BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF SPECIAL BOARD MEETING DISTRICT PROFESSIONAL CENTER

3015 WEST 163RD STREET MARKHAM, ILLINOIS

October 6, 2025

A. Call to Order and Pledge of Allegiance (2:220)

President Dr. Sylinda Musaindapo, called the meeting to order at 5:15 p.m. She then led the Board and Audience in the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Ms. Aubrey Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff, Ms. Sharron Davis (By Zoom) and Dr. Sylinda Musaindapo
Absent: Ms. Vicki Walker

Also, Present: Superintendent, Dr. Kanisha Brown, and Assistant Superintendent of Curriculum, Instruction & Equity, Dr. Jamie Crosen.

C. Discussion (4:10)

None

D. Approval of Minutes (2:30)

Tabled

E. Presentations

1. Visiting Professor Initiative-Dr. Brown presented to the Board of Education "Visiting Professors Program" aimed at bringing renowned experts into middle school classrooms for co-taught lessons in areas of STEM, Art and entrepreneurship.

Dr. Brown shared information about Phillip Bedard and his role and what he's done in ELA. He is from Arts and Culture. We just had a call our team today to talk with Colin Kaepernick, who we've all seen before in various different forms. That's an opportunity. We've had Jesse Jackson Jr. Who's also known to be a history teacher, reach out to us as well as a journalist from W GN that will be interested. Again, it's not about them coming in to speak for 30 minutes, but rather they will work with our teachers in ELA. They will work with our teachers in math. They will work with our teachers in science to be able to deliver a co-taught lesson. Now, this empowers the students to connect their education to real world opportunities and hopefully continue to inspire them to reach new heights. This innovative initiative is also a testament to our commitment to providing exceptional learning experiences. I want to talk a little bit about Philip Bernard here. He has, he is from arts and culture, very well known on the New York Coast. He is known from the reality show, love and hip hop. However, he also has an art area. He has a background in teaching ELA and he currently teaches ELA workshop in New York and Rikers Island. And so, for example, he will come into our district, he will do a two-day lesson with our visiting professors

2. 4747 Entertainment Contract (Hispanic Heritage Night)

4747 entertainments. It includes the band. They're bringing the whole entire program. So, it's not just the music system, it is the sound company. It is the musicians that come with it. It is the band so that we don't have to have four or five vendors doing one thing

Dr. Crosen, Curriculum, Instruction Equity, and Mr. Kenndell Smith.
(08:14): stated that it is Hispanic Heritage month. And so the thought was to put together something close to, but unfortunately we weren't able to do as it as robust as we did for African-American history law, but we wanted to do something just as robust to really celebrate the cultures within our communities. We recognize this is also a very, very challenging time within our community regarding our Latinx populations. And so, we wanted to do our very best to celebrate them. And so, you will see within this proposal, we also have a proposal about the presentation on work session as well. But we'll go through in detail exactly what we are doing to celebrate our communities because again, we want to ensure that they know that from Prairie Hills District 1 44, we support them and we love and care for them.

F. Board of Education Action Items

1**. Approve Professional Development-5E Professional Development**

Ms. Carlene Matthews moved and it was seconded by Ms. Aubry Crain, to **Approve Professional Development-5E Professional Development**. On roll call members voting aye: Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Nays: Ms. Carlene Matthews and Ms. Aubry Crain. Absent: Ms. Vicki Walker.

Motion Carried

2. Approve Personnel Recommendation-

Personnel Recommendation said to be discussed in Executive Session.

3. Approve Professional Development

Personnel Recommendation said to be discussed in Executive Session.

