

EVACUATION	<u>Staff/Admin.</u> Take the safest and quickest way out of the building (use site map) Staff bring cell phone/walkie talkie for communication Report missing student/staff to administration Take emergency buckets with you	<u>Conditions:</u> When conditions outside are safer than inside	<u>Parents:</u> Do not come to school building Expect automated alerts from school (check phone/email) Administration keeps safety a priority	<u>School District:</u> When time permits facts and safety information will be shared. Staff: email, text. Student: teacher/admin. Parents: Alert system School/District website Community: website Follow-up communication: 1. Summary 2. Event Outcome 3. Debrief Securing student & staff Safety will always take precedence over communication during an event.
REUNIFICATION	<u>Staff/Admin.</u> Direct students/staff to reunification site Staff bring cell phone/walkie talkie for communication Keep students in assigned location at reunification site Attendance/Report missing student/staff to administration Take emergency bags if time Follow reunification procedures	<u>Conditions:</u> When students/staff need to leave the building for safety reasons.	<u>Parents:</u> Do not come to school building Expect automated alerts from school (check phone/email) Administration keeps safety a priority Follow all instructions regarding the Family Reunification Site	<u>School District:</u> When time permits facts and safety information will be shared. Staff: email, text. Student: teacher/admin. Parents: Alert system School/District website Community: website Follow-up communication: 1. Summary 2. Event Outcome 3. Debrief Securing student & staff Safety will always take precedence over communication during an event.

SEVERE WEATHER (Stay inside)	<u>Staff/Admin.</u> Move all staff/students inside to designated locations Staff bring cell phone/walkie talkie for communication Attendance/Report missing student/staff to administration Assume safety position if appropriate	<u>Conditions:</u> When conditions are safer inside than outside	<u>Parents:</u> Do not come to school building until communicated by school or district Expect automated alerts from school (check phone/email) Administration keeps safety a priority	<u>School District:</u> When time permits facts and safety information will be shared. Staff: email, text. Student: teacher/admin. Parents: Alert system School/District website Community: website Follow-up communication: 1. Summary 2. Event Outcome 3. Debrief Securing student & staff Safety will always take precedence over communication during an event.
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