

November 2025

Katie Purper - Principal
Melissa Lombardini – Assistant Principal



**WINFIELD
ELEMENTARY**

Dear Winfield Wildcats,

We are excited for the month of November! As the weather gets colder, please make sure to send your child to school with clothing that is appropriate for outdoor recess. We have almost completed the first quarter for the 2025-2026 school year. The last day of Quarter 1 is November 4th, which is also a 2 hour and 45-minute early dismissal day. Please make sure to check your child's progress in Home Access Center for grades 3-5. Parents of students in Pre-K, K, 1st and 2nd grade received interims in October. Please contact your child's teacher, prior to the end of the quarter, if you have questions about your child's progress. Report cards will come home on November 11th.

November 17th-21st is American Education Week! We value the partnership between parents and our school! As always, you are welcome to come and visit. If you plan to visit your child's classroom, please email the teacher and let them know the day and time. If you want a family member to visit, please provide a note to winattendance@carrollk12.org and contact the teacher. Please note that even with parent permission, only adult relatives are able to visit classrooms, not children. You must have your ID with you to visit.

We continue to be so impressed by the students, staff, and families of Winfield. During the first quarter, we have seen many examples of perseverance and kindness from our students. Students have worked hard to learn new concepts and have shown kindness to others in their daily interactions. Have a wonderful November!

Mrs. Purper and Ms. Lombardini

Winfield Elementary School Vision:

To develop diverse, high-achieving lifelong learners who are productive members of the community.

Winfield Elementary School Mission:

What: Communicate expectations to all stakeholders

How: Collaborate to provide meaningful and rigorous instruction

Why: Cultivate diverse, lifelong learners

Website: <http://www.carrollk12.org/win/>

Attendance email: winattendance@carrollk12.org

School Hours: 9:30-4:00. Doors open for students at 9:00 and parent drop off doors are closed at 9:25. Students may not be dropped off at parent drop off after 9:25. Dismissal begins promptly at 4:00.



****Picture Retake Day****

Picture Retake Day will be on Tuesday, November 17th. If your child missed picture day or you would like your child to have their picture retaken, please reach out to your child's teacher and let them know. The fall pictures are used in the yearbook, so remember to have your child "dress their best"!



****Kindness Club****

Kindness Club will be sharing information this month about responsibility. What does that mean? Well, responsibility means doing the right thing!

What is Responsibility?

Responsibility means taking care of your duties and making good choices. It's about being reliable and doing what you are supposed to do.

Examples of Being Responsible

- At Home: Feeding your pet, cleaning your room, helping set the table.
- At School: Doing your homework, listening to the teacher, taking care of school supplies.
- With Friends: Keeping promises, being honest, helping others when they need it.

Why Responsibility is Important?

- People can trust you.
- You feel proud of yourself.
- You can avoid problems and make life easier.

Ways to Be More Responsible

1. Do Your Tasks on Time – Finish homework or chores without being reminded.
2. Take Care of Your Belongings – Keep your things clean and safe.
3. Make Good Choices – Think before you act.
4. Help Others – Share, help friends, and take care of your environment.
5. Admit Mistakes – Say "I'm sorry" and try to fix problems.

Fun Tip:

Think of responsibility as being a superhero—you have powers to take care of yourself, help others, and make the world better!

****Battle of the Books****



Calling all 4th and 5th Graders!!

Battle of the Books!

Battle of the Books is an exciting book-based evening competition taking place April 24th at South Carroll High School. All 4th and 5th grade classes have listened to a presentation about the battle for this year and know the 10 Black Eyed Susan books chosen for the event. Permission forms to sign up and create teams of 5-9 students have been passed out. Coaches are responsible for creating the team, collecting contact information, and setting up times for the team to meet. For additional information, parent/coach sessions are held by the Carroll County Public Library and these dates can be found on the form or on the [CCPL website](#). **Permission forms are due to Mrs. Janiga in the media center before November 15th.**

****Volunteer Training****



We hope that many of you will decide to volunteer here at Winfield Elementary School. In order to be a volunteer in a classroom, a chaperone on a field trip, or help at a school event you must have taken the on-line Volunteer Training Session this school year. You must have completed the training seven (7) school days prior to the school event. You can find the Volunteer Training Session at the Carroll County Public School Website at Volunteer Program - Carroll County Public School District (carrollk12.org).

