

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, December 15, 2021 at 6PM

Component	Agenda Items																	
Opening Exercises	<ul style="list-style-type: none"> ● Call to Order: 6:02 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Friday, July 9, 2021. ● Flag Salute ● Roll Call <table border="1" data-bbox="420 598 1297 869" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Dan Schmidt</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table>		Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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Old Business	<p>Approval of board meeting minutes from November 17, 2021:</p> <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. <p>Approval of November 2021 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ Unanimously approved. 																	
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:57 PM																	
Return to Regular Session	Return to Regular Session at: 7:17 PM																	
Enrollment Update	<p>2021-2022 Enrollment Summary:</p> <ul style="list-style-type: none"> ● End-of-year enrollment (534 - 43 seniors/graduates): 491 ● Current number of definite non-returnees: 131 ● Current number of potential re-enrollments: 356 ● Current number of new enrollments: 166 ● Current number of new enrollments in 6th grade: 58 ● Current total enrollment for '21-'22: 522 	<p>2021-2022 Enrollment Inquiries:</p> <ul style="list-style-type: none"> ● New Inquiries in December (social media, website, calls): 30 ● Potential enrollment for 2022-2023 out of the 30: 6 ● Withdrawals this past month: 16 ● New students enrolled this month: 17 ● Current Open Leads: 1 																
Chief Executive Officer Report	<ul style="list-style-type: none"> ● Marketing, Recruiting, and Branding <ul style="list-style-type: none"> ○ Here is what has changed since the last Board Meeting: 																	

INNOVATIVE

ARTS ACADEMY

- Working with PowerSchool Registration to finalize the 2022-2023 electronic enrollment forms.
 - Marketing interview set for week of 12/13
 - Candidate: A. Roman
- **Curriculum and Academics**
 - Here's what's changed since last Board meeting:
 - ARP ESSER 7% Set Aside application submitted
 - SEL activities and PD
 - After School programs - in the process of gathering information for transportation
 - Summer programs
 - PLN - 2 sessions have been successful focusing so far on increasing student engagement and promoting writing
 - Coaching began on 12/8
 - CDTs completed
 - Preparing to do data analysis and instructional planning after the break
 - WIDA - preparation has begun
 - Testing will take place Jan. 6 - Feb. 18, 2022
 - Received PAYS data - disseminated Dec. 6
 - Topics to discuss/educate - cyberbullying, mental health
 - Looking to begin Clubs during Cougar Studio
 - Using Thrively 1 day per week as well to focus on social emotional health
- **Logistics / Operations / Technology**
 - Here's what's changed since the last board meeting:
 - Helpdesk ticketing system put in place for both staff and students
 - Lightspeed filter has been configured and will be testing on the labs the next week/will go on chromebooks the last week prior to winter break
 - 1:1 rollout 1/4/22 by grade coming to conference room to pick up
 - Currently configuring vape detectors to be installed starting 12/17
 - New staff onboarding / offboarding procedures have been developed and are currently being implemented.
- **Human Resources**
 - Here's what's changed since the last board meeting:
 - New staff members hired to fill current vacancies:
 - Shaun Seiler - FT Building Substitute
 - Rebecca Raso - HS Science (Start date: 1/10/22, pending approval)
 - There are still vacancies to fill in the following areas:
 - HS Science (1)
 - Health & PE (2)

New Business

- **Motion to approve the following staff member resignation: 6089525**
 - Motion to approve: Rob Sirmans
 - Motion seconded by: Dan Schmidt
 - **Unanimously approved.**

INNOVATIVE

ARTS ACADEMY

	<ul style="list-style-type: none">● Motion to approve the following new employee contracts for the 2021-2022 Academic Year: 3162191 and 3634607<ul style="list-style-type: none">○ Motion to approve: Dan Schmidt○ Motion seconded by: Rob Sirmans<ul style="list-style-type: none">■ Unanimously approved. ● Motion to approve Elek Plumbing invoice (additional charges beyond prior approval - explanation on invoice):<ul style="list-style-type: none">○ Motion to approve: Rob Sirmans○ Motion seconded by: Danny youssef<ul style="list-style-type: none">■ Unanimously approved.
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none">● Wednesday, January 19, 2022, at 6:00 pm.
Adjourn	<ul style="list-style-type: none">● Approval to adjourn board meeting:<ul style="list-style-type: none">○ Motion to adjourn: Rob Sirmans○ Motion seconded by: Danny Youssef<ul style="list-style-type: none">■ Unanimously approved.