Dover-Sherborn Regional School Committee

Tuesday, November 4, 2025
6:30 pm
Dover-Sherborn Middle School Library
Livestream via Dover-Sherborn Cable Television

AGENDA

1. **Call to Order**
2. **Community Comments**

   https://meet.google.com/gre-owyp-oeu (will close after Community Comments)
3. **Student Council Representative's Report**
4. **Superintendent Comments**
5. **Financial Reports**
   - Warrant Report
   - FY26 Monthly Operating Update
6. **Items for Discussion**
   - FY27 Budget Guidance
7. **Action Items**
   - FY27-FY31 Five-Year Capital Plan **A.R.**
8. **Consent Items** **A.R.**
   - Approval of Regional School Committee Minutes – October 7, 2025
   - Approval High School in State Field Trip
   - Approval of Cross Country Field Trip
9. **Informational Items**
   - Dover School Committee Minutes – September 16, 2025
   - Sherborn School Committee Minutes – September 16, 2025
   - TEC Collaborative Quarterly Report October 2025
   - TEC Collaborative Q4 May 2025
   - ACCEPT Collaborative Quarterly Report
   - ACCEPT Collaborative Q4 May 2025
10. **Next Meeting December 2, 2025**
11. **Adjourn**

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn
157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org

Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: November 3, 2025
RE: FY26 Approved Warrants

The following FY26 Accounts Payable Warrants were approved by one of the Committee's designated signers:

Voucher #	Date	Amount
1073	10/16/2025	$132,186.51
1074	10/16/2025	$512,423.90
1092	10/31/2025	$1,078,524.12

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26 Operating Update
DATE: November 3, 2025

Attached please find:

a. General Fund Revenues as of October 31, 2025
b. Status of Appropriations as of October 31, 2025

Revenues

Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The variance in Chapter 70 is due to increases in legislative funding in the final state budget approval (we use the Governor's Budget for our budget placeholder). We are projecting no variances in athletics, parking and activity fees at this time. Interest rates remain favorable resulting in a projected positive variance in Interest Income. We will review all activities as the year progresses and adjust projections accordingly.

Operating Expenditures

Salaries

The majority of salaries have been encumbered. Stipends have been recorded except for unfilled coaching positions. Custodial overtime and substitute costs are expensed as incurred.

There are a few salary variances due to post FY26 staffing changes. We do anticipate exceeding our Substitute budget based on known leaves to date.

Expenditures

At this time we are not projecting any material variances in operating expenses. **Estimated health insurance costs have been encumbered. West Suburban Health Group (WSHG) approved rates for the Retiree Medicare supplemental healthcare plans at our last meeting, and as you may have seen on the news, healthcare premium increases are reaching double-digit percentages. CY26 rates for our two most subscribed retiree plans were approved at 12.4% (Medex) and 11.9% (HPHC Medicare Enhanced). The FY26 Budget was developed using a 9% increase.** Utility expenses will be encumbered prior to the FY27 Version 1.0 Budget presentation in December.

FY25 Wrap-up

Our E&D certification request has been submitted to the Department of Revenue. We are estimating E&D to be certified at an amount of $926,225 or 3.18% of the FY26 Budget. This will bring us back to within the School Committee policy level of 3%-4%. We will keep the Committee updated on the certification process.

The Region's EOYR was filed with DESE. We are required to undergo a compliance audit each year to ensure our data reporting is in-line with their directives. This will take place prior to the March 31st filing deadline.

Our auditors are scheduled to begin their fieldwork in the January/February timeframe. We will keep the Committee updated on their progress and the timeline for the presentation of the audited financial statements.

FY27 Budget Guidance (all new)

In preparation for the FY27 Budget process, we will spend a few minutes at the meeting going over the basics/key areas of the budget as well as the timeline. In addition, the Committee can share any specific guidance to be added to the development of the first version to be presented next month.

