

Pine Plains Central School District
Annual Organizational Meeting Minutes
July 1, 2025

MEMBERS PRESENT:

Amie Fredericks, President
Fred Couse, Jr. Vice President
Claire Copley-Eisenberg
James Griffin
Heidi Johnson, arrived 6:35 pm
Joseph Kiernan, absent
Jean Stapf

ALSO PRESENT:

Brian Timm, Superintendent of Schools
Laura Rafferty, Business Manager
Julia W. Tomaine, District Clerk

OPEN MEETING

The reorganization meeting was called to order at 6:30 pm by Julia W. Tomaine, District Clerk. She then led the Pledge of Allegiance.

OATH OF OFFICE

Mrs. Julia W. Tomaine administered the Oath of Office to the following elected Trustees and officials:

- A. Mr. Fred “Chip” Couse, Jr., Board Member, for a three (3) year term, commencing July 1, 2025 through June 30, 2028.
- B. Mrs. Amie Fredericks, Board Member, for a three (3) year term, commencing July 1, 2025 through June 30, 2028.
- C. Dr. Brian Timm, Superintendent, for the 2025-26 school year.

ELECTIONS OF OFFICERS FOR THE 2025-2026 SCHOOL YEAR

Mrs. Tomaine called for nominations for President of the 2025-2026 Board of Education.

Mr. Couse nominated Amie Fredericks and Mr. Griffin seconded the nomination. Mrs. Tomaine called for any other nominations. No other nominations were made and she called for a vote:

Votes Cast for Amie Fredericks

Claire Copley-Eisenberg	-	Yes
Fred Couse	-	Yes
Amie Fredericks	-	Yes
James Griffin	-	Yes
Heidi Johnson	-	absent
Joseph Kiernan	-	absent
Jean Stapf	-	Yes

Mrs. Tomaine administered the Oath of Office to Mrs. Fredericks as President of the Board of Education.

Mrs. Tomaine, District Clerk called for nominations for Vice-President of the 2025-2026 Board of Education. Mrs. Stapf nominated Fred Couse as Vice President and Mr. Griffin seconded the nomination.

Mrs. Tomaine called for any other nominations. No other nominations were made and she called for a vote:
Ms. Johnson arrived at 6:35 pm.

Votes Cast for Fred Couse, Jr.

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Claire Copley-Eisenberg	-	Yes
Fred Couse	-	Yes
Amie Fredericks	-	Yes
James Griffin	-	Yes
Heidi Johnson	-	Yes
Joseph Kiernan	-	Absent
Jean Stapf	-	Yes

Mrs. Tomaine administered the Oath of Office to Mr. Couse as Vice-President of the Board of Education.

Mrs. Fredericks administered the Oath of Office to Mrs. Tomaine for the District Clerk position for the 2025-26 school year.

ANNUAL APPOINTMENTS

Mr. Couse moved and Mr. Griffin seconded a motion to approve the Annual Appointments for the 2025-26 school year:

1. To appoint District Officers, Stipends/Fees/Contracts, effective July 1, 2025 for the 2025-26 school year:

Position	Individual	Rate
District Clerk	Julia Watson Tomaine	\$17,481.00
District Treasurer	Maria Sonnenberg	\$64,498.00
Deputy Treasurer	Brian Timm	\$0.00
School Tax Collector	Joan Taylor	\$18,084.00
Claims Auditor	Joan Taylor	\$6,873.00
Deputy Claims Auditor	Marilyn Bialousz	\$132.00
School Attorney	Shaw, Perelson, May & Lambert, LLP	\$52,500.00
School Architects	CS ARCH	Fee Per Project
Broker Dental Insurance, Student Accident Insurance	J.J. Stanis and Company, Inc.	\$0.00
School Physician	Optum Medical Care, PC - Dr. Jean Jaeger, MD	\$15,000
School Hearing Officer	Michael Tierney	\$400/incident
Attendance Officers	Christopher Boyd, Julie Roberts, Kristen Fischetti	\$0.00
Records Access Officer (FOIL)	Laura Rafferty, Julia W. Tomaine	\$0.00
Records Access Appeal Officer	Brian Timm	\$0.00
Records Management Officer	Maria Sonnenberg	\$0.00
Purchasing Agent	Laura Rafferty	\$0.00
Webmaster (District Website)	Julia Watson Tomaine	\$2,412.00
Website Coordinator	Julia Watson Tomaine	\$0.00
District Auditor (External)	RBT CPAs, LLP	\$30,000.00

