FEDERAL WAY PUBLIC SCHOOLS

Annual Notifications

AND OTHER USEFUL INFORMATION

2025–26 SCHOOL YEAR

EACH SCHOLAR:
A VOICE. A DREAM.
A **BRIGHT** FUTURE.

Communications Department
33330 8th Ave. S.
Federal Way, WA 98003

INFORMATION ABOUT OUR DISTRICT

Federal Way Public Schools *has a firm commitment to educating all scholars. An important part of that is communicating fully and clearly with our scholars' parents and guardians.*

This publication includes annual notices required by both state and federal law.

Please read this annual notification, and should you have any questions about specific sections, contacts are provided throughout the publication.

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Title IX Coordinator

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Civil Rights Compliance Officer

Jennifer Koskovich
253-945-2000
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Toni Cheever
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504@fwps.org

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253-945-2000
ADA@fwps.org

Stay Connected to Federal Way Public Schools

*You can find us online at **www.fwps.org***

*Follow us on Facebook and X **@FWPS210***

TITLE I: PART A–PARENT NOTIFICATION OF TEACHER QUALIFICATIONS

Title I, Part A is a federal program that serves the unique needs of children—kindergarten to grade 12—who struggle to learn. Title I programs and services provide customized instruction and curricula that helps these students meet academic standards and take an active, engaged interest in what they learn and can do. Title I programs build equity of opportunity for children whose struggles often keep them on the academic sidelines. Parents have the right to know the qualifications of the teachers of their students.

If you submit a request, please include the following information

- Child's name.
- Child's school.
- Teacher's name.
- Your name and mailing address.

Send your request to:

Federal Way Public Schools
Jennifer Hymer, Human Resources
jhymer@fwps.org
33330 8th Ave. S.
Federal Way, WA 98003

EMPLOYMENT AND HIRING STATEMENT

The district shall provide equal employment opportunity and treatment of all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity and treatment shall be provided without discrimination with respect to race, creed, color, national origin, age, gender, sexual orientation including gender identity, marital status or qualified individuals with disabilities. The district may give preference to a United States citizen or national over an authorized alien if two candidates are qualified. Inquiries regarding compliance procedures may be directed to the School District's Title IX/RCW 28A.640 Officer and/or Section 504 Coordinators.

REGISTERED SEX OFFENDERS

For the most complete and current list of registered sex offenders who are living in the community please contact your local law enforcement agency.

CHILD FIND

Child Find is the process of conducting specific activities for the purpose of locating, evaluating and identifying those who are age birth to 22 with suspected disabilities and who reside within the district's boundaries. The Federal Way School District provides free screening to identify children with delays or disabilities, ages 3 to 5 years old, who may be in need of early intervention or special education services.

Concerns might include: speech/language, learning and understanding, coordination and movement, social skills, self-help skills (feeding, dressing, toileting), behavior management, vision or hearing. Children already identified with disabilities should also be screened if not receiving early intervention/special education services.

If you have concerns/questions about your child's development, please call to schedule a screening.

Children ages 0 to 3:
253-874-5445: Birth to Three Developmental Center; or
253-854-5660: Children's Therapy Center

Children ages 3 and up:
253-945-2093: Federal Way School District's Child Find

If your family is living in a temporary situation, you may contact the district where you are staying to attend a screening.

Student Accident & Sickness Insurance Coverage

If your student is enrolled in school athletics, he or she must have insurance.

If you don't have insurance for your student, FWPS can provide information on how to obtain insurance through a private insurance company: Myers | Stevens | Toohey & Co., Inc.

Options include:

- Student Accident and Sickness Plan.
- Interscholastic Tackle Football Plans.
- School-time Accident Plans.
- Full-time 24-hour Accident Plans.
- Dental Accident Plan.

For online enrollment, please follow this link: https://myers-stevens.com/enrollment/
Call 800-827-4695
(7:30 a.m. – 4 p.m. PST)

IMMUNIZATION REQUIREMENTS

Each child must have a record of their immunizations on a medically verified record, Certificate of Immunization Status (CIS) or have a completed Certificate of Exemption on file for each of the diseases for which full immunization is required upon entry of school. Immunizing on time gives children the best protection.

Communicable diseases still exist, and international travel can bring diseases common in other parts of the world to our communities. Keeping up-to-date records at home and at school is important. All children under the age of 19 can get immunizations at no cost in our state from clinics participating in the Vaccine for Children (VFC) program. Providers may charge an administration fee, but they must waive the fee if asked by the parent. Find VFC clinics by using this vaccine map at https://fortress.wa.gov/doh/vaccinemap.

