



Guidelines for Catering Requests Catering2u@sbcisd.net

- Request price quote for catering event at catering2u@sbcisd.net.
- Submit catering request forms via email to catering2u@sbcisd.net.
- Submit request 7 days prior to event.
- A minimum of 14 days, notice is needed for special meals.
- Invoice will be submitted to the campus for payment of services. Please reference the Invoice Number on the Purchase Order.
- For questions regarding catering requests, please call Sauriel Rivera, Executive Chef at 361-6401.