As a reminder, the Region's FY27 Budget will reflect, for the first time, the costs of Out-of-District placements for Dover and Sherborn residents in 6th grade through the age of 22, as applicable. We have meet with representatives from both Town Finance Committees to discuss this change in our budgeting process.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover-Sherborn Regional School District

General Fund Revenues

as of October 31, 2025

	FY26 BUDGET	YTD RECEIVED	EST. TO BE RECEIVED	OPERATING VARIANCE	% OF BUDGET
DOVER ASSESSMENTS	$13,131,279	$4,377,092	$8,754,187	$0	0.00%
SHERBORN ASSESSMENTS	11,798,286	3,932,764	7,865,522	$0	0.00%
CHAPTER 70, net	2,848,526	971,732	1,943,202	$66,408	2.33%
CHAPTER 71 (Transportation)	719,580	0	721,468	$1,888	0.26%
H/S ATHLETIC FEES	284,750	119,595	165,155	$0	0.00%
H/S PARKING FEES	52,500	39,577	12,923	$0	0.00%
H/S ACTIVITY FEE	15,000	9,525	5,475	$0	0.00%
M/S ACTIVITY FEE	7,425	6,345	1,080	$0	0.00%
MISC REVENUE	5,000	664	4,336	$0	0.00%
BANK INTEREST	50,000	44,342	90,000	$84,342	168.68%
NON-CASH ACTIVITY	0	0	0	$0	na
E&D UTILIZATION	175,000	0	175,000	$0	0.00%
TOTAL REVENUES	$29,087,346	$9,501,636	$19,738,348	$152,638	0.52%

Dover-Sherborn Regional School District
Status of Appropriations as of October 31, 2025

