

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
SEPTEMBER 30, 2025

Date: September 30, 2025
Kind of Meeting: Business Meeting
Place of Meeting: MPHS

Those Present:

Board President:	Ms. Lisa Reitan
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Jennifer Keller
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendents:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources:	Mr. Chris Herrschaft
District Clerk:	Ms. Louise Tromba

Those Absent:

Board Vice-President:	Mr. Bryan Makarius
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PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE OCTOBER 29, 2025 BUSINESS MEETING

A. PUBLIC SESSION

1. Open Business Meeting and move to Executive Session – MPHS – 6:30 PM

Ms. Reitan called the business meeting to order at 6:34 p.m. and stated that the board needed a motion to move into executive session for the purpose of discussing specific legal and specific personnel matters. She also noted that following the executive session the Board would reconvene at approximately 8:00 p.m. to continue with the board agenda.

Ms. Reitan asked for a motion to move into Executive Session for specific legal and specific personnel matters.

Mr. Galligan moved, seconded by Ms. Keller, to move into executive session for specific legal and specific personnel matters.

Yes 4; No 0; Motion Carried

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 8:02 p.m.

Mr. Galligan moved, seconded by Ms. Spaniolas, to exit the executive session.

Yes 4; No 0; Motion Carried

2. Ms. Reitan reviewed the emergency procedures.

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B. RECOGNITION

1. Recognition of Veterans

Ms. Reitan acknowledged the veterans, and their families present at the meeting.

2. Recognition of Media

There was no media present at the meeting.

C. MESSAGES

1. Superintendent Message

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie welcomed everyone to the 2025-26 school year which started on September 4, 2025. He noted that the district welcomed over 2,250 excited students back to school and that during September, building open houses were held for parents and guardians to meet their child's teachers.

Mr. Lipshie reminded the community that in an effort to provide students with a well-rounded experience; students have the option to participate in extracurricular activities. Clubs are an opportunity for students to be involved in school and with approximately 40 clubs offered at the secondary level, students are offered the chance to select those activities that interest them. In the late fall and early winter, clubs will start at both Andrew Muller Primary School and Laddie A. Decker Sound Beach School. This fall, students in grades 7 through 12 have the opportunity to participate in 24 interscholastic athletic teams and represent Miller Place School District.

Mr. Lipshie noted that as part of the Miller Place Strategic Plan, we are focusing on a collaborative effort on the benefits and understanding Northwest Evaluation Association (NWEA), a research-based assessment that measures growth and proficiency utilized by the district in grades two through eight to track student growth and identify areas of strength and areas that need to be addressed. We will be increasing our communication with parents and guardians about the NWEA reports as we have added an additional parent-teacher conference day at AMPS and LADSBS in March to facilitate conversations about student progress. We are providing additional professional development for teachers in NWEA tools and teachers will be speaking directly with students about their growth and avenues for enrichment or improvement. The landscape of education in New York is continuously evolving and that includes Regents exams and the newly adopted New York State Portrait of a Graduate. We will be looking at incorporating these changes into the current Strategic Plan and/or adjusting our plan as well to meet the changes and the needs of our students. This fall we will be surveying the community to get feedback on the Strategic Plan and future facilities upgrades.

Mr. Lipshie reminded everyone that the District's monthly calendar has been posted to the website. Please note that changes/updates to the calendar throughout the school year will be made in red on the detail calendar and to check the calendar for important upcoming events.

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Financial Statement Presentation

Mr. Lipshie introduced Mr. Coffey from the auditing firm Cullen and Danowski to present to the Board of Education the report on the External Audit Report that the Board of Education will vote on during Discussion and Action. Mr. Coffey stated that the District had no significant deficiencies or material weaknesses this year. There were also no significant matters or difficulties encountered. The financial statements will be posted on the District's website for the community to reference on the Business Office webpage. It was also noted that these reports would be submitted to the Office of the State Comptroller and the NYS Education Department.

