

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

CLASS TITLE: SPEECH-LANGUAGE PATHOLOGY ASSISTANT

BASIC FUNCTION:

Under the general direction of the Director of Special Education, or designee, assist a certificated Language Speech Pathologist or Specialist in providing instruction to individual or small groups of students in the specific area of speech and language communication; use of augmentative communication devices and systems; provide activities designed to develop pre-language and language skills, oral-motor control for speech production, and vocalization; perform clerical duties as assigned. The Speech-Language Pathology Assistant works with students who have severe speech and language disorders (as well as physical and emotional disabilities).

REPRESENTATIVE DUTIES:

1. Provide direct therapy and follow documented treatment plans or protocols as directed by the Speech and Language Pathologist; direct individual or group activities of students as assigned; conduct speech-language screenings as appropriate.
2. Collect, record, and maintain accurate data on students as directed by the Speech and Language Pathologist.
3. Assist the Speech and Language Pathologist during assessments as appropriate.
4. Learn and utilize any specialized equipment required for a student.
5. Support student behavioral needs and student behavior on a routine basis.
6. Assist instructional personnel in the implementation of Individual Educational Plans (IEPs); confer with teachers and Speech and Language Pathologist concerning programs and materials to meet student needs.
7. Participate in meetings and inservice training programs as assigned.
8. Perform other job-related duties as assigned.

KNOWLEDGES AND ABILITIES:

KNOWLEDGE OF:

Speech-language pathology procedures, materials and equipment

Child guidance principles and practices, especially as they relate to children with speech and language needs

Basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading

Safe practices in classroom and playground activities

Appropriate English usage, grammar, spelling, punctuation and vocabulary

Reading, writing, and oral communication skills
Interpersonal relations skills using tact, patience and courtesy
Record-keeping techniques
Hearing disorders and aural rehabilitation; articulation disorders and rehabilitation

ABILITY TO:

Utilize specialized communication systems and devices
Learn and utilize current speech-language methods and procedures to be followed in an instructional situation
Perform clerical duties such as filing, duplicating and maintaining simple records
Print and write legibly
Make arithmetic calculations quickly and accurately
Understand and follow oral and written directions, including intervention plans
Communicate effectively orally and in writing with children and adults
Read, interpret and follow rules, regulations, policies and procedures
Establish and maintain effective working relationships with others
Work confidentially with discretion
Understand the exceptional needs of speech and language students
Supervise students according to approved policies and procedures
Operate instructional and office equipment
Assist with the instructional and related activities of a speech and language learning environment
Work effectively within a team, coordinating with colleagues, stakeholders, and external partners to complete tasks, achieve goals, and resolve issues in a collaborative and efficient manner.
Demonstrate a commitment to Los Alamitos Unified School District's mission, vision, and priority goals.

EDUCATION AND EXPERIENCE:

Associate of Arts Degree in the area of speech-language; Must possess and maintain a valid Speech and Language Pathology Assistant License issued by the California Speech and Language Pathology, Audiology, and Hearing Aid Dispensers Board.

WORKING CONDITIONS:

School environment which includes standing, walking, sitting, running, kneeling, squatting, crawling, stooping and bending; lift, carry, push or pull up to 25lbs., duties may include activities which involve repetitive use of hands, arms or shoulder and twisting or pressure involving wrists or hands and working with arms above shoulder level; give student direction requiring clear speaking, the ability to hear normal voice conversation, color vision, peripheral vision, depth perception and the ability to adjust focus; exposed to minor contagious illnesses (e.g. colds, flu); may require pushing a wheelchair or assisting student with a walker or other mobility device.

SALARY RANGE: 67

ADOPTED BY PERSONNEL COMMISSION: March 5, 2025

ADOPTED BY BOARD OF EDUCATION: April 8, 2025