SALARIES	FY26 BUDGET	EXPENDED 31-Oct	ENCUMBRANCES	TOTAL PROJECTED	OPERATING VARIANCE/ BUD. REMAINING	% OF BUDGET
SCHOOL COMMITTEE	21,630	7,487	14,143	21,630	0	0.00%
SUPERINTENDENT	216,828	78,678	142,193	220,871	(4,043)	-1.86%
FINANCE & HUMAN RESOURCES	222,329	68,827	130,005	198,832	23,497	10.57%
DISTRICTWIDE INFORMATION MGMT	252,077	89,895	169,989	259,883	(7,806)	-3.10%
SPED/GUIDANCE ADMINISTRATION	519,869	165,320	339,903	505,223	14,645	2.82%
SCHOOL LEADERSHIP - BUILDING	785,462	246,251	526,953	773,204	12,258	1.56%
ACADEMIC LEADERS	157,379	1,956	155,424	157,379	(0)	0.00%
EDUCATORS, CLASSROOM	11,320,612	1,803,152	9,517,530	11,320,681	(69)	0.00%
EDUCATORS, SPED	2,013,471	303,262	1,705,133	2,008,395	5,076	0.25%
SUBSTITUTES	121,300	27,908	95,778	123,686	(2,386)	-1.97%
EDUCATIONAL ASSISTANTS,SPED	517,649	94,070	453,491	547,561	(29,912)	-5.78%
LIBRARIANS	202,722	36,377	200,073	236,450	(33,728)	-16.64%
BUILDING BASED PD	38,250	45,788	0	45,788	(7,538)	-19.71%
GUIDANCE	1,341,947	234,682	1,118,268	1,352,950	(11,003)	-0.82%
PSYCHOLOGICAL SERVICES	208,654	32,101	176,553	208,654	0	0.00%
MEDICAL / HEALTH SERVICES	275,549	43,904	244,473	288,377	(12,827)	-4.66%
ATHLETICS	567,612	157,669	365,943	523,612	44,000	7.75%
OTHER STUDENT ACTIVITIES	218,000	0	204,145	204,145	13,855	6.36%
CUSTODIAL & GROUNDS SERVICES	866,410	262,469	545,990	808,459	57,951	6.69%
TOTAL SALARIES	**$ 19,867,751**	**$ 3,699,794**	**$ 16,105,986**	**$ 19,805,779**	**$61,972**	**0.31%**
EXPENDITURES						
SCHOOL COMMITTEE	44,500	11,457	23,800	35,257	9,243	20.77%
SUPERINTENDENT	90,000	49,522	15,160	64,682	25,318	28.13%
LEGAL SERVICES	38,000	15,207	24,493	39,700	(1,700)	-4.47%
DISTRICTWIDE INFO MGMT	106,500	97,203	23,509	120,711	(14,211)	-13.34%
SCHOOL LEADERSHIP - BUILDING	91,300	19,807	34,928	54,735	36,565	40.05%
GENERAL ED OTHER	23,600	7,917	330	8,247	15,353	65.05%
SPED SERVICES/SUPPLIES	71,500	35,462	59,915	95,376	(23,876)	-33.39%
LIBRARIES & MEDIA CENTER	4,775	5,610	264	5,874	(1,099)	-23.01%
COURSE REIMBURSEMENT/PD	92,900	10,170	15,936	26,106	66,794	71.90%
TEXTBOOKS & RELATED SOFTWARE	110,950	83,586	16,705	100,291	10,659	9.61%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	4,117	5,511	9,627	20,173	67.69%
INSTRUCTIONAL EQUIPMENT	74,100	11,717	22,603	34,320	39,780	53.68%
GENERAL SUPPLIES	162,850	59,108	27,635	86,743	76,107	46.73%
OTHER INSTRUCTIONAL SERVICES	20,700	6,502	11,842	18,344	2,356	11.38%
CLASSROOM INSTRUCTIONAL TECH.	188,570	101,421	8,493	109,914	78,656	41.71%
GUIDANCE	35,600	21,886	5,075	26,961	8,639	24.27%
MEDICAL / HEALTH SERVICES	6,500	2,629	74	2,703	3,797	58.42%
TRANSPORTATION SERVICES	1,248,000	142,537	1,047,403	1,189,940	58,061	4.65%
ATHLETICS	210,500	99,071	104,313	203,384	7,116	3.38%
CUSTODIAL SERVICES	58,000	26,348	8,154	34,502	23,498	40.51%
MAINTENANCE OF BUILDINGS	598,000	130,294	312,790	443,084	154,916	25.91%
MAINTENANCE OF GROUNDS	63,000	26,816	19,940	46,756	16,244	25.78%
UTILITIES	641,750	69,910	19,413	89,323	552,427	86.08%
ER RETIREMENT CONTRIBUTION	845,000	831,201	0	831,201	13,799	1.63%
ER INSURANCE ACTIVE EMPLOYEES	3,336,000	1,081,369	2,160,579	3,241,948	94,052	2.82%
ER INSURANCE RETIRED EMPLOYEES	890,000	188,955	701,000	889,955	45	0.01%
OTHER NON EMPLOYEE INSURANCE	137,200	138,628	0	138,628	(1,428)	-1.04%
TOTAL EXPENDITURES	**$9,219,595**	**$3,278,450**	**$4,669,863**	**$7,948,312**	**$1,271,283**	**13.79%**
TOTAL OPERATING	**$29,087,346**	**$6,978,243**	**$20,775,848**	**$27,754,092**	**$1,333,255**	**4.58%**

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: November 3, 2025
RE: FY25 & FY26 Capital Project Update and V1.0 FY27-FY32 Capital Requests

FY25 and FY26 Capital Projects Update

As previously shared, the FY25 HS Roof-Top Unit project and the FY26 Turf/Track/Lighting/Fencing Replacement project are in the final punch list and close-out stages. These were significant capital costs for the two Towns, and we appreciate their funding and support of these initiatives. We will provide financial reports for these two projects once we have the final signoffs. We did have a few change orders occur during the install/construction stages but none of any significant cost.

FY27 Capital Project Request and FY28-FY32 Capital Project Five-Year Outlook

Both Towns have moved up their request date for capital plans for all Town Departments and thus the earlier presentation to the RSC. This is based on the increased capital needs the Towns are seeing from all operating departments and the need to start the discussions earlier in order to determine financial capacity and funding strategies.

