Superintendent's Report September – 2025

1. Plant Operations

- Average plant flow: **0.953 MGD** (49% of daily flow)
- Hood's average flow: **61,032 gallons** (6% of daily flow)
- Prison flow: **290,856 gallons** (31% of daily flow)
- BOD and TSS removal: **99%** (permit limit: > 85%)
- Average nitrogen load: **6** pounds (permit limit: yearly average < 45 pounds)
- E. Coli geometric mean: **4** (permit limit: <126)

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2. Call-Before-You-Dig

- 75 tickets completed

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3. Unscheduled Overtime

- **9/14** – Pheasant Hill Lane emergency CBYD
- **9/13 -** PS #2 Willow Creek – Pump #2 force main pipe crack

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4. Capacity Letters

- **Issued** – 1 residential home, 1333 River Boulevard
- **Issued** – 1 residential home, North Street MBL 40 H 42 54

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5. DEEP / EPA Reporting

- Monthly NAR (Nutrient Analysis Report) – Submitted electronically to DEEP
- Monthly MOR (Monthly Operating Report) – Submitted to DEEP
- Monthly DMR (Discharge Monitoring Report) – Submitted electronically to EPA

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6. Inspections

- Lateral connection inspection – 1425 Mapleton Avenue

7. Maintenance Activities

Routine & Scheduled

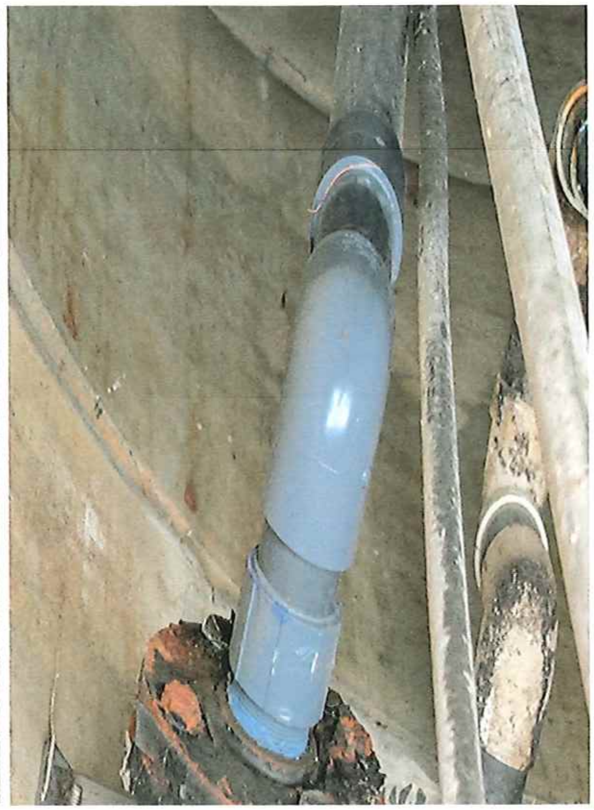
- Annual Vactor truck battery replacement was completed
- Quarterly RAS pumps inspections were completed (x4)
- Quarterly exercising of water vault gate valves was completed

- Annual inspection of forklift and maintenance was completed
- Semi annual greasing of automatic gate chain was completed
- Bi-monthly anoxic mixer inspections were completed (x3)
- Quarterly sludge dewatering pump maintenance and inspections were completed (x3)
- Semi-annual polymer line flushing was completed (x3)
- Bi-monthly belt filter press pressure washing was completed (x2)
- Semi-annual belt filter press pump rotation was completed (x3)
- Quarterly grease inspections were completed
- Semi-annual valve exercising at pump stations were completed
- Quarterly maintenance for headworks step screen was completed
- Semi-annual Stony Brook interceptor inspection was completed
- Bi-monthly grit system inspection was completed
- Bi-monthly CAT mixer inspections were completed (x4)
- Bi-monthly clarifier system inspections were completed (x3)
- Annual cleaning of plant fence line was completed
- Annual plant roof inspections were completed (x5)
- Annual cleaning of Hood line was completed
- WPCA Operators completed oil changes on S1 and S2
- The construction of the Morton Building was completed

Repairs & Replacements

- Air release valve for PS #1 for on the corner of Thompsonville Road and Route 159 was replaced
- **The hopper for septage debris was replaced with a new galvanized cart**

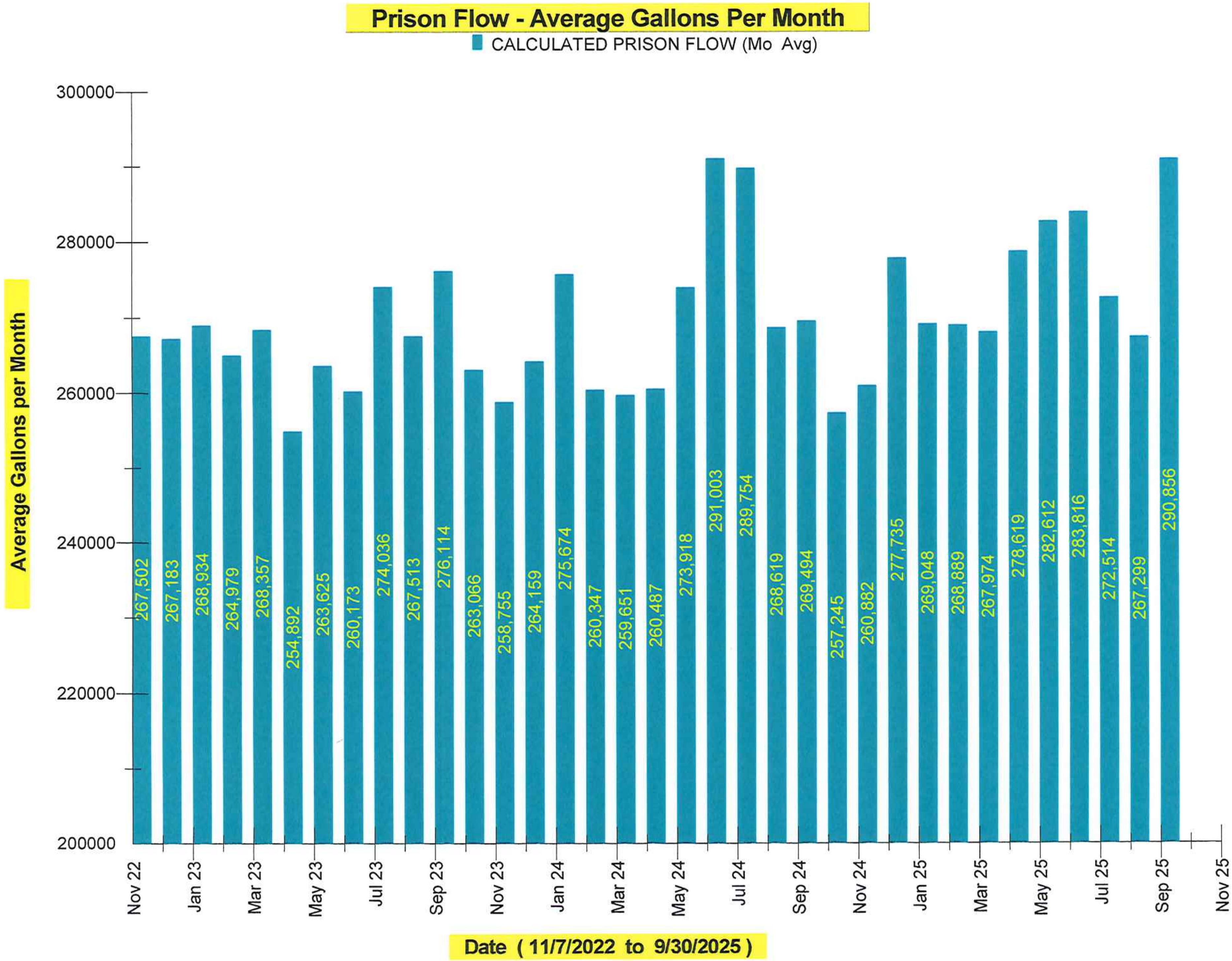
* **PS #16 (Prospect Street) discharge pipe for pump #2 broke inside the wet well and was replaced**



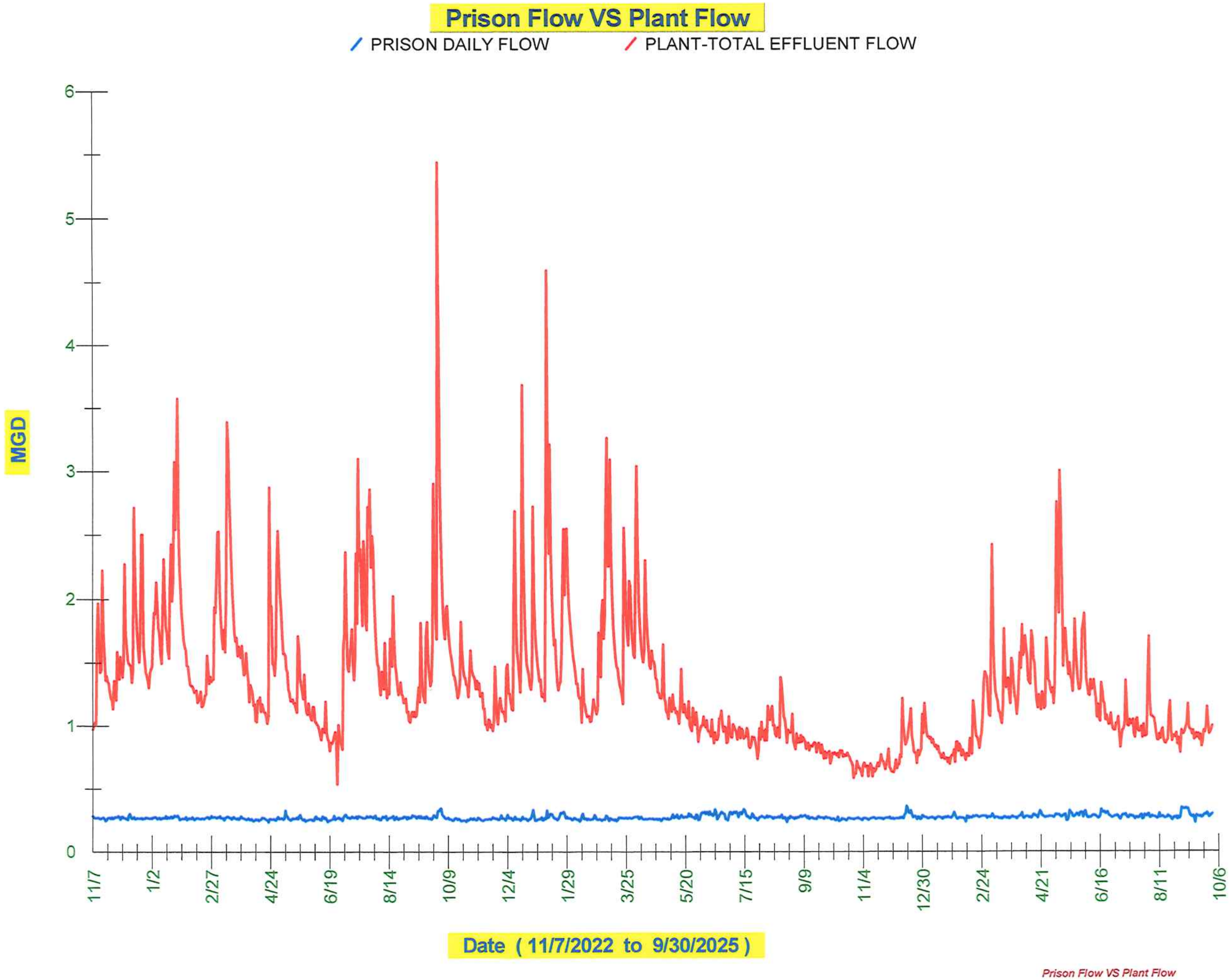
* **Pump #2 at PS #1 (Thompsonville Road) was replaced**

