

CCP Student Application Instructions

Apply to Tri-C here

Cuyahoga Community College®

After clicking “Create a New Account”

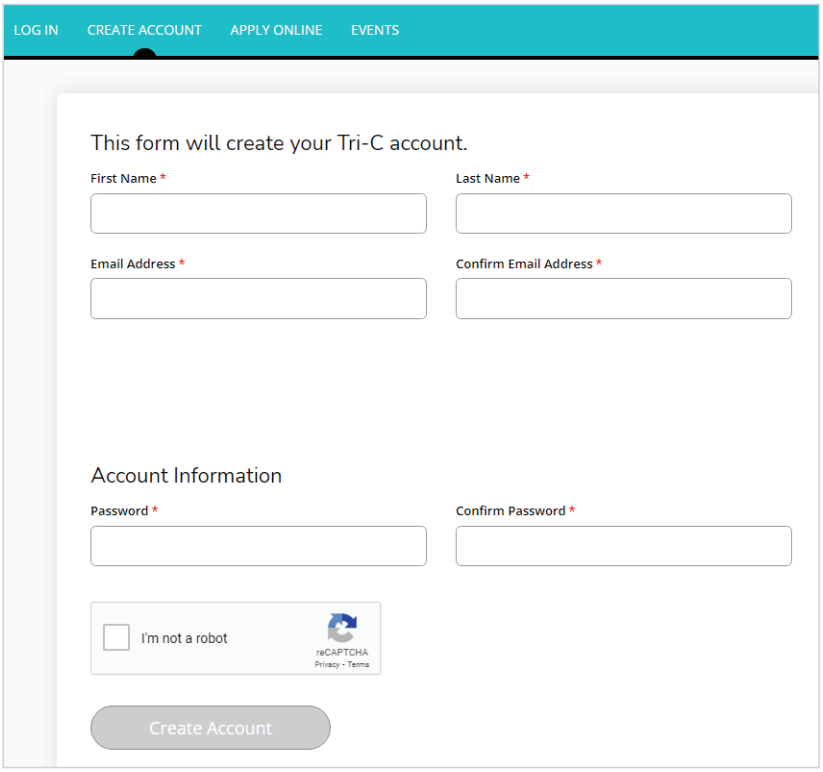
DO

- Use your personal email
- Disable any autofill feature

DON’T

- Use parent/guardian email

One email per student



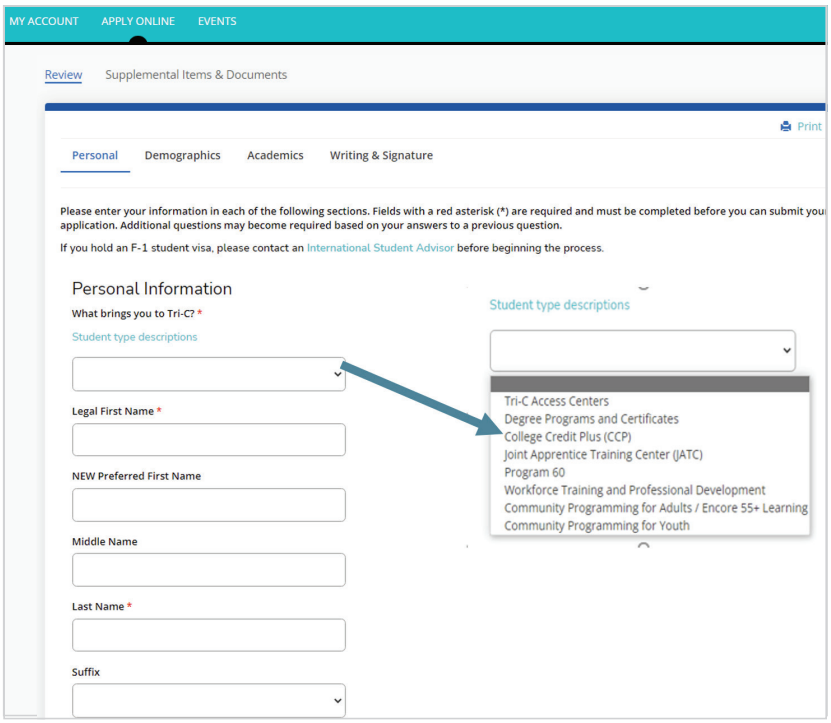
PERSONAL

*Only **red asterisk (*) items** need answering.*

Student Type Descriptions:

** Choose the highlighted option.*

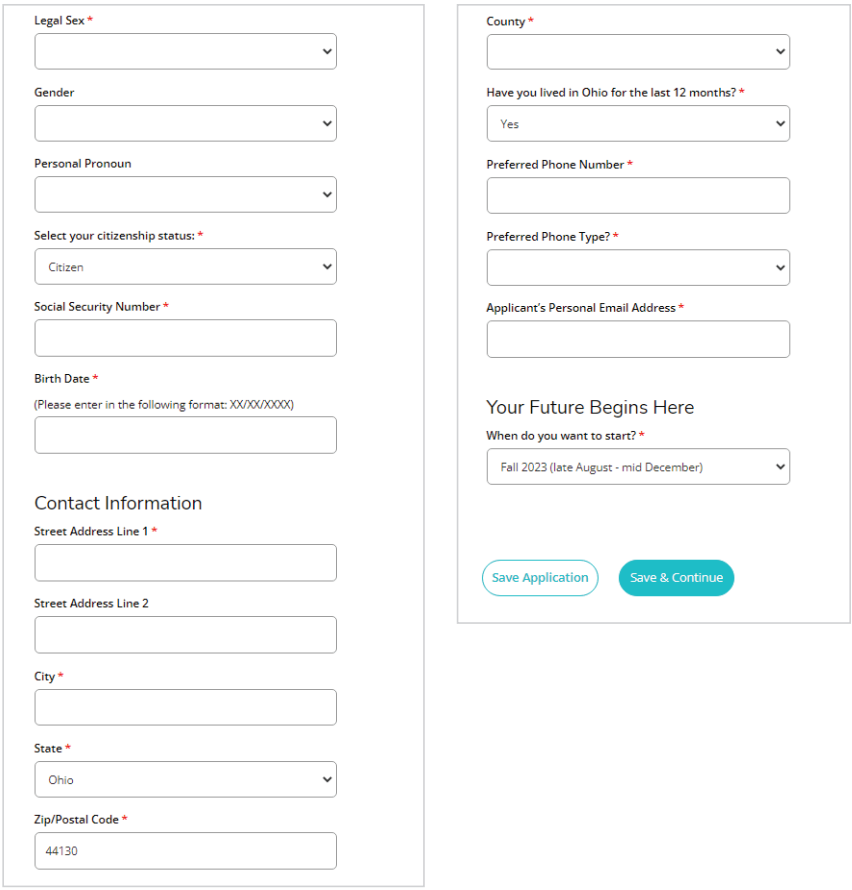
- Tri-C Access Centers
- Degree programs and certificates
- College Credit Plus (CCP)
- Workforce Training and Professional Development
- Joint Apprenticeship Training Center (JATC)
- Community Programming for Adults / Encore 55+ Learning
- Program 60
- Community Programming for Youth