4. Approve New Vendors

Ms. Juanita Jordan moved and it was seconded by Ms. Aubry Crain, to **Approve New Vendors On** roll call members voting aye: Ms. Juanita Jordan, and D. Sylinda Musaindapo. Nays: Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Carlene Matthews and Ms. Abury Crain. Absent: Ms. Vicki Walker

Motion Not Carried

5. Bureau of Education and Research Contract-

Ms. Carlene Matthews moved and it was seconded by Ms. Aubry Crain, to **Table Bureau of Education and Research Contract-** On roll call members voting aye: Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Joyce Ratliff, Ms. Carlene Matthews, Ms. Abury Crain and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker

Motion Carried

6. Approve Tax Anticipation Note Request (Tan)-

Ms. Juanita Jordan moved and it was seconded by Ms. Carlene Matthews, to **Table Tax Anticipation Note Request -** On roll call members voting aye: Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Joyce Ratliff, Ms. Carlene Matthews, Ms. Abury Crain and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker

Motion Carried

G. Policy-None

H. Executive Session-Ms. Abury Crain moved and it was seconded by Ms. Joyce Ratliff, to **go into executive Session 5:45pm.** On roll call members voting aye: Ms. Sharron Davis, Ms. Juanita

Jordan, Ms. Joyce Ratliff, Ms. Carlene Matthews, Ms. Abury Crain and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker.

Motion Carried

Ms. Crain moved and it was seconded by Ms. Joyce Ratliff, to **come out of executive session 6:38pm.** On roll call members voting aye: Ms. Aubry Crain, Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Juanita Jordan, Ms. Carlene Matthews and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker

Motion Carried

Ms. Joyce Ratliff moved and it was seconded by Ms. Carlene Matthews, to **Approve Personnel Recommendation with the amendments to the position and salary discussed .** On roll call members voting aye: Ms. Aubry Crain, Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Juanita Jordan, Ms. Carlene Matthews and Dr. Sylinda Musaindapo. Nays: None. Absent Ms. Vicki Walker.

Motion Carried

Ms. Carlene Matthews moved and it was seconded by Ms. Abury Crain, to **Approve Professional Development.** On roll call members voting aye: Ms. Aubry Crain, Ms. Juanita Jordan and Ms. Sylinda Musaindapo. Nays: Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Carlene Matthews. Absent Ms. Vicki Walker.

Motion Not Carried

I. New Business (2:200)

None

J. Audience Participation (2:200)

Ms. Matthews moved and it was seconded by Ms. Ratliff, to **Go into Audience Participation.** On roll call members voting aye: Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Carlene Matthews and Dr. Sylinda Musaindapo. Nays: None. Absent Ms. Vicki Walker.

Motion Carried

Ms. Joyce Ratliff moved and it was seconded by Ms. Aubry Crain, to **close Audience Participation.** On roll call members voting aye: Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Sharron Davis, Ms. Joyce Ratliff, Ms. Carlene Matthews and Dr. Sylinda Musaindapo. Nays: None. Absent Ms. Vicki Walker.

Motion Carried

K. Adjournment: Meeting Adj

MOTION CARRIED 6:43 pm

Submitted by:

Dr. Sylinda Musaindapo, President

Ms. Abury Crain, Secretary

BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF WORK SESSION DISTRICT PROFESSIONAL CENTER

3015 WEST 163RD STREET MARKHAM, ILLINOIS

October 6, 2025

1. **Call to Order and Pledge of Allegiance (2:220)**
President Dr. Sylinda Musaindapo, called the meeting to order at 6:44 p.m. She then led the Board and Audience in the Pledge of Allegiance.

2. **Roll Call:** The following members were present: Ms. Aubrey Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff, Ms. Sharron Davis (By Zoom) and Dr. Sylinda Musaindapo Absent: Ms. Vicki Walker

Also, Present: Superintendent, Dr. Kanisha Brown, and Assistant Superintendent of Curriculum, Instruction & Equity, Dr. Jamie Crosen.

3. **Board President Report**
None

4 **Superintendent Report-**Superintendent's updates will be presented as followed. Dr. Brown shared information about the Hills round-up attendance incentive a recent event that took place for students with 90% attendance this event was held in partnership with Pembroke. She went on to say that it was excellent participation from all of our sites. Also attached as a attachment. I'm not able to see it. It is our monthly fund balance.

5. **Discussion-**None

6. **Policy-**None

7. **Audience Participation-None**

8. **Presentations:**

8.01 Audit Result-Nick Cavaliere
Nick Cavaliere from Baker Tilly presented the financial audit results to the Board of Education and its's findings. Open discussion

8.02 Fieldcrest School-Principal Williams
Principal Ms. Aretha Williams, from Fieldcrest School gave a power point presentation and updated the Board of Education on what's going on over at Fieldcrest school. She talked about various incentive and initiatives that are taken place at Fieldcrest School.

