San Benito Consolidated Independent School District

Human Resource Office
240 N. Crockett St. • San Benito, TX 78586 • Phone: (956) 361-6150 • Fax: (956) 361-6291

Job Title:	Welder	**Exemption Status:**	Non-Exempt
Reports to:	Director of Maintenance	**Pay Grade:**	06
Works with:	Maintenance Personnel	**Days:**	260
Dept./School:	Maintenance Dept.	**Date Revised:**	7/29/2020

Primary Purpose:

The welder works under the direct supervision of the Director of Maintenance, completes all mental related work orders and repairs that require welding or assembly skills.

Prerequisites:

- High School Diploma or GED; and
- Valid Texas Driver's License insurable with San Benito CISD insurance carrier and a good driving record
- Minimum of two years experience in the welding field
- Must have a current welding certification and/or completed technical school training
- Skills testing will be required.

Special Knowledge/Skills:

- Thorough knowledge of trade tools, equipment supplies, materials and their proper use and limitations
- Proficient in the use stick, MTG, and TIG welders
- Ability to read and interpret drawings to perform fabrication
- Ability to analyze and design solutions to structural problems
- Knowledge of all safety related items concerning handing of pressured gas tanks, electrical hazards, and gas fumes.

Major Responsibilities and Duties:

1. Complies with District directives and Maintenance Policies and safety procedures.
2. Responds to all requests requiring welding in the district.
3. Keeps all welding related equipment clean and in good working conditions.
4. Maintains stock of necessary materials and supplies.
5. Maintains a clean and safe welding shop.
6. Detects and reports unsafe welding areas of concern.
7. Works cooperatively with Principals and facilities supervisors to ensure a high standard of welding work and repairs.
8. The foregoing statements describe the general purpose and responsibilities assigned to the job and are not an exhaustive list of all responsibilities, duties, and skills required.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Stick, TIG welders, hand and power tools, measuring devices, torches, and light truck.

Posture: Moderate standing, frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting, work in tiring and uncomfortable positions.

Motion: Frequent district wide travel

Lifting: Ability to lift and/or carry moderate weight (15-44), often, sit, stand, walk, climb stairs, ladders, and ramps, balance, stoop, kneel, crouch, push, pull, reach, repetitive hand motions, speak, maintain visual acuity, and drive vehicle. Ability to work outside and inside, sunlight, temperature and humidity extremes. extreme vibration and noise, slippery and/or uneven surfaces, subject to chemical and biological exposure, work around moving machinery and equipment, work around electrical power supply and hazards associated with the welding profession.

Environment: Ability to operate hand and power tools and work in tiring and uncomfortable positions. Work Outside and inside; on slippery or uneven walking surfaces, ladders, and scaffolding, and around machinery With moving parts. Exposure to hot and cold temperatures, excessive noises, fumes, and toxic chemicals.

Mental Demands: Ability to read, concentrate (verbally and written), interpret (directives and data), read, differentiate, and maintain emotional control under stress.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature: _____ Date _____

Administrator Signature: _____ Date _____