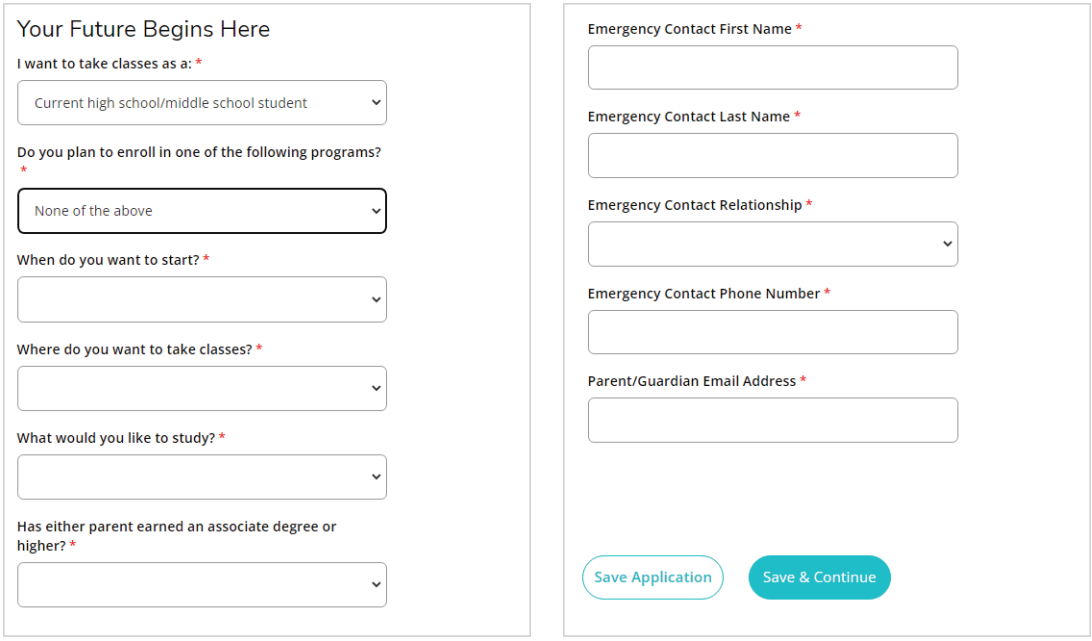
PERSONAL

Double check your accuracy.

Entering the wrong county results in an incorrect residency rate.

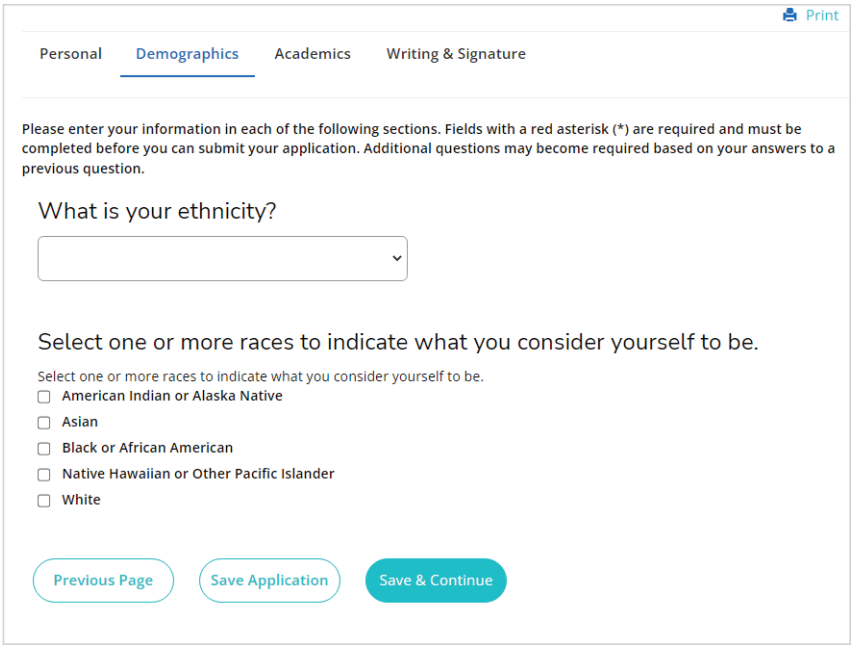


PERSONAL



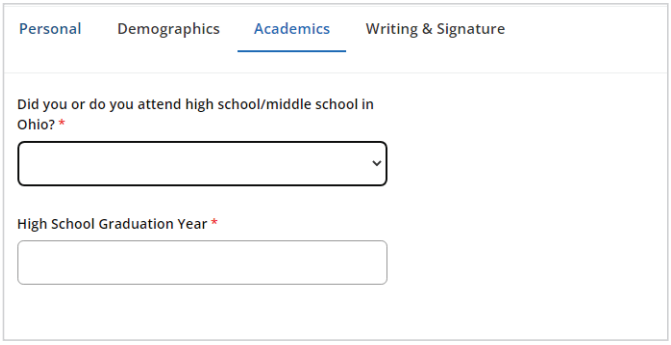
DEMOGRAPHICS

These fields are completely optional.



