



Huntington County Community Schools
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 Huntington, IN 46750

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Proof of Residency Guidelines

Huntington County Community School Corporation would like to thank you for the opportunity to work with you along your child's education journey. In order to be good stewards of your taxpayer dollars while also operating in accordance with Indiana law, we require proof of residency from you in order for your children to attend Huntington County Community School Corporation. Students must attend the school that falls within the boundaries of where you have established your legal settlement. We require any family attending for the first time or who have recently changed their address to provide proof of residency.

In the usual circumstances, state law provides that "the legal settlement of the student is in the attendance area of the school corporation where the student's parents reside." Ind. Code 20-26-11-2(1)(A). The law also provides that a student will "be expelled from school if the student's legal settlement is not in the attendance area of the school corporation." Ind. Code 20-33-8-17. Our goal is to avoid this result by confirming a student has proper legal settlement at the time of their enrollment or very shortly after.

In order to confirm a student has legal settlement within our attendance area, we require three pieces of information from you. Specifically, we require one item from Group A, and one item from Group B, (please see below for a list/description of acceptable documents for each respective group) as well as a government issued photo ID. All documents must be provided to the school within 30 days of enrollment. Also, all documents must be current within the past 30 days (e.g., this month's electric bill). If you are new to the area and residing with a friend or family member, they must be present with you at the time of enrollment, sign an Affidavit of Residency, and provide the same items listed above.

<p>Group A - 1 item</p> <ul style="list-style-type: none"> ❖ Closing documents from the purchase of your home <ul style="list-style-type: none"> ❖ Deed ❖ Rental agreement on letterhead or affidavit signed by landlord <ul style="list-style-type: none"> ❖ Purchase agreement on letterhead or affidavit, signed by owner ❖ Builder agreement on letterhead ❖ Tax Statement 	<p>Group B - 1 item</p> <ul style="list-style-type: none"> ❖ Water, septic, electric or gas bill with the service address <ul style="list-style-type: none"> ❖ Utility connect notice with service address ❖ Established bank account statement (Not a newly established account – less than 30 days – or bank papers indicating you have changed your address with them) ❖ Medical bill with physical address ❖ Paycheck stub with physical address ❖ Mortgage statement with physical address
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Additional Information:

- ❖ A student found to be living outside the enrolled school's boundaries due to falsification of records will be immediately returned to their homeschool.
- ❖ A student found to be living outside of HCCSC boundaries due to falsification of records will be expelled for legal settlement.
- ❖ Failure to provide the requested proof of residency within 30 days will result in the student being considered for expulsion.
- ❖ Please contact the school for more information if a student's parents live in different attendance areas, a student is homeless, or other less typical situations.

If you have questions regarding any of the necessary documentation, please do not hesitate to inquire with your school of enrollment.

Superintendent: John Trout
Director of Secondary Education: Chuck Brimbury
Director of Elementary Education: Jay Peters