

Minutes – May 13, 2025
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:09 p.m.

Members Present:

In Person: Chris Schafer, Jen Mack, Kathy Linhardt, Matt Szalkowski, Carine Merritt

Virtual: Anne Marie Tryjankowski

Members Absent: None.

Public Comment: None.

Presentation: Working with Buffalo State University – See attached.

Board Reports:

- Executive Committee – No meeting.
- Academic Committee – No meeting.
- Facility Committee – No meeting.
- Finance Committee – Met. No issues. Form 990 being reviewed. Refinance almost completed.
- Human Resources/Appeals Committee – No meeting.

New Business:

- Motion to approve the minutes from the Board Meeting on April 8, 2025, was made by Anne Marie Tryjankowski; seconded by Jen Mack. Vote: All in favor.
- Enrollment Summary – See attached. Mr. Ehrle to prepare a report to update the Board on the number of students who left SBCS for homeschooling.
- Superintendent’s Report – See attached. Mr. Ehrle to look into how other Charter Schools are handling the Lackawanna bus issue.
- Motion to approve Form 5500 – Annual Return/Report of Employee Benefit Plan, was made by Matt Szalkowski; seconded by Carine Merritt. Vote: All in favor.
- Consensus Agenda
 - Motion to approve the SBCS Schedule of Bills, Balance Sheet, Board monthly Income Statement, Statement of Revenues and Expenditures, Statement of Cash Flows and Check Register for April 2025; and the 154 South Ogden, LLC Balance Sheet, Statement of Revenue and Expenditures/Income Statement and Check Register for April 2025 was made by Kathy Linhardt; seconded by Matt Szalkowski. Vote: All in favor.
- Motion to move into Executive Session was made by Matt Szalkowski; seconded by Jen Mack. Vote: All in favor. Executive Session began at 6:49 p.m.
- Motion to end Executive Session was made by Matt Szalkowski; seconded by Anne Marie Tryjankowski. Vote: All in favor. Executive Session ended at 7:03 p.m. Board meeting reconvened at 7:05 p.m.
- Motion to adjourn the meeting was made by Matt Szalkowski; seconded by Carine Merritt. Vote: All in favor.

The meeting was adjourned at 7:10 p.m.