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AHERA Asbestos Designee	Richard McKibben	\$2,165.00
Asbestos Designee	Michael McCarthy	\$1,545.00
Asbestos (Licensed)	Lewis Slater	\$1,200.00
Asbestos (Licensed)	Scott Fitzpatrick	\$1,200.00
Asbestos (Licensed)	Brian Walsh	\$1,200.00
Asbestos (Licensed)	Christopher Wyant	\$1,200.00
Chemical Hygiene Officer	Richard McKibben	\$0.00
School Pesticide Representative	Richard McKibben	\$0.00
Privacy Officer (HIPAA)	Laura Rafferty	\$0.00
Conferences, Conventions and Workshop Attendance	Brian Timm	\$0.00
Application for grants in Aid (State and Federal)	Janine Babcock, Gian Starr	\$0.00
Central Treasurer for Extra Classroom Activity Funds	Jennifer Lydon	\$3,231.00
Title IX/VII Compliance Officers	Janine Babcock, Lindsey Lowry, Gian Starr, Julie Roberts, Kristen Fischetti, Christopher Boyd, Sara Von Burg	\$0.00
Section 504/Title II ADA Compliance Officer	Janine Babcock	\$0.00
Title VI Compliance Officer	Brian Timm	\$0.00
EEOC Compliance Officer	Julia Watson Tomaine	\$0.00
Liaison for Homeless Children and Youth	Janine Babcock	\$0.00
Designated Education Official - Court Liaison	Christopher Boyd	\$0.00
District Residency Designee	Gian Starr	\$0.00
Federal Child Nutrition Program Review Official	Michael Dandola	\$0.00
Federal Child Nutrition Program Verification Official	Laura Rafferty	\$0.00
Federal Child Nutrition Program Hearing Official	Brian Timm	\$0.00
District Trustee to Dutchess County Workers Compensation Cooperative	Laura Rafferty	\$0.00
Trustee to New York Cooperative Liquid Assets Securities System (NYCLASS)	Laura Rafferty	\$0.00
Receiver of Bids	Mary Fetzko	\$0.00
Property Control Manager	Laura Rafferty	\$0.00
Title IX Coordinator	Gian Starr (District)	\$0.00
Dignity For All Student Act Coordinators	Kristen Fischetti, Christopher Boyd, Gian Starr, Julie Roberts, Sara Von Burg	\$0.00
District Data Administrator	Julia Watson Tomaine	\$0.00
Data Protection Officer - Cyber Security	Richard Harlin	\$8,000.00
District Data Supervisor	Gian Starr	\$0.00
District Trustee to the Dutchess County Workers' Compensation Cooperative (Alternative)	Maria Sonnenberg	\$0.00

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District Chief School Safety Officer	Brian Timm	\$0.00
Dignity For All Student Act Coordinators	Kristen Fischetti, Gian Starr, Julie Roberts, Christopher Boyd	\$0.00
Director of Physical Education and Health	Jeremy Weber	\$10,156

2. To appoint the following individuals to the District-Wide Safety Team for the 2025-26 school year as required by the Commissioner's Regulation §155.17:

Brian Timm, District Chief School Safety Officer

Margaret Anderson

Patricia Audenino

Janine Babcock

Heather Berardo

Kristen Fischetti

Jennifer Funk, RN

James Griffin

Jennifer Heath, RN

Michael McCarthy

Jennifer McCord

Rich McKibben

Elizabeth Murray

Laura Rafferty

Julie Roberts

Kelly Roger

Gian Starr

Julia Tomaine

Sara Von Burg

Brian Walsh

Christopher Wyant

Juliana Zengen, RN

School Resource Officer – Deputy Sheriff

3. To appoint Members to the Committee on Special Education (CSE) for the 2025-26 School Year:

Chairpersons:

-Janine Babcock – Chairperson

-Lindsey Lowry - Alternate Chairperson

-Elizabeth Murray - Alternate Chairperson

-Gian Starr – Alternate Chairperson

-Maria Lombardo - Alternate Chairperson

Psychologists:

-Elizabeth Murray

-Lindsey Lowry

Parent Members:

-Renee Dallmann

-Pam Tompkins

-James Jackson

Teaching Members (will alternate):

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- Stephanie Brockway
- Jennifer Brocco
- Hailey Daubman
- Christina Ehret-Gaedje
- Danielle Granuzzo
- Alisa Hinsch
- Caryl Kottmann
- Maria Lombardo
- Shawn Maher
- Megan Harder
- Catherine Sellick
- Samantha Simone
- Julie Wendover

-Regular Education Teacher(s)

New York State Education Department's approved list of Impartial Hearing Officers from the web-based Impartial Hearing Officer Reporting System

Surrogate Parent:

-Kathy Bartles

School Physician: Optum Medical Group, PC - Dr. Jean Jaeger, MD

4. To appoint the following members to the Committee on Pre-School Special Education for the 2025-26 school year:

Chairpersons:

Elizabeth Murray - Chairperson

Lindsey Lowry - Alternate Chairperson

Janine Babcock - Alternate Chairperson

Gian Starr - Alternate Chairperson

Maria Lombardo - Alternate Chairperson

Psychologists:

Elizabeth Murray

Lindsey Lowry

Parent Members:

Renee Dallmann

James Jackson

Pam Tompkins

Special Education Teachers: (will alternate)

Stephanie Brockway

Jennifer Brocco

Hailey Daubman

Alisa Hinsch

Caryl Kottmann

Maria Lombardo

Megan Harder

Samantha Simone

Regular Education Teacher (will alternate)

Trudi Kubsch

Lisa Costa

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Ariana Carley
Maureen Carney
Laura Rosato
Other Regular Education Teachers
New York State Education Department's approved list of Impartial Hearing Officers from the web-based Impartial Hearing Officer Reporting System
School Physician: Optum Medical, PC - Dr. Jean Jaeger, MD
County Representatives
Janine Fitzmaurice - Dutchess
Lauren Clark - Columbia
Agency Representatives (depends on parent choice of agency to perform evaluation)

5. To appoint the following Members to the Subcommittee on Special Education for the 2025-26 school year:

Chairpersons:

Janine Babcock – chairperson
Elizabeth Murray – alternate chairperson
Lindsey Lowry – alternate chairperson
Gian Starr – alternate chairperson
Maria Lombardo – alternate chairperson

Psychologists:

Elizabeth Murray
Lindsey Lowry

Parent Members:

Renee Dallmann
James Jackson
Pamela Tompkins

Teaching Members (will alternate):

Stephanie Brockway
Jennifer Brocco
Hailey Daubman
Christina Ehret-Gaedje
Danielle Granuzzo
Alisa Hinsch
Caryl Kottmann
Maria Lombardo
Shawn Maher
Megan Harder
Catherine Sellick
Samantha Simone
Julie Wendover
Regular Education Teacher(s)

6. To approve the following resolution:

BE IT RESOLVED in the event that Christopher Boyd, Principal of the Stissing Mountain Junior/Senior High School (“High School”) is not physically present in the High School on one or more days (or portions thereof,) during the 2025-26 school year, the Assistant Principal, Sara Von Burg, be appointed “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New

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York State Education Law; and

BE IT FURTHER RESOLVED that the District Clerk shall forward a copy of this resolution to each of the above-referenced persons.

7. To approve the following resolution:

BE IT RESOLVED in the event that Julie Roberts, Principal of the Seymour Smith Intermediate Learning Center ("Seymour Smith") is not physically present in the school on one or more days (or portions thereof,) during the 2025-26 school year, the Cold Spring Principal, Kristen Fischetti, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT FURTHER RESOLVED that the District Clerk shall forward a copy of this resolution to each of the above-referenced persons.

8. To approve the following resolution:

BE IT RESOLVED in the event that Kristen Fischetti, Principal of the Cold Spring Early Learning Center ("Cold Spring") is not physically present in the school on one or more days (or portions thereof,) during the 2025-26 school year, the Seymour Smith Principal, Julie Roberts, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT FURTHER RESOLVED that the District Clerk shall forward a copy of this resolution to each of the above-referenced persons.