For preschool and childhood requirements:
https://doh.wa.gov/community-and-environment/schools/immunization

LOW-COST OR FREE WHOOPING COUGH VACCINES

Even though Whooping Cough (Pertussis) cases in Washington State are not currently at the high levels seen in previous years, the State Department of Public Health recommends the vaccine for all children and adults. It is especially important for pregnant women in the 3rd trimester to protect newborns in their first few months of life. Children up through age 18 receive vaccines at no cost in Washington through the Childhood Vaccine Program. Many pharmacies offer low-cost Tdap booster shots for adults who don't have insurance or can't afford to pay for the vaccine. Low-cost vaccines may include an administrative fee, but if you cannot afford this fee, you can ask to have it waived. If you are already a client at a community health or public health center, you can also get low-cost or free whooping cough vaccines for children and adults there. For more information about whooping cough and where to obtain vaccines, visit: https://www.doh.wa.gov/YouandYourFamily/IllnessandDisease/WhoopingCough/WhoopingCoughFAQ

FLU (INFLUENZA) SHOT

The Centers for Disease Control (CDC) says everyone who is at least 6 months of age should get an annual flu vaccine, and that getting a flu vaccine in 2025–26 is more important than ever. Influenza ("the flu") is more dangerous than the common cold for children. Each year, many children get sick with seasonal influenza; some of those illnesses result in death. Each year an average of 20,000 children under the age of 5 are hospitalized because of influenza complications. Get more information at:

- https://doh.wa.gov/you-and-your-family/immunization/diseases-and-vaccines/flu
- https://www.cdc.gov/flu/about/index.html

HIV AND SEXUAL HEALTH FAMILY INFORMATION SESSIONS

THIS PRESENTATION IS FOR PARENTS AND GUARDIANS ONLY

The Federal Way School District provides the opportunity to share the HIV/AIDS prevention curriculum for students in grades 5 through 12 to families. This curriculum focuses on the transmission and prevention of the disease, emphasizing abstinence. The AIDS Omnibus Bill (2SSB 6221) of the State of Washington which was passed in 1998 indicates the following:

- Sec. 402 "Students shall receive such HIV/AIDS education at least once each school year beginning no later than fifth grade."
- Sec. 402 "No student may be required to participate in HIV/AIDS prevention education if the student's parents or guardian, having attended one of the district presentations, objects in writing to the participation."

This school year there will be two HIV and Sexual Health family information sessions offered:

- November 19, 2025 from 5:30–6:30 p.m.
- February 4, 2026 from 5:30–6:30 p.m.

For more information: https://www.fwps.org/programs-and-services/health-services/hivaids-and-sexual-health-curriculum.

Human Papilloma Virus (HPV), Cervical Cancer, and Vaccination Resource

Washington State Department of Health: https://doh.wa.gov/you-and-your-family/illness-and-disease-z/meningitis-meningococcal-disease

Centers for Disease Control and Prevention: https://www.cdc.gov/hpv/about/

American Cancer Society: https://www.cancer.org/cancer/risk-prevention/hpv/hpv-vaccine.html

HUMAN PAPILLOMA VIRUS (HPV)

As of July 2005, schools in Washington must make information on Meningococcal disease available to parents or guardians of all students entering Grades 6-12. RCW 28A.210.080

What is Human Papilloma Virus (HPV)?

HPV is a common virus that spreads primarily through sexual contact. Up to 75 percent of HPV infections occur among people 15 through 24 years old. HPV causes most known cervical cancers, anal cancers, and genital warts. The types of HPV that can cause genital warts are not the same as the types that cause cancer. Some types of HPV can cause penile and anal cancers.

What are the symptoms of HPV?

Most of the time infected individuals have no symptoms and can spread the virus without knowing it. Some people know they have HPV because they have symptoms like genital warts. Women may find out they have HPV through cervical cancer screening (Pap tests) and HPV testing. Health care providers do not usually test for HPV unless they find abnormal cervical cell changes in a Pap test.

How can HPV Infection be prevented?

The best way to prevent HPV infection is to abstain from all sexual activity. Even people with only one lifetime partner could get HPV if their partner had previous sexual partners. Using condoms during sex offers good protection against sexual infections like HPV. The HPV vaccines offer by far the best protection if given before sexual activity starts—vaccines do not get rid of existing HPV infections. The HPV vaccine can prevent infections from some of the most common and serious types of HPV that cause warts, cervical, penile and anal cancers.

Who should get the vaccine and when should they get it?