****Attendance****



If your child is/was absent, or will be absent for several days, please contact the school office for pre-approval at winattendance@carrollk12.org or 410-751-3242 with your child's name, date(s) of their absence, and reason for their absence.

****Transportation Changes****



If you have transportation changes for your child(ren), please send in writing, either by a note or an email, the request by 2:30pm. Please include your child's name, teacher, what the change is, who is picking them up, bus number they are riding, and the date. You can email the main office at winattendance@carrollk12.org.

****Signing A Child In/Out of School****

Attendance Log - Please track of papers read

| Student | Date | Pages | Comments about this paper |
|---------|------|-------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

The student school day is 9:30a.m. – 4:00p.m. Students are expected to be in their homeroom by 9:30. Students arriving after 9:30 will be considered tardy. **A Parent/Guardian is required to bring the student into the office to sign their child in after 9:30.** Students may NOT be dropped off in the drop-off line after 9:25. Dismissal time for students is 4:00p.m. Students who are dismissed at a time prior to 4:00 will be marked tardy/leaving early. We understand the necessity of doctor/dental appointments during instructional time; however, this should be avoided if at all possible. We request that parents send a note to the office that morning so that we are aware of your child leaving school. Please keep in mind that proper I.D. is required when signing your child out of school. Students are to be released only into the custody of their legal guardian or to an individual listed on the emergency card with the written permission from the parent/guardian. In cases where a court order granting joint legal custody is on file with the school, the student may be released to either parent. However, if the parent having physical custody disagrees and wishes to deny student pick up, he/she must provide the school with written notification. This written notification must be initiated by the custodial parent and be on file at the school. The letter of denial will remain on file for the corresponding, current school year, with a need to be reinstated on an annual basis in order to be upheld by the school. **As stated above, a student may not be released to an individual listed on the emergency card without written permission from the parent/guardian.** The emergency contact list is a list of individuals to contact when the parent/guardian is not able to be reached and the child becomes ill. Being listed as an emergency contact does not grant permission to pick-up the student without the appropriate authorization.

****Student Arrival and Dismissal****



Students are encouraged to ride the bus. Any questions about bus pick up and drop off should be directed to transportation. Parents who choose to drive their students to school must follow the pick-up and drop-off procedures to guarantee the safe arrival and dismissal of all children. Car Riders also need to apply for a car rider number if they are permanent car riders. The parent drop-off and pick-up lane is in the parking lot on the left side of the building (when facing the building). Students may not exit the car until a staff member is present to welcome them. Parents must wait in the line. Parents should only park and walk students into school if they arrive after the parent drop-off lane is closed. In this case, students will be arriving after the bell and will be marked tardy. The parent drop-off line does get congested, so please have your child ride the bus, if possible.

****School Supplies****



Please be sure that your child's school supplies include sharpened pencils, glue sticks, crayons, colored pencils, markers, erasers and scissors. If you have a question about what supplies your child needs, please contact your teacher. If you need school supplies, please contact the office at winattedance@carrollk12.org.

****Weather****



Fall is here and Winter is just around the corner! **Remember to dress your child(ren) appropriately for the cool and cold weather (layers work great).** Please help your child choose warm, comfortable clothing for school each day, including short/long sleeve shirts, sweatshirts, pants, closed toe shoes, and socks. Make sure they are wearing a jacket and you may want to consider a hat and gloves as well. **Please label their outdoor gear with their names.**

****Change of Clothes****



Please consider sending your child(ren) with a change of clothes to keep in their backpack or locker/cubby in case a spill or accident occurs. It would be a good idea to place a short/long sleeve shirt, long pants, shorts, underwear, socks, and chapstick in a plastic grocery bag and label the items with your child's name. This can be placed in the bottom or front pocket of the child's backpack or kept in your child's locker.