2. Board Members Message

Ms. Reitan recognized two of our special leaders who have served the district for many years. First, she recognized Mr. Lipshie, Superintendent of Schools, as he will be retiring in August 2026. His leadership has guided our schools in many important moments and we will have time in the months ahead to celebrate his tremendous contributions. She acknowledged the significance of this transition for our district and advised the community that the board will be moving forward with search firm interviews to help us in our superintendent search. The Board is committed to keeping the community informed and involved as we plan for the future.

Next, she recognized Ms. Sandra Wojnowski, Executive Director for Educational Services, who has been with the district since 2007 and that the board will be accepting her retirement tonight. Her dedication, care and unwavering commitment to students and staff have made and will continue to make a lasting difference in the district. The board is grateful for her service to the District. Both retirements remind us how fortunate we have been to have had such devoted leaders and how important it is to honor the legacies that they leave behind. We will be properly recognizing both of them at a later meeting date. She asked the audience to join in expressing our deep appreciation for the years of service and leadership they have provided the District.

D. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident. All comments are to be directed to the Board of Education.

There were no public be heard comments regarding the agenda items.

E. DISCUSSION AND ACTION

1. NAMING OF FACILITIES – Miller Place High School Gymnasium

RECOMMENDED MOTION: “**BE IT RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby approves renaming the Miller Place High School Gymnasium for Patricia (“Pat”) in accordance with Policy 7500 Naming of Facilities.”

Ms. Reitan asked for a motion to adopt the Naming of Facilities resolution.

Mr. Galligan moved, seconded by Ms. Keller, to adopt the Naming of Facilities resolution.

Yes 4; No 0; Motion Carried

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2. **NAMING OF FACILITIES – Miller Place High School Court**

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves naming the Miller Place High School Court to William (“Bill”) Brown Court in accordance with Policy 7500 Naming of Facilities.”

Ms. Reitan asked for a motion to adopt the Naming of Facilities resolution.

Mr. Galligan moved, seconded by Ms. Keller, to adopt the Naming of Facilities resolution.

Yes 4; No 0; Motion Carried

Mr. Lipshie expressed that he has the privilege to speak about two remarkable individuals who will be recognized through the naming of two facilities in their honor.

Patricia “Pat” McCarrick Gymnasium

Mr. Lipshie stated that Patricia “Pat” McCarrick has been a pillar of the Miller Place School District community since 1970. Pat McCarrick graduated from Syracuse University in 1966. It has been reported that she liked any sport with a racquet but favored badminton because it was the fastest. The pros can make the shuttlecock fly up to 220 mph and according to Coach McCarrick, “you don’t have the luxury of a bounce.” For 13 years, Pat was one of the Top 10 badminton players in the Nation (singles and doubles), but her athletic resume also includes lacrosse, NY & PA rankings for racquetball and National rankings for tennis as well as being a 4-time National softball competition player.

Pat came to Miller Place from East Islip, and she immediately impacted the Physical Education Department and Badminton programs at Miller Place. Her tenure at Miller Place School District also included coaching tennis, field hockey and volleyball and in 1974 she became Suffolk County’s first woman Athletic Director, before retiring in 1997. Pat was deeply connected with students and athletes throughout all levels within the Miller Place Community and truly put Miller Place on the map on a national level through her work with the badminton program. Pat’s accolades and contributions as the Badminton Coach are beyond dispute. The badminton program hosted national level tournaments, and she assisted Miller Place athletes with college opportunities across the United States. She was the architect of the largest junior developmental badminton program in the United States.

Coach McCarrick coached the Miller Place teams to winning the Long Island Championships every year since the title’s inception and in 1995, her team had 9 National Champions playing at once. Under her guidance, Miller Place became the #1 school in the Nation for the number of individual badminton champions, and for more than 10 years, Miller Place High School had the second most nationally ranked badminton players, behind the collective State of California. Miller Place garnered more national recognition with her achieving a coaching record of 389-0. This was truly the foundation of Miller Place High School’s Guinness Book of World Record achievement of 514-0 and 30 plus years of undefeated play. Pat has been recognized as the US Olympic Committee Developmental “Coach of the Year”, a Suffolk County Sports Hall of Fame

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inductee and a Miller Place Athletic Hall of Fame inductee. Mr. Ron Petrie, Miller Place Athletic Director had this to say about Pat “Naming our high school gymnasium in your honor is a true privilege for us. Your lasting impact on our athletic programs is deeply appreciated, and her vision, dedication, professionalism, and passion continue to inspire us to this day.”