ACADEMICS

These answers should reflect your status at this time.

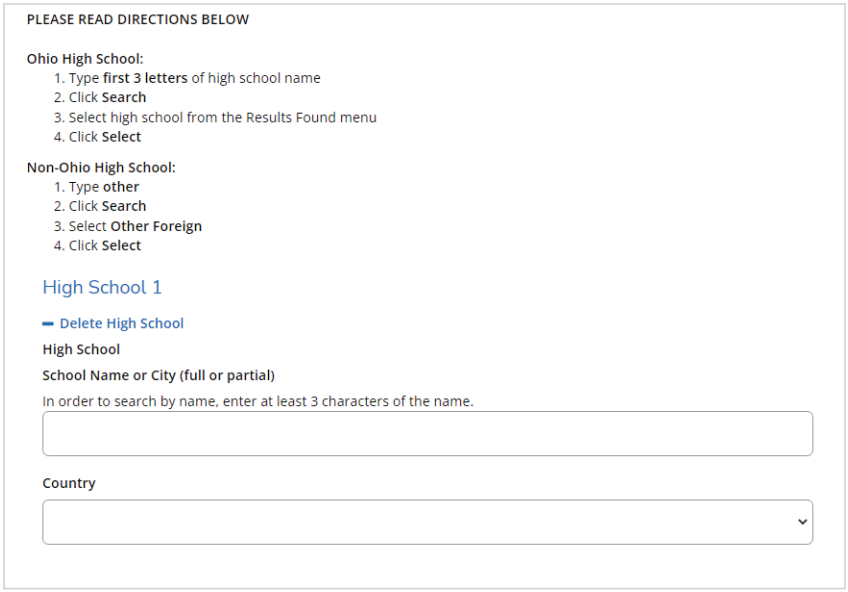


ACADEMICS

Click the + High School link:

Type only the first three letters of your high school or type “OTH” for “other.”

Note: If you are currently in middle school, select “Other Ohio” from the dropdown menu.

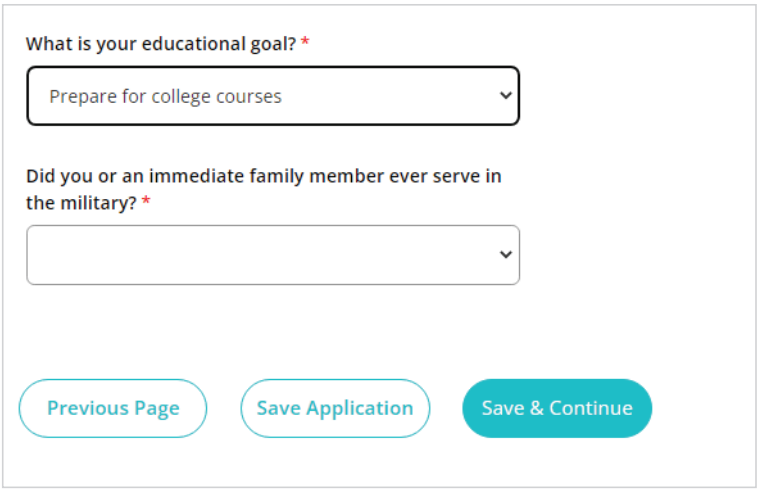


ACADEMICS

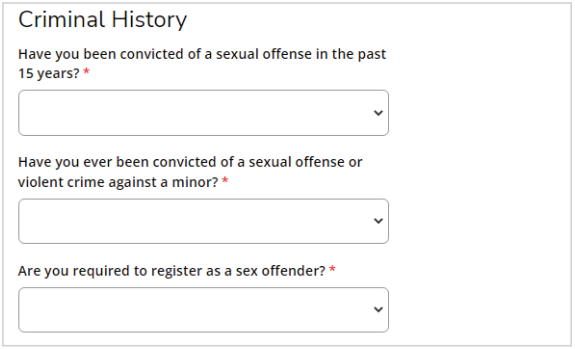
Educational Goal options:

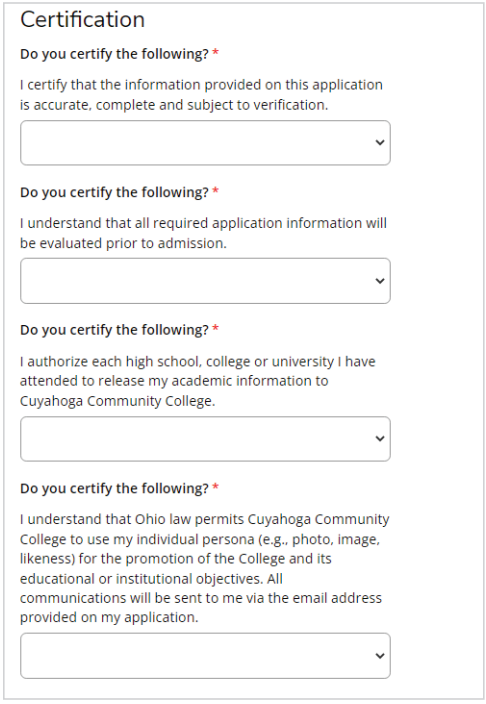
**Choose the highlighted option.*

- Obtain an associate's degree for the job market
- Obtain an associate's degree, then transfer to a four-year school
- Obtain a certificate
- Train for a new career by taking only select courses
- Upgrade skills for current job by taking only select courses
- Gain knowledge for personal interest
- Obtain GED
- Prepare for college courses
- Complete a single course



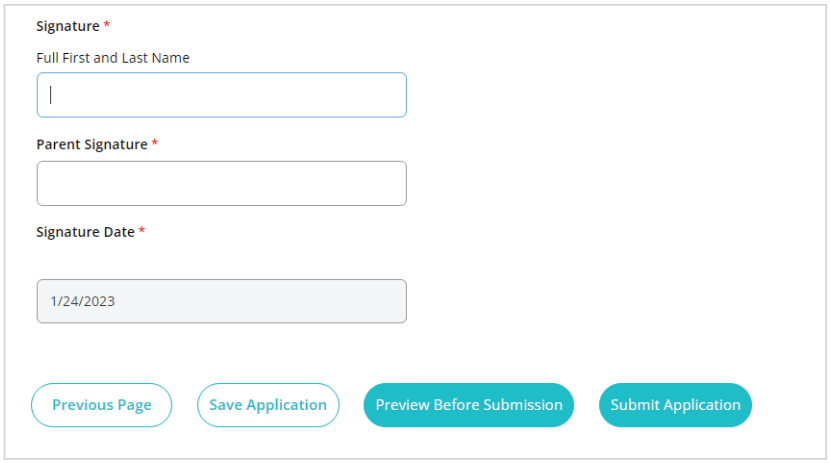
WRITING & SIGNATURE





WRITING & SIGNATURE

- “Full First and Last Name” is for student signature.
- “Parent Signature” box is for parent/guardian signature.



WHAT HAPPENS NEXT?

- Look for the word “Submitted” in your account.
- Check your inbox for an email saying “Thanks for Applying.”
- Request to have your high school transcript or middle school report card emailed to your CCP Office.

CCP Office Contacts		
Campus	**Address**	**Email**
Eastern Campus	4250 Richmond Road Highland Hills, OH 44122	ccpeast@tri-c.edu
Metropolitan Campus	2900 Community College Ave. Cleveland, OH 44115	ccpmetro@tri-c.edu
Western Campus and Brunswick University Center	11000 Pleasant Valley Road Parma, OH 44130	ccpwest-brunswick@tri-c.edu
Westshore Campus	31001 Clemens Road Westlake, OH 44145	ccpwestshore@tri-c.edu