



San Benito Consolidated Independent School District

Human Resource Office

240 N. Crockett St. • San Benito, TX 78586 • Phone: (956) 361-6150 • Fax: (956) 361-6291

Job Title:	Yard Crew Helper	Exemption Status:	Non-Exempt
Reports to:	Director of Maintenance/Operations	Pay Grade:	02
Works with:	District Personnel	Days:	260
Dept. /School:	Maintenance Department	Date Revised:	09/09/2019

Primary Purpose:

Under general direction of the Director of Maintenance and the daily direction of the Yard Crew Supervisor, maintains a safe and attractive grounds and landscaping for the district, using proper safety procedures.

Prerequisites:

- Valid Texas Driver's License, insurable with SBCISD insurance.

Special Knowledge/Skills:

- Ability to read and understand written instructions.
- Ability to communicate effectively verbally
- Ability to operate riding or power mower, power tools, and hand tools.

Major Responsibilities and Duties:

1. Complies with District directives and Maintenance policies and procedures as well as follows safety procedures.
2. Picks up debris and then mows grounds throughout the district.
3. Sweeps grass cuttings, trimmings and trash and places in school dumpster.
4. Trims and prunes all trees and shrubs as needed, and disposes of cuttings.
5. Performs other grounds related activities throughout the district, such as dirt work as needed, or other work required and assigned.
6. Keeps all equipment clean and operates equipment according to manufacturer's recommendations.
7. Maintains clean vehicles, checks oil and water, and has vehicles filled with fuel on a daily basis.
8. Demonstrates safe work habits in all phases of ground maintenance.
9. Helps keep vehicle, equipment, and tools in safe operating condition.
10. Inspects and adjusts tools and equipment for safety and efficiency and performs preventative maintenance as needed.

11. All other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Garden tools; small hand tools; power tools; heavy equipment including backhoe, tractor, grader; and power mower; light truck or van

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions

Motion: Frequent walking, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, noise, vibration; exposure to chemical (herbicides and fertilizer) and electrical hazards; work around machinery with moving parts; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature:

Date

Administrator Signature: *Nate Carvan, Ed.D.*

Date *9/9/19*