****School Donations****

Cold and allergy season is upon us, and our classrooms are running low on tissues! We kindly ask families to consider donating a box of tissues (or two) to help keep our students healthy and comfortable. Donations can be dropped off at the main office anytime. Thank you for keeping our classrooms stocked and our students smiling!

Nurse Caitlyn's Health Update

**NOVEMBER
2025**



CCPS Reminders

Please do not send your child to school with over the counter medication, including vitamins. A doctors order is required to take any medication at school.

If your child has a fever, they must be fever-free for 24 hours without medication before returning.

We are rounding out allergy season, and ramping up for Flu season! Keep encouraging frequent hand washing and not sharing drinks.

Extras

Its getting chilly- make sure your child has a sweatshirt or jacket for recess.

Please send a change of clothes for your child to put in their locker no matter their age. Sometimes the big kids need to change from a lunch spill.

Wash or rotate out those water bottles often! Pay extra attention to the rubber seals.

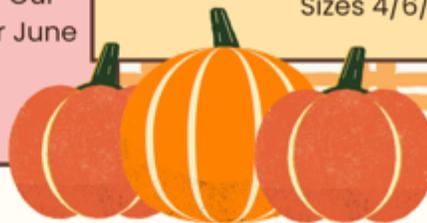
The Mobile Dentist saw 17 children! Our next Mobile Dentist is scheduled for June 4, 2026.



request

As you swap your child's seasonal clothes, I am always in need of packs of new underwear, and gently used pants, shorts, and socks!

I am in desperate need of boys pants!
Sizes 4/6/8!



Email: Cfburro@carrollk12.org

****CCPS Food Services Update****



A variety of breakfast and lunch choices are available daily for your child to enjoy. Please visit [Nutrislice | Carroll County Public Schools](#) for the monthly lunch menu. This School year (2025-2026), the cost for breakfast is \$1.50, lunch is \$2.50 and milk \$.60. Please make sure that you send in money with your child in an envelope with their name, teacher and attention: cafeteria. You can also pay online going to [MySchoolBucks](#).

Eligible households should still apply for meal benefits at www.myschoolapps.com. One application can be completed for the entire household when all members are listed. Parents may apply for benefits at any time during the school year. Eligibility for meal benefits may help families receive additional resources such as free internet service, field trip fee waivers, and P-EBT benefits so it is important to still apply if you meet eligibility guidelines.

Food choices offered to students include multiple entrees, fresh fruits and vegetables (purchased locally when available), whole grain breads and rolls, and flavored and unflavored milk. Although students select the foods that they want, they must take a minimum number of items for breakfast and lunch. At least one of their choices must be a fruit or vegetable. Menus are distributed or posted in each school and posted on the website. Meals are analyzed to meet federal nutritional requirements. Cafeterias have computerized cash registers. Students enter their Personal Identification Number (PIN) and proceed to the cashier. Students who wish to purchase a second meal or snacks items not included in their meal use cash or money placed "on account." Parents can deposit money on account by sending cash or a check to school with their child or by using an online payment service at www.myschoolbucks.com. Account money remains on your child's account until they graduate or leave CCPS. Nutrition is an important part of children's health and well-being and provides the fuel to learn, making them more responsive to classroom instruction.

CCPS is committed to promoting student wellness and assuring that our school meals meet federal nutrition standards. Visit the website to learn more about our School Health Council and our Wellness Policy.

****Advanced Academics****



The CCPS Advanced Academics Program is designed to meet the needs of highly able learners and maximize student achievement. Advanced Academics teachers, in collaboration with classroom instructors, will continue to provide a continuum of instructional options designed to meet the needs of highly able learners and students identified as possessing gifted learning traits. This may include in-class extended instruction, pullout enrichment groups, and/or advanced resource development with classroom teachers. A Referral and Review Team, as well as collaboration with classroom teachers, will determine student eligibility for advanced instructional options. Indicators for participation include observational checklists, standardized test scores, work samples, and classroom performance. Although students are not typically formally identified until the beginning of third grade, Advanced Academics teachers will continue to provide a range of services for grades K-5. Look for more information about the program to come home throughout the school year.