VOTE: Motion passed unanimously. (Motion #2025/26-1)

AUTHORIZATIONS

Mr. Griffin moved and Ms. Copley-Eisenberg seconded a motion to approve the following Authorizations for the 2025-26 school year:

1. To approve the following Check Signatures for the 2025-26 school year:

- a. Maria Sonnenberg
- b. Brian Timm
- c. Christopher Boyd (Extra Classroom Activity Account)
- d. Jennifer Lydon (Extra Classroom Activity Account)

2. To approve the following Petty Cash Funds for the 2025-26 school year:

- a. District Office – Julia Watson Tomaine, District Clerk: \$100.00
- b. District Office – Patricia Audenino, Secretary to the Superintendent: \$100.00
- c. District Office – Joan Taylor, Tax Collector: \$350.00
- d. Stissing Mountain Jr. / Sr. High School – Christopher Boyd, Principal: \$100.00
- e. Cold Spring Early Learning Center – Kristen Fischetti, Principal: \$100.00
- f. Seymour Smith Intermediate Learning Center – Julie Roberts, Principal: \$100.00
- g. Transportation Department – Kelly Roger, Transportation: \$100.00

3. To approve Commercial Crime Insurance Coverage with a \$2,000,000 per loss limit (covers all district employees.) Coverage provided by Travelers Casualty/Northern Insuring Agency (NYSIR Affiliate). Coverage letter attached.

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4. To approve the following resolution:
BE IT RESOLVED, that the Board of Education of the Pine Plains Central School District authorizes the Superintendent of Schools to engage the services of temporary personnel if the Board is unable to take prompt action to hire these individuals. The Superintendent of Schools shall submit a list of such persons to the Board for its approval at the next meeting.
5. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to incur reasonable expenses, payable by the Pine Plains Central School District within budgetary limitations, for consultants, curriculum advisors, in-service workshop personnel and materials.
6. To approve the following resolution:
RESOLVED that the Board of Education does hereby authorize the District Clerk to accept service of official documents on behalf of the District for the 2025-26 school year.
7. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to make budgetary transfers in amounts no higher than \$50,000 per transfer.
8. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to certify all payrolls, and that in the absence of the Superintendent, the Business Official or District Clerk is authorized to certify all payrolls.
9. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to approve meeting, conference, and convention attendance for the District Treasurer, District Clerk, administrators, and all other employees within budget limitations.
10. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to employ personnel on a part-time, per diem, or substitute basis, at the approved rates for such personnel.
11. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is authorized to consult with professionals and purchase professional services as necessary to carry out the responsibilities of the Board and Superintendent, and mission of the school district.
12. To approve the following resolution:
BE IT RESOLVED, that the Superintendent of Schools (or designee) is authorized as the Official Contact to communicate with the Media.
13. To approve the following resolution:
BE IT RESOLVED, that the Business Official or the District Clerk is authorized to sign on all official documents in the Superintendent's absence.
14. To approve the following resolution:
BE IT RESOLVED, that the District Treasurer is authorized to accept all drafts, checks, and other

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dealings with District Funds which bear the signature or official facsimile of the District Treasurer or Superintendent of Schools.

15. To approve the following resolution:

BE IT RESOLVED, that the District Treasurer is authorized to continually invest idle funds in certificates of deposit or interest accounts that offer the most favorable rates.

16. To approve the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to request renewals of Federal, State and other grants, and is further authorized to request new Federal, State and other grants with Board notification, or to otherwise execute certifications for such grants, with Board notification, as may be necessary to secure said funding.

17. To approve the following resolution:

BE IT RESOLVED that the Pine Plains Central School District participates in the cooperative bidding efforts coordinated by Dutchess County BOCES, State of New York, or other entities for the 2025-26 school year.

18. To approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Pine Plains Central School District re-adopt the Code of Conduct (including Code of Ethics) and District-Wide Safety Plan.

19. To approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Pine Plains Central School District re-adopt all Board of Education policies.