- **Emergency stops were installed for our two sludge mixing blowers**

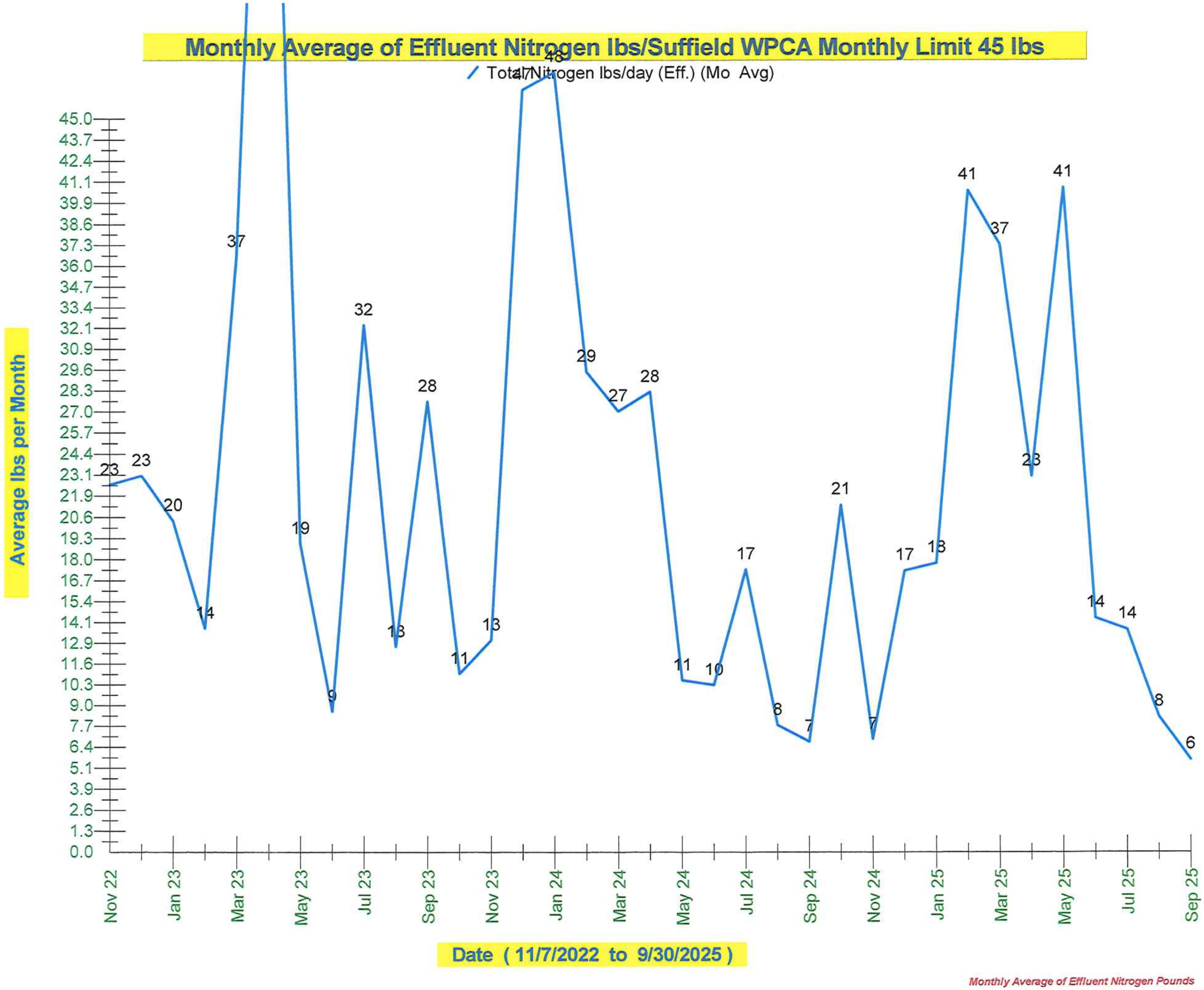
- **WPCA Operators constructed a work bench for the Morton Building**



Prison Flow - Average Gallons Per Day

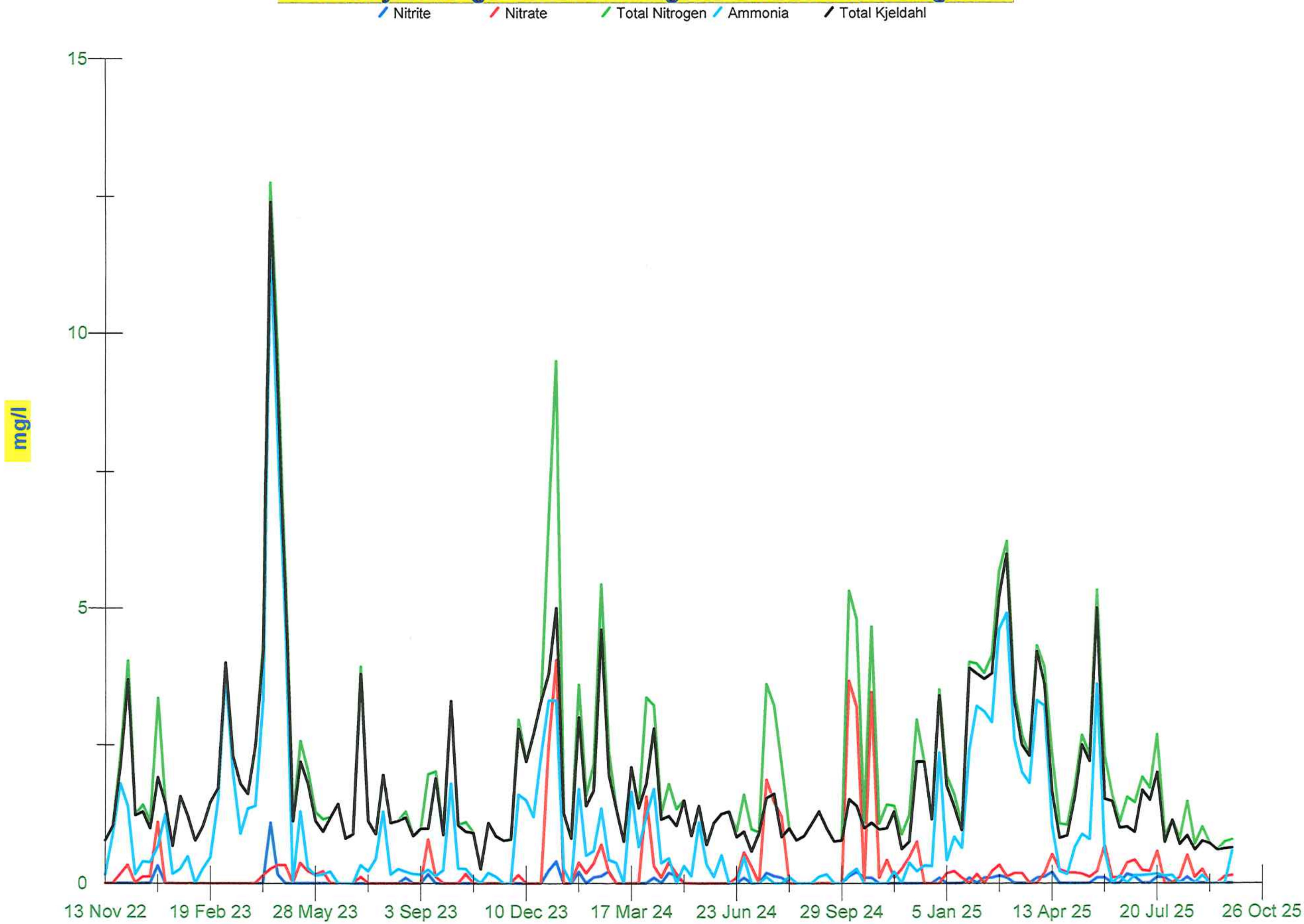


Prison Flow VS Plant Flow
PRISON DAILY FLOW
PLANT-TOTAL EFFLUENT FLOW
MGD
6
5
4
3
2
1
0
11/7
1/2
2/27
4/24
6/19
8/14
10/9
12/4
1/29
3/25
5/20
7/15
9/9
11/4
12/30
2/24
4/21
6/16
8/11
10/6
Date (11/7/2022 to 9/30/2025)
Prison Flow VS Plant Flow



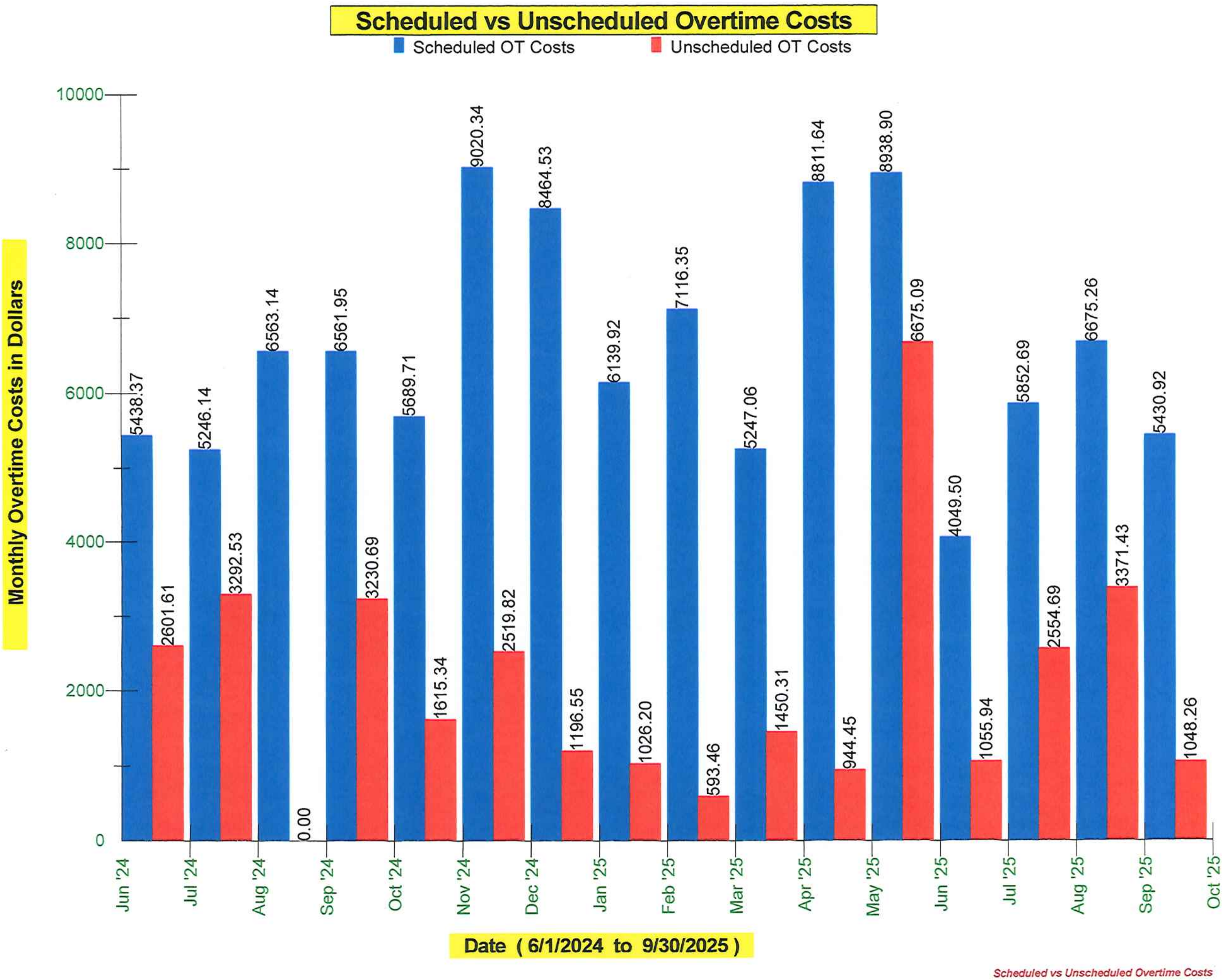
Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs
Total Nitrogen lbs/day (Eff.) (Mo Avg)
Average lbs per Month
Date (11/7/2022 to 9/30/2025)
Monthly Average of Effluent Nitrogen Pounds

