



# PATHS Stipend Request Form

Complete and submit this form to Caitlin McHargue in the Department of Human Resources with documentation that you have completed ten hours (ten points) of professional development between the dates of 8/11/25 and 4/15/26. If you meet these qualifications, you will receive your stipend in May.

## Employee Information

Name: \_\_\_\_\_

School/Department: \_\_\_\_\_

I have attached documentation that I have completed ten hours of professional between July 1<sup>st</sup> and April 17th.  YES  NO

Date of Submission to Human Resources: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

**FOR OFFICIAL USE ONLY** (This section is to be completed by the Department of Human Resources)

Date Received: \_\_\_\_\_

Hours/Points Earned: \_\_\_\_\_

Approved: \_\_\_\_\_ YES \_\_\_\_\_ NO

Date Approved: \_\_\_\_\_

Signature of Human Resources Director: \_\_\_\_\_