VOTE: Motion passed unanimously. (Motion #2025/26-2)

DESIGNATIONS

Mrs. Stapf moved and Ms. Copley-Eisenberg seconded a motion to approve the following Designations for the 2025-26 school year: (Mr. Griffin noted that he was an employee of a subsidiary of the Poughkeepsie Journal)

1. To Designate the following as Official Bank Depositories (Maximum of \$20,000,000) for the 2025-26 School Year:
 1. Bank of Millbrook, Millbrook, NY
 2. New York Cooperative Liquid Assets Securities System (NYCLASS)
 3. Metropolitan Commercial Bank
2. To designate the following as Official Newspapers for the 2025-26 School Year:
 1. Poughkeepsie Journal
 2. Kingston Daily Freeman
3. To approve the following resolution:

BE IT RESOLVED that the Board of Education establish the following Standard Work Day for Pine Plains Central School District employees whose titles are reported to Employees' Retirement System (ERS), as required by the NYS and Local Retirement System, effective July 1, 2025:

8.0 Hr/Day Positions

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Account Clerk
Head Automotive Mechanic
Automotive Mechanic
Bus Driver - Auto Mechanic Helper
Business Official (Manager I)
Clerk 12 Month
Custodial Worker
Custodial Worker - Summer
Custodian
Director of Facilities II
Dispatcher - Office Assistant
Head Bus Driver
Head Custodian
Maintenance Worker
Head Maintenance Mechanic
Microcomputer Network Specialist
Microcomputer System Director
Payroll Clerk
Personnel Administrator
School Courier/Custodial Worker
School Food Service Director I
Secretary to the Superintendent
Assistant Supervisor of Transportation
Typist 10 Month
Typist 12 Month
Subs

7.0 Hr/Day Positions

Assistant Cook
Athletic Trainer
Cook
RN
Subs
6.5 Hr/Day Position
School Monitor (Cold Spring)

6.0 Hr/Day Positions

Bus Driver
Bus Driver/Custodial Worker
Bus Driver Summer
Food Service Helper
Health Aide
LPN
School Monitor
School Monitor Summer
Senior Food Service Helper
Teacher Aide

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Teacher Aide - Summer
Subs

4. To approve the Board of Education Meeting Calendar for the 2025-26 school year:

**Pine Plains Central School District
2025-2026 Regular Board of Education Meeting Calendar**

The Board of Education of the Pine Plains Central School District holds regular meetings on the **first and third Tuesday** of every month at **6:30 p.m.** in the ~~Stissing~~ **Stissing Mountain Junior / Senior High School Library unless otherwise noted.** The public is invited to attend all meetings of the Board of Education except when the Board meets in executive session. Advance notification will be given of any change to this calendar.

2025

July 1, 2025	Stissing Mountain Junior / Senior High School Auditorium - Annual Organizational Meeting.
July 15, 2025*	Stissing Mountain Junior / Senior High School – Library (4:30 pm)
August 5, 2025	Stissing Mountain Junior / Senior High School - Library
August 19, 2025	Stissing Mountain Junior / Senior High School - Library
September 2, 2025	Stissing Mountain Junior / Senior High School - Library
September 16, 2025	Stissing Mountain Junior / Senior High School - Library
October 7, 2025	Stissing Mountain Junior / Senior High School – Library
October 21, 2025	Stissing Mountain Junior / Senior High School – Library Annual Tour (6:00 pm)
November 4, 2025	Stissing Mountain Junior / Senior High School – Library
November 18, 2025	Seymour Smith Intermediate Learning Center – Library Annual Tour (6:00 pm)
December 2, 2025	Cold Spring Early Learning Center – Gymnasium Annual Tour (6:00 pm)
December 16, 2025	Stissing Mountain Junior / Senior High School – Library

2026

January 6, 2026	Stissing Mountain Junior / Senior High School - Library
January 20, 2026	Stissing Mountain Junior / Senior High School - Library
February 3, 2026	Stissing Mountain Junior / Senior High School - Library
February 17, 2026	Stissing Mountain Junior / Senior High School - Library
March 3, 2026	Stissing Mountain Junior / Senior High School - Library
March 17, 2026	Stissing Mountain Junior / Senior High School - Library
April 7, 2026	Stissing Mountain Junior / Senior High School - Library
April 21, 2026	Stissing Mountain Junior / Senior High School - Library (BOCES Budget Vote)
May 5, 2026	Stissing Mountain Junior / Senior High School - Library
May 19, 2026*	Stissing Mountain Junior / Senior High School – Library (8:00 pm)
June 2, 2026	Stissing Mountain Junior / Senior High School - Library
June 16, 2026	Stissing Mountain Junior / Senior High School - Library
July 7, 2026 (tentative)	Stissing Mountain Junior / Senior High School Library: - Annual Organizational Meeting

Approved: July 1, 2025

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VOTE: Motion passed unanimously. (Motion #2025/26-3)