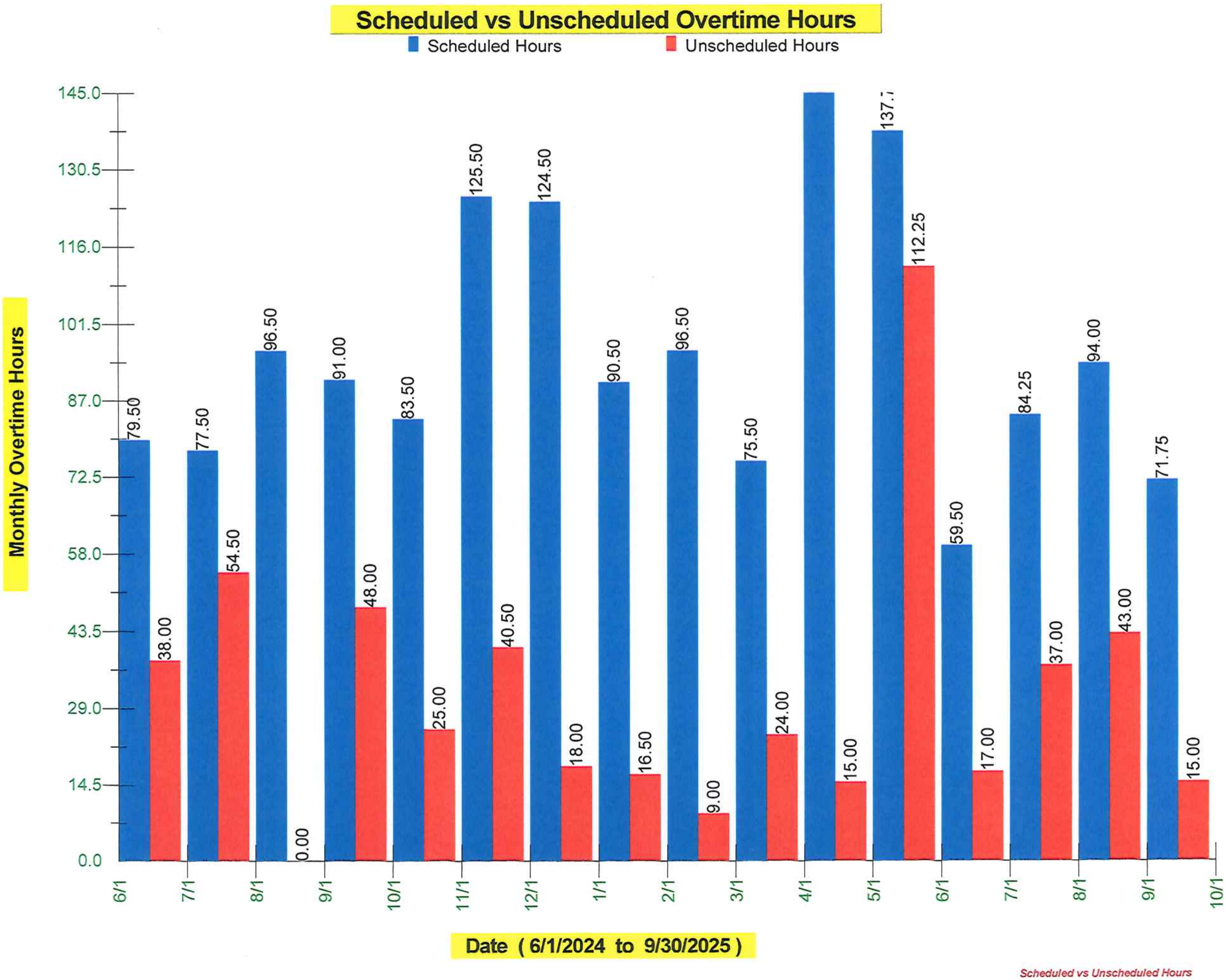
Weeky Average of Total Nitrogen VS Forms of Nitrogen



Date (11/7/2022 to 9/30/2025)

Weekly Average of Total Nitrogen

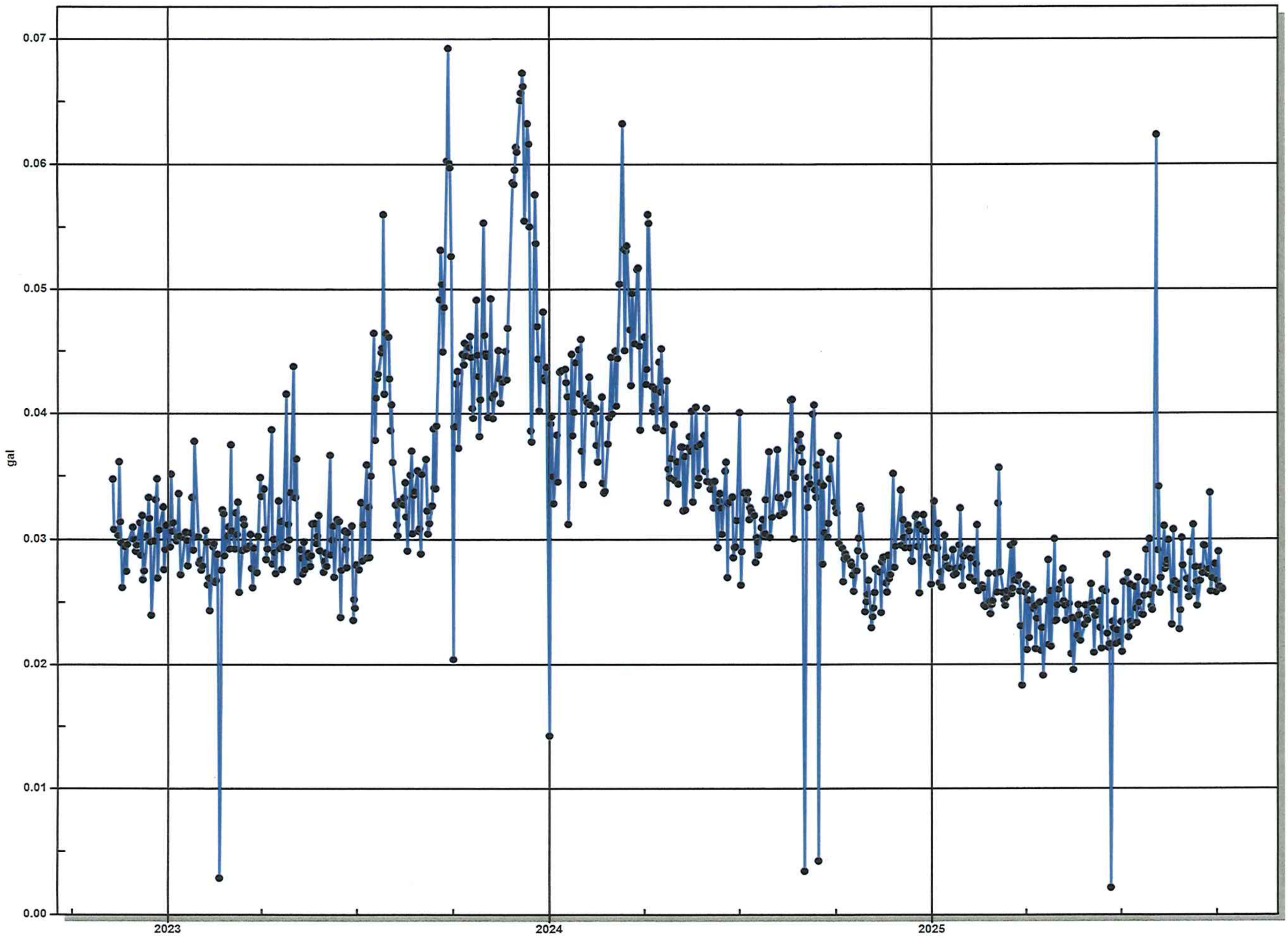

Scheduled vs Unscheduled Overtime Costs
Scheduled OT Costs
Unscheduled OT Costs
Monthly Overtime Costs in Dollars
10000
8000
6000
4000
2000
0
5438.37
2601.61
5246.14
3292.53
6563.14
0.00
6561.95
3230.69
5689.71
1615.34
9020.34
2519.82
8464.53
1196.55
6139.92
1026.20
7116.35
593.46
5247.06
1450.31
8811.64
944.45
8938.90
6675.09
4049.50
1055.94
5852.69
2554.69
6675.26
3371.43
5430.92
1048.26
Jun '24
Jul '24
Aug '24
Sep '24
Oct '24
Nov '24
Dec '24
Jan '25
Feb '25
Mar '25
Apr '25
May '25
Jun '25
Jul '25
Aug '25
Sep '25
Oct '25
Date (6/1/2024 to 9/30/2025)
Scheduled vs Unscheduled Overtime Costs



