

## **Employee Clearance Reminder: Clearances Expiring? Renew on Time!**

**We kindly remind all employees to stay attentive to clearance renewal notices. Clearances must be renewed before their expiration date to remain eligible to work. Thank you for helping us maintain a safe and secure environment.**

### **ESS Referral Program**

Do you know someone who would make an excellent substitute teacher or paraprofessional?

Refer a friend at [Refer.ESS.com](http://Refer.ESS.com) and receive a \$100 gift card for every successful referral.

**To learn more [click here](#)**

### **Volunteer Clearances Reminder**

All volunteers must have updated, approved clearances on file. For the safety of our students and staff, no one may volunteer without current clearances reviewed and approved by HR. Thank you for supporting a safe learning environment.



## Don't forget!

- Level I teachers must complete 24 credits of post bachelors coursework as part of the requirements to convert your Level I certification to Level II.
- For information regarding the Level I to Level II conversion process, please reach out to Donna Schepis ([dschepis@pennridge.org](mailto:dschepis@pennridge.org)).
- For those of you who require a substitute in your absence don't forget to log your absence into Frontline/ESS and Timeclock Plus. Please reach out to Emma Weiss ([eweiss@pennridge.org](mailto:eweiss@pennridge.org)) for assistance.

## Contact us:

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ext. 122368

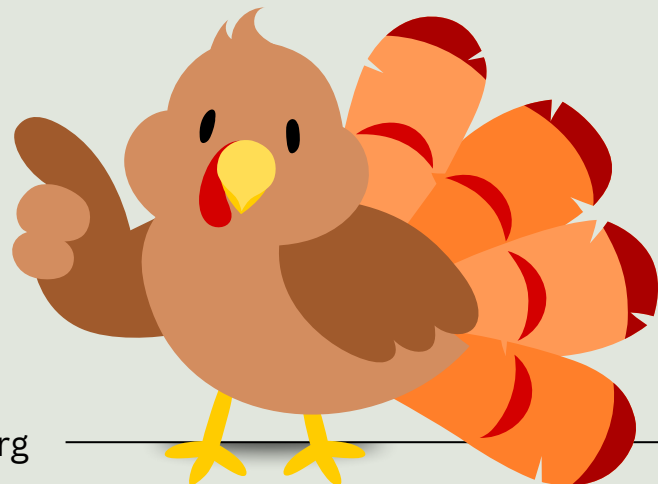
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## *Fall into Fitness*

**Did you know that you can get \$150 back from IBC just for completing workouts? Check out the flyer below to learn how!**

**[IBX - Healthy Lifestyles Fitness Program](#)**



**IBC Members can also take advantage of Nutritional Counseling - 6 FREE visits per year. Click the link below for more information.**

**[IBX - Nutritional Counseling](#)**

## *Flexible Spending & Dependent Care*

**Did you elect a Healthcare FSA or Dependent Care FSA this plan year?**

Register your account with HealthEquity online to manage your plan, submit receipts, request reimbursement, and more.

**[HealthEquity - Member Login](#)**

**Are you wondering what expenses qualify for FSA?**

**Check out the link below:**

**[HealthEquity - Healthcare FSA Eligible Expenses](#)**

*Healthy You!*

**November is:**

*Men's Health Awareness Month*

*“Movember”* a time to raise awareness and encourage men to prioritize their physical and mental well-being.

[Access your EAP resources: Health Advocate Login Guide](#)

**Health Advocate Digital Resources:**

- [Health Advocate Article - Prostate Cancer: Early Detection](#)
- [Health Advocate Article: Men's Health Awareness Month](#)