OTHER APPROVALS

Mrs. Stapf moved and Mr. Couse seconded a motion to approve the following other approvals for the 2025-26 school year:

1. Rates of pay for substitutes and other miscellaneous positions:

A.	Mileage Reimbursement Rate:	IRS Rate
B.	Substitute Teacher Rate:	\$220 per day – Retired PPCSD Teacher \$130 per day – Certified (1-45 days worked) \$180 per day - Certified (46-90 days worked) \$220 per day – Certified (91+ days) \$115 per day - Teaching Assistant, Uncertified Teacher
C.	Substitute School Nurse:	\$160 per day - RN \$140 per day - LPN \$115 per day - Non-licensed EMT, etc.
D.	Other Substitute Rates:	Minimum Wage - Teacher Aide, School Monitor, Clerical, Food Service Helper \$18.50 per hour - Custodial / Maintenance \$18.50 per hour – Summer Custodial (current staff) Minimum Wage - Summer Custodial (student / new staff) \$30.00 per hour – Auto Mechanic Step 11 – Bus Driver, PPCSD Retiree Step 1 - Bus Driver Step 1 - Bus Driver Trainee (<i>Bus Monitor schedule</i>) \$320.00 per day - Vote Teller \$320.00 per day - Machine Technician \$320.00 per day – Election Inspector
E.	Custodial / Maintenance Rate:	\$35.00 per hour (after hours use of facilities by outside groups)
F.	Bus Driver Rate:	\$35.00 per hour (use by outside groups) \$1.00 additional per hour – Driver Trainer* \$2.00 additional per hour – 19A* *Additional rate only when performing this service.
G.	Bus Mileage Rate	\$5.00 per mile (use by community groups) \$8.00 per mile (use by outside groups)
H.	Copy Rate:	.25 cents per page
I.	Personal Phone Use -Long Distance	.25 cents per call Actual charge

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J.	After School Study Hall / Detention Rates	\$43.94 per hour - Certified Minimum Wage Hourly Rate - Non-Certified
K.	Workers at Football, Basketball and Volleyball Games	\$125 per game – Athletic Site Supervisor \$80 per game – Chaperones (Football) \$50 per game – Chaperones (All others) \$100 per game, plus mileage (Regional / Sectional Chaperone) \$50 per game - Announcer \$30 per game - Announcer (student) \$50 per game - Time Clock Monitor \$30 per game - Scorekeeper (student) \$50 per game – Football Chain Gang (Football Aide)
L.	Translator / Interpreter	\$22 per hour / \$60 per document
M.	2025-26 Substitute List	*Reappoint all 2024-25 substitutes

2. To approve the attached schedule of Facility Usage Fees.

VOTE: Motion passed unanimously. (Motion #2025/26-4)

COMMITTEE APPOINTMENTS

Mr. Couse moved and Mrs. Stapf seconded a motion to amend the Committee Appointments portion of the agenda to remove Audit Committee and Compensation Committee and replace with Audit – Financial Committee.

VOTE: Motion passed unanimously. (Motion #2025/26-5)

Ms. Johnson moved and Mrs. Stapf seconded a motion to appoint the following representatives to the Audit – Financial Planning Committee for the 2025-26 school year:

-Fred Couse, Jr.

-Amie Fredericks

-Jean Stapf

VOTE: Motion passed unanimously. (Motion #2025/26-6)

Mr. griffin moved and Mr. Couse seconded a motion to appoint Amie Fredericks to the Executive Committee of the Dutchess County School Board Association for the 2025-26 school year.

VOTE: Motion passed unanimously. (Motion #2025/26-7)

Mrs. Stapf moved and Mr. Griffin seconded a motion to appoint Fred Couse, Jr. as a representative to the Jean Hart Memorial Fund.

VOTE: Motion passed unanimously. (Motion #2025/26-8)

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Mr. Couse moved and Mr. Griffin seconded a motion to appoint Joseph Kiernan as NYSSBA Legislative (Advocate) Liaison and James Griffin as the alternate for the 2025-26 school year.