Attached is V1.0 of the FY27-FY32 capital requests for the Region. At this early date, the estimated costs are "placeholders" for planning purposes. We will provide additional background information and insight at Tuesday's meeting.

We will be asking the Committee for an initial approval of this plan so we may forward to the two Town Capital Committees and begin our reviews with their representatives.

DOVER-SHERBORN REGIONAL SCHOOL DISTRICT
FY27 CAPITAL PLAN w/ years 2028-2032
November 4,2025 V1.0

#	Capital Item Requested	Location	Addition/ Replacement?	2027	2028	2029	2030	2031	2032	NOTES
	Roof/Skylights/Remove Planetarium	HS	restore	$1,750,000						Planning to do a restoration process versus complete replacement (process used for MS and Lindquist)
	Rooftop Air Handling unit (HVAC - 4 units)	Lindquist	replace (2002)		$1,500,000					Lindquist RTUs - varying sizes from 20 to 60-tons
	Rooftop Air Handling Unit (HVAC)	MS	replace (2003)		$200,000					Unit serving Administration Suite (20-ton)
	AAON Rooftop units (2)	HS	replace (2002)		$170,000					Units serving the Gymnasium Locker Rooms
	AAON Rooftop units (3)	MS	replace (2003)			$300,000				Units serving Library, Choral and Music Rooms (two 10-ton and one 15-ton)
	Restroom Renovations	Region	replace			$250,000	$150,000			Updates as needed - faucets/dryers/lighting/etc.
	Classroom Floors	MS	replace			$200,000	$200,000	$200,000	$200,000	Replace VCT tiles with Altro Quartz tiles
	Paving	Campus	replace			$200,000	$260,000			Campus-wide
	Boilers	MS/HS	replace					$500,000		Five Boilers between HS and MS
	TOTALS			$1,750,000	$1,870,000	$950,000	$610,000	$700,000	$200,000	

Other Future Projects to discuss:
Wastewater Treatment Plan - requested a 20-year capital plan engineering study
Campus-wide - carpet replacement in Admin Suites, Central Office and HS Lobbies
Replacement/Upgrade of Tennis Courts

DRAFT

Dover-Sherborn Regional School Committee
Meeting of October 7, 2025

Members Present: Angie Johnson
Toa Ashk (remote)
Jeff Cassidy
Mary Lowder
Lindsay Nie
Kevin Crotty

1) **Call to Order**

Angie Johnson called the meeting to order at 6:31 pm in the Middle School Library.

2) **Community Comments -** none
3) **Student Council Representative Update**
4) **Superintendent Comments -** Superintendent McCoy spoke about recent Open Houses, the completion of the Turf project, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCAS/AP test results from the prior school year for the District.
5) **Financial Reports**
   - Warrant Report
   - FY26 Monthly Update
     - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
     - Salaries: the majority of salaries have been encumbered. There are a few salary variances due to post FY26 staffing changes.
     - Expenditures: there are no material variances projected at this time.
     - FY25 Wrap-Up: E&D certification has been submitted to the DOR. It is expected to be certified at an amount of $926,225 or 3.18% of the FY26 Budget. The Region's EOYR will be filed this week with DESE.
6) **Discussion Items**
7) **Action Items**
   - Approval of Competency Determination: 2nd read - since the first read, the definition of "show mastery" was changed to: a student must successfully complete coursework certified by the District as reflecting the skills, competencies, and knowledge outline in the Massachusetts academic standards and curriculum frameworks. In doing so, the student must earn full credit for the specified courses or portfolios as outlined". It has previously been defined as "a student will earn a passing grade on either the 1) final assessment for the course; or 2) a capstone or portfolio project; or 3) an equivalent measure identified by the District's Competency Determination Policy.

Jeff Cassidy made a motion to approve the Competency Determination Policy. Mary Lowder seconded.
25-17 VOTE: 6 - 0 via roll call

8) Consent Items

- Middle School Field Trip to Washington DC - June 10-12, 2026
- Regional School Committee minutes of September 9, 2025
- Gift: three hand made signs designed, manufactured, and installed on campus by Jacob Popiel as part of his Eagle Scout Project.
- FY26 Grants: IDEA-SPED 240: $287,725; Title I: $42,235; Title IIA: $12,746; Title IVA-ESSA: $10,000; METCO: $339,882; and Nursing: $14,000.

