

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, November 3, 2025
7:00 PM in the Boardroom

AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

_____ Prego _____ Bieber _____ Grimm _____ Strunk _____ Thompson
_____ Hermans _____ Goldsmith _____ Weingarten _____ McCarrick
_____ Present _____ Absent _____ Quorum

- C. Agenda Items and/or Changes

2. Approval of Minutes

- A. Approval of the JOC Meeting Minutes from the October 6, 2025, Meeting.
([Attachment A](#))

Motion by _____, seconded by _____
to approve item A for the Approval of Minutes, from October 6, 2025.

_____ Yea _____ Nay _____ Motion passed

3. Presentations

- A. GKO Architects
- B. Crabtree Rourbraugh and Associates

4. Public Comment to Address Agenda Items Only

5. Discussion Topic

- A. Feasibility Study and Direction from JOC

6. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)

7. Additional Reports

- A. Superintendent of Record (Dr. David Finnerty)
- B. Solicitor's Report (Ms. Beth Shore, Esq.)
- C. Board Secretary's Report (JP Prego)
- D. Other Advisory Group Reports
 - 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 - 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
 - 3. Facilities - JP Prego, Karen Weingarten, Bill Thompson
- E. Students of the Quarter ([Attachment B](#))
- F. Important Dates
 - 1. T-Nov 4 In-Service - Election Day
 - 2. W-Nov 12-14 SkillsUSA Leadership Conference
 - 3. M-Nov 24 In-Service (Trade-Off Day for August 12-14)
 - 4. T-Nov 25 No 10-Month Employees-Fall Break
 - 5. W-Nov 26 No 10-Month Employees-Fall Break
 - 6. Nov 27-28 School Closed – Fall Break
 - 7. R-Dec 4 Open House (3 Hours)
 - 8. Dec 3 - 17 Winter Keystone Testing Window (Wave 1)
 - 9. Dec 24- Jan 2 School Closed– Winter Break
 - 10. M-Jan 5 JOC Meeting at 7:00 pm *

8. Old Business (Policy 2nd Reading)

- A. [Policy 903](#) - Public Participation in JOC Meetings
- B. [Policy 201](#) - Admission of Students ([Attachment](#))
- C. [Policy 202](#) - Eligibility of Nonresident Students
- D. [Policy 203](#) - Communicable Diseases - New
- E. [Policy 203.1](#) - HIV Infection
- F. [Policy 205](#) - Postgraduate - Nontraditional Students

Motion by _____, seconded by _____
to approve the JOC item A-F.w

_____Yea _____Nay _____Motion passed

9. New Business (Policy 1st Reading)

- A. [Policy 204](#) - Attendance
- B. [Policy 206](#) - Assignment to Programs
- C. [Policy 207](#) - Confidential Communications of Students

10. Personnel

A. Retirement

1. A letter of resignation, effective for retirement purposes, was received on October 23, 2025, from Mrs. Anne Marie Yusko, Student Services Administrative Assistant, announcing her retirement, which will take effect on March 31, 2026.

B. Memorandum of Agreement

1. The Administration recommends approval of the Memorandum of Agreement between the AFT (Teacher Union) and Western Montgomery Career and Technology Center to create a new Salary Lane Pathway. ([Attachment C](#))

C. Superintendent of Record

1. The Administration recommends approving the appointment of Dr. David Finnerty, Superintendent of Pottsgrove Area School District, to the position of Superintendent of Record for a two-year term starting in January 2026 to December 2028 at an \$8,400 stipend per year.

D. Conferences

1. The Administration recommends approving Mr. Antoine Dubose, Ms. Kelly Cahoon, Mrs. Stephanie German, Mr. Tom Bartholomew, Mr. Sean English, and Mrs. Cindy Prindle, along with 52 students, to attend the SkillsUSA Leadership Conference on November 12-14, 2025, at the Kalahari Resort in Pocono Manor, PA, at an expense not to exceed \$20,010.00. SkillsUSA will fund \$16,294, and \$ 3,716.00 will be funded from the general fund. Mr. Livengood will be attending the Directors' Dinner and Judging on the afternoon of November 13-14, 2025.

2. The Administration seeks approval for Ms. Kelly Cahoon to attend the SAS Institute 2025 on December 8-10, 2025, in Hershey, PA, at a cost not to exceed \$800.

3. The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from \$1000.00 to no more than \$2,000.00 unless the advisor attends National Competition, then compensation will be no more than \$2,600.00:

Family, Career, and Community Leaders of America
(FCCLA-Early Childhood)

- Stephanie German (\$2,000.00)

Health Occupations Students of America (HOSA)

- Patricia King (\$2,000.00)
- Lisa Cassidy-Lawler (\$2,000.00)
- Heather Zornek (\$2,000.00)

The National Technical Honor Society (NTHS)

- Julia Powers (\$1,000.00)

SkillsUSA

- Thomas Bartholomew (\$2,000.00)
- Sean English (\$2,000.00)
- Cindy Prindle (\$2,000.00)
- Stephanie German (\$2,000.00)

A motion was made by _____ and seconded by _____ to approve Personnel items A-D as presented.

_____ Yea _____ Nay _____ Motion passed

11. Finance

A. Approval of Cash Receipts and List of Bills [\(Attachment D\)](#)

A motion was made by _____ and seconded by _____ to approve Finance items A as presented.

_____ Yea _____ Nay _____ Motion passed

12. Other Action Items

- A. The Administration recommends approving the following dates for the 2026 JOC meetings. [\(Attachment E\)](#)
- B. The Administration recommends approving the LAC/OAC Membership Listing. [\(Attachment F\)](#)
- C. The Administration recommends approving the Panel of Physicians. [\(Attachment G\)](#)

A motion was made by _____ and seconded by _____ to approve Other Action Items A-C as presented.

_____ Yea _____ Nay _____ Motion passed

13. Board Comment

14. Public Comment

15. Adjournment

A motion was made by _____ and seconded by _____ to adjourn.

_____ Yea _____ Nay _____ Motion passed

Meeting adjourned at _____.