VOTE: Motion passed unanimously. (Motion #2025/26-9)

Mrs. Stapf moved and Mr. Couse seconded a motion to appoint the following representatives to the Policy Committee for the 2025-26 school year:

-Heidi Johnson

-Joseph Kiernan

-James Griffin

VOTE: Motion passed unanimously. (Motion #2025/26-10)

Mr. Couse moved and Ms. Johnson seconded a motion to appoint the following representatives to the PPCSD School Artifact Committee for the 2025-26 school year:

-Claire Copley-Eisenberg

-Fred Couse, Jr.

-James Griffin

VOTE: Motion passed unanimously. (Motion #2025/26-11)

ADJOURN

Mr. Couse moved and Mrs. Stapf seconded a motion to adjourn from the 2025-26 Annual Organizational Meeting at 6:45 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-12)

REGULAR MEETING

The Annual Organizational meeting adjourned and the regular meeting followed.

The Board of Education conducted a public hearing on the following items:

1. Code of Conduct
2. District Safety Plan

There were no comments.

Mr. Griffin moved and Mr. Couse seconded a motion to close the public hearing at 6:46 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-13)

The Board of Education conducted a public hearing on the use of District Repair Funds. Mrs. Rafferty presented a slide deck that highlighted the repairs.

There were no comments.

Mr. Griffin moved and Mr. Couse seconded a motion to close the public hearing at 6:57 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-14)

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RECOGNITION OF VISITORS WISHING TO SPEAK

None

REPORT OF BOARD AND STANDING COMMITTEES

Dr. Timm polled the Policy Committee to see if they were available on August 5, 2025. Heidi Johnson could not make that meeting. The Superintendent will look at other dates, to be determined.

SUPERINTENDENT'S REPORT

1. Dr. Timm discussed the following topics:
 - a. Graduation
 - b. Annual training
 - c. Heat and cell phone policies
 - d. Board Retreat, July 15th at 4:30 pm.

CONSENT AGENDA

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the Consent Agenda 1-5:

1. To approve the regular meeting minutes from the June 18, 2025 Board of Education meeting.
2. To approve the following financial documents:
 - a. Claims Auditor's Reports and Cash Disbursements
3. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
4. To acknowledge the following District Plans:
 - a. Professional Development Plan
 - b. Counseling Plan
 - c. AIS Plan
5. To approve the 2024-25 Tax Assessment Change Log

VOTE: Motion passed unanimously. (Motion #2025/26-15)

NEW BUSINESS - OTHER

Mr. Couse moved and Mr. Griffin seconded a motion to approve the agreement between the district and R. G. Timbs, Inc. for the purpose of providing general financial services per the attached services schedule for the 2025-26 school year.

VOTE: Motion passed unanimously. (Motion #2025/26-16)

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Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the attached contract between the district and Sunshine Homecare Services for the purpose of providing 1:1 nursing at a rate of \$110/hour for the 2025-26 school year.

VOTE: Motion passed unanimously. (Motion #2025/26-17)

Mrs. Stapf moved and Mr. Couse seconded a motion to approve the following conference requests:

1. Brian Timm and Amie Fredericks to attend the MHSSC School Law Conference - Newburgh.
2. Brian Timm to attend the Fall Leadership Summit
3. Brian Timm to attend 2026 Winter Institute and Lobby Day

VOTE: Motion passed unanimously. (Motion #2025/26-18)

Mr. Couse moved and Mr. Griffin seconded a motion to accept as first reading the following policies based on the recommendation of the Policy Committee:

5695 – Use of Internet-Enabled Devices During the School Day

8113 – Extreme Heat Condition Days

VOTE: Motion passed unanimously. (Motion #2025/26-19)

Mrs. Stapf moved and Mr. Griffin seconded a motion to accept as first reading and adoption of the following policies based on the recommendation of the Policy Committee:

2342 – Agenda Preparation and Dissemination

VOTE: Motion passed unanimously. (Motion #2025/26-20)

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the attached proposal between the District and Day Automation for the purpose of providing the following for the 100K Capital Outlay: materials, labor, installation, project management, software, engineering, check-out, training, close out documentation, and warranty

VOTE: Motion passed unanimously. (Motion #2025/26-21)

Mr. Couse moved and Ms. Copley-Eisenberg seconded a motion to amend motion #2024/25-377 to change three curriculum grants per the attached memorandum from Gian Starr, Director of Curriculum.