- Two doses of HPV vaccine are recommended for children (boys and girls) at ages 11–12; the vaccine can be given starting at age 9 years.
- Two doses of HPV vaccine are recommended for most people starting the series before their 15th birthday.
  - » The second dose of HPV vaccine should be given 6 to 12 months after the first dose.
  - » Adolescents who receive two doses less than 5 months apart will require a third dose of HPV vaccine.
- Three doses of HPV vaccine are recommended for teens and young adults who start the series at ages 15 through 26 years, and for immunocompromised persons.
  - » The recommended three-dose schedule is 0, 1–2 months, and 6 months.
  - » Three doses are recommended for immunocompromised persons (including those with HIV infection) aged 9 through 26 years.

Meningitis Resources

Washington State Department of Health: https://doh.wa.gov/you-and-your-family/illness-and-disease-z/meningitis-meningococcal-disease

Centers for Disease Control and Prevention: www.cdc.gov/meningococcal/about/index.html

MENINGITIS

As of July 2005, schools in Washington must make information available on Meningococcal disease to parents or guardians of all students entering Grades 6–12. RCW 28A.210.080

Meningococcal Disease

Meningococcal disease spreads by direct contact with infected persons by coughing, kissing, or sharing anything by mouth (water bottles, eating utensils, lipsticks, toothbrushes). Signs and symptoms of meningococcal disease usually start suddenly and include fever, headache, and a stiff neck. It can start with symptoms similar to influenza (flu). People with meningococcal disease often also have nausea, vomiting, increased sensitivity to light, rash, and confusion. It can cause pneumonia, bloodstream infection, and Meningitis (swelling of the covering of the brain and spinal cord). Severe disease can cause brain damage, loss of hearing or limbs, and death. Fortunately, this life-threatening infection is rare. We usually have between 26 and 76 reports each year in Washington, including 1 to 8 deaths. Adolescents and young adults are more likely to get Meningococcal disease, especially if they live in group settings, like college dorms.

Meningococcal Conjugate Vaccine (MCV4)

MCV4 protects your child against the most common types of bacteria that cause Meningococcal disease. Washington provides all recommended vaccines for kids through age 18, available from healthcare providers across the state. Providers may charge an office visit fee and an administration fee to give the vaccine. People who can't afford the administration fee can ask to have it waived. Healthy teens should get one dose of MCV4 at age 11–12 years. Teens who did not get their first dose at that time should get a dose as soon as possible. A second dose (or booster) is recommended at age 16 or any time before college. Talk to your healthcare provider about this vaccine.

Learn more about Meningococcal disease and how to prevent it at the sites listed on the left.

SAFETY STUDY HALL

Created by the Washington Department of Health in partnership with the Washington Office of the Superintendent of Public Instruction and other organizations, the Safety Study Hall is a place to start learning. The Safety Study Hall is a library of information and resources on several health and safety issues for schools, students, and families/caregivers.

Key safety topics as outline by the Washington Legislature in HB 1230 include: Opioid Overdose Prevention Strategies, Secure Storage of Prescription and Over-the-Counter Medication, and Secure Storage of Firearms and Ammunition. The DOH has researched federal, state, local and community resources to find answers to common questions about these issues.

Visit the Washington Department of Health Safety Study Hall website at: https://doh.wa.gov/community-and-environment/schools/safety-study-hall

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something?
CALL or TEXT
253-945-SAFE
It's your school. Keep it safe.
FEDERAL WAY
PUBLIC SCHOOLS

For further information or questions concerning notification of pesticide use, please contact:

Thomas Crow
Stephen Nutt
Maintenance Managers
Support Services
Federal Way Public Schools
1211 S. 332nd St.
Federal Way, WA 98003
tcrow@fwps.org
Snutt@fwps.org
253-945-5930

PESTICIDE USE

State law requires posting and notification for all pesticide applications that take place at a school facility. The following Integrated Pest Management (IPM) policy serves as the district's pesticide use policy referred to in the law. For the full annual notification letter, please email or call Thomas Crow or Stephen Nutt.

Federal Way School District seeks to control pests in our buildings and on our grounds with methods, means, and materials that result in satisfactory control of pests while maintaining our high standards of health and safety for scholars, staff, and the public. To help us achieve this goal, we have adopted an Integrated Pest Management Policy ("IPM") to deal with all pest problems that we encounter within the district.

Integrated Pest Management Policy

Integrated Pest Management is a coordinated decision-making and action process that uses the most appropriate pest control methods and strategy, in an environmentally and economically sound manner, to meet the district's pest management objectives.

It is the intent of Federal Way Public Schools to utilize IPM principals to manage pest populations to prevent unacceptable levels of pest activity and damage by the most economical means, and with the least possible hazard to people, property, and the environment. The full range of alternatives (mechanical, physical, chemical, cultural or biological), including no action, will be considered.

