotal	109	109	0

No projected changes to current elementary school staffing.

BUDGET: *Staffing Analysis*

Secondary School Enrollment

Secondary School Enrollment			
Bellport Middle School			
Grade	Current Enrollment (2022 - 2023)	Projected Enrollment (2023-2024)	Change
Sixth	261	269	8
Seventh	265	261	-4
Eighth	312	265	-47
Subtotals:	838	795	-43
Bellport High School			
Grade	Current Enrollment (2022 - 2023)	Projected Enrollment (2023-2024)	Change
Ninth	366	312	-54
Tenth	345	366	21
Eleventh	344	345	1
Twelfth	348	344	-4
Subtotals:	1403	1367	-36
Secondary School Totals:	2241	2162	-79



At the secondary level, the overall drop in enrollment does not necessarily equate to a drop in staffing as students are selecting more courses and are scheduled for less study halls.

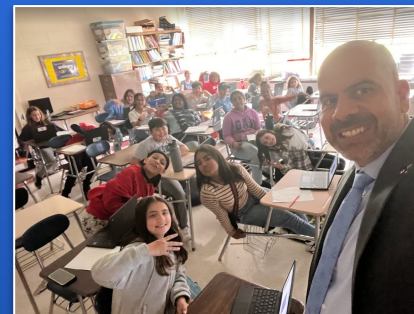
Enrollment may affect staffing projections for the 2024 - 2025 School year.

BUDGET: *Staffing Analysis*

Secondary Staffing Projections - Bellport Middle School Core Academics

Bellport Middle School Staffing			
Core Academics and Electives			
Grade / Subject	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
Sixth	12	13	1
English Language Arts	6.2	6.2	0
Math	6.8	6.8	0
Science	5.7	5.7	0
Social Studies	5.8	5.8	0
World Languages	5.6	7.2	1.6
Health / Physical Education	5.6	5.6	0
Art	2.8	2.8	0
Technology	2.5	2.5	0
Family and Consumer Science	2	2	0
Music	5.7	5.7	0
Business	0.8	0.8	0
Middle School Totals:	61.5	64.1	2.6

2.6 FTE projected increase to current staffing due to restructuring of the sixth grade program.



BUDGET: *Staffing Analysis*

Secondary Staffing Projections - Bellport Middle School Specials and Support

Bellport Middle School Staffing			
Specials and Support			
Grade / Subject	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
Special Education	14.2	15.2	1
ENL	6.6	6.6	0
Reading	7.6	7.6	0
Library	1	1	0
Guidance	4	4	0
Psychologist	2	2	0
Social Worker	3	3	0
Speech	1.2	1.2	0
Specials and Support Subtotals:	39.6	40.6	1
Subtotals (Previous Slide):	61.5	64.1	2.6
Middle School Totals:	101.1	104.7	3.6



1.0 FTE projected increase to current staffing due to the addition of special class.

3.6 FTE total projected increase to current staffing for Bellport Middle School.

BUDGET: *Staffing Analysis*

Secondary Staffing Projections - Bellport High School Core Academics

Bellport High School Staffing			
Core Academics and Electives			
Grade / Subject	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
English Language Arts	10.4	10.4	0
Math	13.2	13.7	0.5
Science	17.3	17.1	-0.2
Social Studies	12.2	13.2	1
World Languages	7.6	7.2	-0.4
Health / Physical Education	7.2	7.3	0.1
Art	6.8	7	0.2
Technology	1.7	1.5	-0.2
Music	4.1	4.1	0
Business	1.2	1.4	0.2
Family and Consumer Science	3.2	3.4	0.2
Cadet Core	0.4	0.4	0
High School Totals:	85.3	86.7	1.4



1.4 FTE projected increase to current staffing due to more students enrolling in electives and a reduction of math lab class size.

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BUDGET: *Staffing Analysis*

Secondary Staffing Projections - Bellport High School Specials and Support

Bellport High School Staffing			
Specials and Support			
Grade / Subject	Current Staffing (2022 - 2023)	Projected Staffing (2023-2024)	Change
Special Education	18.8	19.5	0.7
ENL	8	8	0
Work Based Learning Coordinator	0	0.4	0.4
Reading	1.2	1.2	0
Library	1	1	0
Guidance	5	5	0
Psychologist	2	2	0
Social Worker	5	5	0
Speech	1	1	0
Specials and Support Subtotals:	42	43.1	1.1
Subtotals (Previous Slide):	85.3	86.7	1.4
High School Totals:	127.3	129.8	2.5



1.1 FTE projected increase due to the addition work based Learning Coordinator and a special class.

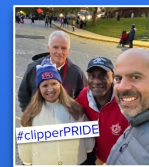
2.5 FTE total projected staffing increase for Bellport High School.

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BUDGET: *Staffing Analysis*

Secondary Staffing Projections - Summary



Staffing Summary (Secondary Schools)			
Area	Current Staffing (2022 - 2023)	Projected Staffing (2023 - 2024)	Change
Bellport Middle School	101.1	104.7	3.6
Bellport High School	127.3	129.8	2.5
Subtotal	228.4	234.5	6.1

Staffing increases can be somewhat counterintuitive. How can the need for staffing increase in overall enrollment is down?

The sixth grade program is being restructured to better meet the needs of our students.

The addition of special classes will help better serve our community and limit the number of students who require outside placements.

More students are opting for electives, AP courses will run even with potentially low numbers, and mathematics labs will be modified to better serve students.