Jeff Cassidy made a motion to approve the Consent Agenda. Kevin Crotty seconded.
25-18 VOTE: 6 - 0 via roll call

9) Informational Items

- October Enrollment Report
- Sherborn School Committee Minutes - June 3, 2025
- Dover School Committee Minutes of June 3, 2025

10) Next Meeting November 4, 2025

11) Adjournment at 7:35 pm.

Respectfully submitted, Amy Davis

Dover-Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John G. Smith, *Principal*
Timothy O'Mara, *Assistant Principal*
Ellen Rowley, *Director of Guidance*
Emily Sullivan, *Athletic Director*
Victoria Sulser, *Special Education Coordinator*

August 28, 2025

John Smith, Principal
Dover-Sherborn High School
9 Junction Street
Dover, MA 02030

Dear Mr. Smith,

I am requesting permission for an in-state field trip for approximately 20 juniors and seniors. Students will be in school for classes until just before noon on Thursday, January 29, 2026, travel into Boston that afternoon, and stay in Boston until around noon on Sunday, February, 2026.
The students will be participating in the Harvard Model United Nations program, which brings young scholars from across the United States and many other countries together to simulate sessions of the United Nations. Our school has participated in this program repeatedly. We would like to continue to offer this tremendous opportunity for our students to work with Harvard College students and meet some of the other 3,000 delegates at the conference.
Having previously taken students to the conference and having taken part in running committees as an undergraduate, I can attest to its value in providing students with an outstanding experience in civic education. Please see the following link for additional information: http://www.harvardmun.org/.

Cost of lodging, conference fees, and two group dinners: Approximately $555 per student.

Sincerely,

Keith Valentine Kaplan, NBCT

I am in support of this request.
John G. Smith
Principal

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Elizabeth M. McCoy, Superintendent
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Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

To:	Dover-Sherborn Regional School Committee
From:	Stephen Harte and Hillary Havener, Cross Country Coaches
Date:	October 20, 2025
Subject:	Request for Approval – Overnight Field Trip for Divisionals Cross Country Meet

We are requesting permission for the Dover-Sherborn High School Cross Country team to take an overnight trip in connection with the MIAA Divisionals Meet in Northfield, MA, on **Saturday, November 8, 2025**.

To ensure that our athletes are well-rested and prepared for the 11:00 a.m. (boys) and 11:45 a.m. (girls) races, we propose to travel the day before and stay overnight at the **Inn at Crumpin-Fox in Bernardston, MA**, approximately 15 minutes from the course. This arrangement avoids a 4+ hour round-trip drive on race day and mirrors successful overnight stays the team has taken for State competitions in past years (2012, 2015, and 2018).

Trip Details:

- **Dates:** November 7–8, 2025
- **Lodging:** Inn at Crumpin-Fox, Bernardston, MA ($80 per person, taxes included)
- **Chaperones:** Coaches Stephen Harte and Hillary Havener, plus two parent chaperones (one confirmed, who is a physician)
- **Participants:** 20 qualified student-athletes (approximate 5:1 athlete-to-chaperone ratio)
- **Transportation:** School minibus and van driven by coaches (standard practice for meets); cost limited to fuel only.
- **Financial Assistance:** Available for any student who requires support.

We believe this plan provides the safest, most equitable, and most effective conditions for our student-athletes.

Thank you for your consideration. We are happy to provide any additional information if requested.

Approved 10.14.25

Dover School Committee
Meeting of September 16, 2025

Members Present:	Goli Sepehr
	Kate Cook
	Jessica Hole
	Kevin Bielke (remote)
	Sally Firnstein, METCO member (remote)
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent
	Dawn Fattore, Business Manager

1) **Call to Order**

Goli Sepehr called the meeting to order 6:32 pm.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the opening of school and upcoming Open House.

