



Community Club Meeting Minutes
Monday, August 4, 2025 6:00PM
MTZ Grade Library

<u>Topic</u>	<u>Discussion</u>	<u>Responsible Party</u>
Call to Order & Attendance	<ul style="list-style-type: none"> • Called to order at 6:01PM <ul style="list-style-type: none"> ○ The following were in attendance: Kaitie Kunzeman, Stephanie Croft, Janie Ruffner, Emily O'Connell, Brittani Garner, Angie Rushing, Candace Hott, Mrs. Ethell, Mr. Gruen, Ms. Perry, Bridget Ruholl, Lindsey Miller, Stacie Getz 	Kaitie
Approval of Meeting Minutes from May 2025	<ul style="list-style-type: none"> • Minutes are posted online for public review <ul style="list-style-type: none"> ○ Emily made a motion to approve ○ Angie seconded the motion ○ Motion passes all in favor 	Kaitie
New Board Members	<ul style="list-style-type: none"> • Introduction of new board members <ul style="list-style-type: none"> ○ Stephanie Croft, Secretary 	Kaite
Principal's Reports	<ul style="list-style-type: none"> • Intermediate-Mr. Thacker (not present) <ul style="list-style-type: none"> ○ Sent message to Kaitie: "Looking forward to a great year for all our students and families, and the support from the Community Club is an important partnership to help this happen. My appreciation for the funding. We hope to meet some more educational resources to our teachers, along with playground supplies and building-wide activities." • Grade-Mr. Gruen <ul style="list-style-type: none"> ○ Thank you for donation check ○ Book fair the week of 9/15-need volunteers ○ Rockin the Grade-10/24 9:30-10:30am need volunteers to help collect tickets at the door • McGaughey-Mrs. Ethell <ul style="list-style-type: none"> ○ Hike for the Hive on 9/19 will need about 10 volunteers (supervise bathrooms, meet kids at finish line, help kids stay with their class) ○ will not include Pre-K students in Hike this year 	Principals

Teacher Representative Reports	<ul style="list-style-type: none"> • Intermediate-not present • Grade-not present • McGaughey-Ms. Perry <ul style="list-style-type: none"> ○ Discussed giving the teachers a list of parents who volunteered. Teachers appreciated that last year. ○ Discussed having 4-5 volunteers per class at holiday parties this year. 	Teacher Reps
Treasurer Report	<ul style="list-style-type: none"> • Report Presentation <ul style="list-style-type: none"> ○ Hand Out provided of 25/26 Budget ○ Balance as of 8/4/2025-\$22,287.47 ○ Income to date: \$3,341.52 ○ Expenses to date: \$3,913.32 	Brittani
Registration/Orientation	<ul style="list-style-type: none"> • 25-26 Orientation/Registration Needs <ul style="list-style-type: none"> ○ Discussed having a flyer for CC with QR codes for the upcoming orientations and open houses instead of having board members present at the events. The principals approved. • Teacher/Staff Coffee Cart <ul style="list-style-type: none"> ○ Discussed Principals sending CC info through parent square. They confirmed they can send links and JPEGs, but not attachments in the emails. ○ Tentative dates for coffee carts are 8/20, 8/21, and 8/22. Kaitie will coordinate with Principals to determine which date for each school. ○ Include QR code for coffee donations on flyer for open houses 	Kaitie
Book Fair	<ul style="list-style-type: none"> • Fall Book Fair Needs <ul style="list-style-type: none"> ○ Grade Book Fair on Sept. 15-19 ○ Stephanie and Rebecca C. will work together and let Janie know volunteer needs for that week. ○ Discussed helping Mrs. Porter at Intermediate with volunteers this year 	Kaitie
Events	<ul style="list-style-type: none"> • Sumer Activities <ul style="list-style-type: none"> ○ Flock a Friend-introduced this summer <ul style="list-style-type: none"> ▪ 11 yards were flocked at \$25 each ○ Blue Ribbon Days <ul style="list-style-type: none"> ▪ Sold popsicles and trinkets left over from Spring Fling • Munchie Mile-New this year on 8/23 @ 10am <ul style="list-style-type: none"> ○ Can walk or ride golf carts with food stops along the way ○ Discussed vendors who are donating • Back to School Bash-8/23 from 11am-2pm <ul style="list-style-type: none"> ○ Starts right after Munchie Mile ○ Discussed dunk tank contest for teachers. Winner will receive prize. ○ Tentative rain plan: Intermediate 	Angie/Candace

	<ul style="list-style-type: none"> • Mother/Son Event <ul style="list-style-type: none"> ○ Sept. 13 at Passion Community Church • Flyers were presented to Principals for approval. Mrs. Ethell suggested to add “be provided” after “will not” on the flyer. Flyers for Munchie Mile and Back To School Bash were approved by Principals. Suggested to space them out when sending in backpack mail. • You Rock Club (Grade-Quarterly) <ul style="list-style-type: none"> ○ Mr. Gruen approved Oct. 31 	
Fundraising	<ul style="list-style-type: none"> • Spirit Wear <ul style="list-style-type: none"> ○ Choices available will be t-shirt, hoodie, long sleeve, dry fit, and shorts ○ Sale will run from 8/20-9/8 ○ Samples available to see at B2S Bash ○ Orders will arrive in boxes sorted by teachers • Banners <ul style="list-style-type: none"> ○ Sold 10, have 500 to sell ○ Discussed getting a table at home football games • Box Tops <ul style="list-style-type: none"> ○ Encouraged everyone to download the app ○ Share video on Facebook explaining how it works ○ Can connect to Wal-Mart app so it is automatically applied • Birthday Board (Google Form) <ul style="list-style-type: none"> ○ Mrs. Ethell will get an update on when the repairs should be completed ○ Kaitie discussed keeping July and August birthdays running through September 	Emily
Volunteers	<ul style="list-style-type: none"> • Complete Google Form-registration or on website • Updated Volunteer process-based on feedback from last year <ul style="list-style-type: none"> ○ Each class will have a primary volunteer who will be the main communicator with the teacher and the volunteers ○ McG will have 3-4 additional volunteers attend for each class for holiday parties ○ Grd & Int will continue to have a total of 2 volunteers per classroom. ○ Classroom volunteer numbers include the primary volunteer. ○ Will post a Sign Up Genius for additional class volunteers and party donations for snacks/drinks. ○ Primary parent contact for each class will be determined through a combination of the google form submissions and teacher input. • Upcoming Volunteer Needs <ul style="list-style-type: none"> ○ Munchie Mile, B2S Bash, Book Fair, Hike for the Hive, Rockin the Grade, You Rock Club 	Janie

	<ul style="list-style-type: none"> • Volunteer Expectations Review-Hand Out provided; also available on the website 	
Open Discussion	<ul style="list-style-type: none"> • Open the floor for comments <ul style="list-style-type: none"> ○ Discussed teacher birthdays and wishlists. Kaitie is updating teacher's wishlists before publishing them on the website. Discussed Kaitie prioritizing publishing lists for teachers with August birthdays and notifying the primary contact for their classrooms. Also discussed encouraging classes to celebrate half-birthdays for teachers with summer birthdays. ○ Principals confirmed the school district will provide all necessary school supplies and replace supplies as needed throughout the year 	Kaitie
Next Meeting	<ul style="list-style-type: none"> • Brittani made a motion to end the meeting, Candace seconded the motion, all in favor. Meeting adjourned at 6:42PM. • Monday, November 3, 2025 @ 6:00PM (MTZ Grade Library) 	All