

West Branch Local School District Board of Education Meeting (Tuesday, October 21, 2025)*Generated by Adam J Fisher on Wednesday, October 22, 2025***Location:** West Branch High School Media Room, 14277 S. Main St., Beloit, OH 44609**Members present**

Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

Meeting called to order at 5:00 PM**A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. Agenda Approval**1. 2025-120 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the October 21, 2025 Board of Education Regular Session. If any board member wishes to move any consent agenda items to the regular agenda for further discussion, please let it be known now.

Discussion: None

Motion by Joe Courtwright, second by Debbie Helm.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

C. Comments**1. Visitor's Comments - None****2. WBEA Comments - Mrs. Rockwell spoke on behalf of the WBEA and brought up the following items:**

a. She mentioned the four teachers that obtained their Masters +15 approval based on hours that were taken through Utah State University and approved through the LPDC. The Department of Education recently had issued to all schools that hours from Utah State would no longer be accepted. Mrs. Rockwell plead the Board not to take away the pay raises from them.

b. She also mentioned that there is a divide between the teachers and the administration and considered the Board as part of the administration. She referenced a particularly bad In-Service session that was supposed to last 2 hours but only lasted 20 minutes, while other sessions lasted the entire 2 hours. She asked the "administration" to make good efforts to fix the divide, and not taking the raises from the teachers mentioned above away as a good faith measure.

3. WBCEA Comments - None**4. Recognitions**

a. Advisors Jaret Baker, Krista Clay, and National Honor Society members for Homecoming activities

b. Congratulations to Queen Ciara Evans and court members Allie Brammer, Hallie Vie Burton, Sophia Dorris, Kendyll Kaley, Alli Kanagy, and Raelyn Walker

D. Building Reports**1. Building Reports - Please see reports on Board Docs****E. Superintendent's Report****1. Monthly Updates**

a. Honored Student 1st Grader Brooks Campbell - Mrs. Baker read accolades honoring Brooks

b. Honored Staff Members - Secretary Kim Sabatine and 1st Grade Teacher JoAnn Ross - Mrs. Baker read accolades honoring both

F. Treasurer's Report

1. Mr. Fisher gave presentation on the 5-Year Forecast that was approved at the Special Meeting on 10/14. Finances are in decent shape with small deficit spending in Fiscal Years 29 and 30. He also mentioned the possibility of House Bill 186 being passed that would greatly affect the district's finances negatively and also presented some information on the potential Constitutional Amendment to abolish property taxes.

G. Consent Items**1. 2025-121 Consent Items**

Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

Treasurer's Consent Items**1. Minutes**

1. September 23, 2025 Regular Meeting

2. October 14, 2025 Special Meeting

2. Financial Reports

1. Cash Summary Report September 2025
2. Cash Reconciliation September 2025
3. Monthly Investment Statement September 2025
4. SM2M Report September 2025
5. Detailed Check Register September 2025
6. Amended Certificate of Estimated Resources September 2025
7. Appropriation Summary Report September 2025

3. Gifts and Donations

1. MLO Bros - \$500 to Girls Basketball
2. American Legion Post 76 - \$3,700 for Delinquent Lunches
3. Amanda & Joseph Sarchione - \$500 to ELC Delinquent Lunches
4. Rodger & Brenda Sharp - \$210 for Classroom Calculators
5. Raymond Chiropractic - Massage valued at \$75 for ELC Staff Wellness Initiative
6. Mama Gibbs Cleaning Service - Kitchen & Bathroom cleaning valued at \$90 for ELC Staff Wellness Initiative
7. Operation Keepsake - \$500 for Mrs. Rockwell's Class Video
8. The Fannin and Estock Families - Donation of 1 calf to the Vocational Agriculture classes valued at \$2900.
9. Zeller Valley Farms - Donation of 1 calf to the Vocational Agriculture classes valued at \$2,000.
10. The Kanagy Family - Donation of 1 calf to the Vocational Agriculture classes valued at \$1,800.

Superintendent' Consent Items1. **Employment (pending certification)**

1. Recommend approval to employ Maureen Smith as a tutor for the 2025 - 2026 school year on an as needed basis at the approved hourly rate.
2. Recommend approval to employ Monica Ewing as an Educational Special Needs Aide for the 2025 -2026 school year, effective October 22, 2025 (pending certification).
3. Recommend approval to employ Jessica Sanders as a Recess/Playground Aide for the 2025 - 2026 school year, effective November 3, 2025 (pending certification).
4. Recommend approval to employ Scott Laura Hostettler as a bus driver for the 2025 - 2026 school year. (pending certification).
5. Recommend approval to employ Adam Corallo for the 2025 - 2026 school year at the approved student rate on the 2025 - 2026 Substitute and Miscellaneous Rates.
6. Recommend approval to employ the following as Certificated Substitutes for the 2025 - 2026 school year (pending certification):
 1. Brianne Black
 2. Julie Freet
 3. Taylor Evans
7. Recommend approval to employ the following as Classified Substitutes for the 2025 - 2026 school year (pending certification):
 1. Susan Kyser
 2. Cheryl Oblisk
 3. Kerry Miller
8. Recommend approval of the following supplementals for the 2025 - 2026 school year (pending certification):

