

Minutes – August 12, 2025
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:17 p.m.

Members Present:

In Person: Chris Schafer, Kathy Linhardt
Virtual: Anne Marie Tryjankowski, Carine Merritt

Members Absent: Matt Szalkowski, Jen Mack

Public Comment: None.

Presentation: None.

Board Reports:

- Executive Committee – No meeting.
- Academic Committee – No meeting. Updates being sent to committee by Mr. Ehrle.
- Facility Committee – No meeting. Updated being sent to committee by Mr. Ehrle.
- Finance Committee – Met. No issues. Minor projects are being discussed with extra maintenance funds.
- Human Resources/Appeals Committee – Met. Discussed Superintendent evaluation and personnel matters.

New Business:

- Motion to approve the minutes from the Board Meeting on July 8, 2025, was made by Anne Marie Tryjankowski; seconded by Carine Merritt. Vote: All in favor.
- Enrollment Summary – See attached.
- Superintendent’s Report – See attached.
- Motion to approve the food service contract extension with Personal Touch for the 2025-2026 school year was made by Kathy Linhardt; seconded by Anne Marie Tryjankowski. Vote: All in favor.
- Motion to approve the draft food and adult meal prices was made by Carine Merritt; seconded by Kathy Linhardt. Vote: All in favor.
- Motion to move the Board meetings from the second Tuesday of each month to the second Wednesday of each month was made by Anne Marie Tryjankowski; seconded by Carine Merritt. Vote: All in favor.
- Consensus Agenda
 - Motion to approve the SBCS Schedule of Bills for July 2025, Balance Sheet, Board monthly Income Statement, Statement of Revenues and Expenditures, Statement of Cash Flows and Check Register for June 2025 and July 2025; and the 154 South Ogden, LLC Balance Sheet and Statement of Revenue and Expenditures/Income Statement for June 2025 and July 2025 was made by Kathy Linhardt; seconded by Carine Merritt. Vote: All in favor.
- Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Carine Merritt. Vote: All in favor.

The meeting was adjourned at 6:39 p.m.

Enrollment Summary – As of 8/5/25

2025/2026

K - 91

1 – 104 *(3)

2 – 107

3 – 101 *(4)

4 – 105

5 – 108

6 – 107

7 – 106

8 – 101

Total = 930

*-how many are almost complete on applications/registration

-Grade K – We have done 4 tabling events since last meeting, one more scheduled.

Superintendents Report - August

Meeting on August 12th, 2025

We are entering a partnership with a group called "LiveSchool" that will assist in turning our upcoming 7th and 8th grade into a PBIS (Positive Behavior Interventions and Supports) Middle School. LiveSchool is a points tracking system where students will be split up into "teams." The teams will compete against each other in multiple behavior competitions. The goal is to build teamwork and camaraderie amongst the students, and utilize positive peer pressure to decrease negative behaviors.

SBCS has continued our partnership with the Galleria Mall and their "Tykes Tuesdays" program. We have had a table set up at five different events throughout the summer. This provides exposure to hundreds of local students. SBCS is the only school advertising at these events. Once the school year begins SBCS will only participate in one tabling event and the digital mall media (9/25-8/26).

Mr. Ehrle and Mr. Wheeler met with representatives from 716 Ministries, who were recently awarded a grant to provide Soft Skills and Customer Training programming to schools. For Middle School students, they will be using a curriculum focused on developing leadership skills, how to communicate clearly and appropriately, how to problem solve using critical thinking skills, as well as how to work with a team. This program would come to SBCS at no cost, and Mr. Wheeler will be working with them to help develop an after-school program that would best serve our students (up to 50 students).

We will be having our Back to School Picnic and Supply Drop Off night Tuesday August 26th from 4:00 - 6:00pm. Families will be able to drop off supplies, see their classrooms, meet their teacher, and have a picnic lunch on this night.

The annual Erie One BOCES leadership retreat was July 31st and August 1st and was attended by David Thomas, Gina Dudkowski, Fred Hahn, and Thomas Wheeler. Over the two day conference they learned about new paths coming in graduation requirements, new innovative programs and had time to work together as a leadership team. South Buffalo Charter School is always well represented at this conference.

New student orientation will be on Thursday August 21st from 5:00 - 6:00pm. Students new to South Buffalo Charter School will learn what makes us great and go over questions and concerns parents may have about a new school. They will be offered tours and allow the new students to get a feel for the building.

The first day back for teachers is Monday August 25th and the first day of school for students is Wednesday September 3rd.

Interviews are ongoing for staff that are out due to child birth and other leave reasons. At this time almost all open positions are filled.

A full schedule for staff training week has been put together and distributed to all staff.

The Annual Report, due 8/1/25 is complete and submitted.

The student schedule has been updated and submitted for entry into Power School.

Preparation on the inside of the building is on pace to be ready for students.