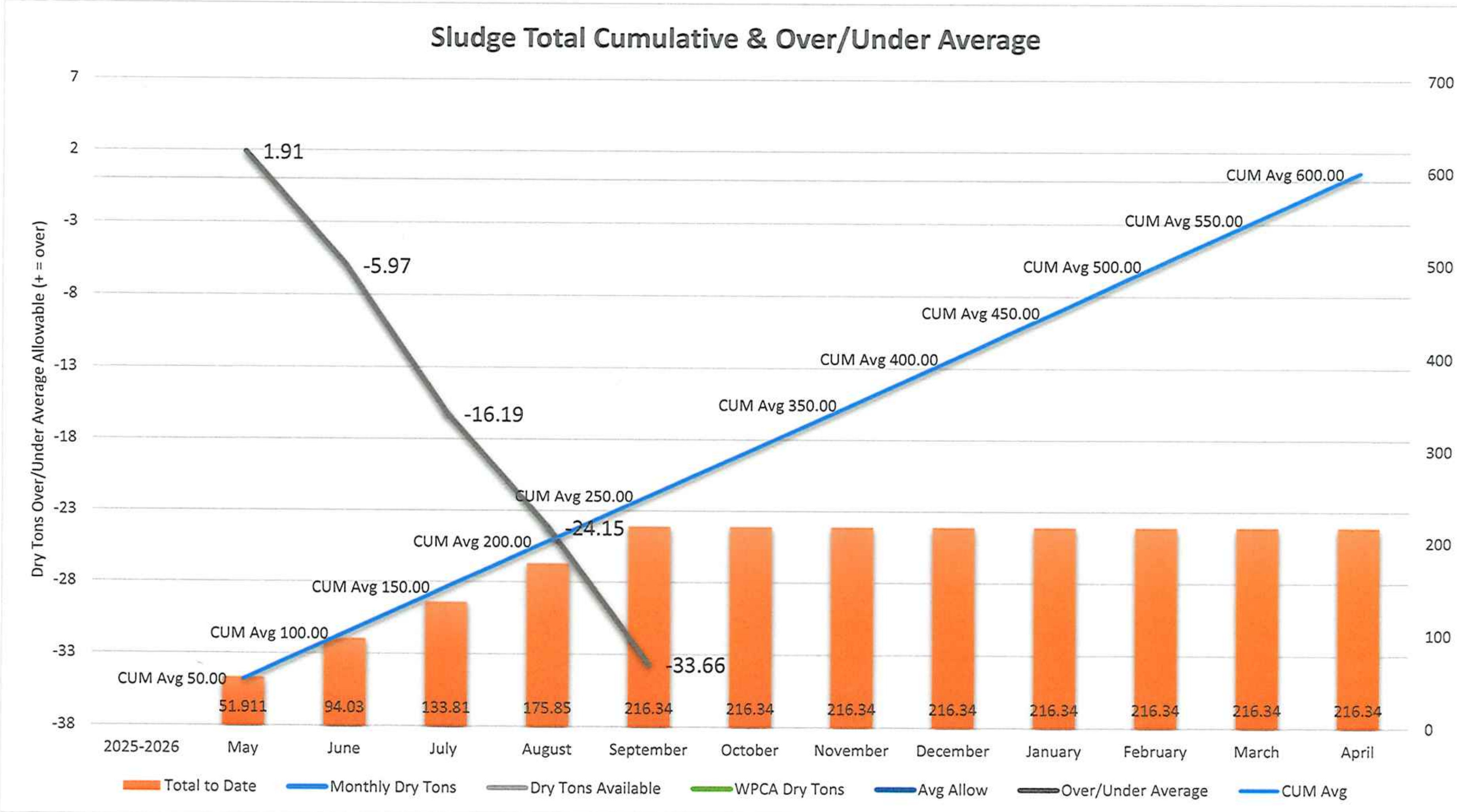
Scheduled vs Unscheduled Overtime Hours
Scheduled Hours
Unscheduled Hours
Monthly Overtime Hours
145.0
130.5
116.0
101.5
87.0
72.5
58.0
43.5
29.0
14.5
0.0
79.50
38.00
77.50
54.50
96.50
0.00
91.00
48.00
83.50
25.00
125.50
40.50
124.50
18.00
90.50
16.50
96.50
9.00
75.50
24.00
15.00
137.7
112.25
59.50
17.00
84.25
37.00
94.00
43.00
71.75
15.00
6/1
7/1
8/1
9/1
10/1
11/1
12/1
1/1
2/1
3/1
4/1
5/1
6/1
7/1
8/1
9/1
10/1
Date (6/1/2024 to 9/30/2025)
Scheduled vs Unscheduled Hours

8012 - Gallons to be Wasted

11/9/2022 - 10/6/2025



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2025-2026						
May	51.911	51.911	548.09	8.65%	8.33%	49.53
June	42.119	94.03	505.97	15.67%	16.67%	41.95
July	39.776	133.81	466.19	22.30%	25.00%	39.29
August	42.044	175.85	424.15	29.31%	33.33%	41.29
September	40.489	216.34	383.66	36.06%	41.67%	40.49
October		216.34	383.66	36.06%	50.00%	
November		216.34	383.66	36.06%	58.33%	
December		216.34	383.66	36.06%	66.67%	
January		216.34	383.66	36.06%	75.00%	
February		216.34	383.66	36.06%	83.33%	
March		216.34	383.66	36.06%	91.67%	
April		216.34	383.66	36.06%	100.00%	


Sludge Total Cumulative & Over/Under Average
Dry Tons Over/Under Average Allowable (+ = over)
7
2
-3
-8
-13
-18
-23
-28
-33
-38
700
600
500
400
300
200
100
0
1.91
-5.97
-16.19
-24.15
-33.66
CUM Avg 50.00
CUM Avg 100.00
CUM Avg 150.00
CUM Avg 200.00
CUM Avg 250.00
CUM Avg 350.00
CUM Avg 400.00
CUM Avg 450.00
CUM Avg 500.00
CUM Avg 550.00
CUM Avg 600.00
51.911
94.03
133.81
175.85
216.34
216.34
216.34
216.34
216.34
216.34
216.34
216.34
2025-2026
May
June
July
August
September
October
November
December
January
February
March
April
Total to Date
Monthly Dry Tons
Dry Tons Available
WPCA Dry Tons
Avg Allow
Over/Under Average
CUM Avg

WPCA Reserve Capacity Maintenance Fund - 2025/2026 ***August* 2025**

Cash Balance @ 7/01/2025	FNB# 27650	$ 5,270.11		
	CADRE	$ 6,201.87		
			$	11,471.98

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	$ -	$ 8.70	$ 17.39	$ (17.39)
From Clerk of the Works	$ -	$ -	$ -	$ -
Due From Other Funds	$ -	$ -	$ -	$ -
Transfer In	$ 892,000	$ -	$ -	$ 892,000.00
Miscellaneous Income	$ -	$ -	$ -	$ -
Transfer from Assessment	$ 94,000	$ -	$ -	$ 94,000.00
Transfer from O&M Line Item	$ 377,000	$ -	$ -	$ 377,000.00
Grant Income	$ 480,000	$ -	$ -	$ 480,000.00
Transfer From Fund Balance	$ 557,000	$ -	$ -	$ 557,000.00
TOTAL RECEIPTS	$ 2,400,000	$ 8.70	$ 17.39	$ 2,399,982.61
DISBURSEMENTS:				
Plant Upgrades	$ 874,000	$ 1,090.00	$ 1,090.00	$ 872,910.00
Emergency Repairs	$ -	$ -	$ -	$ -
Accounts Payable 2024 2025	$ -	$ -	$ 300,348.20	$ (300,348.20)
Misc Repairs	$ 1,526,000	$ -	$ -	$ 1,526,000.00
Transfer Out to ADMIN	$ -	$ -	$ -	$ -
Due From Other Funds	$ -	$ -	$ -	$ -
Sewer Development	$ -	$ -	$ -	$ -
	$ 2,400,000	$ 1,090.00	$ 301,438.20	$ 2,098,561.80

CASH POSITION SUMMARY:

TRANSFERS - COVER LY AP	$ 300,000.00			
Cash Balance @ 7/01/2025	$ 11,471.98	$ 3,831.91	First National Bank	
YTD Receipts:	$ 17.39	$ 6,219.26	CADRE	
YTD Disbursements:	$ 301,438.20			
Cash Balance @ 8/31/2025	$ 10,051.17	$ 10,051.17	$	-

WPCA Administration Fund - 2025/2026 ***August*** **2025**

Cash Balance 7/1/2025	FNB# 6475	$87,676.97	
	Scanned Account	$7,499.89	
	Invoice Cloud	$5,611.99	
	TDBank Admin	$26,472.13	
06-Oct-25	TDBank Reserve	$481,982.02	
	STIF Account	$4,695,356.25	

			$5,304,599.25

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 25 26	$ 1,742,000	$ 388,816.28	$ 1,590,859.43	$ 151,140.33
Prison	$ 948,000	$ -	$ -	$ 948,000.00
Prison 2024/2025	$ -	$ -	$ 239,165.50	$ (239,165.50)
Kent Farms	$ 19,000	$ 4,600.00	$ 19,780.00	$ (780.00)
Delinquent Payments	$ 37,000	$ 3,022.38	$ 7,172.57	$ 29,827.43
H.P. Hood	$ 857,000	$ -	$ -	$ 857,000.00
H.P. Hood 2024/2025	$ -	$ -	$ -	$ -
Interest & Fees	$ 25,000	$ 11,318.62	$ 13,263.27	$ 11,736.73
Permits & Septic	$ 57,000	$ 6,816.25	$ 12,552.50	$ 44,447.50
Misc Income	$ -	$ 1,136.51	$ 1,136.51	$ (1,136.51)
- Scrap metal	$ -	$ -	$ -	$ -
Due To/Due From	$ -	$ -	$ -	$ -
Clerk of the Works	$ -	$ -	$ -	$ -
Appropriation Refunds	$ -	$ -	$ -	$ -
Invest Income	$ 84,000	$ 16,124.51	$ 32,753.33	$ 51,246.67
Grant $ Received	$ -	$ -	$ 4,384.00	$ (4,384.00)
Transfer from Fund Balance	$ 557,000	$ -	$ -	$ 557,000.00
TOTAL RECEIPTS	$ 4,326,000	$ 431,834.55	$ 1,921,067.11	$ 2,404,932.65
EXPENDITURES				
Payroll Payable (2024/2025)	$ -	$ -	$ 24,552.18	$ (24,552.18)
Payroll (with SS)	$ 1,174,000	$ 87,531.77	$ 145,286.51	$ 1,028,713.49
Other Expenditures	$ 2,595,000	$ 247,323.31	$ 251,933.96	$ 2,343,066.04
Due To/Due From	$ -	$ (11,721.26)	$ 1,390.62	$ (1,390.62)
Clerk of the Works	$ -	$ -	$ -	$ -
Accounts Payable	$ -	$ 52,460.82	$ 182,867.14	$ (182,867.14)
Transfer to RCM	$ 557,000	$ -	$ -	$ 557,000.00
TOTAL DISBURSEMENTS	$ 4,326,000	$ 375,594.64	$ 606,030.41	$ 3,719,969.59

Cash Reconciliation 8/31/2025

XFERS TO OTHER ACCOUNT	$ 300,000.00		
FNB# 6475	$ 86,286.85		
Scanned Account	$ 1,184,153.71		
Invoice Cloud	$ 446,554.36		
TDBank Admin	$ 153,745.74		
TDBank Reserve	$ 483,333.84		
STIF Account	$ 3,965,561.45		
	$ 6,619,635.95	$ 6,619,635.95	$ -