4) Financial Reports

- Warrant Report
- FY25 Budget Closeout
  - Salaries - the year ended with a $9,841 (0.13%) positive variance reflecting the net savings of an addition of a .3 FTE Pre-School Director, and educator leave of absence, a .3 FTE reduction in EL educator, and addition of .2 FTE Occupational Therapist.
  - Expenditures - overall positive variance of $2,521 (0.22%) with key drivers being negative variances for additional SPED services and instructional software offset by a favorable heating oil contract.
  - Out-of-District - operating expenses exceeded budge by $891,739 (33.03%). The majority of the variance resulted from two unbudgeted placements as well as changes in placement locations of existing students totaling approximately $1,040,000 of additional costs. This was offset by transportation costs that were under budget by approximately $150,000.
  - Summary of Results - negative variance of $879,378 (7.78%). The unbudgeted costs were offset by the Circuit Breaker reimbursement of $1,239,473 resulting in a net turn back to the Town of Dover of $360,095.
  - Special Revenue/Revolving Funds - balances as of 6/30/25 provided.

5) **Discussion Items**

6) Action Items

- Chickering School Improvement Plan (2nd read)

Kate Cook made a motion to approve the Chickering School Improvement Plan. Jessica Hole seconded.
25-09 VOTE: 4 - 0 via roll call

- Appoint METCO Liaison to School Committee

Approved 10.14.25

Kate Cook made a motion to appoint Sally Firnstein as METCO Liaison to the Dover School Committee. Jessica Hole seconded.
25-10 VOTE: 4 - 0 via roll call

7) **Consent Items**
   - Approval of Minutes: June 3, 2025
   - Approval of Joint Minutes: June 10, 2025

Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
25-11 VOTE: 4 - 0 via roll call

8) **Informational Items**
   - Subcommittee Assignments
   - Regional School Committee minutes of March 4 & May 6, 2025

9) **Items for October 21, 2025**
10) **Adjournment at 7:00 pm.**

Respectfully submitted,
Amy Davis

Approved 10.14.25

Sherborn School Committee
Meeting of September 16, 2025

Members Present:	Becca Hammond
	Megha Kadiyala
	Bill Alfano
	Nathaniel Jackson
	Kate Manzolini (remote)
	Kemberlie Grant, METCO member (remote)
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent

1) **Call to Order**

Becca Hammond called the meeting to order at 5:30 pm in the DSMS Library.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the opening of school and Open House.

4) Financial Reports

- Warrant Report
- FY25 Financial Results
  - Salaries: the year ended with a $182,509 (2.9%) positive variance resulting primarily from net savings from post FY25 budget staffing changes and further reductions in staffing from the move of the Connections Program to Chickering. The savings were offset by post FY25 budget staffing additions including .2 FTE EL Educator, a .2 FTE Pre-School Director, and two SPED EAs.
  - Expenditures: overall positive variance of $21,002 primarily related to savings in special education services due to the shift of the Connections program offset by higher utility costs and additional costs approved for the HVAC project.
  - Out-of-District: total costs were $40,307 over-budget.
- Update on Capital Projects - the Select Board approved the use of remaining FY25 school funds to explore an option to provide an improvement to the air handling system in the Auditorium through a change order to install an ERV system. This system provides for fresh air exchange and heating capabilities but no air cooling and cost approximately $155,000. The Library and Cafeteria units are operational and the Auditorium unit is schedule for delivery in mid-October.
- Special Revenue/Revolving Funds: balances as of 6/30/25 provided.

5) **Discussion Items**

6) **Action Items**

- Appoint METCO Liaison to School Committee

Megha Kadiyala made a motion to appoint Kemberlie Grant as the METCO Liaison to the Sherborn School Committee. Bill Alfano seconded.
25-11 VOTE: 5 - 0 via roll call

7) Consent Items

- Pine Hill Improvement Plan (2nd read)
- Approval of Minutes: June 3, 2025
- Approval of Joint Minutes: June 10, 2025
- Gifts: Sawin Grant of $15,000 for Outdoor Learning Hub Sculptures, Music Program (barred instruments), and Makerspace Expansion; $15,280.81 from CSA for new outdoor learning space ($9,250) and teacher grants ($6,030.81).