The Miller Place Board of Education has officially named the Miller Place High School Gymnasium after Patricia “Pat” McCarrick.

William “Bill” Brown Court

Mr. Lipshie stated that the next honoree is William “Bill” Brown. Bill is still frequently mentioned regarding his impact upon students, staff and the foundation of the Miller Place School District. Bill started his career in Miller Place School District in 1974 as a Social Studies teacher and coach.

Coach Brown had an early love of basketball that followed him to Miller Place. Bill was a three-sport athlete playing soccer, basketball and baseball at Patchogue High School. He started college, but shortly after he began it was interrupted when Bill became a member of the United States Navy during the Vietnam war. While serving his country, Bill was able to continue playing basketball and picked up football as well, garnering United States Navy All-District in both sports. Great coaches need to be great teachers, while stationed overseas, Bill started teaching long before he came to Miller Place as he taught English to young Vietnamese children. When Bill returned to the states, he picked up from where he left off attending college and playing basketball at Suffolk County Community College where he was All Region, All-Tournament, and named Long Island Junior College Player of the Year. Bill went on to attend Southampton College on a basketball scholarship and after student-teaching at Hampton Bays he started his career in the Miller Place School District.

Bill's reputation as a coach was well known. Teams typically reflect their coach and Miller Place basketball teams, under coach Brown, were no exception. They consistently displayed toughness, team-first attitude and played at both ends of the court with discipline that minimized mistakes. He was demanding of himself and of his players, expecting the best as they represented Miller Place. He coached during the heyday of high school basketball on Long Island and still won two League titles, named Coach of the Year three times, and won more games than any other boys basketball coach in Miller Place history. The best compliment a team can receive is nobody wants to play them; that was Miller Place under Coach Brown. After hanging up his whistle, Coach Brown became the Athletic Director at Miller Place, and he helped guide Miller Place High School through a very difficult period of financial troubles and staffing changes. He was paramount in keeping the department viable by starting the Booster Club Golf outing which was called the S.O.S. (Save Our Sports) Miller Place Outing. Bill was named Times Beacon Man of the Year and is an inductee of both the Suffolk County Community College and Miller Place Athletic Hall of Fames.

There are aspects about Coach Brown that many people do not know. He was an elite high school baseball umpire during his teaching days in Miller Place, and he was the home plate umpire at the first New York State Baseball finals. Bill's influence and command within the faculty

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members of Miller Place, and his connection among the lineage of coaches and teachers, is still felt in Miller Place. What still stands out amongst those that worked with him was the impact that he had on his student athletes through his leadership and compassion off the court. He was a wonderful influence on young people. His relationships with students and dedication to the basketball program, as well as the Athletics Program in general is well understood and he is still very much involved with connecting generations of Miller Place Alumni.

Coaching is a close-knit fraternity and within that fraternity similar coaches by style and personality become close. Just as teams take the personality of the coach, former players will also adopt their former coaches' traits. As a young teacher and coach, Mr. Lipshie came to Miller Place in the fall of 1990 and his coaching roots were not the same as the circles that Coach Brown frequented, and was an outsider so to speak, but as Coach Brown has done over and over again, if you prove yourself, you have a friend for life. Coach Brown provided him with an opportunity to be part of the Miller Place community and family, which Mr. Lipshie is forever grateful.

The Miller Place Board of Education has officially named the Miller Place High School Pat McCarrick Gymnasium Court after William "Bill" Brown.

Mr. Lipshie then introduced Coach Brown, who said some remarks and shared some anecdotes about the District and his many years spent working with the district and district students.

F. CONSENT AGENDA – MINUTES

1. Minutes

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the August 26, 2025 Business Meeting and September 13, 2025 Business Meeting."

B. CONSENT AGENDA - FINANCE/FACILITIES

1. Treasurer Reports

This resolution accepts the Treasurer Reports for the period ending June 30, 2025, July 31, 2025, August 31, 2025.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the period ending June 30, 2025, July 31, 2025, and August 31, 2025."