****Conference Night November 25th****

Parent teacher conference night will be held on Monday, November 25th. This is a great opportunity to discuss your child's progress and goals for the year. Please call the office to sign up for a conference time. We look forward to connecting with our families!

****Calendar****



November Dates to Remember

November 4, 2025– Early Dismissal begins at 1:15

November 11, 2025- PTO Give Back Bingo

November 12, 2025- PTO meeting 6:00-7:00

November 17 – 21, 2025 – American Education Week

November 17, 2024 – Picture Retake Day (email/send note to child’s teacher if you want a retake)

November 25, 2025 - Conference Night #2

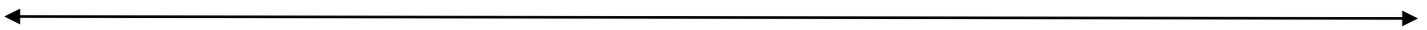
November 26, 2025 – Early Dismissal begins at 1:15

November 27 & 28, 2025 – School Closed Thanksgiving

December Dates to Remember

December 3, 2025 -PTO Winter Wonderland

December 17, 2025- Evening Winter Concert



Pre-K

PreK is learning about our families. We are identifying the letters Qq, Rr, Ss, Tt, Uu, Vv

We are learning how to blend and rhyme, and use our concepts about print. We are completing our unit 2 on Numbers 0-5.

We are also finishing our unit on shadows. We have had so much fun tracing and chasing our shadows.

Kindergarten

This month **in ELA**, Kindergarten will be working on identifying key details, characters, and settings in a text. We are focusing on phonemic awareness skills that will be evaluated on the CCPS Reading Assessments. Skills that will be assessed include letter identification, beginning and ending sounds, sound manipulation, and rhyming.

In Writing, we will be working on forming sentences using grammar expectations such as nouns and verbs and attempting to stretch out words to write the sounds we hear.

In Math, we will continue working on building, decomposing and comparing numbers 0-10. We will be focusing on addition and subtraction through manipulatives and abstract implementation, along with fact fluency of +1 and 0 and –1 and –0.

In Social Studies, Kindergarteners will be focusing on the unit of History, which discusses the past and the present.

In Science we will be focusing on weather, the seasons, and appropriate wear for each season in Maryland.

Your child has begun our fact fluency and letter ID and sound practice using their envelope rings frequently. Thank you for your continued support at home!

1st Grade

What another great month we have had in first grade. First graders will be busy working hard throughout the month of November.

In FUNdations/Word Study, we will continue identifying and manipulating letters and their sounds. We will read and write words with bonus letters. If a word ends in the letter f, l, or s, (sometimes z) and has a short vowel in front of it, then it will have a bonus letter at the end. Examples include: fill, huff, mess, and buzz. Students will learn how to mark up these words as well. Some of these words will be included in their communication journals, in addition to our weekly high frequency words. Be sure to have your child practice reading and writing these words!

In ELA, we will work on identifying the main idea in a story. We will also focus on flipping a question when responding to text. This is when students use parts of the question in their writing to answer in a complete sentence. An example would be, "Who is the main character in the story? The main character in the story is Piggie."

In Writing, we will continue diving into the writing process to create another personal narrative! We will start by brainstorming some ideas, plan out our ideas, and edit our writing. We will finish by creating a final copy.

In Math, we will begin Unit 2 which will focus on place value and comparison story problems. To begin our study of place value we will practice counting and grouping large collections. We will explore how the groups of ten and leftovers we create are the same as the digits we use to write the number. Our math fact focus for this Unit will be differences of 1 and 2 as well as doubles and halves. Please continue to work on those math facts each week!

In Science, we've started our It's Alive unit. We have studied seeds and seed dispersal. We will learn what a plant needs in order to survive and will incorporate fun STEM challenges along the way.

Please make sure you are practicing those sight words and math facts weekly. Your child should have come home with cards to help review as well.

As always, please don't hesitate to reach out to your child's teacher if you have any questions or concerns.

Sign up conferences will be coming up soon- be on the lookout for the link.

