

West Branch Local School District Board of Education Meeting (Tuesday, September 23, 2025)*Generated by Adam J Fisher on Wednesday, September 24, 2025***Location:** West Branch High School Media Room, 14277 S. Main Street, Beloit, OH 44609**Members present**

Mikki Kanagy, David Yaggi, Joe Courtwright, Debbie Helm

Meeting called to order at 5:30 PM**A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. Agenda Approval**1. 2025-102 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the 9/23/25 Board of Education Regular Session. If any board member wishes to move any consent agenda items to the regular agenda for further discussion, please let it be known now.

Discussion: None

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, David Yaggi, Joe Courtwright, Debbie Helm

C. Comments**1. Visitor's Comments****a. Svetlana Herron - Mrs. Herron addressed several topics and questions:**

- Thanked Mr. Hobbins for dropping out of the race for school board
- Asked Mrs. Egli and Mrs. Kanagy to resign
- Asked why Mr. Fritz resigned
- Asked why the competitive bidding amount increased
- Asked if the Special Education policy that is being passed recommended by the state, and is it what we use as minimum guidelines
- Thanked Mrs. Egli for answering her questions from last meeting
- Asked if we were leaning too much on technology in the classroom
- Asked if we knew how many school-aged students that live in the district and how many leave the district

b. Jeri Cameron - Mrs. Cameron wanted to recognize many good things that she has noticed:

- More information coming out about the district and from the district on social media
- The new facilities
- The anonymous tip line that students are able to call if they need to talk to someone
- Thanked Mr. Hobbins, Mr. Courtwright, and Mr. Yaggi for all they have done while on the board saying it's a thankless job
- Recognized the teachers and students for the 4.5 Stars received by the district on the State Report Card

She also brought up one concern and asked questions about the Early Literacy Scores on the Report Card:

- What can we do to fix it?
- If we knew the scores were low in May, why did we not replace 3 teachers?

****Mr. Hobbins arrived at 5:36 PM and was added to the voting roster.******2. WBCEA Comments - Mrs. Rockwell spoke on behalf of the teachers union:**

- She complimented the hiring of the 2 new assistant principals, Mr. Berni and Mr. Tafe - saying the administration and board hit a homerun with those 2
- She opposed the hiring of a sports performance coach
- Echoed Mrs. Cameron's remark about not replacing 3 teachers
- Announced that there was going to be a Meet the Candidate Night in mid-October. If the Government students want to run it, it would be held at the high school. If they don't, the union would run one at another location.

3. WBEA Comments - None**4. Retire-Rehire of Lynn Moore Public Input - None****D. Building Reports****1. Building Reports - Please see Board Docs for each building's report****E. Superintendent's Report****1. Monthly Updates**

- a. Honored Student for September - Senior Trista Swanson- Mr. Coffee read accolades from teachers, counselors, and himself

b. Honored Staff Members: High school Intervention Specialist Jessica Crider and Classroom Aide Jackie Mabry - Mr. Coffee read accolades for both and thanked them for their hard work and dedication.

c. District Report Card - Mrs. Egli gave a presentation on the Report Card scores and showed trends since 2012 for each grade level and subject. The data showed some decline since 2012 but the scores have been trending up the past few years in most subjects and grades.

d. Board Policy #6320 Competitive Bidding - Mrs. Egli explained the new language of the policy and answered Mrs. Herron's question from earlier saying that the change was due to the cost threshold was changed by the State of Ohio and increases by 3% each year.

F. Consent Items

1. 2025-103 Consent Items

Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

Treasurer's Consent Items

1. Minutes

1. August 20, 2025 Regular Meeting

2. Financial Reports

1. Cash Summary Report August 2025
2. Cash Reconciliation August 2025
3. Monthly Investment Statement August 2025
4. SM2M Report August 2025
5. Detailed Check Register August 2025
6. Amended Certificate of Estimated Resources August 2025
7. Appropriation Summary Report August 2025
8. Appropriation Resolution September 2025 Revised
9. September 2025 Transfer

3. Student Activity Budget and Purpose Statements

4. Gifts and Donations

1. Middle Sandy Evangelical Presbyterian Church - \$314.00 - Donation for Delinquent Lunches for Grades K-6
2. Sebring/West Branch Foundation - \$327.35 - Bradley Fund Donation
3. Sebring/West Branch Foundation - \$3,200 - Donation to Athletics for Fieldhouse Gym Floor - (3rd of 3 donations that totaled \$10,000)
4. Anonymous - \$12,000 to Backpack Program
5. Strawn Chiropractic and Wellness Center - New patient exam certificate with a value of \$175 - ELC Staff Wellness Initiative
6. Linda Dean from Strawn Chiropractic and Wellness Center - Half hour massage with a value of \$50 - ELC Wellness Initiative
7. Alliance Elks Charities - \$5,000 to Backpack Program

Superintendent's Consent Items

1. Personnel

1. Personnel Salary Changes

1. Recommend approval of the salary changes for certificated staff as shown in attached document.

2. Resignations

1. Recommend approval to accept the resignation of Olivia Dawes as aide/nutrition staff effective August 25, 2025.
2. Recommend approval to accept the resignation of Sean Fritz, Maintenance Supervisor, effective October 10, 2025.

