

Added language about the role of board members on committees.



SOUTH WASHINGTON COUNTY SCHOOLS
Independent School District 833
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213 SCHOOL BOARD COMMITTEES

I. PURPOSE

This policy governs the creation, structure, limitations, and operation of School Board committees.

II. GENERAL STATEMENT OF POLICY

As it deems appropriate, the School Board may establish standing committees and ad hoc committees to facilitate the operations of the district. The School Board may also abolish standing committees and ad hoc committee as it deems appropriate. All School Board committees, including standing committees, are purely advisory and have no decision-making authority, unless the School Board adopts a written resolution expressly delegating decision-making authority to the committee, including the power to actually transact business on behalf of the School Board. Committees will perform only those tasks that the School Board assigns to them.

The role of a school board member attending a district advisory committee is to act as a liaison between the committee and the full school board.

Advisory committees do not have the authority to make policy or take action. The board member assigned to the advisory committee attends to listen and receive information and then to share that information with the full school board during policy and decision-making conversations.

III. ESTABLISHMENT OF COMMITTEES

A. The School Board hereby establishes the following standing committees:

Internal Committees

- Diversity, Equity & Inclusion Advisory
- Advisory Staff Development Committee (ASDC)
- District Ambassadors Committee
- Audit & Finance Committee
- Community Education Advisory Committee (CEAC)
- Citizens Financial Advisory Committee CFAC)
- Curriculum Advisory Committee (CAC)
- Early Childhood Family Education (ECFE)

Added language about the role of board members on committees.

- Personnel Committee
- Policy Review Committee
- Special Education Advisory Committee (SEAC)
- District Data Advisory Committee

B. The School Board may appoint board members to standing committees at the board's annual organizational meeting or at any other properly noticed meeting of the School Board. No more than three School Board members will be appointed to a standing committee, unless the School Board has adopted a written resolution expressly delegating decision-making authority to the standing committee.

B. The School Board may appoint board members to an ad hoc committee at any properly noticed meeting of the School Board. No more than two School Board members will be appointed to serve on an ad hoc committee, unless the School Board has adopted a written resolution expressly delegating decision-making authority to the ad hoc committee.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

Standing committees and ad hoc committees are expected to make periodic reports and recommendations to the School Board. Such reports and recommendations will be made at properly noticed meetings of the School Board. Regular or special meetings at which the School Board considers the report or recommendations of a committee will be conducted in accordance with the Open Meeting Law.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993)
Minnesota Educ. Association v. Bennett, 321 N.W.2d 395 (Minn. 1982)
Minnesota Daily v. University of MN, 432 N.W.2d 189 (Minn. App. 1988)
Department of Administration Adv. Op 07-025

Cross References: Policy 201 (Legal Status of the School Board)
Policy 203 (Operation of the School Board – Governing Rules)
Policy 205 (Open Meetings and Closed Meetings)

POLICY ADOPTED: January 25, 2007

Added language about the role of board members on committees.

POLICY REVIEWED: February, 2011; April, 2012

POLICY REVISED: March 24, 2011; April 26, 2012, April 23, 2015, August 17, 2017, January 19, 2023, June 20, 2024