Megha Kadiyala made a motion to approve the Consent Agenda. Bill Alfano seconded.
25-12 VOTE: 5 - 0 via roll call

8) **Informational Items**

- Subcommittee Assignments
- Dover Sherborn Regional Committee minutes of March 4 & May 6, 2025
- Dover School Committee Minutes of May 13, 2025

9) Items for October 21, 2025

10) Adjournment at 5:59 pm.

Respectfully submitted,
Amy Davis

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations

the education COOPERATIVE

Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional Learning & Leadership

141 Mansion Drive, Suite 200
East Walpole, Massachusetts 02032

To: TEC Board of Directors

From: Emily Parks, Executive Director

Date: October 8, 2025

Re: Updates from TEC

- Starting enrollments for the 2025-2026 school year across TEC's three special education programs (TEC Campus School, TEC High School, and TEC Academy) are up 5.5% as compared to last school year with 112 students enrolled. Despite that increase, enrollment is still just below our budgeted number. With several student referrals currently being evaluated, we anticipate that enrollment will increase over the course of the fall.

- At the September TEC BOD meeting, the treasurer presented the FY25 end-of-year report. For FY25, TEC had budgeted for a moderate loss of $631,071, mostly due to the significant amount of capital funding needed for renovations at the former Johnson Middle School (now the TEC "Robbins Rd Campus") as we relocated TEC Academy - Phoenix.

  In fact, TEC ended the year with a smaller-than-anticipated loss of $541,490. This reflects a positive variance of $89,581 and is particularly notable given higher than anticipated renovation costs, a higher than anticipated OPEB contribution, and increased costs to support the growth in both the TEC Student Data Privacy Alliance and the TEC Campus School programs. Despite these additional costs in FY25, TEC did not use funds from its Capital Reserve. We were able to cover these costs through a combination of general operating funds and through the use of the cumulative surplus.

- For the start of this school year, the TEC Academy - Lower School (elementary behavior program) has joined TEC Academy - Phoenix (grades 6-12) at the Robbins Road campus. Though the age groups are physically separated within the building, with all TEC Academy grades in the same facility, we are able to more efficiently allocate staff and better support students.

- In July, TEC welcomed our two newest member districts, King Philip Regional and the Sharon Public Schools. We are already enjoying the increased participation in our job-alike groups for Superintendents, Assistant Superintendents, Student Services Directors, Technology Directors, and Guidance Directors.

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations

the education COOPERATIVE

Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional
Learning & Leadership

To: TEC Member Districts

From: Emily Parks, Executive Director

Date: May 23, 2025

Re: Quarterly Update

Q3 Financial Report

At the May meeting of the TEC Board of Directors, Treasurer Brad Jackson presented the Q3 financial report and stated that TEC is anticipating a successful close to the FY2025 fiscal year. The notable rise in enrollments and associated tuition revenue, along with the ongoing expansion of TEC's Student Data Privacy Program, have been key factors in the financial stability of the organization through the 3rd quarter.

FY26 Budget

At the TEC Board of Directors meeting on May 9, 2025, the Board approved the FY26 budget as proposed.

FY25 Budget Amendment

The Board approved an amendment to the FY25 budget. The amended budget reflects higher than anticipated revenue from student enrollments along with correspondingly higher than anticipated expenses (i.e. staffing, equipment, instructional materials) to accommodate the increased student population. In addition, the amended budget includes the Board's December vote to transfer $115,043 to the OPEB trust and $292,169 to the capital reserve fund.