3. Retirement

1. Recommend approval to accept the retirement of Kevin Williams, Custodian, effective December 31, 2025.

4. Employment (pending certification)

1. Recommend approval to employ Kelsey Wilson as 3.5 hour aide/nutrition (2 hours nutrition and 1.5 aide) staff for the 2025-2026 school year effective September 15, 2025.
2. Recommend approval to employ Cathy Tedrow as 1.75 hour courier for the 2025 - 2026 school year.
3. Recommend approval to employ Curtis Julian as a 2.5 hour custodian for the 2025 - 2026 school year.
4. Recommend approval to employ Genna Case as a Nurse Aide for the 2025 - 2026 school year effective September 29, 2025.
5. Recommend approval to employ Carla Stoffer as a Home Instructor for the 2025 - 2026 school year on an as need basis.
6. Recommend approval to employ Morgan Martin as a Sports Performance Coach for the 2025 - 2026 school year.

7. Substitutes (pending certification)

1. Recommend approval of Cassandra Stratton as a Certificated Substitute for the 2025 - 2026 school year.
2. Recommend approval of Dale Morckel as a Certificated Substitute for the 2025 - 2026 school year.
3. Recommend approval of Teresa Santee as a Classified Substitute for the 2025 - 2026 school year.
4. Recommend approval of Kelsey Wilson as a Classified Substitute for the 2025 - 2026 school year.
5. Recommend approval of Rebecca McCullough as a Classified Substitute for the 2025 - 2026 school year.
6. Recommend approval of Meridyth Sweely as a Classified Substitute for the 2025 - 2026 school year.

5. Professional and Superintendent's Assignments

1. Recommend approval of Professional Leave/Superintendent's Assignment(s)* Requests.

6. **Extended Days**

1. Recommend approval for the extended time for the attached positions.

7. **Special Services Contract**

1. The Columbiana County Board of Developmental Disabilities

8. **Athletic Supplementals/Volunteers**

1. Recommend approval of the following athletic supplementals for the 2025 - 2026 school year (pending certification):

Boys' Basketball - Varsity Assistant	Daniel Laut
Boys' Basketball - JV Coach	Brad Smith
Boys' Basketball - Freshmen	John Hancock
Boys' Basketball - Eighth Grade	Chad Campbell
Boys' Basketball - Seventh Grade	Nick Wilson
Boys' Basketball - MS Volunteer	Alek Wilson
Girls' Basketball - Eighth Grade	Anthony Lucente
Girls' Basketball - Seventh Grade	Chris Adams
Wrestling Volunteer	Dakota Kirksey
Wrestling - Varsity Assistant	Alec Shopfer
Wrestling - Varsity Assistant	Marcus Adelman

Discussion: Mr. Fisher read the donations and thanked the donors for their contributions. Mrs. Kanagy read Mr. Fritz's resignation letter to respond to Mrs. Herron's question, Mrs. Kanagy asked Mrs. Egli what the reason for hiring the Sports Performance Coach was for. Mrs. Egli explained that she is going to be available for our athletes, and any students participating in extra curricular activities to get some help and to be there to talk to if they needed someone to talk to. Mrs. Kanagy asked how it was going to be paid for, and Mr. Fisher explained that she was going to be paid out of our Student Wellness and Success Funds that are not part of the regular General Fund and required to have 50% be used for mental health.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

I. Old Business

1. 2025-103 EMT Coverage Revision

Recommend approval to revise (increase days of coverage) EMT Coverage Contract with the Damascus Fire Department for the 2025 - 2026 school year.

Discussion: Mrs. Egli showed the new revised schedule for coverage.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

Abstain: Mikki Kanagy

J. New Business

1. 2025-104 Approval of Bus Routes 2025-2026 School Year

Recommend the Board approve the bus routes and stops for 2025 - 2026 and give authorization to make changes and adjustments as needed in the interest of safety and efficiency.

Discussion: None

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

2. 2025-105 Approval of Wellness Center Project Bids

Recommend approval to accept the bid from Caplea Architects, Inc. for the for the Wellness Center Project as listed below.

