YUBA COUNTY OFFICE OF EDUCATION
Certificated Job Description

SPECIAL EDUCATION TEACHER – MODERATE/SEVERE

DEFINITION:
Under the direction of the assigned Principal, the Special Education Teacher of Moderate to Severe Disabilities provides directed learning experiences and implements IEPs for moderately/severely handicapped students aged 3 to 22 years, oversees support services to students, and performs other related duties as assigned by supervisor.

DIRECTLY RESPONSIBLE TO:
Principal

SUPERVISION OVER:
None; provides assistance and guidance to other staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assesses individual needs and establishes realistic and appropriate goals and objectives for each student.
- Designs and implements a program for each student which meets the goals and objectives of the IEP and may include basic life skills such as personal hygiene, proper grooming habits, cleaning and cooking and related skills for successful performance in vocational areas such as communication and safety.
- Participates as an IEP, 504, or SST team member and follows the IEP, SST, or 504 plans, provides the appropriate support and works with the case carriers, counselors, and coordinators to develop the best program for identified students.
- Plans and conducts a system of continuous evaluation of each student's progress.
- Collaborates and coordinates closely with service providers including but not limited to Speech, APE, Behaviorist, Physical Therapy, OT, etc.
- Maintains suitable classroom control and learning environment including appropriate planning and organization of the classroom.
- Communicate with and assist paraeducator(s) assigned to the classroom regarding curriculum implementation, classroom management and other duties.
- Prepares lesson plans and provides adequate information for para educator and substitute.
- Attends scheduled staff meetings and IEPs.
- Accompany students on field trips and community based or regular educational based integration.
- Supervises students in play or sports activities and during lunch time.
- Serves as a liaison to facilitate successful mainstreaming of student when appropriate.
- Provide parents with appropriate instructional strategies.

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- Develops and implements approved strategies for behavior management and appropriate discipline.
- Provides assistance to students in the use of total communication which may include Braille, sign language or other non-verbal forms of communication.
- Participates in specialty training to provide current, research-based supports for the students, including training in specialized curriculum, specialized behavioral approaches, and reporting processes.
- Participates in crisis communication and de-escalation techniques to assist in maintaining student behavior.
- Participating in required school and district-sponsored professional development activities.
- Works closely with parents and school nurse to monitor any medical needs the students may develop.
- Prepares, maintains and submits timely and accurate records, reports, files and documentation, including but not limited to, attendance records, student progress reports, and prepares county and/or state reports as assigned and/or required.
- May be required to perform specialized health care procedures.
- Administer State Testing.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:

- Bachelor's Degree from an accredited four-year college or university. Master's Degree preferred.
- Possession of, or ability to obtain, an appropriate valid California teaching credential.
- Experience teaching in a moderate/severe handicapped classroom is desirable.

Knowledge of:

- Modern teaching methods and techniques related to moderate/severe handicapped students including visual supports and assistive technology.
- Specialized curriculum and State standards.
- Non-violent crisis intervention, positive discipline and behavior management techniques.
- Interpersonal skills necessary to work successfully with student, parents and staff.
- Safe practices in classroom and playground activities.
- Operation of a variety of office equipment and software, including but not limited to Microsoft Office Suite and Google Suite.

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Skills and Abilities:

- Implement non-violent crisis intervention.
- Manage and prioritize multiple activities.
- Communicate effectively in oral and written form sufficient to express ideas, thoughts, lesson plans and instruction clearly to students, staff and community.
- Uses technology for classroom instruction, records, and preparing progress reports, report cards, benchmark assessments, etc.
- Collaborate effectively on inter-and intra- agency levels.
- Demonstrate respect and sensitivity for cultural differences; educate others on the value of diversity; promote a harassment-free environment.
- Demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, ethnic backgrounds, and physical and learning disabilities of staff, students, and the community.
- Assess individual needs, establish realistic and appropriate goals and objectives and design and implement a program for each student.
- Plan and conduct a system of continuous evaluation of each student's progress.
- Confer effectively with parents.
- Maintain suitable learning environment including appropriate planning and organization of classroom and provide appropriate materials.
- Perform or be trained to perform specialized heath care procedures.
- Establish and maintain cooperative relationships with students, parents and staff.
- Administer a variety of assessments.
- Adhere to federal and state laws pertaining to students with special needs.
- Maintain confidentiality.
- Adapt to changes in the work environment and deal with frequent change, delays, or unexpected events.
- Create classroom activity schedules.
- Interpret and implement rules relating to the program and make sound decisions and judgments.
- Understand and maintain confidentiality.

Physical Requirements:

- Bending at the waist, sitting on the floor, kneeling or crouching; climbing or balancing while using a step stool.
- Eyesight corrected or uncorrected sufficient to read a variety of materials including but not limited to fine print.
- Hearing with or without use of hearing aid(s) sufficient to hear any conversation with others.
- Manual dexterity and coordination sufficient to operate office and/or classroom

equipment.
- Sitting, standing and/or walking for extended periods of time.
- Must frequently lift, push, pull or carry up to twenty (20) pounds and occasionally lift and/or move at least fifty (50) pounds with two or more persons to lift fifty (50) pounds or more.
- Physical ability to position a student who may weigh 150 pounds or more and to manipulate wheelchairs and orthopedic devices.
- Physical agility to effectively hold students in sometimes hostile situations.
- Occasionally, frequent lifting, carrying, pushing and pulling of equipment; frequent twisting and kneeling, squatting, reaching, stooping and bending; sitting on low chairs or on the floor; climbing stairs.

Work Environment:
Employees in this position will be required to work in an office and/or school facility environment with regular interruptions and participate in small and large group meetings.

Licenses and Certificates:
- Valid California Driver's License
- Valid California Education Specialist Teaching Credential
- Valid California English Learner authorization (e.g., CLAD, BCLAD)
- Crisis Prevention Intervention (CPI) or equivalent Certificate
- Provide proof of automobile insurance, if driving personal vehicle for work.

Clearances:
- Criminal Justice Fingerprint Clearance
- TB Clearance

Employee Classification: Certificated
Salary Range: Certificated Salary Schedule
Approval Date: June 2, 2023