8.03 Cube Conference-Board Member, Ms. Juanita Jordan
Board Member Ms. Juanita Jordan shared information from the CUBE conference she attended.

8.04 HR-Dr. Oliver-Baxter

Dr. Oliver-Baxter presented to the Board of Education the progress that is being made in her department. coverage rate (improvement from previous levels)

Staffing: 60 actual subs (excluding contract services) **New Initiatives Campus Visits**: HR staff now visiting schools twice monthly for 90 minutes **Grow Your Own Program**: In development **Summer Work Program**: For both academic and clerical positions **Biweekly Payroll System**: Under consideration (currently bi-monthly).

8.05 Proximity Learning-Dr. Crosen present Proximity Learning.
He shared with the Board of Education that Proximity provide certified math teachers with us via online. We would then have to staff it with a substitute teacher that will then be not just our normal sub or a sub that is really ready to support the classes with the certified teacher delivering the primary instruction. Again, this would give us the opportunity to have certified math teachers and they will align their work with our curriculum. He also shared that the district used proximity learning right outside of the pandemic when we were really struggling to find certified teachers. So, you have a teacher who is actually online addressing the class, providing instruction.

8.06 Bureau of Education Research- Mr. Smith, Informed the Board of Education **that this was** Just a professional development that's going to teach them how to incorporate AI into their music instruction. So, we've had PDs in the past with the Bureau of Education research. We're going to send in a musical AI expert to work with them and how to develop their musical curriculum maps and how to incorporate that with ai. All of our musicians are now using AI to develop their music and they wanted to see how they can effectively teach our, instruct our students on how to incorporate AI in their music curriculum.

8.07 PHSD 144 District Technology PPT-Mr. Leonard Hill Moving toward Skyward implementation, electronic benefits signup (paperless)Time and attendance system (swipe cards replacing time cards). The work you see listed are the things that we would like to upgrade with that equipment and for amplifiers, power sequence controller, surge protector, more search protectors

8.08 SchoolMint-Magnet Program Lottery-Mr. Leonard Hill informs the Board of Education that SchoolMint is the name of the application school meeting. What does school minutes? School minutes application, re-enrollment and lottery software packaged all in one. Why do we need schooling? Schooling provides a cleaner user-friendly application process for our current new family. So, we have an application process in place, yes, but it's clunky to be honest with you. We are using Skyward. Skyward is basically geared for just being a database and not a cosmetically sound system. Schooled provides an easy ability to re-enroll and enroll students for the new year. The enrollment process is mobile device friendly and an integration with Skyward and has access to many different languages. Skyward provides the ability to send, I'm sorry, school provides the ability to send auto application updates via text message, emails and to

families to keep them abreast of all the things that's going on. Schoolmen can also provide the number of available seats in each school as well as our lottery program.

9. New Vendors
1. Eduardo Fuentes (DJ SLIST)
2. Hispanic Heritage (Ballet Folklorico)
3. Culinary and Facs Subscription

10. FOIA REQUEST
Jane Jordan/Data Research Partners LLC

11. **Executive Session-**
CSBO Memo

Ms. Abury Crain moved and it was seconded by Ms. Joyce Ratliff, to **go into executive Session 8:27pm.** On roll call members voting aye: Ms. Juanita Jordan, Ms. Joyce Ratliff, Ms. Carlene Matthews, Ms. Abury Crain and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker and Sharron Davis.

Motion Carried

Ms. Abury Crain moved and it was seconded by Ms. Juanita Jordan, to **come out of executive Session 8:39pm.** On roll call members voting aye: Ms. Juanita Jordan, Ms. Joyce Ratliff, Ms. Carlene Matthews, Ms. Abury Crain and Dr. Sylinda Musaindapo. Nays: None. Absent: Ms. Vicki Walker and Sharron Davis.

Motion Carried

12. Adjourn

MOTION CARRIED 8:45 pm

Submitted by:

Dr. Sylinda Musaindapo, President

Ms. Abury Crain, Secretary