Spring Events and Honors at TEC

Similar to our member districts, TEC is having a busy spring with events such as the elementary school play (*The Very Hungry Caterpillar),* the TEC Campus School prom, the first ever TEC Spring Fling, and graduation ceremonies at TEC Academy Phoenix and TEC High School. In addition, TEC was very honored to receive the Billy Elliot Award for creating youth opportunity from the Rodman Center for the Performing Arts. The award citation reads: *The Education Cooperative (TEC) in Walpole is a nonprofit collaborative school that serves students with complex medical, developmental, and behavioral needs. With a strong belief in each student's unique abilities and unlimited potential, TEC fosters a supportive and inclusive environment where students can thrive academically, socially, and emotionally. The dedicated team of educators, therapists, nurses, and support staff work collaboratively to create innovative, indvidualized learning experiences. Guided by the motto "Together we create more possibilities," TEC truly exemplifies the spirit of the Billy Elliot Award.*

ACCEPT Education Collaborative

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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: October 9, 2025
RE: Quarterly Treasurer's report-July 1 to September 30, 2025

CASH ACCOUNT:

Balance on Hand 9.30.25	$1,629,179.77
3 Month CD (Dec 2025)	$ 333,333.33
6 Month CD (March 2026)	$ 333,605.03
9 Month CD (June 2026)	$ 333,598.63
Aging Receivables 9.30.25	$ 597,157.05
	$3,226,873.81

STATEMENT 18 MONTH CD: $ 171,681.78 (Required as part of Building Lease)

DONATION ACCOUNTS: $ 96,978.65

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 7.1.25	$1,224,349.43
Fees	$ (1,847.98)
Realized/Unrealized	$ 8,243.09
Int/Div/Investments	$ 10,089.91
Balance of Account 9.30.25	$1,240,834.45

OPEB INVESTMENT ACCOUNT:

Beginning Balance 6.30.25	$1,443,868.24
Internal Funding	$
Int/Div/Investments	$ 7,410.83
Realized/Unrealized	$ 57,565.26
Fees	$ (1,444.75)
Balance of Account 9.30.25	$1,507,399.58

The Collaborative continues to maintain excellent cash reserves, in cash on hand, CD's and investment accounts.
The two investments account continue to grow as expected.
The Operating Cash, at $1.6 million as of September 30, 2025 and the balance of the 3 CD's purchased at the end of September which total $1,000,537 puts our operating cash total at $2.6 million.

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director has been given access to this checklist for her review.
Bank reconciliation reports are up to date as of August 31, 2025 and the September reconciliation will be completed this week, and are being reviewed, signed and dated monthly by the Treasurer.
Payments to MTRS and the state retirement system are up to date.
Federal and State taxes are being paid timely with each payroll process.

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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: July 17, 2025
RE: Quarterly Treasurer's report-April 1 to June 30, 2025

CASH ACCOUNT:

Balance on Hand 6.30.25	$3,786,636.63
Aging Receivables 6.30.25	$2,018,404.00
	$5,805,040.63

STATEMENT 18 MONTH CD: $ 170,931.02 (Required as part of Building Lease)

DONATION ACCOUNTS: $ 96,929.78

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	$1,211,757.08
Fees	$ (1,827.54)
Realized/Unrealized	$ 6,483.58
Int/Div/Investments	$ 7,936.31
Balance of Account 6.30.25	$1,224,349.43

OPEB INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	$1,326,402.91
Internal Funding	$ 25,000.00
Int/Div/Investments	$ 6,266.95
Realized/Unrealized	$ 87,525.55
Fees	$ (1,327.17)
Balance of Account 6.30.25	$1,443,868.24

The Collaborative continues to maintain excellent cash reserves, both in cash on hand and investment accounts. The two investments account continue to grow as expected.
The Operating Cash, at $3.7 million as of June 30, 2025 is currently being reviewed by the Treasurer and Director of Finance. Once the books have been closed for FY25 and audited and the Cumulative Surplus for FY25 has been tallied we will be presenting to the Board of Directors several options for investing some of the operating cash (purchase CD's, increase the investment in the Capital Investment account, etc.).

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director will be given access to this checklist for her review.
Bank reconciliation reports are up to date as of June 30, 2025 and are being signed and dated monthly by the Treasurer.
Payments to MTRS and the state retirement system are up to date.
Federal and State taxes are being paid timely with each payroll process.