



## HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Special Board Meeting

October 30, 2025

Board of Trustees

Ben Abatti Jr., President

Julie Duarte, Clerk

Kevin Grizzle, Member

Larry Iten, Member

Jared Garewal, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**SPECIAL MEETING  
of the  
BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT**

*Thursday, October 30, 2025*

**CLOSED SESSION 10:00 A.M, OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION.**

*Holtville Unified School District, Board Room, 621 East 6<sup>th</sup> Street., Holtville, CA. 92250*

*From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250*

*Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).*

**1. PRELIMINARY**

*Call to Order*

*Flag Salute*

*Roll Call*

*Present      Absent*

*Ben Abatti Jr., President*

\_\_\_\_\_

*Julie Duarte, Clerk*

\_\_\_\_\_

*Kevin Grizzle, Member*

\_\_\_\_\_

*Larry Iten, Member*

\_\_\_\_\_

*Jared Garewal, Member*

\_\_\_\_\_

**2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.**

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_-\_\_\_\_*

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE  
CLOSED SESSION AGENDA.**

*At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.*

**4. CLOSED SESSION**

*A) Superintendent's Evaluation – Government Code Section 54957*

**5. REPORTABLE CLOSED SESSION ACTIONS:**

**BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING – October 30, 2025  
AGENDA PAGE 2**

**6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER**

**JURISDICTION OF THE BOARD.** At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**7. CONSENT AGENDA**

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

**A. PERSONNEL SERVICES**

- |                            |       |
|----------------------------|-------|
| 1) Classified Leave        | Pg. 3 |
| 2) Classified Resignation  | Pg. 4 |
| 3) Certificated Employment | Pg. 5 |

**B. GENERAL BUSINESS**

The Board is asked to approve the following items:

- |                                                                                  |       |
|----------------------------------------------------------------------------------|-------|
| 1) HMS 7 <sup>th</sup> Grade Otis Spunkmeyer Cookie Dough Fundraiser in November | Pg. 7 |
| 2) Measure G Citizen's Oversight Committee Member List                           | Pg. 8 |
| 3) Measure G Citizen's Oversight Committee 2024-25 Annual Report                 | Pg. 9 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**8. ACTION/DISCUSSION ITEMS**

The Board is asked to approve the following items:

- A) Approve Class Leasing LLC bid for New Modular Classroom Additions Modular Package, FA**  
Project# 24087 (Mr. Wells) Pg. 11

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

- B) Approve A&N Quality Builders, Inc. bid for New Modular Classroom Additions Site Package, FA**  
Project# 24087 (Mr. Wells) Pg. 12

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**9. FUTURE BOARD MEETING DATE**

Monday, November 17, 2025 is the next Regular Board Meeting

**10. ADJOURNMENT**

**MISSION STATEMENT**

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***CONSENT AGENDA***

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***PERSONNEL***

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## MEMORANDUM

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED LEAVE  
**DATE:** OCTOBER 30, 2025

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The Board is requested to accept the following Classified Leave:

1. Jessica Rodriguez Cook return 12/1/25

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## MEMORANDUM

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**TO:** BARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED RESIGNATIONS  
**DATE:** OCTOBER 30, 2025

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The Board is requested to accept the following Classified Resignation:

- |    |                  |                           |          |
|----|------------------|---------------------------|----------|
| 1. | Nazarie Alvarado | Paraprofessional (Finley) | 11/21/25 |
|----|------------------|---------------------------|----------|

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CERTIFICATED EMPLOYMENT  
**DATE:** OCTOBER 30, 2025

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The Board is requested to approve the following Certificated Employment for the 2025/26 SY:

- |                 |               |          |
|-----------------|---------------|----------|
| 1. Carlos Ledon | Teacher (HHS) | 10/27/25 |
|-----------------|---------------|----------|

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***GENERAL BUSINESS***

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## MEMORANDUM

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** FUNDRAISER  
**DATE:** OCTOBER 30, 2025

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The Board is requested to accept the following Fundraiser for HMS:

1. HMS 7<sup>th</sup> grade selling Otis Spunkmeyer Cookie Dough in November

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
**Proposition 39 General Obligation Bonds**  
**Measure “G”**  
**Introduction and Citizen’s Oversight Committee Member Listing**

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In November of 2018, Holtville voters approved Measure "G", a Proposition 39 general obligation bond measure placed on the ballot by the Holtville Unified School District. The text of the bond measure, as provided in election documents was as follows:

*To improve the quality of education; modernize outdated classrooms, restrooms and school facilities; and construct a new gymnasium/multipurpose room for school and community use; shall Holtville Unified School District issue \$10 million of bonds at legal interest rates, generating on average \$617,000 annually as long as bonds are outstanding at a rate of approximately 4 cents per \$100 assessed value, with annual audits, citizens’ oversight committee, NO money for salaries and all money staying local?*

In accordance with State law regarding Proposition 39 bonds, the District must establish a Citizens’ Oversight Committee (COC). The purpose of the Committee is to inform the public concerning the expenditure of the bond proceeds.

The Holtville Unified School District Business Department requests that the following individuals be granted a two-year membership to the Measure “G” Independent Citizens’ Oversight Committee:

| Name                 | Position                                     | Term Expiration |
|----------------------|----------------------------------------------|-----------------|
| Lucy Hendry          | At-Large Member Representative               | June 30, 2027   |
| Missy Hernandez      | At-Large Member Representative               | June 30, 2027   |
| Eric Lyerly          | Parent of a Child Enrolled in District       | June 30, 2027   |
| Chris Strahm         | Business Community Representative            | June 30, 2027   |
| Christopher Stergios | Taxpayers’ Association Representative        | June 30, 2027   |
| Joan Thornburg       | Senior Citizen’s Organization Representative | June 30, 2027   |
| Kathryn Turner       | Parent-Teacher Organization Representative   | June 30, 2027   |

HOLTVILLE UNIFIED SCHOOL DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE G  
**Annual Report to the Board**

October 22<sup>nd</sup>, 2025

Members of the Board of Trustees,

On November 6, 2018, Holtville Unified School District Voters approved "Measure G," authorizing the district to issue up to \$10 million in general obligation bonds with the stated goals to "To improve the quality of education; modernize outdated classrooms, restrooms and school facilities; and construct a new gymnasium/multipurpose room for school and community use." As required by California Education Code Section 15278 for bonds issued under Article XIII A, Section 1(b)(3) of the California Constitution, the Holtville Unified School District Board of Trustees adopted the Citizens' Bond Oversight Committee Bylaws for Measure G on December 10, 2018; it is under these bylaws that this committee has been formed.

The primary responsibilities of the Committee are:

- Inform the public of the District's expenditure of bond proceeds.
- Review expenditures to ensure that bond proceeds are used only for those purposes laid out in Measure G and that no bond proceeds have been used for teacher or administrative salaries or other operating expenses.
- Provide an annual report to the Board:
  - Indicating whether the district is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution and;
  - Summarizing the Committee's proceedings and activities for the preceding year.

The Measure G Citizens' Oversight Committee has convened one meeting since the August 28<sup>th</sup>, 2024 Report to the Board, which was held on June 26<sup>th</sup>, 2025. Assistant Superintendent John Paul Wells provided copies and an overview of the District's 2023-2024 Bond Audit Report dated June 30, 2024 and updated the Committee on Bond Account Revenues and Expenditures to date, including current numbers for the Finley Elementary administration building and entrance, district-wide replacement of fire alarm systems, fencing and security upgrades and the Holtville High School kitchen, dining, and practice court project.

After reviewing the reports of expenditures provided by Assistant Superintendent Wells, the Committee determines that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and certifies that to date, Measure G bond proceeds have only been spent on allowable construction expenses and not for any teacher or administrative salaries nor other operating expenses of the District.

Sincerely,



Christopher Stergios

Chair

Citizens' Bond Oversight Committee

# **HOLTVILLE UNIFIED SCHOOL DISTRICT**

## **School Board Meeting Agenda**

***ACTION/DISCUSSION***

Transitional Kindergarten Modular Classroom Addition  
New Modular Classroom Additions Modular Package  
Finley Elementary School  
Holtville Unified School District  
FA Project No. 24087

**SECTION 00 41 16 – Bid Form**

To: Governing Board of the Holtville School District ("District" or "Owner")

From: Class Leasing LLC  
(Proper Name of Bidder)

The undersigned declares that the Contract Documents including, without limitation, the Notice to Bidders and the Instructions to Bidders have been read and agrees and proposes to furnish all necessary labor, materials, and equipment to perform and furnish all work in accordance with the terms and conditions of the Contract Documents, including, without limitation, the Drawings and Specifications of the:

**Traditional Kindergarten Modular Classroom Addition New Modular Classroom Additions  
Modular Package at Finley elementary school.**

("Project" or "Contract") and will accept in full payment for that Work the following total lump sum amount. all taxes included:

|                                                                                                                      |                 |
|----------------------------------------------------------------------------------------------------------------------|-----------------|
| Two Million Two Hundred Eighteen Thousand Eight Hundred Ninety Two and Zero Cents                                    |                 |
| dollars                                                                                                              | \$ 2,218,892.00 |
| <b><i>TOTAL BASE BID (inclusive of all base scope of the modular<br/>buildings and an Allowance of \$75,000)</i></b> |                 |

Deductive Alternate A which includes the total amount that would be deducted from the base bid that would deduct the modular building and all building construction related to not installing the new modular kindergarten building #37 as identified on the site plan and will accept in full payment for that Work the following total lump sum amount, all taxes included (this is the total amount to be deducted from the based bid above whether shown as a negative or positive number):

|                                                                         |                 |
|-------------------------------------------------------------------------|-----------------|
| One Million Fifty Seven Thousand Four Hundred Sixty Four and Zero Cents |                 |
| dollars                                                                 | \$ 1,057,464.00 |
| <b><i>TOTAL DEDUCTIVE ALTERNATE A</i></b>                               |                 |

1. The undersigned has reviewed the Work outlined in the Contract Documents and specific Scope Statement for the Bid Package being bid and fully understands the scope of Work required in this Proposal, understands the construction and project management function(s) as described in the Contract Documents, and that each Bidder who is awarded a contract shall be in fact a prime contractor, not a subcontractor, to the District, and agrees that its Proposal, if accepted by the District, will be the basis for the Bidder to enter into a contract with the District in accordance with the intent of the Contract Documents.
2. The undersigned has notified the District in writing of any discrepancies or omissions or of any doubt, questions, or ambiguities about the meaning of any of the Contract Documents, and has

**SECTION 00 41 16 – Bid Form**

To: Governing Board of the Holtville School District ("District" or "Owner")

From: A & N Quality Builders, Inc.  
(Proper Name of Bidder)

The undersigned declares that the Contract Documents including, without limitation, the Notice to Bidders and the Instructions to Bidders have been read and agrees and proposes to furnish all necessary labor, materials, and equipment to perform and furnish all work in accordance with the terms and conditions of the Contract Documents, including, without limitation, the Drawings and Specifications of the:

**Traditional Kindergarten Modular Classroom Addition New Modular Classroom Additions Site Package at Finley elementary school.**

("Project" or "Contract") and will accept in full payment for that Work the following total lump sum amount, all taxes included:

|                                                                                                    |         |                        |
|----------------------------------------------------------------------------------------------------|---------|------------------------|
| One million seven hundred eleven thousand six hundred<br>seventy-eight dollars and no cents        | dollars | \$ <u>1,711,678.00</u> |
| <b><i>TOTAL BASE BID (inclusive of all base scope site work and<br/>Allowance of \$75,000)</i></b> |         |                        |

Deductive Alternate A which includes the total amount that would be deducted from the base bid that would deduct the site work and all construction related to not installing the new portable kindergarten building #37 as identified on the site plan and will accept in full payment for that Work the following total lump sum amount, all taxes included (this is the total amount to be deducted from the based bid above whether shown as a negative or positive number):

|                                                                     |         |                      |
|---------------------------------------------------------------------|---------|----------------------|
| Five hundred fifteen thousand seventy-eight<br>dollars and no cents | dollars | \$ <u>515,078.00</u> |
| <b><i>TOTAL DEDUCTIVE ALTERNATE A</i></b>                           |         |                      |

1. The undersigned has reviewed the Work outlined in the Contract Documents and specific Scope Statement for the Bid Package being bid and fully understands the scope of Work required in this Proposal, understands the construction and project management function(s) as described in the Contract Documents, and that each Bidder who is awarded a contract shall be, in fact a prime contractor, not a subcontractor, to the District, and agrees that its Proposal, if accepted by the District, will be the basis for the Bidder to enter into a contract with the District in accordance with the intent of the Contract Documents.
2. The undersigned has notified the District in writing of any discrepancies or omissions or of any doubt, questions, or ambiguities about the meaning of any of the Contract Documents, and has