Discussion: None

Sitework/Excavation - Bisirri Excavation
 General Conditions and Construction Management - Caplea Studio Architects
 Concrete Work - Boswell Concrete
 Masonry Work - Stark Construction
 General Trades Work - Stille Construction
 Sprinkler Work - Fire Foe Corp.
 Mechanical Work - Hill's Heating and Cooling
 Electrical Work - Dickey Electric

Motion by Bryan Hobbins, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

3. 2025-106 Out of State Travel

Recommend approval for the 8th grade to travel to Washington DC May 27, 2026 - May 29, 2026.

Discussion: None

Motion by David Yaggi, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

4. 2025-107 Payment in Lieu of Transportation

Recommend the Board adopt the following resolution for In Lieu of Transportation for the 2025 - 2026 school year.

The West Branch Board of Education, after examination of factors as identified in 3327.02 of the Ohio Revised Code, has declared by Board resolution that such transportation by school conveyance is "impractical" and hereby agrees to pay the parent or guardian of said pupil in lieu of providing such service. Payment shall be based upon the reimbursement rate set by the Ohio Department of Education, and shall not exceed the average cost of transportation per pupil in the State of Ohio.

Discussion: None

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

5. 2025-108 Wrestling Volunteer

Recommend approval of Mike Helm to be a Wrestling Volunteer for the 2025 - 2026 school year.

Discussion: None

Motion by David Yaggi, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Abstain: Debbie Helm

6. 2025-109 Cybersecurity Program and Incident Reporting Plan

Recommend approval to adopt a cybersecurity program and incident reporting plan per the requirements of Ohio House Bill 96.

Discussion: Mrs. Kanagy asked Mrs. Egli and Mr. Fisher to explain this. It was explained that the state has issued requirements for all public entities on how/when to report incidents and have plans in place. Mr. Fisher explained that Mr. Graham has been working with ACCESS (our ITC) and other member schools on a comprehensive plan for all of the districts that use ACCESS.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

7. 2025-110 Special Education Model Policies and Procedures

Recommend the Board adopt the Special Education Model Policies and Procedures as provided per state and federal mandates.

Discussion: Mrs. Egli addressed Mrs. Herron's question about this topic and explained that this is a requirement for all schools in Ohio to adopt every year.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

8. 2025-111 Approval of Cooperative Purchasing Consortiums

Recommend approval of continued membership in Ohio Schools Council, Stark County ESC, and Advanced Purchasing Company and their cooperative purchasing programs for the 2025-2026 school year.

Discussion: None

Motion by David Yaggi, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

9. 2025-112 Awarding of Cafeteria Bids

Recommend approval to award the following cafeteria bids for the 2025-2026 school year through the following cooperative purchasing programs:

Through Ohio Schools Council - Keurig Dr. Pepper, Nickles Bakery, Hershey, Dean Dairy, Dairy Farmers of America

Through Advanced Purchasing Co. - Sysco, Gordon Food Service

Through Stark County ESC - Atlantic Produce

Discussion: None

Motion by Bryan Hobbins, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

K. Executive Session**1. 2025-113 Executive Session**

Recommend the West Branch Board of Education enter into Executive Session at 6:26 PM for the purpose of discussion with regard to:

- ☐ Employment of a public official
- ☒ Appointment of a public official
- ☐ Dismissal of a public official
- ☐ Discipline of a public official
- ☐ Promotion of a public official
- ☐ Demotion of a public official
- ☒ Compensation of a public official
- ☐ Investigation of charges or complaints against a public employee, official, licensee, or student
- ☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action
- ☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes
- ☐ To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.
- ☐ To consider the purchase of property for public purposes
- ☐ To consider the sale of property at competitive bidding
- ☐ To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To discuss details relative to security arrangements and emergency response protocols or the board of education
- ☐ To consider matters required to be kept confidential by federal law or rules or state statutes.

No action will be taken upon return from executive session.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

2. 2025-114 Exit Executive Session

Recommend West Branch Board of Education exit Executive Session and return to the Regular Meeting at 7:39 PM.

Motion by Bryan Hobbins, second by Debbie Helm.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

L. Adjournment**1. 2025-115 Adjourn**

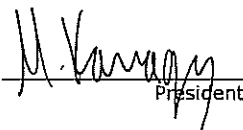
Recommend motion to adjourn at 7:39 PM.

Motion by Joe Courtwright, second by Debbie Helm.

Final Resolution: Motion Carried

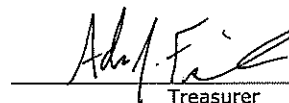
Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

Meeting adjourned at 7:39 PM



President

Attest:



Treasurer

