Community Relations

Access to District Records

Any person shall have reasonable access, during normal business hours, to the public records of the schools and District. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.

The District may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes. (cf. 4112.6/4212.6/4312.6 - Personnel Records) (cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information) (cf. 5125 - Student Records) (cf. 5125.1 - Release of Directory Information) (cf. 9011 - Disclosure of Confidential/Privileged Information) (cf. 9321 - Closed Sessions Purposes and Agendas)

Legal Reference:
CALIFORNIA CONSTITUTION, Article I, Section 3
EDUCATION CODE
35145 Public meetings
35160 Authority of governing boards
35160.1 Broad authority of school districts
35170 Authority to secure copyrights
35250 Duty to keep certain records and reports
42103 Publication of proposed budget; hearing
44031 Personnel file contents and inspections
44839 Medical certificates; periodic medical examination (re access to medical certificate in personnel file)
49060-49078 Pupil Records
52015 Ongoing evaluation and modification of school improvement plans
52015.5 Availability of information required by E.C. 52015(g)
52850 Applicability of article (School-based coordinated program plan availability)
54722 Application of article (Motivation and maintenance program plan availability)
ADMINISTRATIVE CODE, TITLE 5
430-438 Individual pupil records
GOVERNMENT CODE
3547 Proposals relating to representation
6250-6270 California Public Records Act
53262 Employment contracts
54957.5 Agendas and other writings distributed for discussion or consideration