WPCA Administration Fund - 2025/2026 ***August 2025***

Prior/Current Year Comparison 06-Oct-25 01:49 PM

RECEIPTS	2024/2025 Month	2025/2026 Month	Variance	2024/2025 Year To Date	2025/2026 Year To Date	Variance
User Fees current Year	$ 217,400.63	$ 388,816.28	$ 171,415.65	$ 1,513,671.74	$ 1,590,859.43	$ 77,187.69
Prison	$ -	$ -	$ -	$ -	$ -	$ -
Prison Last Fiscal year	$ -	$ -	$ -	$ 227,578.76	$ 239,165.50	$ 11,586.74
Kent Farms	$ 2,250.00	$ 4,600.00	$ 2,350.00	$ 18,900.00	$ 19,780.00	$ 880.00
Delinquent Payments	$ 9,684.75	$ 3,022.38	$ (6,662.37)	$ 14,881.46	$ 7,172.57	$ (7,708.89)
H.P. Hood	$ -	$ -	$ -	$ -	$ -	$ -
H.P. Hood Last Fiscal year	$ -	$ -	$ -	$ -	$ -	$ -
Interest & Fees	$ 6,266.42	$ 11,318.62	$ 5,052.20	$ 8,539.47	$ 13,263.27	$ 4,723.80
Permits & Septic	$ 5,315.63	$ 6,816.25	$ 1,500.62	$ 6,812.51	$ 12,552.50	$ 5,739.99
Misc Income	$ -	$ 1,136.51	$ 1,136.51	$ -	$ 1,136.51	$ 1,136.51
- Scrap metal	$ -	$ -	$ -	$ -	$ -	$ -
Due To/Due From	$ 150,000.00	$ -	$ (150,000.00)	$ 150,000.00	$ -	$ (150,000.00)
Clerk of the Works	$ -	$ -	$ -	$ -	$ -	$ -
Appropriation Refunds	$ -	$ -	$ -	$ -	$ -	$ -
Invest Income	$ 16,635.64	$ 16,124.51	$ (511.13)	$ 31,660.87	$ 32,753.33	$ 1,092.46
Grant $ Received	$ -	$ -	$ -	$ -	$ 4,384.00	$ 4,384.00
Transfer from Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL RECEIPTS	$ 407,553.07	$ 431,834.55	$ 24,281.48	$ 1,972,044.81	$ 1,921,067.11	$ (50,977.70)
EXPENDITURES						
Payroll Payable (Last Fiscal yr)	$ -	$ -	$ -	$ -	$ 24,552.18	$ 24,552.18
Payroll (with SS)	$ 82,799.85	$ 87,531.77	$ 4,731.92	$ 166,202.34	$ 145,286.51	$ (20,915.83)
Other Expenditures	$ 75,842.66	$ 247,323.31	$ 171,480.65	$ 309,777.32	$ 251,933.96	$ (57,843.36)
Due To/Due From	$ 651.82	$ (11,721.26)	$ (12,373.08)	$ (2,402.32)	$ 1,390.62	$ 3,792.94
Clerk of the Works	$ -	$ -	$ -	$ -	$ -	$ -
Accounts Payable	$ 37,645.43	$ 52,460.82	$ 14,815.39	$ 96,309.70	$ 182,867.14	$ 86,557.44
Transfer to RCM	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL DISBURSEMENTS	$ 196,939.76	$ 375,594.64	$ 178,654.88	$ 569,887.04	$ 606,030.41	$ 36,143.37

WPCA Assessment Fund 2025/2026 ***August* 2025**

Cash Balance 7/1/2025	FNB		$50,840.40	
	CADRE		$60,771.42	
06-Oct-25			----------------	
01:55 PM				$111,611.82

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
Developer's Agreements	$ 56,000	$ 8,000.00	$ 24,000.00	$ 32,000.00
Current Assessments	$ 26,500	$ 30.94	$ 30.94	$ 26,469.06
Assessments-Prior Years	$ 3,000	$ -	$ -	$ 3,000.00
Penalty Interest & Fees	$ 2,000	$ 1.86	$ 1.86	$ 1,998.14
Advance Collection	$ 6,000	$ -	$ -	$ 6,000.00
Due To Others	$ -	$ 1,390.62	$ 1,390.62	$ (1,390.62)
Investment Interest	$ 500	$ 86.89	$ 172.05	$ 327.95
Transfer from Assessment Fund Bal	$ -	$ -	$ -	$ -
TOTAL REVENUE	$ 94,000	$ 9,510.31	$ 25,595.47	$ 68,404.53

DISBURSEMENTS				
Service Charge	$ -	$ -	$ -	$ -
To General Fund Prior Year	$ -	$ -	$ -	$ -
To General Fund Current Year	$ -	$ -	$ -	$ -
Due To Others	$ -	$ -	$ -	$ -
Misc Expense	$ -	$ -	$ -	$ -
Transfer to RCM	$ 94,000	$ -	$ -	$ 94,000.00
	$ 94,000	$ -	$ -	$ 94,000.00

Cash Balance @ 8/31/25

FNB	$ 74,840.40		
CADRE	$ 62,366.89		

	$ 137,207.29		$ 137,207.29
			$ -

WPCA Assessment Fund - 2025/2026 *August* **2025**

Prior/Current Year Comparison 06-Oct-25
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RECEIPTS	Prior Year Month	Current Year Month	Variance	Prior Year Year To Date	Current Year Year To Date	Variance
Developer's Agreements	$ -	$ 8,000.00	$ 8,000.00	$ 8,000.00	$ 24,000.00	$ 16,000.00
Current Assessments	$ -	$ 30.94	$ 30.94	$ 2,621.58	$ 30.94	$ (2,590.64)
Assessments-Prior Years	$ 2,031.14	$ -	$ (2,031.14)	$ 2,031.14	$ -	$ (2,031.14)
Penalty Interest & Fees	$ 371.18	$ 1.86	$ (369.32)	$ 803.74	$ 1.86	$ (801.88)
Advance Collection	$ -	$ -	$ -	$ -	$ -	$ -
Due To Others	$ 651.82	$ 1,390.62	$ 738.80	$ (2,402.32)	$ 1,390.62	$ 3,792.94
Investment Interest	$ 8.49	$ 86.89	$ 78.40	$ 15.26	$ 172.05	$ 156.79
Transfer from Assessment Fund Bal	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL RECEIPTS	$ 3,062.63	$ 9,510.31	$ 6,447.68	$ 11,069.40	$ 25,595.47	$ 14,526.07

EXPENDITURES						
Service Charge	$ -	$ -	$ -	$ -	$ -	$ -
To General Fund Prior Year	$ -	$ -	$ -	$ -	$ -	$ -
To General Fund Current Year	$ -	$ -	$ -	$ -	$ -	$ -
Due To Others	$ -	$ -	$ -	$ -	$ -	$ -
Misc Expense	$ -	$ -	$ -	$ -	$ -	$ -
Transfer to RCM	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL DISBURSEMENTS	$ -	$ -	$ -	$ -	$ -	$ -

Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget

2025
JUNE

	24/25 Budget	24/25 Current Month	24/25 Year To Date	24/25 Variance	24/25 % Unexpended	
		JUNE, 2025 AP PAID IN AUGUST,2025				
50160 · Payroll	$ 1,072,000	$ -	$ 1,046,952.86	$ 25,047.14	2%	
50220 · Social security	$ 82,000	$ -	$ 75,987.90	$ 6,012.10	7%	
50230 · Pension	$ 105,000	$ -	$ 105,000.00	$ -	0%	
50232 - OPEB CONTRIBUTION	$ 84,000	$ -	$ 84,000.00	$ -	0%	
50270 · Workers Comp	$ 9,000	$ -	$ 8,466.00	$ 534.00	6%	
50290 - Safety Supplies	$ 14,000	$ 467.50	$ 5,035.05	$ 8,964.95	64%	
50341 · Legal/advice	$ 53,000	$ -	$ 32,891.32	$ 20,108.68	38%	
50384 · Uniforms	$ 7,000	$ 228.60	$ 5,078.89	$ 1,921.11	27%	
50385 · Tests	$ 51,000	$ 442.98	$ 47,522.44	$ 3,477.56	7%	
50409 · Waste disposal	$ 296,000	$ 20,006.31	$ 220,968.05	$ 75,031.95	25%	
50433· Process Equip - R&M	$ 115,000	$ -	$ 30,343.75	$ 84,656.25	74%	
50436 · R & M - Vehicles	$ 17,000	$ -	$ 24,242.33	$ (7,242.33)	-43%	
50439 · Service Contracts	$ 46,000	$ -	$ 33,628.61	$ 12,371.39	27%	
50445 · Plant Maint	$ 77,000	$ -	$ 54,470.68	$ 22,529.32	29%	
50446 · Collection System	$ 35,000	$ 1,582.89	$ 23,068.70	$ 11,931.30	34%	
50520 · Insurance	$ 37,000	$ -	$ 18,445.24	$ 18,554.76	50%	
50521 · Employee Insur	$ 280,000	$ -	$ 216,233.44	$ 63,766.56	23%	
50530 · Postage	$ 4,000	$ -	$ 3,916.29	$ 83.71	2%	
50531 · Telephone	$ 19,000	$ 625.32	$ 18,311.28	$ 688.72	4%	
50540 · Advertising	$ 3,000	$ -	$ 2,785.45	$ 214.55	7%	
50581 · Mileage	$ 2,000	$ 94.36	$ 808.00	$ 1,192.00	60%	
50612 · Office supplies	$ 18,000	$ 1,428.08	$ 10,548.25	$ 7,451.75	41%	
50622 · Electricity	$ 197,000	$ 10,696.68	$ 205,650.99	$ (8,650.99)	-4%	
50624 · Fuel oil - heat	$ 7,000	$ -	$ 2,730.62	$ 4,269.38	61%	
50626 · Gas - automotive	$ 23,000	$ 1,136.32	$ 13,570.41	$ 9,429.59	41%	
50627 · Water	$ 8,000	$ -	$ 7,540.53	$ 459.47	6%	
50750 - Cap Replace - Vehicles	$ -	$ -	$ -	$ -	#DIV/0!	
50755 · Cap Improve	$ -	$ -	$ -	$ -	#DIV/0!	
50760 · Tools & Equip	$ 35,000	$ 12,166.94	$ 36,687.08	$ (1,687.08)	-5%	
50802 - Administration Fees/REFUNDS	$ -	$ -	$ -	$ -	#DIV/0!	
50810 · Dues & Subs	$ 4,000	$ 151.00	$ 4,072.01	$ (72.01)	-2%	
50812 · Training	$ 20,000	$ -	$ 6,536.53	$ 13,463.47	67%	
50855 · Medical Exps	$ 3,000	$ -	$ 300.00	$ 2,700.00	90%	
50899 · Reserve Cap Projects	$ 536,000	$ -	$ 236,000.00	$ 300,000.00	56%	
50911 - Transfer to RCM	$ 1,643,000	$ -	$ -	$ 1,643,000.30	100%	
50920 - Contingency	$ 105,000	$ -	$ 10,000.00	$ 95,000.00	90%	
50940 - Engineering Services	$ 30,000	$ 1,882.50	$ 6,219.00	$ 23,781.00	79%	
50955 · Interest Expense	$ 3,000		$ -	$ 3,000.00	100%	
50969 · Chemicals	$ 33,000		$ 32,284.50	$ 715.50	2%	
#1 -Thompsonville Rd-63	$ 24,000		$ 25,134.93	$ (1,134.93)	-5%	
#10 - Mapleton Estates-71	$ 4,000		$ 6,859.94	$ (2,859.94)	-71%	
#11 - Mapleton Ave-72	$ 9,000		$ 7,773.93	$ 1,226.07	14%	
#12 - Bridge St-73	$ 11,000		$ 7,481.48	$ 3,518.52	32%	
#13 - Stony Brook-74	$ 4,000		$ 3,003.23	$ 996.77	25%	
#2 - Southfield-62	$ 3,000		$ 3,536.98	$ (536.98)	-18%	
#3 - Mountain Road-64	$ 15,000	$ 955.09	$ 19,945.55	$ (4,945.55)	-33%	
#4 - River Blvd-65	$ 8,000		$ 7,770.06	$ 229.94	3%	
#5 - Fairhill Lane-66	$ 12,000		$ 9,286.57	$ 2,713.43	23%	
#6 - Suffield Meadows-67	$ 9,000		$ 3,924.14	$ 5,075.86	56%	
#7 - Poole Rd.-68	$ 14,000		$ 14,316.83	$ (316.83)	-2%	
#8 - Plantation Dr-69	$ 15,000		$ 8,584.78	$ 6,415.22	43%	
#9 - Eagles Watch-70	$ 7,000		$ 4,191.18	$ 2,808.82	40%	
#16 Prospect Hill Estates	$ 5,000		$ 3,613.50	$ 1,386.50	28%	
#17 Cedar Crest Drive	$ 5,000		$ 3,478.45	$ 1,521.55	30%	
#18 Wisteria Lane	$ 5,000		$ 7,264.56	$ (2,264.56)	-45%	
#19 Malec Farms	$ 5,000	$ 596.25	$ 3,627.14	$ 1,372.86	27%	
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	$ 5,228,000	$ 52,460.82	$ 2,770,089.45	$ 2,457,910.85	47%	0%

Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget

2025
AUGUST

	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended	
50160 · Payroll	$ 1,090,000	$ 85,593.63	$ 142,430.72	$ 947,569.28	87%	
50220 · Social security	$ 84,000	$ 6,130.74	$ 10,180.07	$ 73,819.93	88%	
50230 · Pension	$ 106,000	$ 105,675.00	$ 105,675.00	$ 325.00	0%	
50232 - OPEB CONTRIBUTION	$ 69,000	$ 68,004.00	$ 68,004.00	$ 996.00	1%	
50270 · Workers Comp	$ 9,000	$ -	$ -	$ 9,000.00	100%	
50290 - Safety Supplies	$ 14,000	$ 673.20	$ 673.20	$ 13,326.80	95%	
50341 · Legal/advice	$ 33,000	$ (1,338.55)	$ (2,176.42)	$ 35,176.42	107%	
50384 · Uniforms	$ 7,000	$ 1,042.08	$ 1,042.08	$ 5,957.92	85%	
50385 · Tests	$ 51,000	$ 5,062.44	$ 5,926.21	$ 45,073.79	88%	
50409 · Waste disposal	$ 269,000	$ 811.07	$ 1,622.14	$ 267,377.86	99%	
50433· Process Equip - R&M	$ 115,000	$ 1,749.00	$ 1,749.00	$ 113,251.00	98%	
50436 · R & M - Vehicles	$ 22,000	$ 4,321.22	$ 4,321.22	$ 17,678.78	80%	
50439 · Service Contracts	$ 50,000	$ 4,809.72	$ 6,293.39	$ 43,706.61	87%	
50445 · Plant Maint	$ 77,000	$ 4,037.75	$ 4,738.25	$ 72,261.75	94%	
50446 · Collection System	$ 40,000	$ 7,469.35	$ 7,469.35	$ 32,530.65	81%	
50520 · Insurance	$ 38,000	$ -	$ -	$ 38,000.00	100%	
50521 · Employee Insur	$ 343,000	$ 5,001.55	$ 2,514.27	$ 340,485.73	99%	
50530 · Postage	$ 5,000	$ 31.44	$ 31.44	$ 4,968.56	99%	
50531 · Telephone	$ 17,000	$ 365.92	$ 365.92	$ 16,634.08	98%	
50540 · Advertising	$ 4,000	$ 456.46	$ 456.46	$ 3,543.54	89%	
50581 · Mileage	$ 2,000	$ -	$ -	$ 2,000.00	100%	
50612 · Office supplies	$ 20,000	$ 1,107.20	$ 1,107.20	$ 18,892.80	94%	
50622 · Electricity	$ 236,000	$ 9,495.00	$ 9,495.00	$ 226,505.00	96%	
50624 · Fuel oil - heat	$ 7,000	$ 262.50	$ 262.50	$ 6,737.50	96%	
50626 · Gas - automotive	$ 23,000	$ -	$ -	$ 23,000.00	100%	
50627 · Water	$ 9,000	$ 221.87	$ 221.87	$ 8,778.13	98%	
50750 - Cap Replace - Vehicles	$ -		$ -	$ -	#DIV/0!	
50755 · Cap Improve	$ -		$ -	$ -	#DIV/0!	
50760 · Tools & Equip	$ 35,000	$ 127.22	$ 234.46	$ 34,765.54	99%	
50802 - Administration Fees/REFUNDS	$ -		$ -	$ -	#DIV/0!	
50810 · Dues & Subs	$ 4,000	$ -	$ -	$ 4,000.00	100%	
50812 · Training	$ 20,000	$ -	$ -	$ 20,000.00	100%	
50855 · Medical Exps	$ 3,000		$ -	$ 3,000.00	100%	
50899 · Reserve Cap Projects	$ 377,000		$ -	$ 377,000.00	100%	
50911 - Transfer to RCM	$ 557,000		$ -	$ 557,000.00	100%	
50920 - Contingency	$ 342,000		$ -	$ 342,000.00	100%	
50940 - Engineering Services	$ 32,000		$ -	$ 32,000.00	100%	
50955 · Interest Expense	$ -		$ -	$ -	#DIV/0!	
50969 · Chemicals	$ 38,000	$ 3,132.00	$ 3,132.00	$ 34,868.00	92%	
#1 -Thompsonville Rd-63	$ 29,000	$ 2,054.50	$ 2,054.50	$ 26,945.50	93%	
#10 - Mapleton Estates-71	$ 5,000	$ 710.63	$ 710.63	$ 4,289.37	86%	
#11 - Mapleton Ave-72	$ 9,000	$ 885.18	$ 885.18	$ 8,114.82	90%	
#12 - Bridge St-73	$ 11,000	$ 962.08	$ 962.08	$ 10,037.92	91%	
#13 - Stony Brook-74	$ 5,000	$ 599.00	$ 599.00	$ 4,401.00	88%	
#2 - Southfield-62	$ 4,000	$ 585.35	$ 585.35	$ 3,414.65	85%	
#3 - Mountain Road-64	$ 19,000	$ 1,856.22	$ 1,856.22	$ 17,143.78	90%	
#4 - River Blvd-65	$ 9,000	$ 938.03	$ 938.03	$ 8,061.97	90%	
#5 - Fairhill Lane-66	$ 14,000	$ 2,108.97	$ 2,108.97	$ 11,891.03	85%	
#6 - Suffield Meadows-67	$ 9,000	$ 783.09	$ 783.09	$ 8,216.91	91%	
#7 - Poole Rd.-68	$ 16,000	$ 606.99	$ 606.99	$ 15,393.01	96%	
#8 - Plantation Dr-69	$ 15,000	$ 519.50	$ 519.50	$ 14,480.50	97%	
#9 - Eagles Watch-70	$ 7,000	$ 589.90	$ 589.90	$ 6,410.10	92%	
#16 Prospect Hill Estates	$ 6,000	$ 598.31	$ 598.31	$ 5,401.69	90%	
#17 Cedar Crest Drive	$ 6,000	$ 670.89	$ 670.89	$ 5,329.11	89%	
#18 Wisteria Lane	$ 9,000	$ 581.36	$ 581.36	$ 8,418.64	94%	
#19 Malec Farms	$ 5,000	$ 740.59	$ 740.59	$ 4,259.41	85%	
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	$ 4,326,000	$ 330,032.40	$ 391,559.92	$ 3,934,440.08	91%	83%

Accruals

Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget

2025 August	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended	
50160 · Payroll	$ 1,090,000	$ 80,261.35	$ 137,098.44	$ 952,901.56	87%	
50220 · Social security	$ 84,000	$ 5,805.56	$ 9,854.89	$ 74,145.11	88%	
50230 · Pension	$ 106,000	$ 8,833.33	$ 8,833.33	$ 97,166.67	92%	
50232 - OPEB CONTRIBUTION	$ 69,000	$ 5,750.00	$ 5,750.00	$ 63,250.00	92%	
50270 · Workers Comp	$ 9,000	$ 750.00	$ 750.00	$ 8,250.00	92%	
50290 - Safety Supplies	$ 14,000	$ 304.88	$ 304.88	$ 13,695.12	98%	
50341 · Legal/advice	$ 33,000	$ 589.91	$ (247.96)	$ 33,247.96	101%	
50384 · Uniforms	$ 7,000	$ 1,314.28	$ 1,314.28	$ 5,685.72	81%	
50385 · Tests	$ 51,000	$ 1,165.61	$ 2,029.38	$ 48,970.62	96%	
50409 · Waste disposal	$ 269,000	$ 543.16	$ 1,354.23	$ 267,645.77	99%	
50433· Process Equip - R&M	$ 115,000	$ 1,678.75	$ 1,678.75	$ 113,321.25	99%	
50436 · R & M - Vehicles	$ 22,000	$ 865.88	$ 865.88	$ 21,134.12	96%	
50439 · Service Contracts	$ 50,000	$ 4,807.59	$ 6,291.26	$ 43,708.74	87%	
50445 · Plant Maint	$ 77,000	$ 2,285.96	$ 2,986.46	$ 74,013.54	96%	
50446 · Collection System	$ 40,000	$ 2,576.23	$ 2,576.23	$ 37,423.77	94%	
50520 · Insurance	$ 38,000	$ 3,166.67	$ 3,166.67	$ 34,833.33	92%	
50521 · Employee Insur	$ 343,000	$ 35,094.10	$ 32,606.82	$ 310,393.18	90%	
50530 · Postage	$ 5,000	$ 58.81	$ 58.81	$ 4,941.19	99%	
50531 · Telephone	$ 17,000	$ 1,213.06	$ 1,213.06	$ 15,786.94	93%	
50540 · Advertising	$ 4,000	$ 1,014.70	$ 1,014.70	$ 2,985.30	75%	
50581 · Mileage	$ 2,000	$ -	$ -	$ 2,000.00	100%	
50612 · Office supplies	$ 20,000	$ 447.99	$ 447.99	$ 19,552.01	98%	
50622 · Electricity	$ 236,000	$ 137.61	$ 137.61	$ 235,862.39	100%	
50624 · Fuel oil - heat	$ 7,000	$ 262.50	$ 262.50	$ 6,737.50	96%	
50626 · Gas - automotive	$ 23,000	$ -	$ -	$ 23,000.00	100%	
50627 · Water	$ 9,000	$ -	$ -	$ 9,000.00	100%	
50750 - Cap Replace - Vehicles	$ -	$ -	$ -	$ -	#DIV/0!	
50755 · Cap Improve	$ -	$ -	$ -	$ -	#DIV/0!	
50760 · Tools & Equip	$ 35,000	$ 4,127.59	$ 4,234.83	$ 30,765.17	88%	
50802 - Administration Fees/REFUNDS	$ -	$ -	$ -	$ -	#DIV/0!	
50810 · Dues & Subs	$ 4,000	$ 277.00	$ 277.00	$ 3,723.00	93%	
50812 · Training	$ 20,000	$ 95.00	$ 95.00	$ 19,905.00	100%	
50855 · Medical Exps	$ 3,000	$ -	$ -	$ 3,000.00	100%	
50899 · Reserve Cap Projects	$ 377,000	$ 31,416.67	$ 31,416.67	$ 345,583.33	92%	
50911 - Transfer to RCM	$ 557,000	$ 46,416.67	$ 46,416.67	$ 510,583.33	92%	
50920 - Contingency	$ 342,000	$ 28,500.00	$ 28,500.00	$ 313,500.00	92%	
50940 - Engineering Services	$ 32,000	$ -	$ -	$ 32,000.00	100%	
50955 · Interest Expense	$ -	$ -	$ -	$ -	#DIV/0!	
50969 · Chemicals	$ 38,000	$ 3,132.00	$ 3,132.00	$ 34,868.00	92%	
#1 -Thompsonville Rd-63	$ 29,000	$ 942.84	$ 942.84	$ 28,057.16	97%	
#10 - Mapleton Estates-71	$ 5,000	$ 4,231.89	$ 4,231.89	$ 768.11	15%	
#11 - Mapleton Ave-72	$ 9,000	$ 1,384.48	$ 1,384.48	$ 7,615.52	85%	
#12 - Bridge St-73	$ 11,000	$ 363.21	$ 363.21	$ 10,636.79	97%	
#13 - Stony Brook-74	$ 5,000	$ 91.51	$ 91.51	$ 4,908.49	98%	
#2 - Southfield-62	$ 4,000	$ 80.31	$ 80.31	$ 3,919.69	98%	
#3 - Mountain Road-64	$ 19,000	$ 513.51	$ 513.51	$ 18,486.49	97%	
#4 - River Blvd-65	$ 9,000	$ 289.36	$ 289.36	$ 8,710.64	97%	
#5 - Fairhill Lane-66	$ 14,000	$ 380.74	$ 380.74	$ 13,619.26	97%	
#6 - Suffield Meadows-67	$ 9,000	$ 179.23	$ 179.23	$ 8,820.77	98%	
#7 - Poole Rd.-68	$ 16,000	$ 855.54	$ 855.54	$ 15,144.46	95%	
#8 - Plantation Dr-69	$ 15,000	$ 64.70	$ 64.70	$ 14,935.30	100%	
#9 - Eagles Watch-70	$ 7,000	$ 84.57	$ 84.57	$ 6,915.43	99%	
#16 Prospect Hill Estates	$ 6,000	$ 89.06	$ 89.06	$ 5,910.94	99%	
#17 Cedar Crest Drive	$ 6,000	$ 153.69	$ 153.69	$ 5,846.31	97%	
#18 Wisteria Lane	$ 9,000	$ 81.04	$ 81.04	$ 8,918.96	99%	
#19 Malec Farms	$ 5,000	$ 103.72	$ 103.72	$ 4,896.28	98%	
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	$ 4,326,000	$282,782.25	$ 344,309.77	$ 3,981,690.23	92%	83%