2. Financial Reports

This resolution accepts the Financial Reports for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.”

3. **Extra Classroom Activity Reports**

This resolution accepts the Extra Classroom Activity Reports for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra Classroom Activity Fund Reports for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.”

4. **Claims Auditor Reports**

This resolution accepts the Claims Auditor Reports as submitted by MacDonald, Rand & Vollaro LLP - Certified Public Accountants for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending June 30, 2025, July 31, 2025, and August 31, 2025.”

5. **Obsolete Assets**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

C. CONSENT AGENDA - PERSONNEL

1. **Personnel Agenda**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of September 30, 2025.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached personnel list of September 30, 2025, as presented.”

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D. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS

1. CSE and CPSE Recommendations

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 9-12-25; CSE DO 8-11-25; CSE DO 8-12-25 2; CSE DO 8-12-25; CSE DO 8-19-25; CSE DO 8-25-25; CSE LADSBS 9-11-25; CSE MPHS 9-3-25; CSE MPHS 9-10-25; CSE MPHS 9-17-25.”

2. Contract – East Moriches UFSD Re: Student #600042975 School Year 2025-2026

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services – School Year 2025-2026 contract with East Moriches UFSD for the dates of service from September 1, 2025 to June 30, 2026 for student identification number #600042975.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract (Re: Student #600042975) and authorizes the Instructional Services Contract – School Year 2025-2026 with East Moriches USFD for Special Educational Services from September 1, 2025 through June 30, 2026 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

3. Contract – East Moriches UFSD Re: Student #600041575 School Year 2025-2026

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services – School Year 2025-2026 contract with East Moriches UFSD for the dates of service from September 1, 2025 to June 30, 2026 for student identification number #600041575.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract (Re: Student #600041575) and authorizes the Instructional Services Contract – School Year 2025-2026 with East Moriches USFD for Special Educational Services from September 1, 2025 through June 30, 2026 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

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E. CONSENT AGENDA – CURRICULUM AND INSTRUCTION

1. Undue Burden Independent Evaluator Hardship Waiver Application

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District, upon the recommendation of the Superintendent of School, hereby approves the submission of an Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department for the 2025-26 school year as presented.”

2. Obsolete Textbooks

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to declare the attached lists of textbooks as obsolete and for its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached lists of textbooks as obsolete and for its possible sale, and/or disposal.”

3. Donation – Miller Place PTO

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the donation from the Miller Place PTO of the Digitarium Portable Planetarium System.

RECOMMENDED MOTION: “BE IT RESOLVED that the Board of Education of the Miller Place Union Free School District, upon the recommendation of the Superintendent of Schools, hereby accepts the donation of a Digitarium Portable Planetarium System.”

F. CONSENT AGENDA – OTHER

1. ESBOCES Meeting Date

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the ESBOCES Administrative Budget Vote and Board Election Meeting Date of April 21, 2026. The meeting time is to be determined.”

G. CONSENT AGENDA - APPROVAL

Ms. Reitan asked for a motion to approve the Consent Agenda as presented.

Mr. Galligan moved, seconded by Ms. Keller, to accept the Consent Agenda as presented.

Yes 4; No 0; Motion Carried

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H. REPORTS AND PRESENTATIONS

1. Student Representative Report

Ms. Reitan introduced Stephen Ye, board student representative. He went on to state that the cell phone ban has been a lot more effective than expected. Students have been turning off their phones and putting their phones in their bags. He feels that it seems to be a healthy balance and fostered a more focused environment, and students and teachers appreciate it. He mentioned spirit week, homecoming and the pep rally and that the pep rally was very successful. They kept the games the same as last year including: hula hoops, hungry hippos, pie eating contest and tug of war. These activities really brought out the school spirit. Mr. Slavin allowed them to extend the time and to allow more people to participate in the games, etc. Homecoming based upon other student feedback: the atmosphere was great, people were shooting off confetti, powder in the air and the crowd was fully engaged. The score was close so that made for an electric environment. He also mentioned the senior trip to Boston was approved and is currently available for students to sign up.

