

Minutes – September 10, 2025
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:06 p.m.

Members Present:

In Person: Chris Schafer, Kathy Linhardt, Anne Marie Tryjankowski, Matt Szalkowski, Jen Mack
Virtual: Carine Merritt

Members Absent: None.

Public Comment: None.

Presentation: None.

Board Reports:

- Executive Committee – No meeting.
- Academic Committee – No meeting. Upcoming meeting to focus on test scores.
- Facility Committee – No meeting.
- Finance Committee – Met. No issues. Finances are in order. Annual audit should be finalized next week. Committee has questions for accountants re: infrastructure for next year.
- Human Resources/Appeals Committee – Met w/ D. Ehrle to discuss evaluation and goals. Discussed changes in teaching staff.

New Business:

- Motion to approve the minutes from the Board Meeting on August 12, 2025, was made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.
- Enrollment Summary – See attached.
- Superintendent’s Report – See attached.
- Motion to approve the negotiated contract with ISA was made by Anne Marie Tryjankowski; seconded by Carine Merritt. Vote: All in favor. Note: Contract had some typographical errors that will be fixed prior to signing. Special thanks were given to Chris Schafer, Matt Szalkowski, Dave Ehrle, Dave Thomas and Christine Petrie for their work in getting the contract finalized.
- Consensus Agenda
 - Motion to approve the SBCS Schedule of Bills, Balance Sheet, Board monthly Income Statement, Statement of Revenues and Expenditures, Statement of Cash Flows and Check Register for August 2025; and the 154 South Ogden, LLC Balance Sheet and Statement of Revenue and Expenditures/Income Statement for August 2025 was made by Matt Szalkowski; seconded by Jen Mack. Vote: All in favor.
- Issues with the current SBCS website were discussed and changes will be made.
- Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Matt Szalkowski. Vote: All in favor.

The meeting was adjourned at 6:29 p.m.

Enrollment Summary – As of 9/3/25

2025/2026

K - 89

1 – 101

2 – 102

3 – 103

4 – 107

5 – 102

6 – 99

7 – 102

8 – 103

Total = 908

Total by District:

1	NY140201 Amherst Central School District
1	NY141601 Hamburg Central School District
1	NY142301 Orchard Park
3	NY400400 Lockport City School District
4	NY140707 Depew Union Free School District
4	NY141604 Frontier Central School District
5	unknown districts
5	NY140702 Maryvale Union Free School District
5	NY140703 Cleveland Hill Union Free School District
13	NY140701 Cheektowaga Central School District
19	NY140709 Cheektowaga-Sloan Union Free School District
20	NY142801 West Seneca Central School District
70	NY141800 Lackawanna City School District
755	NY140600 Buffalo City School District
906	

September Superintendent's Report

- On Friday, August 15th, SBCS held the 2nd Kindergarten Screening of the year. This was designed to give all of the newly enrolled students and students not able to attend the first session the opportunity to attend screening. We are incredibly proud that 95% of the students coming into Kindergarten came to one of the two screenings. This is above and beyond any numbers in past years!
- New Student Orientation was held on Thursday, August 21st. We had a great turnout with a large majority of our new students and parents coming to hear a presentation about rules, procedures and expectations. Students were then provided with tours of the school.
- School supply drop off and family picnic were held on Tuesday, August 26th. Hundreds of families took advantage of this opportunity and were able to meet their child's teacher, see the classroom and get supplies dropped off. Personal Touch cooked for everyone in attendance as well!
- Professional development week was August 25th through August 28th. Administration welcomed staff back with professional development from BOCES, Iready, and ACASE, along with training conducted by SBCS administrative staff. Teachers will be in Tuesday September 2nd for a classroom set up day to get their rooms ready for the first day on Wednesday September 3rd.
- September 3rd - First day with Students. This went very well. Bussing and car drop off was complete prior to 8:30. Many, many car drop offs. We expect this to slow down as bussing gets more secure.
- We have 3 buses that transfer students from SBCS to B&G Clubs. A total of 150 spots are available. Approximately 120 are currently filled.
- A conundrum occurred on our first day with SBCS having 13 Students with an IEP in grade 7. The maximum is 12. We have found a solution that starts on Monday, 9/8/25.
- As education across the U.S. struggles to keep/retain good teachers in the teaching field - NYS has implemented a Framework for IMPACT. The Introduction and Mentoring Practices to Advance Career Long Teachers. The goal is to retain teachers and improve student performance. <https://www.nysed.gov/teacher-leader-development/framework-impact>
- I have signed the P-3 Literacy Attestation that SBCS is in compliance with the NYS reading standards for 2025.
- The following link was issued by NYSED. SBCS is in compliance with all NYS cell-phone policies. Apparently some schools have looked into RFID - signal blocking paint. We

have not. This is what NYSED has issued for schools:

https://www.p12.nysed.gov/facplan/documents/20250804_RFID_ShieldingPaintMemo.pdf

- There have been many items of note with the King Center Charter School and administrative changes, administrative court orders and locking people out of the building/offices. I have instructed us to stay out of the issues there. What I have done is asked for word of mouth that we have some student openings, placed a pop up on our web site for openings. I do want families to know we are available for support for their children.