

Welcome to the
Title I Annual Meeting
for Parents & Families
2025 - 2026

Winterfield Elementary
School

September 16, 2025

Welcome Introductions

Principal: Ms. Hastie Hovey
Assistant Principal: Mrs. Kimberly Scott
Dean of Students: Dr. Tiffany Burks

Mission

Every student.

Every lesson.

Everyday.

Why are we here?

The *Elementary and Secondary Education Act (ESEA)*, as amended by the Every Student Succeeds Act (ESSA) of 2015, requires that each Title I School hold an Annual Meeting for parents/families/community members for the purpose of:

- Informing you of your school's participation in Title I services
- Explaining the requirements of Title I, Part A
- Explaining your rights as parents to be engaged

Meeting Overview

- What is a Title I school and what it means to be a Title I school
- Required Set-Aside for parent and family engagement
- The CMS Parent and Family Engagement Policy
- How the annual evaluation of the CMS Parent and Family Engagement Policy is conducted
- School Parent and Family Engagement Policy
- School Improvement Plan (SIP) in NCStar
- School-Parent Compact
- How to request the qualifications of my child's teacher(s)
- How parents will be notified if my child is taught by a teacher who is not deemed to be qualified by teacher licensing standards in the North Carolina ESSA Accountability Plan

What is a Title I school?

Title I is the largest federally funded educational program. A Title I school is a school receiving federal funds for students. The basic principle of Title I is that schools with large concentrations of low-income students receive supplemental funds to meet students' educational goals.

What does it mean to be a Title I School?

- Being a Title I school means receiving federal funding (Title I dollars) to supplement the school's existing programs. These dollars are used for the following:
 - Identifying students experiencing academic difficulties and providing timely assistance to help students meet the state's challenging content standards.
 - Purchasing supplemental staff/programs/materials/supplies
 - Conducting parent and family engagement meetings/trainings/activities
 - Recruiting/Hiring/Retaining Highly-Qualified Teachers
- Being a Title I school also means encouraging ongoing parent and family engagement and advocating for parents' rights

How are Title I funds used in our school?

Teacher Assistant

Parent Involvement

Professional Development Staff

Substitutes for staff professional development

Supplies and materials (books, technology)

SEL-Capturing Kids Hearts

What is the 1% set-aside and how are parents involved?

- Any Local Education Agency (LEA) or school district with a Title I Allocation exceeding \$500,000 is required by law to set aside 1% of the Title I allocation for parent and family engagement.
- Of that 1%, 10% may be reserved at the LEA/district level for system-wide initiatives related to parent and family engagement. The remaining 90% must be allocated to all Title I schools in the district. In CMS, each Title I school receives its portion of the 90% to implement school-level parent and family engagement activities and events
- Title I parents have the right to provide input into decisions regarding how this money is spent. This process is completed through the School Improvement Team (SIT)

Parent and Family Engagement Allocation

Winterfield Elementary Spending Title I Funding

Examples-

Professional Development

Instructional Materials

Parent Engagement Opportunities

Hiring Teachers

What is the CMS Parent and Family Engagement Policy?

- This policy addresses how the district or LEA will implement the parent and family engagement requirements of the *Every Student Succeeds Act (ESSA)*. It includes the following:
 - The district's expectations for parents
 - How CMS will engage parents in decision-making
 - How the district will work to build the schools' and parents' capacities in the implementation of effective parent and family engagement activities to improve student academic achievement
- Parents and families in Title I schools have the right to be engaged in the review/evaluation of this annual policy

What is the School Improvement Plan/NCStar Plan?

The School Improvement Plan (SIP) is created in an online platform called NCStar and includes:

- A Comprehensive Needs Assessment
 - Goals and Strategies to Address Academic Needs of Students
 - Professional Development Needs
 - Coordination of Resources and Comprehensive Budget
 - The School's Parent and Family Engagement Goals
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- Parents of students at Title I schools have the right to be engaged in the development of this plan
 - Access the SIP on our website: [link](#)
 - User Name: guests 7127
 - Password: guests 7127

What is included in the School's Parent and Family Engagement Policy?