Vo-Ag	Abigail George
Vo-Ag	Courtney Cooper
MS Vocal (Warrior Explosion)	Raeann Sanor

9. Recommend approval of professional days per attached list.
10. Recommend approval of the following volunteers for Music Department for the 2025 - 2026 school year:
 1. Amanda Egli
11. Athletic Supplementals 2025 - 2026 (pending certification)

Wrestling Girls' Varsity Assistant - Co	Cheryl Brink
Wrestling Girls' Varsity Assistant - Co	Ellie Kidd
Wrestling Girls' Varsity Volunteer	Mark Brink
Wrestling Girls' Varsity Volunteer	Luke Bardo

12. Recommend approval of the following van drivers for the 2025 - 2026 school year:

Brandon Bates	Mark Brink
Courtney Cooper	Walter DeShields

Chris Dorris	Frank Edie
Mike Falasca	Denise Ginocchi
John Hancock	Jonathon James
Andrew Lamancusa	Rick Mulinix
Bryce Ostheimer	Robert Shepherd
Larry Steed	Amanda Teague
Chris Tucker	Ryan Wolf

13. Recommend approval to employ the following as mentors for the 2025-- 2026 school year:

Lisa Lucente - 2 individuals
 Sarah Jones - 1 individual
 Amber Wilson - 1 individual
 Shannon Keck-Phillis - 1 individual
 Shane Blommel - 1 individual

4. **Superintendent Pro Tempore**

1. Appoint Brian Coffee as Superintendent Pro Tempore for out of district and/or absences of Superintendent Micki Egli for the 2025 -- 2026 school year.

5. **Pay to Participate**

1. Recommend approval to accept the Pay to Participate Guidelines for the 2025 - 2026 school year.

Discussion: Mr. Fisher read the donations and thanked the donors for their generosity. Mrs. Egli introduced the new Aide that was just approved and was in attendance - Monica Ewing

Motion by Joe Courtwright, second by Debbie Helm.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

G. New Business

1. **2025-122 Community Behavior Consulting**

Recommend approval to enter into an agreement with Community Behavior Consulting for Applied Behavior Analysis services for students with special needs for the 2025-2026 school year.

Discussion: None

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

2. **2025-123 Van Driver**

Recommend approval of Mike Helm as a van driver on an as needed basis for the 2025 - 2026 school year.

Motion by Bryan Hobbins, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Abstain: Debbie Helm

3. **2025-124 NEOLA Policy**

Recommend the West Branch Board of Education adopt the following additions, revisions and deletions (rescind) of policies; waive the second reading.

po 1422	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment
po 1422.02 (Rescind)	Nondiscrimination Based on Genetic Information of the Employee
po 1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
po 1662 (Rescind)	Anti-Harassment
po 2260	Nondiscrimination and Access to Equal Educational Opportunity
po 2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
po 2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities
po 2430.02	Participation of Community/Stem School Students in Extra-Curricular Activities
po 2431	Interscholastic Athletics

po 3122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment
po 3122.02 (Rescind)	Nondiscrimination Based on Genetic Information of the Employee
po 3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
po 3130	Assignment and Transfer
po 3362	Anti-Harassment
po 4122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment
po 4122.02 (Rescind)	Nondiscrimination Based on Genetic Information of the Employee
po 4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
po 4362 (Rescind)	Anti-Harassment
po 5130	Withdrawal from School
po 5136	Personal Communication Devices
po 5200	Attendance
po 5223	Released Time for Religious Instruction During the School Day
po 5410	Promotion, Academic Acceleration, Placement and Retention
po 6109	Acceptance of Payment by Credit Card
po 6152	Student Fees, Fines, and Charges
po 6830	Audit
po 7540.02	Digital Content and Accessibility
po 7541 (Rescind)	Electronic Data Processing Disaster Recovery Plan
po 8300	Continuity of Organizational Operations Plan
po 8305	Information Security
po 8400	School Safety
po 8462	Student Abuse and Neglect
po 8640	Transportation for Non-Routine Trips
po 9270	Equivalent Education Outside the Schools and Participation in Extra-Curricular for Students Not Enrolled in the District

Discussion: None

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

H. Executive Session

1. 2025-125 Executive Session

Recommend the West Branch Board of Education enter into Executive Session at 5:33 PM for the purpose of discussion with regard to:

☒ Employment of a public official

☐ Appointment of a public official

☐ Dismissal of a public official

☐ Discipline of a public official

☐ Promotion of a public official

☐ Demotion of a public official

☐ Compensation of a public official

☐ Investigation of chargers or complaints against a public employee, official, licensee, or student

☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

☐ To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

☐ To consider the purchase of property for public purposes

_____ To consider the sale of property at competitive bidding

_____ To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

_____ To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

_____ To discuss details relative to security arrangements and emergency response protocols or the board of education

_____ To consider matters required to be kept confidential by federal law or rules or state statutes.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

2. 2025-126 Exit Executive Session

Recommend West Branch Board of Education exit Executive Session and return to the Regular Meeting at 6:27 PM.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

I. Adjournment

1. 2025-127 Adjourn

Recommend motion to adjourn at 6:28 PM.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

Meeting adjourned at 6:28 PM.

President

Attest:

Treasurer