VOTE: Motion passed unanimously. (Motion #2025/26-22)

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the following resolution:

WHEREAS, the Board of Education (the “Board”) of the Pine Plains Central School District (the “School District”) previously established a Repair Reserve Fund in accordance with New York General Municipal Law Section 6-d; and

WHEREAS, the Board wishes to make an appropriation from the School District’s Repair Reserve Fund for the purpose of repairing the terrazzo flooring, leaking boilers and auditorium stage floor at Stissing Mountain Junior/Senior High School, which repairs are of a type not recurring annually or at shorter intervals (the “Project”); and

WHEREAS, a public hearing on the appropriation of funds from the Repair Reserve Fund for the Project was held on July 1, 2025;

NOW, THEREFORE, BE IT RESOLVED THAT, the Superintendent is authorized to expend

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funds from the District's Repair Reserve Fund in the total amount of \$50,000 for the repairs and related work to the terrazzo flooring, boilers, and auditorium stage floor.

VOTE: Motion passed unanimously. (Motion #2025/26-23)

Mr. Couse moved and Ms. Copley-Eisenberg seconded a motion to approve the non-represented employees' salary schedule and agreement for the 2025-2026 school year, as recommended by the Compensation Committee per the attached Memorandum from Julia Tomaine, Personnel Administrator.

VOTE: Motion passed unanimously. (Motion #2025/26-24)

Mr. Couse moved and Mr. Griffin seconded a motion to approve the following resolution:
BE IT RESOLVED that the Board hereby authorizes the Board President to execute a Contract dated July 1, 2025 with Dr. Brian Timm as Superintendent of Schools of the Pine Plains Central School District, which sets forth the terms and conditions of his employment as the Superintendent of Schools for the period of time commencing July 1, 2025 and terminating on June 30, 2030; and

BE IT FURTHER RESOLVED, that effective July 1, 2025, the Superintendent's previous Contract dated April 21, 2021, is hereby rescinded and declared null and void.

VOTE: Motion passed unanimously. (Motion #2025/26-25)

Mr. Couse added that this is an important step as Board of Education members to craft a good contract that hires competent staff. Mr. Couse wholeheartedly endorses this contract.

NEW BUSINESS- PERSONNEL

Mr. Griffin moved and Ms. Copley-Eisenberg seconded a motion to approve the Transportation Administration Oversight stipend for Richard McKibben in the amount of \$15,000 for the 2025-26 school year.

VOTE: Motion passed unanimously. (Motion #2025/26-26)

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the request from employee #2025-1 for a FMLA leave to be effective on or about November 19, 2025.

VOTE: Motion passed unanimously. (Motion #2025/26-27)

Mr. Couse moved and Mr. Griffin seconded a motion to accept the resignation from Niknesha Hairston, Secondary English Teacher, effective June 30, 2025.

VOTE: Motion passed unanimously. (Motion #2025/26-28)

Mrs. Stapf moved and Mr. Griffin seconded a motion to appoint Andrew Harlin to the position of School Monitor, a labor class civil service position, effective July 1, 2025 at a rate of Step 1 per the SRP 2025-26 salary schedule.

VOTE: Motion passed unanimously. (Motion #2025/26-29)

Mrs. Stapf moved and Mr. Couse seconded a motion to appoint the following individual to the Summer School Staff:

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-Margaret Anderson, RN

-Juliana Zengen, RN

VOTE: Motion passed unanimously. (Motion #2025/26-30)

Mrs. Stapf moved and Mr. Griffin seconded a motion to Appoint the following individuals as substitutes for the 2025-26 school year:

-Jeanne Stroly, Custodial

-Maggie Herald, Custodial

-Andrew Harlin, School Monitor-Bus Trainee

VOTE: Motion passed unanimously. (Motion #2025/26-31)

PUBLIC COMMENT

None

BOARD COMMENTS

Reminder, the BOE Member workshop is at 4:30 pm on July 15, 2025.

EXECUTIVE SESSION

Mr. Griffin moved and Mrs. Stapf seconded a motion to enter into executive session to discuss potential litigation and the employment history of a particular person(s) at 7:25 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-32)

Mr. Couse moved and Mr. Griffin seconded a motion to return to public session at 7:55 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-33)

ADJOURN

Mr. Couse moved and Mrs. Stapf seconded a motion to adjourn at 7:56 pm.

VOTE: Motion passed unanimously. (Motion #2025/26-33)

Respectfully submitted,

Amie Fredericks, Clerk Pro Tem