

**MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
COMMITTEE MINUTES
AUGUST 26, 2025**

Kind of Meeting: Audit Committee Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:30 p.m.

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice President:	Mr. Bryan Makarius (arrived at 6:40 pm)
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Jennifer Keller
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Chris Herrschaft
District Clerk	Ms. Louise Tromba

Those Absent:

School Business Official:	Ms. Colleen Card
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Invitees:

Cullen & Danowski	Mr. Christopher Reino, Partner
Cullen & Danowski	Mr. Richard Coffey, Director of Internal Audit

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE SEPTEMBER 30, 2025 BUSINESS MEETING.

Meeting Called to Order

Ms. Reitan called the meeting to order at 6:35 p.m.

I. Appointment of Clerk Pro Tem

Ms. Reitan asked for a motion to appoint Ms. Reitan as Clerk Pro Tem.
Ms. Spaniolas moved, seconded by Ms. Keller, to appoint Ms. Reitan as Clerk Pro Tem.

Yes 4; No 0; Motion Carried

II. Move into Executive Session

The Board of Education requested to move into executive session concerning the Audit Committee Staff to allow for a confidential conversation about the audits, district staff performance, and issues in other districts that the Board should be aware of.

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Ms. Reitan asked for a motion to move into Executive Session for matters concerning the Audit Committee review.

Ms. Spaniolas moved, seconded by Ms. Keller, to approve moving into Executive Session for matters concerning the Audit Committee review.

Yes 4; No 0; Motion Carried

III. Adjournment of Meeting

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Spaniolas moved, seconded by Ms. Keller, to adjourn the meeting at 6:52 p.m.

Yes 5; No 0; Motion Carried

Respectively Submitted by: Ms. Reitan, Clerk Pro Tem.