2nd Grade

In math will begin Unit 2, your child will use their understanding of addition and place value to develop fluency with addition and subtraction within 100. They will solve problems by applying their understanding of fact strategies and models for addition and subtraction. Your child will develop, discuss, and use efficient, accurate and generalizable methods to compute sums and differences of whole numbers to 1,000 using their understanding of place value and the properties of operations. They will select and accurately apply methods that are appropriate for the context and the numbers involved to mentally calculate sums and differences for numbers with only tens or only hundreds, leading them to understand why procedures work.

In content we will continue our civics' unit.

In ELA our next unit of study, "Characters Facing Challenges." Just as in real life, characters in literature are faced with challenges they must overcome. As we read tales and poems from around the world, we'll be meeting characters from classic tales, including King Midas from the Greek myth and Yeh-Shen, the heroine of the first "Cinderella"-type tale, from ancient China.



3rd Grade

Third Grade Humanities:

In the next week, be on the lookout for students bringing home their first magazine, Animal Adaptations. Students may keep these at home. There are multiple texts and even a research project to do if students continue to show interest in the topic! Plus, it's a great way to keep up with the daily 20 minutes of reading and to see what students have been learning!

In November, we will continue Benchmark Advance with Unit 2: Ways Characters Shape Stories. Many stories include will fables and poems. Stories focus on character development, story details, poetic structure and nonliteral language. Students will learn to write an opinion essay comparing two poems.

Third Grade will take their first **Social Studies** test on Carroll County. Later this month, they will begin their second unit: Regions. Students will travel the five U.S. regions to study the physical and human characteristics of each region and how people live, work, and play in each region. Students will take virtual field trips across each region to explore the unique features beginning with the Northeast, Southeast, Midwest, Southwest, and finally the West. In addition, each child will maintain a scrapbook (more to come on this at a later time) that will give information about the region and state information.

In Math, students have been busy adding and subtracting using the place value method. Students will use this knowledge to help them solve one and two step word problems. We

will also be investigating perimeter of rectangular shapes. Continue to encourage your child to practice his/her facts. Each child has an envelope of facts in the SOS folder. Please initial your child's agenda book Monday-Thursday to acknowledge that your child practiced the facts.

In Science, we are currently in the "Inheritance and Variation of Traits" unit. Students are examining the life cycle of organisms. They will analyze traits that are inherited or acquired.

4th Grade

ELA- Families Unit 2 has begun and the students are studying characters, actions and reactions in fiction stories. We will see how characters actions drive and direct the plot of the story. Students are gaining a deeper understanding of unit vocabulary as students explore reading unique genres like dramas. As the year progresses students will be doing more on their own, we're excited to see them using all the skills they are learning! As always keep an eye on the gradebook in HAC. Please read the Unit 2 ELA newsletter for more information and reach out to your child's Humanities teacher with any questions.

Social Studies- In Unit 2 we are focusing on two essential questions: How does where you live influence the way you view the world? How does exploration cause change? Students have already studied characteristics of West African societies prior to 1450 and the mound builders in Mississippian area of North America. Currently we are assessing the patterns of change in indigenous societies in North America up to the Columbian voyages. We will especially study the lives of the Piscataway, Piscataway Conoy, and Accohannock people of Maryland. Please read the Unit 2 Social Studies newsletter for more information and reach out to your child's Humanities teacher with any questions.

STEM- In **math** we have concluded our place value unit and are onto our multiplication and division unit. This unit will first focus on multiplying multi digit numbers up to 2 digit by 2 digit using open arrays. We will then move onto dividing multi digit numbers using partial quotients. This is a larger unit so the assessment will be given in 2 parts, multiplication and then division.

In **science** we are continuing our ecosystems unit. We are going to investigate the Chesapeake Bay ecosystem as well as human impacts on the bay.

As a general reminder - we will continue to go out to recess each day. Often students forget jackets/sweatshirts outside. Having students' name in clothing helps us return them to your student quickly.



5th Grade

In ELA, students will be working in units 2-3. Unit 2 is focused on literary texts and unit 3 will be focused on informational texts. As you have seen in unit 1, the skills spiral back in each week using a variety of texts. Students will also be practicing various comprehension tasks, word study skills, and grammar skills.

