



**APPROVED MINUTES OF
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Upper-Level Math Curriculum Adoption Committee
8490 E. Jackrabbit Rd. Room 104 (Mohave Middle School)**

Date: September 29, 2025 Time: 3:00 PM - 5:00 PM

Call to Order

Meeting was called to order at 3:04 PM

Attendance - (left the meeting early)

Present: Ted Anderson, Casey Boerner, Kellen Castillo, Shannon Chappell, Kyle Christensen (4:40), Jay Conyers, Jennifer Dukelow, Tamara Gold, Lauren Goldfish, Janine Helton, Tiffini Johnson, Pam Kirby, Kelsey Maslowski, Kim McClure, Jessica Merrills, Tom Roxborough, Amiee Selman (4:07), Nathalie Vitale, Lucas Walls, Shannon Yoesle.

Absent: Runa Bianchi, Sandra Hurtado, Stephanie Laviola

Committee Chairpersons: Dr. Tamara Jagodzinski, Carline Fried, Carrie Chapman

Committee Support: Dede Johnston, Tiffany Sorensen

Welcome -

Dr. Jagodzinski welcomed everyone to the meeting

- We have 24 people on our committee, which means we must have 13 people present to reach a quorum to start the meeting. If you know you will be absent from a meeting, please email Carline Fried so that she can make note of it - we want to have time to notify everyone if a meeting needs to be rescheduled due to a lack of quorum.

Information/Discussion and Possible Action

2. Approval of 9-29-2025 Meeting Agenda - Information/Discussion or Possible Action Item

Carline Fried

- Motion: Kelsey Maslowski moved to approve the agenda for 9-29-2025 as written
- Seconded: The motion was seconded by Nathalie Vitale
- Vote: A vote was taken, and the motion passed with a unanimous decision.

3. Introductions -

Carline Fried

- Everyone introduced themselves and stated their role (teacher, parent, etc) and the complex they represent.

4. Open Meeting Laws and Public Records -

Tamara Jagodzinski

- Committee members received an overview of state and local regulations for District committees. Topics included in the presentation were aspects of Arizona Sunshine Laws with topics including: open meeting laws, public records requests, agendas, having a quorum for each meeting and conflict of interest. The purpose is to create a public policy that official public business be transacted with transparency.
- Committee members were reminded to conduct all committee-related business within the time and space of formal committee meetings
- In a public records request any conversations via email, text, or recorded phone messages can be requested whether from a personal or district issued phone or computer.

5. Committee Goals -

Carline Fried -

- A review of SUSD's Strategic Plan, Goal #1: Academic Excellence, and Goal #5: Optimized resources were discussed.
- Purpose: The purpose of the Upper-Level Math Curriculum Committee is to review, evaluate, and recommend quality and appropriate textbooks and instructional resources for approval by the district Governing Board.
- Objective: The committee will:
 - Review rubric criteria to be used to evaluate math textbooks and resources.
 - Review and evaluate math textbooks and instructional resources.
 - Recommend textbooks and instructional resources to the Governing Board for formal approval and adoption.

6. Committee Norms and Expectations -

Carline Fried -

- Be fully present; be open to new ideas; be mindful of how often and how long you speak; listen to understand and ask questions for clarification; support the group's recommendation after consensus is reached.
- A slide was shared with the committee norms and how the committee will come to a decision.
- Clarifying Decision - Making Process Defining Consensus. All points have been heard, the will of the group is evident even to those who most oppose it.

7. Committee Timeline -

Carline Fried -

- The timeline for the committee was passed out.
- Today is the first and the only meeting being held at Mohave Middle School.
- All other meetings will be held at 8500 E. Jackrabbit Rd, at the Mohave District Annex (MDA) 3:00 PM - 5:00 PM.
- Public Display of materials will start on Monday, October 27, 2027.
- Vendor Presentations for selected materials will be January 12, 2025
- Teachers will be provided with a sub number for this day.
- First Read to Governing Board, February 10, 2026
- Second Read and possible action, March 10, 2026
- Public Display ends - March 10, 2026

8. Rubric Review and Vendor Criteria List -

Carline Fried -

- Rubrics that were created for the K-11 high school grade level math adoption were passed out to the committee. The committee moved into groups to discuss the rubric and make any suggestions that they felt might improve the rubric for the Upper-Level math classes being reviewed for this adoption.
- The suggestions were discussed and edits were made to the rubric.
- The Vendor Criteria letter will be updated to reflect the rubric changes. This letter is included in the Invitation letter that will be sent out to the Vendors this week.

9. Future Meetings -

Monday, October 27, 2025 3:00 PM - 5:00PM

At the Mohave District Annex (MDA) 8500 E. Jackrabbit Rd. Scottsdale, AZ 85250

Adjournment:

Meeting was adjourned at 4:49 PM

Dated this day, Monday, September 29, 2025