Town of Suffield WPCA Administration Fund
Trial Balance
As of August 31, 2025

	Aug 31, 25	
	Debit	Credit
10141 · Cash - FNB	86,286.85	
10142 · Transfer - FNB	0.00	
10143 · Cash - TD Bank	153,745.74	
10144 · WPCA Reserve Fund	483,333.84	
10145 · Petty Cash	0.00	
10146 · Lockbox	0.00	
10177 · STIF Account	3,965,561.45	
10926 · INVOICE CLOUD	446,554.36	
10927 · Scanned Account - Town TDBank	1,184,153.71	
10203 · Accounts Receivable	576,610.72	
10207 · Septage Fees Receivable	7,497.74	
10209 · DEP Grant Receiveable		2.00
1140 · Prison Grant Receiveable	0.00	
10920 · Inventory Asset	0.00	
10921 · Deposit clearing	0.00	
10922 · Prepaid Expense	0.00	
10923 · Uncategorized Income	0.00	
10924 · Undeposited Funds	0.00	
1200 · Grants receivable	0.00	
10800 · Capital Contributions (from RCM		184,223.28
10801 · Buildings	10,652,894.50	
10802 · Construction in Progress	681,717.32	
10803 · Land	16,038,335.00	
10804 · Land improvement	0.00	
10805 · Vehicles	822,091.00	
10806 · Equipment	17,775,014.22	
10807 · Jet Truck	0.00	
10808 · Less accumulated depreciation		28,843,216.50
10809 · Infrastructure	1,446,193.43	
10925 · Deferred costs	0.00	
20201 · Accounts Payable		4,152.54
20204 · Payroll Payable	0.00	
20450 · Loans Payable To Town	0.00	
2050 · Accrued Payroll	0.00	
20601 · Lease Liability	0.00	
20205 · Clerk of the works	0.00	
20402 · Due to other funds	4,698.21	
20403 · Due to Town (aka 20403)		116,815.71
20404 · Due to Sewer Project (RCM)	0.10	
20451 · Accrued Expenses		11,567.43
20801 · Due to GF (aka 20860)	62,614.56	
20602 · Capital Lease Liability - L/T		67,228.42
30350 · Retained Earnings		25,827,248.20
30910 · FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 · Opening Bal Equity		0.10
40402 · Interest income		32,753.33
40596 · User charges		1,809,073.38
40597 · Penalties and interest		8,111.72
40598 · Permits/septic		9,652.50
40803 · Misellaneous income		1,027.51
50160 · Payroll	142,430.72	
50220 · Social security	10,180.07	
50230 · Pension	105,675.00	
50232 · OPEB Contribution	68,004.00	
50290 · Safety/Wellness	673.20	
50341 · Legal/advice		2,176.42
50384 · Uniforms/cleaning	1,042.08	
50385 · Tests	5,926.21	
50409 · Waste disposal	1,622.14	
50433 · Process equip - repair/main	1,749.00	
50436 · R & M - vehicles	4,321.22	
50439 · Service maintenance contracts	6,293.39	
50445 · Plant maintenance	14,163.25	
50446 · Collection system main	8,608.30	

Town of Suffield WPCA Administration Fund
Trial Balance
As of August 31, 2025

	Aug 31, 25	
	Debit	Credit
50521 · Employee insurance	2,514.27	
50530 · Postage	31.44	
50531 · Telephone	365.92	
50540 · Advertising	456.46	
50612 · Office supplies	1,107.20	
50622 · Electricity	14,455.76	
50624 · Fuel oil - heat	528.38	
50627 · Water	221.87	
50760 · Tools and equipment	234.46	
50802 · Refunds	0.00	
50969 · Chemicals	3,132.00	
TOTAL	**56,917,249.04**	**56,917,249.04**

Town of Suffield Sewer Project Fund
Trial Balance
As of August 31, 2025

	Aug 31, 25	
	Debit	Credit
10143 · Cash - CADRE	6,219.26	
10147 · Cash - WPCA RCA	3,831.91	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receiveable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable		34,327.87
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance	323,506.68	
40402 · Interest		17.39
40905 · Other Transfers In		300,000.00
50786 · Plant Upgrades	787.37	
TOTAL	334,345.40	334,345.40

Town of Suffield Sewer Assessment Fund
Trial Balance
As of August 31, 2025

	Aug 31, 25	
	Debit	Credit
10143 · Cash - CADRE	62,366.89	
10149 · Cash - WPCA Assessment	74,840.40	
10250 · Assessments	127,250.05	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds		9,342.42
20501 · Deferred revenue		127,250.05
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		103,625.02
40025 · Revenue - Assessments		30.94
40035 · Revenue - Liens, interest, fees		1.86
40040 · Developers Agreements		24,000.00
40402 · Revenue - Use of Money & Proper		172.05
TOTAL	264,457.34	264,457.34

Kent Farms Reserve
Trial Balance
As of August 31, 2025

	Aug 31, 25	
	Debit	Credit
10111 - Cash	126,059.89	
20860 - DT/DF WPCA		5,381.67
Opening Balance Equity		146,215.81
Retained Earnings	25,890.16	
40402 - Interest Income		352.57
TOTAL	151,950.05	151,950.05

TOWN OF SUFFIELD
WPCA

844 East Street South, Suffield, CT 06078
www.suffieldct.gov

Julie Nigro
Business Administrator
jnigro@suffieldct.gov
860-668-3857

To: WPCA Commission

From: Julie Nigro, WPCA Business Administrator JMN.

CC:

Date: October 14, 2025

Re: Delinquent Accounts

We collected $11,527.53 in the month of September – 37.02% of the major delinquents.

Two accounts paid their delinquent amounts in full.

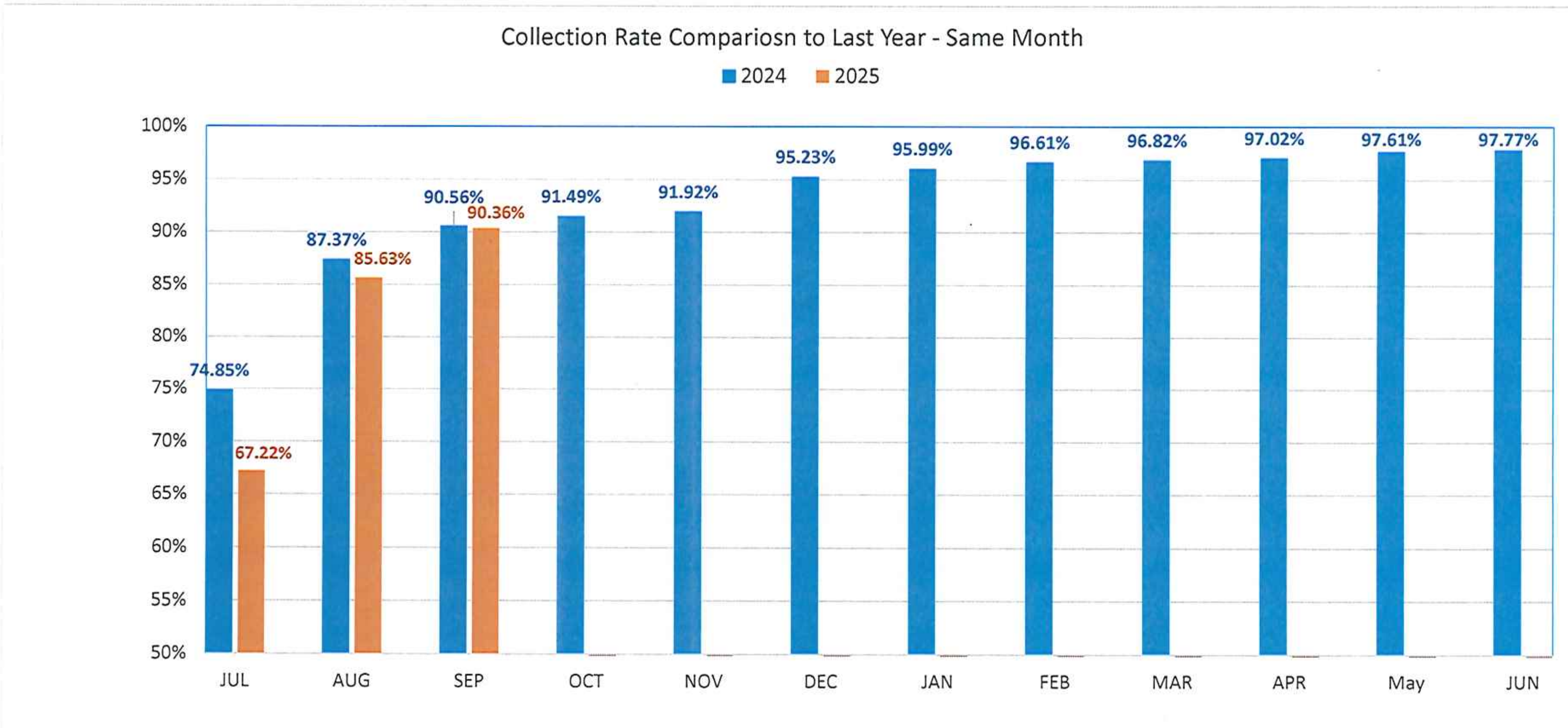
The foreclosure sale on August 9, 2025 did not close with a transfer of title. The original owner came up with the necessary funds and paid off the account, including all legal fees.