In writing, we are currently focused on opinion writing while using facts and details from texts to support an opinion. Students will be writing multi-paragraph essays to practice opinion writing. Unit 3 will be focused again on informative/explanatory essays.

In social studies, we will be finishing up unit 1: Constitution and the Bill of Rights. Students will be bringing home a study guide on November 4th that will be due on Thursday, November 13th. Any student that brings back a completed study guide will earn extra credit on the test. We will review the study guide and have a review day in class before the test on Monday, November 17th.

Please continue to encourage students to use Freckle at home. This is a great resource that students have to practice a wide range of ELA skills. This can be accessed through Clever using their CCPS login information.

In math, we will continue to practice the standard algorithm for solving multiplication problems. We will also be using the standard algorithm to solve problems involving volume and multi-step word problems.

In science, we will be finishing up the Earth Systems Unit. The post-test will be the first week of November.

Specials

Media: November

PreK: Fall, Pumpkins, Thanksgiving

Kindergarten: Gratitude, Parts of a Book, Shelf Manners

1st Grade: Call Numbers, Coding

2nd Grade: Genres, Coding

3rd Grade: Nonfiction Call Numbers, Coding

4th Grade: Research Process, Coding

5th Grade: Research Process, Coding

Physical Education

Completing our unit of Striking with Long Handled Implements including floor hockey, field hockey, shuffleboard, and golf.

Music

The 4th and 5th grade chorus, band and orchestra students are busy preparing for the winter concert on Wednesday, December 17 @ 6:15 PM at Winfield Elementary. Students performing in the winter concert should report to Winfield by 5:45 PM that evening in all black attire with holiday color accents. The students will also be presenting their performances during the school day on Friday, December 19.



School Safety and Security Summary

It is a priority of CCPS and Winfield Elementary to provide a safe and secure learning environment for all students.

Visitors are required to use the main entrance and ring the doorbell to ask for entry into the building. Upon entering, you will be asked your name and reason for entering the school. You will then be asked to report to the main office. Any visitor who intends to proceed beyond the office must have a valid photo ID.

The school follows the Standard Response Protocol to respond to emergencies that may arise. Staff and students practice several emergency drills (Secure, Lock Down, Shelter, Hold, Evacuate) throughout the school year to learn these procedures.

In the event of a true emergency at our school, parents should be on the lookout for information to come from CCPS Central Office via email or phone. To allow staff and emergency personnel to respond to the emergency, parents should refrain from calling the school or coming to the school until specific instructions have been communicated.

A School Resource Officer (SRO) has been assigned to the elementary, middle, and high schools in our region. This officer has been tasked with providing security, handling crimes that may occur at the school, and developing positive relationships with students. Our school's SRO has already made frequent visits in order to learn about our school.

We ask parents and community members to assist in keeping our school safe. If you see something, say something. If you become aware of a possible threat, please notify school administration (during school hours) or law enforcement (outside of school hours). Though most threats are unsubstantiated, all threats are taken seriously.

The School Dude Safety Center app is available to all parents and students. It has information about responding to critical incidents. See the QR codes below. The Safe Schools Maryland Tip Line is also available for community members.

iTunes App Store for Apple devices:



Google Play for Android devices:



CONSENT AND RELEASE

Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name. If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received. There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians' consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

ADA ACCESSIBILITY STATEMENT

ADA ACCESSIBILITY STATEMENT

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

CARROLL COUNTY PUBLIC SCHOOLS NOTICE OF NON-DISCRIMINATION

NOTICE OF NON-DISCRIMINATION

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

The Asbestos Hazard Emergency Response Act (AHERA)

Management plans for all buildings owned or leased by the Board of Education for Carroll County are available for review at the individual Carroll County school locations and at the Office of Plant Operations, located at 191 Schaeffer Avenue, Westminster, Maryland 21157.

Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos containing materials, if any are located in the school building.



Dr. Arlene N. Moore

Equity and Community Relations Officer

Title IX Coordinator

Carroll County Public Schools

410-386-1680 v | 410-751-3030 f

anmoore@carrollk12.org