BUDGET: *Staffing Analysis*

District Wide Staffing - Non-Instructional

Non-Instructional Staffing Projections (District Wide)			
Position	Current Staffing (2022 - 2023)	Projected Staffing (2023 - 2024)	Change
Teaching Assistants	98	103	5
Aides	39	39	0
Monitors	26	26	0
Clerical	37	37	0
Buildings and Grounds	43.4	43.4	0
Safety Officers	32	32	0
Nurses	7	7	0
School Health Aides	2	2	0
Athletic Trainer	1	1	0
Computer Lab Assistants	5.3	5.3	0
Parent Liaison	2	2	0
Subtotal	292.7	297.7	5



Athletic coaches and club advisors are not considered FTEs.

The additional teaching assistants will support new special classes across grade levels.

BUDGET: *Staffing Analysis*

South Country Central School District Staffing Projections Summary

Staffing Summary (District Wide)			
Area	Current Staffing (2022 - 2023)	Projected Staffing (2023 - 2024)	Change
Central Office	13.5	13.5	0
Administration and Support	37	38.6	1.6
Elementary Staff	112	112	0
Secondary Staff	228.4	234.5	6.1
Non-Instructional Staff	292.7	297.7	5
Subtotal	683.6	696.3	12.7



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BUDGET: *Staffing Analysis*

A Quick Recap



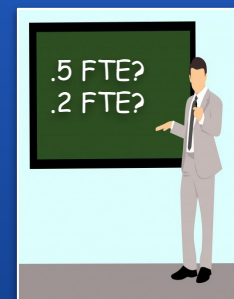
What are the various functions carried out by our staff?



Staffing is all inclusive, including but not limited to, central office, our school buildings, and all of the important people that support learning and the overall safety of our community.

What is a Full Time Equivalent (FTE) and how is it applied to school staffing?

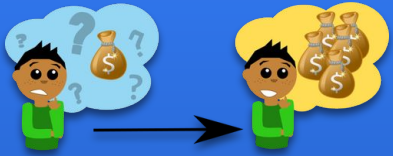
FTEs are how staff is accounted for in terms of developing school budgets. A 1.0 FTE represents a full time employee, whereas a 0.5 FTE represents a part time employee.



What considerations are given when determining staffing?

There are many considerations including maintaining and enhancing academic programs and securing the financial stability of the district moving forward.

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BUDGET: *Staffing Analysis*

How does staffing projections affect expenditures?

	CODE:	2000	9000	
Area	FTE	Salary	Benefits	Total
Administration and Support	1.6	189,941	58,383	248,324
Secondary Staff	6.1	371,039	141,960	512,998
Non-Instrucional Staff	5.0	111,447	22,308	133,755
Totals:	12.7	672,427	222,650	895,077

Projected expenditure associated with the addition of staff for the upcoming school year.

Based on careful analysis, budgetary codes have been reduced to levels that both secure our operations and allow for contingencies.

The budget process is ongoing, with continued analysis and further review of potential budgetary cost reductions.

Budget Code Description	Code	Explanation	Increase/(Decrease)
BOCES	2000s	Reduction based on 3 year analysis	(250,000)
Foster/Homeless Tuition	2250.471	Reduction based on 3 year analysis	(50,000)
Private & Parochial	2250.472	Reduction based on 3 year analysis	(50,000)
BOCES Special Ed	2250.490	Reduction based on 3 year analysis; keeping students in district	(650,000)
Summer School Instruction	2330.150	Reduction based on 3 year analysis	(10,000)
Summer School Non Instruction	2330.160	Reduction based on 3 year analysis	(8,000)
Health Services - Other Dist	2815.448	Reduction based on 3 year analysis	(20,000)
Supp Testing Psych Services DW	2820.501	Reduction based on 3 year analysis	(5,000)
Contract Transportation	5540.400	Correction - Athletic Transportation is included in 5545.401	(351,800)
Teacher Retirement	9020.800	Reduction based on 3 year analysis	(100,000)
Social Security/Medicare	9030.800	Reduction based on 3 year analysis	(25,000)
Health Insurance	9060.800	Reduction based on 3 year analysis	(200,000)
Dental Insurance	9070.800	Reduction based on 3 year analysis	(25,000)
		Total:	(1,744,800)

BUDGET: *Staffing Analysis*

An Expenditure Update and Overview - Including Staffing Proposals

	2022-23	2023-24
Description	Budget	Proposed
1000s	15,933,818	16,015,562
2000s	73,876,131	72,165,426
5000s	10,300,702	10,084,688
9000s	42,678,329	43,928,176
Total	142,788,980	142,193,852

1. Assure the budget development process is consistent with Board Priorities.

6. Develop a fiscally responsible and transparent budget, maximizing efficiency and economy, ensuring the district is using its resources to deliver the best educational program and meeting our long range planning goals.

Ultimately the goal is to propose a budget that meets the demands of the school district in terms of operating costs; ensures the school district is in a good financial position to address unforeseen costs and to have an appropriate fund balance to mitigate future challenges; and ensures that our larger community is considered when proposing the final tax levy.

Schedule of Budget Meetings and Presentations

~~January 18, 2023~~

- ~~• Review of the Budget Process Long Term Planning~~

~~February 1, 2023~~

- ~~• Tax Cap & Revenue Overview~~

~~February 15, 2023~~

- ~~• 1000 General Support, Operation & Maintenance, Security, Utilities~~
- ~~• 5000 Transportation~~
- ~~• 9000 Employee Benefits, Debt Service, Fund Transfers & Capital Expenditures~~

~~March 8, 2023~~

- ~~• 2000 Curriculum & Instruction~~

~~March 22, 2023~~

- ~~• Staffing Analysis~~

April 5, 2023

- Expenses and Revenues Update

April 19, 2023

- Budget Adoption



May 3, 2023

Budget Hearing

May 16, 2023

BUDGET VOTE & ELECTION



Board of Education Meeting

Wednesday, March 8, 2023

Budget Presentation Five: Staffing Analysis

Questions?