



Christine Hale, Director of Special Services  
One Egbert Street, Pemberton, NJ 08068  
Email: [chale@pemb.org](mailto:chale@pemb.org)  
Phone Number: 609-893-8141 ext: 1022  
Fax: 609-676-2381

## Transitioning to Special Services at Pemberton Township Schools



### What to do Before Arriving

- Inform the Special Services Department at 609-893-8141 that you will be enrolling your child at Pemberton Township Schools
- Visit the school district's website to begin an online enrollment application for your child: <https://www.pemberton.k12.nj.us/Page/1316>
- While completing your child's application, be sure to:
  - provide consent for Pemberton Township Schools to obtain official IEP, Evaluation, and/or 504 records from the previous district
  - upload the current IEP, Evaluation, and/or 504 records

### Ensure a Quick Transition!

- Please provide copies of your child's current IEP, Evaluation, or 504 in advance to the Pemberton Special Services Department by using one of the following methods:
  - email to [chale@pemb.org](mailto:chale@pemb.org)
  - uploading records while completing an online enrollment application
  - drop them off or mail them to the Special Services Office, located at One Egbert Street, Pemberton NJ 08068
  - fax the records to 609-676-2381

### What to Expect When Your Child Starts School

- If a copy of your child's IEP or 504 has been provided to Pemberton Township Schools, comparable special education services and/or accommodations will begin. Your child's case manager will contact you to schedule a transfer-in meeting to review records.
- If a copy of your child's IEP or 504 has not been provided to Pemberton Township Schools prior to the first day of school, comparable special education services and/or accommodations will begin after an IEP or 504 is received.

### Additional Resources

New Jersey State Special  
Education Statute:  
<https://bit.ly/3kZjNGC>

All 50 States Special  
Education Regulation:  
<https://bit.ly/31RVU3i>

New Jersey Special Education Procedural  
Rights Document:  
[https://www.nj.gov/education/specialed/parents/  
ParentalRightsinSpecialEducation2023.pdf](https://www.nj.gov/education/specialed/parents/ParentalRightsinSpecialEducation2023.pdf)

Department of Defense Section 504  
Accommodations:  
<https://bit.ly/3up1SoE>

National Military Family Association Modules:

# Special Education Frequently Asked Questions

## What do I do if I think my child has a disability?

Pemberton Township Schools engages in a "child find" process designed to identify children ages 3 through 21 who may be eligible for special education services. If you have a concern about your child, your child is enrolled at Pemberton Township Schools, and between the ages of 3 and 21, contact your child's teacher or school counselor to discuss your concerns. If your child is between the ages of 3 and 5, not currently enrolled at Pemberton Township Schools, contact the Special Services Department at 609-893-8141 to schedule an identification meeting. If your child is under the age of 3, contact Early Intervention at: <https://www.nj.gov/health/fhs/eis/for-families/when/>

## What if my child was in a gifted general education program but does not have an IEP?

Pemberton Township Schools are committed to pursuing excellence one child at a time. Our schools provide a comprehensive and challenging educational program for each student. Additionally, Pemberton Township School's Program for Gifted and Talented students is designed to provide challenging and engaging learning experiences and opportunities for growth that enable students with high potential, talent, and exceptional capacity to develop their potential. Specific questions regarding the Gifted and Talented Program can be directed to Ida Smith, Chief Academic Officer 609-893-8141 ext 1011.

## What is the Intervention and Referral Services Committee (I&RSC)?

Pemberton Township Schools uses the Masonic Model as a vehicle to conduct I&RS. The Masonic model is a strength-based intervention approach, which focuses on the whole child. The I&RS Team identify the learning, behavior, and health difficulties of students, collect thorough information, and develop and implement action plans. The I&RS Team work with teachers to assist in achieving the desired outcomes for each student. Following the implementation of interventions, the intervention data becomes part of pre-referral documentation that supports a formal referral for a special education evaluation.

## If my child has an IEP from a different state, will my child be eligible for special education services in your district?

State regulations for special education often vary from state to state. To ensure your child meets New Jersey eligibility regulations, a team will review your child's current evaluation report. If additional information is needed, an evaluation will be initiated in order to determine if your child is eligible to continue receiving special education services based on New Jersey eligibility codes. During the evaluation process, your child will continue to receive comparable special education services.

## What is the difference between an IEP and a 504 plan?

Special education is specially designed instruction that is provided to meet a child's unique needs. An IEP plan documents specially designed instruction, who provides the instruction, and how often the instruction occurs.

Section 504 of the Rehabilitation Act requires schools to provide students with disabilities reasonable accommodations that allow them to access the general education program and associated activities. A 504 plan documents the accommodations that are provided, who provides them, and when they are provided.

## Can the school district change IEP services without parental consent?

New Jersey school districts are required to provide comparable special education programs and related services until a review of the IEP and evaluations are conducted for anyone moving into New Jersey from out of state or the country. In New Jersey, parental consent is obtained to change an IEP.