2. Board Committees

Ms. Reitan noted that the committees have not started their meeting schedule yet.

3. Bond 2021 Update

Ms. Reitan asked Ms. Card to give an update on the 2021 bond project. The MPHS ventilation project, we are happy to report that 95% of the classroom air conditioning units were turned on and functional as of September 8, 2025. The integration of the air conditioning units into the building management system will begin starting on September 30, 2025. Regarding the MPHS boys shower, the installation of the new shower towers has begun. At NCRMS ventilation, unfortunately, the new air conditioning system will not be operational at this time as PSEG cancelled the installation of the new transformer to upgrade our electrical service that was scheduled for September 23-24, 2025. We are now working to reschedule this installation as soon as possible. MPHS emergency access roadway is pending a town permit and submission to the Department of Health to replace the existing septic that we are required to replace in that area. Bidding will commence once both items have completed the review process and approval received. MPHS Technology (Robotics) room is currently in the design phase and has moved to Phase 4 and the replacement of the MPHS tennis courts has been moved from the B-list to the A-list for projects. The 2021 bond project information can be found on the district website under departments > business office > bond information for your reference.

I. DISCUSSION - None

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J. DISCUSSION AND ACTION

1. Accept External Audit Reports

Each year the Board is required to have an external audit which reviews and prepares the financial statements for the District. We are required to accept the external audit reports so that they can be submitted to NYSED. Mr. Lipshie is requesting your approval of the resolution to accept the External Audit Reports and related documents.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the reports dated June 30, 2025 and cover letters dated September 8, 2025, which have been submitted by the District’s external auditors, Cullen and Danowski, LLP, along with the District’s response to these documents dated September 26, 2025.

- Financial Statements and Supplementary Information with Independent Auditor’s Report including Management Letter;
- Extraclassroom Activity Funds Financial Statement with Independent Auditor’s Report;
- Professional Standards Letter (AUC 260) letter dated September 8, 2025;
- School District’s response dated September 26, 2025.”

Ms. Reitan stated that the Board is required to have an external audit. The firm also prepares the financial statements for the District. Mr. Coffey the Audit Partner from Cullen and Danowski, reviewed the audit results earlier in the meeting. The district is required to accept the external audit reports so that the financial statements and district response can be submitted to NYSED and Office of State Comptroller.

Ms. Reitan asked for a motion to approve the resolution as presented.

Mr. Galligan moved, seconded by Ms. Spaniolas, to approve the resolution as presented.

Yes 4; No 0; Motion Carried

K. BOARD POLICIES – First Time Reading - None

L. BOARD POLICIES – Review

- 9010.2 Sexual Harassment
- 9010.2.E-1 Complaint Form for Reporting Sexual Harassment
- 9010.2.E-2 Sexual Harassment Definitions
- 9010.2.E-3 Sexual Harassment Grievance Procedure
- 9010.2.R Sexual Harassment Regulation

M. BOARD POLICIES – Action

- 6240 Investment

Ms. Reitan asked for a motion to approve the policy into action.

Ms. Keller moved, seconded by Mr. Galligan to approve the policy in action.

Yes 4; No 0: Motion Carried

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N. OTHER – None

O. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

One parent commented about the number of school days off from learning, expressed that attendance matters for both students and staff. Another resident wants to know how he can obtain a copy or read the external audit reports which will be posted on the District website in the coming weeks.

P. MOVEMENT TO/FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to move into executive session for specific legal and specific personnel matters at 8:57 p.m.

Mr. Galligan moved, seconded by Ms. Keller, to move into executive session for specific legal and specific personnel matters.

Yes 4; No 0; Motion Carried

Q. MOVEMENT TO RETURN TO PUBLIC SESSION

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 10:18 p.m.

Mr. Galligan moved, seconded by Ms. Spaniolas to exit the executive session.

Yes 4; No 0; Motion Carried

R. ADJOURNMENT OF MEETING

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Galligan moved, seconded by Ms. Spaniolas to adjourn the meeting at 10:19 p.m.

Yes 4; No 0; Motion Carried

Respectively submitted by Ms. Louise Tromba, District Clerk