- This policy addresses how the school will implement the parent and family engagement requirements of the *Every Student Succeeds Act (ESSA)*. Components include the following:
 - How parents can be engaged in decision-making and activities
 - How parent and family engagement funds are being used
 - How information and training will be provided to parents
 - How the school will build capacity in parents and staff for strong parent and family engagement
- Parents of students at Title I schools have the right to be engaged in the development of the school's Parent and Family Engagement Policy

What is the School Compact?

- The compact is a commitment from the school, the parent/family, and the student, to share in the responsibility for improved academic achievement
- Parents and families of students in Title I schools have the right to be involved in the revision/review of the School Compact



Who are the parent leaders at my school?

School's Title I Compliance contact:

Dr. Tiffany Burks

tiffanyl.burks@cms.k12.nc.us

Phone Number-980-343-6400

Volunteer Opportunities

- Join parent leadership groups such as PTA, PTSA, PTSA, booster clubs, etc.
- Become a member of the School Improvement Team and/or attend meetings
- Volunteer to contact other parents/families regarding important school information
- Attend academic events occurring at your child's school
- Participate in opportunities that support school activities
- Support Teacher appreciation activities
- Assist with class parties
- Attend parent conferences

How do I request the qualifications of my child's teachers?

- Title I parents and families have the right to request the qualifications of their child's teachers. The "Parent Right to Know" letter is linked to the school's website and contains the form to request the teacher's qualifications
- Requests should be completed by the school within 30 days.

How will I be notified if my child is taught by a teacher who is not Highly-Qualified?

- Being Highly Qualified in NC means you have successfully passed the licensure exams required or received alternate licensure in a way set out by NC law.
- Parents and families are notified if teachers do not meet ESSA's requirements for Highly-Qualified
- Parents may request information on teacher qualifications in writing

Parent Concerns or Questions?

Contact Your Child's Teacher through Parent Square or
Leave a message at the front desk
Your Child's teacher will get back to you

North Carolina Standard Course of Study

- The full North Carolina Standard Course of Study (NCSCOS) can be viewed using the link below:
<http://www.dpi.state.nc.us/curriculum/>

Proud Points

- Winterfield School consistently builds a culture of caring, support, and focus on academic growth.

Thank you for being here!

Charlotte-Mecklenburg Schools
Time and Effort Certification
Report (YEAR)

Requirement under the federal Office of Management and Budget (OMB) Circular A-87, State, Local, and Indian Tribal Government (Uniform Grant Guidance)

Title (PRC #)

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This certification is to be _____-annually January and July, by _____, who spends 100% of their time on the effort _____ on one federal program. The certification report periods for 20XX-20XX are as follows:

January Report _____ Covers July 1, XXXX (YEAR) through December 31, XXXX (YEAR)
July Report _____ Covers January 1, XXXX (YEAR) through June 30, XXXX (YEAR)

I, _____, certify that _____ staff _____ marked solely on Title I program activities from January 1, XXXX (YEAR) through December 31, XXXX (YEAR) to _____ (YEAR).

EMP ID Job Code Position Last Name First Name

Signature of Staff _____ Date: _____

Signature of Supervisor or Director _____ Date: _____

At the end of each report period, January and July, the original of the form must be returned to the Executive Director's office where it will be maintained for a period of five years. The principal and/or _____ is a signed copy of the form to be placed in the school or compliance folder on Google. It is necessary to submit this form to the Finance Department. _____ not a copy of _____ Department.

Remember to sign in and to let me know at the end of the presentation if you are able to serve on our School Improvement Team. We meet once a month on Tuesday-

Rooms and Representatives

Pre-K-234-Mrs.Ford

Kinder-212-Ms.Shuman Fletcher

1st-229-Mrs.Gomez

2nd-204-Ms. Bernal

3rd-403-Ms. Buckmaster and Ms.Penalver

4th-411-Mrs. Brutus ²⁴

5th-425-Dr. Brandon