Non-chemical pest management methods will be implemented, whenever possible, by employing the four levels of control procedures. These procedures assure that exclusion and access denial, harborage and habitat modifications, mechanical and physical controls and limited and judicious pesticide use are all considered prior to selecting the "best" method. When it is determined that a pesticide must be used to meet management goals, the least hazardous material, formulation, and method of application will be chosen.

Thorough inspections are performed for all reported pest problems prior to any control strategy being employed. Inspections determine the actual presence and identity of pest species, level of threat to health or property, the source of the problem, and conditions conducive to further infestation.

Control: After inspection, a control strategy is provided to the district for approval. Approval is required by a designated maintenance staff member (with understanding of IPM as stated above). Control strategies may require no further action if the pest problem does not warrant it. Control strategies involve the following steps:

First level of control: Exclusion or access denial. (Prevent pests from entering)

Second level of control: Habitat and harborage modification. (Depriving pests of food, creating undesirable conditions)

Third level of control: Mechanical control. (Use of traps, repellents and monitoring devices to control pest infestations)

Fourth level of control: Judicious use of pesticides. Recommended inside applications are limited to baits, pheromones, boric acid dusts, or an approved pesticide that minimizes exposure. It is our policy that no custodians, school staff, teachers, parents or other volunteers apply, purchase, or bring into the district any pesticides. Report all pest problems to the Maintenance Department via work order or phone.

Record Keeping: Records are kept of all inspections, activity, non-activity, and control measures, including pesticide application. These records are maintained by the school district and are kept in the Maintenance Department Office.

ParentSquare

Stay Connected with Federal Way Public Schools with ParentSquare

ParentSquare is an all-in-one communications tool that allows families to stay connected from anywhere!

With ParentSquare, FWPS families will:

- Receive all district, school, and classroom communications via email, text or app
- View the school calendar and RSVP for upcoming events
- Customize their notification preferences
- Receive messages in their home language
- And more!

ParentSquare
ParentSquare
★★★★★ (11)

Download on the App Store

ANDROID APP ON Google play

While ParentSquare can be accessed on any device, we encourage families to download the app for quick access to school communications.

If you have any questions about ParentSquare, please contact the FWPS Communications Department at 253-945-2264.

Learn more at www.fwps.org/parentsquare

EACH SCHOLAR: A VOICE. A DREAM. A BRIGHT FUTURE.

FEDERAL WAY PUBLIC SCHOOLS

MICROSOFT OFFICE 365 AND GOOGLE G SUITE FOR EDUCATION

All Federal Way Public Schools scholars in grades K through 12 have access to a free email service and a collaborative space for educational purposes only. The services and accounts are provided by the district using Microsoft Office 365 and Google G Suite for Education, both of which are cloud-based productivity suites providing anywhere, anytime access on campus and off campus.

The district email for students utilizes the scholar ID as the username and uses the same password. As an example, a scholar with the ID of #12345 would look as follows:

- Office 365: 12345@fwps365.org
  Website: https://login.microsoftonline.com/
- G Suite for Education: 12345@p12fwps.org
  Website: https://www.google.com/a/p12fwps.org/

These accounts are offered to students to provide consistent and reliable communication with their teachers and staff members. Scholars should never share their account passwords with others.

In addition, our partnership with Microsoft enables all scholars K-12 to install Office 365 on up to 15 devices, with 5 licenses for laptop computers (MAC or PC), 5 licenses for smart phones, and 5 licenses for tablet devices (iOS and Android). The suite components vary based on the platform and device. The apps include Microsoft Outlook, Word, PowerPoint, OneDrive, OneNote, and Microsoft's Integrated Learning Tools. Scholars can access these services with their email address and district password. Use of Office 365 enables scholar access to a top-of-the-line set of learning tools built for creativity, collaboration and productivity.

Click here to learn how to install Microsoft Office on the computer.

All scholars in grades K through 12 have individual student accounts. If your scholar is unsure of his/her password, please contact the school for assistance.

Disclaimers: *Access to and use of Microsoft Office 365 and/or G Suite accounts is a privilege. Use of these accounts is subject to the same conditions and restrictions applicable to use of the district's network.*

The district has the right to withdraw account access should there be reason to believe that the account has been misused or that the student has violated the district's policies or the acceptable use guidelines. Violation of district policy or these guidelines may result in disciplinary action, including suspension or expulsion from school and suspension or revocation of network and computer access privileges.

Students using Microsoft Office 365 and/or G Suite are responsible for the duplication and/or "backing up" of their electronic files in the system. The district is not responsible for any data lost due to user error, system error, or failure. The district has the right to access any information stored on a student's Google Apps for Education and/or Microsoft Office 365 account for the purposes of auditing, security or performing maintenance.