Several accounts are currently in foreclosure and awaiting possible payment arrangements. Legal representation sent: A failure to pay as agreed letter, a Demand letter, as well as a payment reminder letter to delinquent accounts. Two accounts are paying as agreed, and two accounts have been in contact with our office to continue payment arrangements.

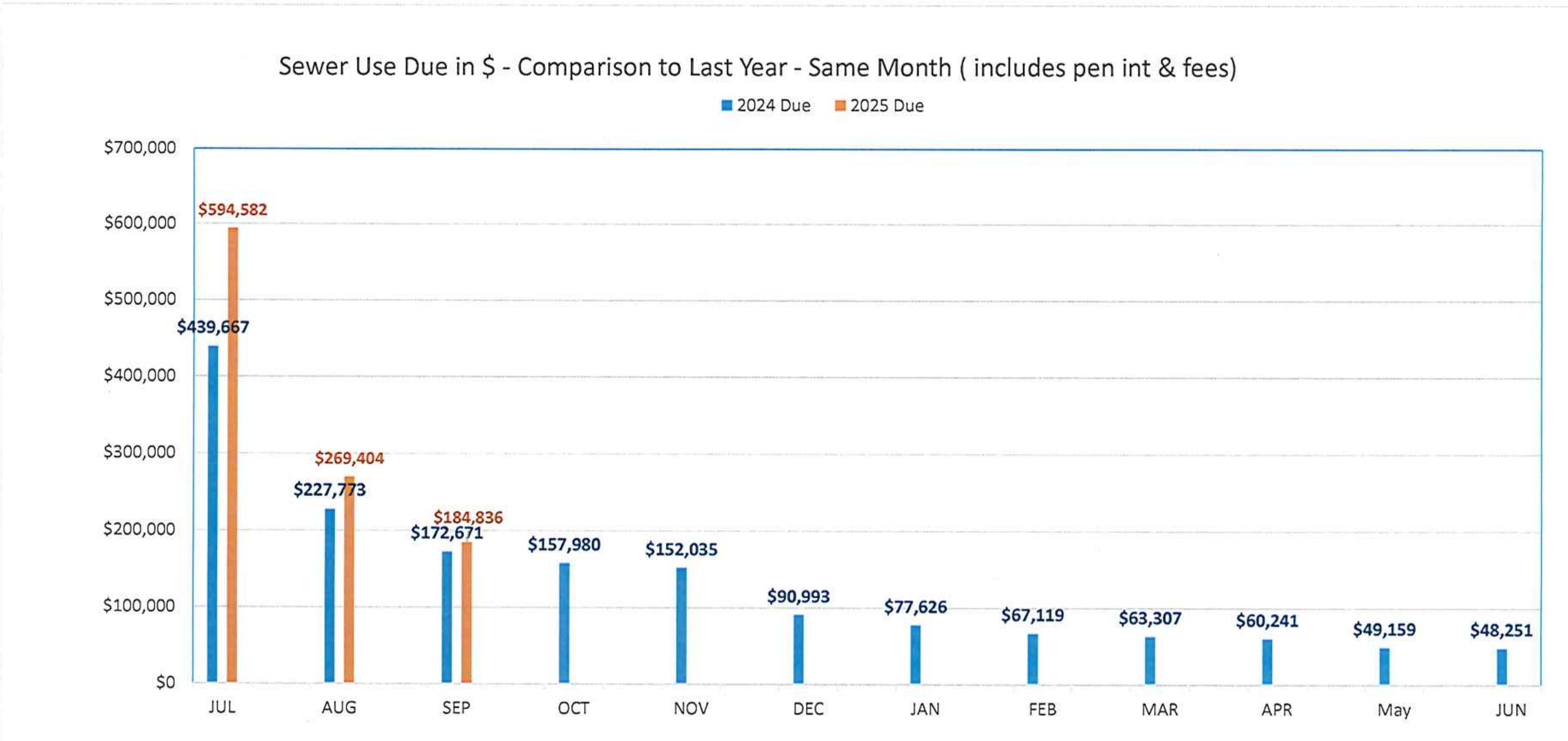
Our overall delinquent balance is $242,794.59 with $184,836.34 being the 2025 Sewer use, and a collection rate of 90.36% thru the end of September. Last year's collection rate at this time was 90.56%.

PAST DUE AS OF SEPTEMBER 30, 2025

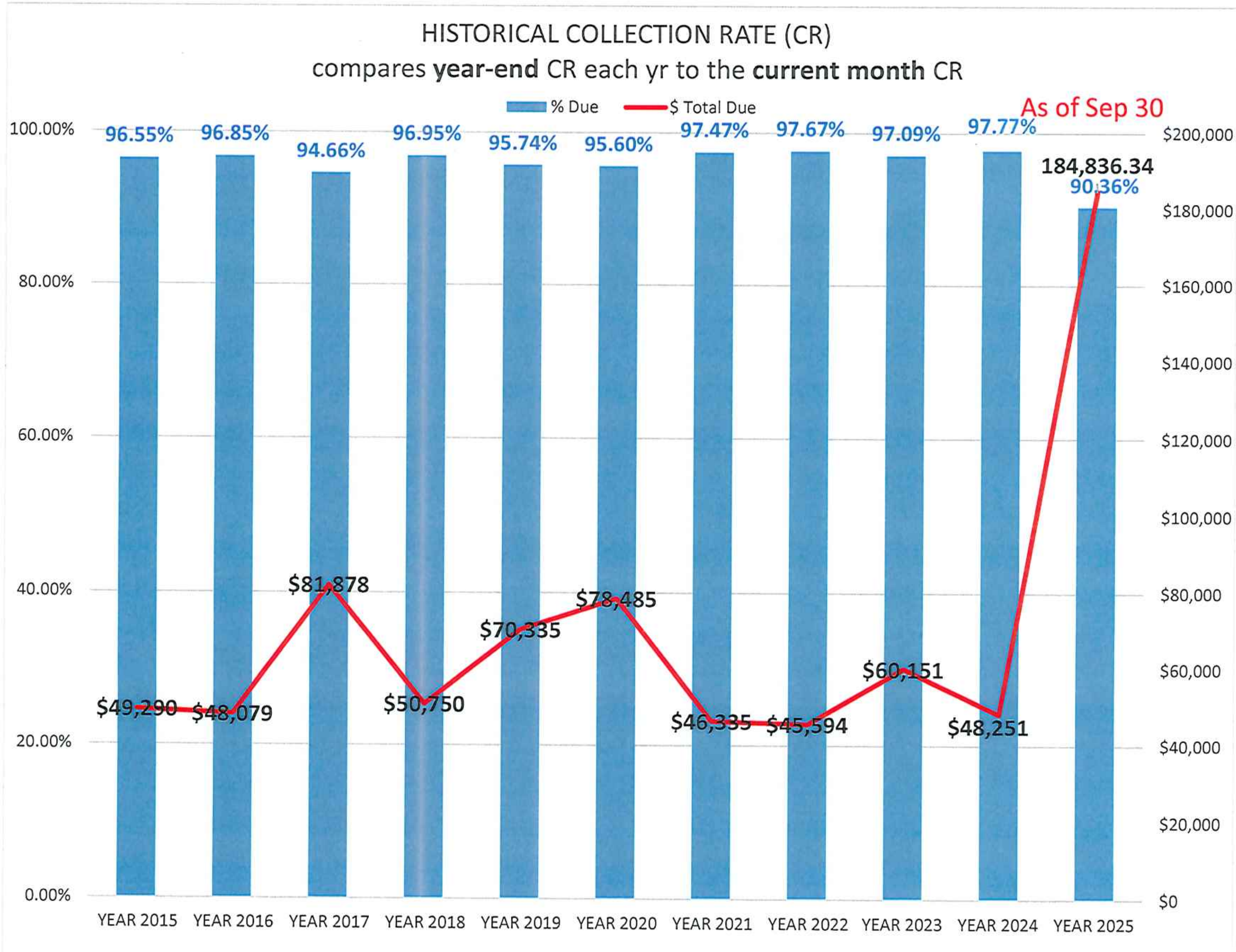
YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2021	1,544,595.53	1,544,235.53	360.00	16.20	0.00	2,459.56	2,835.76	99.98%
YEAR 2022	1,572,073.13	1,571,219.10	854.03	260.85	24.00	20.18	1,159.06	99.95%
YEAR 2023	1,651,143.31	1,641,552.74	9,590.57	3,332.45	480.00	0.00	13,403.02	99.42%
YEAR 2024	1,750,984.22	1,719,263.64	31,420.63	6,806.34	1,752.00	581.44	40,560.41	98.19%
YEAR 2025	1,819,354.19	1,643,892.30	175,461.89	7666.37	0	1708.08	184,836.34	90.36%
GRAND TOTAL			217,687.12	18,082.21	2,256.00	4,769.26	242,794.59	



Collection Rate Compariosn to Last Year - Same Month
2024
2025
100%
95%
90%
85%
80%
75%
70%
65%
60%
55%
50%
74.85%
67.22%
87.37%
85.63%
90.56%
90.36%
91.49%
91.92%
95.23%
95.99%
96.61%
96.82%
97.02%
97.61%
97.77%
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
MAR
APR
May
JUN



Sewer Use Due in $ - Comparison to Last Year - Same Month (includes pen int & fees)
2024 Due
2025 Due
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
$594,582
$439,667
$269,404
$227,773
$184,836
$172,671
$157,980
$152,035
$90,993
$77,626
$67,119
$63,307
$60,241
$49,159
$48,251
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
MAR
APR
May
JUN


HISTORICAL COLLECTION RATE (CR)
compares year-end CR each yr to the current month CR
% Due
$ Total Due
As of Sep 30
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
$200,000
$180,000
$160,000
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
96.55%
96.85%
94.66%
96.95%
95.74%
95.60%
97.47%
97.67%
97.09%
97.77%
90.36%
184,836.34
$49,290
$48,079
$81,878
$50,750
$70,335
$78,485
$46,335
$45,594
$60,151
$48,251
YEAR 2015
YEAR 2016
YEAR 2017
YEAR 2018
YEAR 2019
YEAR 2020
YEAR 2021
YEAR 2022
YEAR 2023
YEAR 2024
YEAR 2025