



CITY OF MEDFORD
MASSACHUSETTS

PETITION

_____ 20_____

*To the Honorable, the City Council
Councillors:*

*The undersigned respectfully pray for renewal of a
Second Hand Articles License for*

SIGNATURE OF PETITIONER _____

Print Name

HOME ADDRESS _____

BUS. TEL. NO. _____

HOME TEL. NO. _____

SECOND HAND ARTICLE LICESNE

NEW	GOES BEFORE THE COUNCIL
BUSINESS CERTIFICATE	\$30.00
APPLICATION FEE	\$125.00

BUILDING COMMISSIONER
BOARD OF HEALTH
FIRE CHIEF
TRAFFIC IMPACT
TREASURER/COLLECTOR
STATE TAX
LETTER OF COMPLIANCE
WORKER'S COMPENSATION
CHIEF OF POLICE – CERTIFICATE OF COMPLIANCE
CORI CHECK

RENEWAL	APRIL 30 TH OF EACH YEAR
RENEWAL FEE	\$125.00

BOARD OF HEALTH
FIRE CHIEF
TREASURER/COLLECTOR
STATE TAX
LETTER OF COMPLIANCE
WORKER'S COMPENSATION
PETITION
CHIEF OF POLICE – CERTIFICATE OF COMPLIANCE

BUSINESS CERTIFICATE NO. _____

New _____ Renewal _____

Fee: \$30.00

THE COMMONWEALTH OF MASSACHUSETTS

CITY OF MEDFORD

In conformity with the provisions of Chapter one hundred and ten, Section five of the General Laws, as amended, the undersigned hereby declare (s) that a business under the title of:

(ADDRESS, Physical Location of Business, No Post Office Boxes or Rental Box Suites)

FULL NAME _____ RESIDENCE _____

E-Mail Address _____ Phone Number _____

Signed

THE COMMONWEALTH OF MASSACHUSETTS

_____ County _____ 20____

Personally, appeared before me the above-named _____

and made oath that the foregoing statement is true.

(seal)

(TITLE)

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 and CHAPTER 110, SECTION 5 OF MASS. GENERAL LAWS, BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER. A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING RETIRING OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

CERTIFICATE EXPIRES: _____

(over)



CITY OF MEDFORD
MASSACHUSETTS

OFFICE OF THE CITY CLERK

DATE _____

TO: THE BUILDING COMMISSIONER

A PETITION HAS BEEN FILED BY _____

FOR _____
(TYPE OF LICENSE)

TO BE LOCATED AT _____

TELEPHONE NO. _____

REPORT OF THE BUILDING COMMISSIONER

DOES THIS PROPERTY CONFORM TO ZONING REGULATIONS?

BUILDING COMMISSIONER



**CITY OF MEDFORD
MASSACHUSETTS**

OFFICE OF THE CITY CLERK

DATE _____

TO: MEDFORD FIRE CHIEF

A PETITION HAS BEEN FILED BY _____

AT _____

FOR _____

(TYPE OF LICENSE)

TELEPHONE NO. _____

REPORT OF THE FIRE CHIEF

DOES THIS PROPERTY CONFORM TO FIRE DEPARTMENT REGULATIONS?

MEDFORD FIRE CHIEF



**CITY OF MEDFORD
MASSACHUSETTS**

OFFICE OF THE CITY CLERK

DATE _____

TO: **THE BOARD OF HEALTH**

A PETITION HAS BEEN FILED BY _____

FOR _____ AT _____
TYPE OF LICENSE STREET AND NUMBER

TELEPHONE # _____

REPORT BY THE BOARD OF HEALTH OF CONDITIONS

DO YOU APPROVE OF GRANTING THIS LICENSE _____

WHAT ARE THE SANITARY CONDITIONS? _____

ENVIRONMENTAL REPORT

BOARD OF HEALTH INSPECTOR



CITY OF MEDFORD
MASSACHUSETTS

OFFICE OF THE CITY CLERK

DATE _____

TO: TREASURER/COLLECTOR

AN APPLICATION FOR A _____ LICENSE, HAS BEEN
RECEIVED, TO BE LOCATED AT _____

PREVIOUS LICENSE HOLDER

PRESENT APPLICANT BUSINESS NAME

TELEPHONE NO. _____

PLEASE INDICATE ON THIS FORM, IF THERE ARE ANY OUTSTANDING
TAXES DUE ON THE PROPERTY.

YES _____ IF YES, LIST AMOUNT.

NO _____

TREASURER/COLLECTOR



MEDFORD POLICE

Chief of Police

100 Main Street
Medford, MA 02155
Office: 781.391.6770
Fax: 781.391.0598

From The Desk of
Chief Leo A. Sacco Jr.

March 19, 2009

All new applicants or applicants for renewal of second hand or pawn shop licenses are required to comply with provisions of Massachusetts General Law, Chapter 140 s.54 and City of Medford Ordinance Section 14 pars. 131-191 inclusive as they pertain to second hand dealers and pawn shops.

Prior to license approval, the Chief of Police, or his designee, must approve and forward a letter of compliance. The compliance letter certifies that the applicant business meets the standards of practice set forth in Massachusetts General Law, Chapter 140 s.54 and City of Medford Ordinance Section 14 pars. 131-191 inclusive as they pertain to second hand dealers and pawn shops.

Please complete the appropriate spaces on the enclosed compliance letter and contact the Medford Police Investigational Services Unit at (781) 391-6765 for compliance questions.

The law and ordinance can be referred to in their entirety through the following websites.

[Mass.gov] <http://www.mass.gov/?pageID=mg2homepage&L=1&L0=Home&sid=massgov2>

[SENATE, No. 1185, The Commonwealth of Massachusetts, AN ACT RELATIVE TO SECOND-HAND DEALERS]

<http://www.mass.gov/legis/bills/senate/st01/st01185.htm>

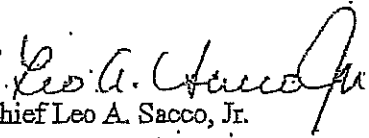
[City of Medford]

<http://www.medford.org/Pages/index>

[City of Medford Ordinances]

<http://www.municode.com/resources/gateway.asp?pid=13043&sid=21>

Sincerely,


Chief Leo A. Sacco, Jr.

Medford Police Department



MEDFORD POLICE Chief of Police

100 Main Street
Medford, MA 02155
Office: 781.391.5770
Fax: 781.391.6598

From The Desk of
Chief Jack Buckley

Certification of Compliance Second Hand Dealer/ Pawn Shop

This is to certify that _____, located at _____, a second hand dealer or pawn shop as defined in Massachusetts General Law, Chapter 140, section 54 and City of Medford Ordinance, Section 14 has complied with the holding, documentation and reporting requirements of both.

This establishment is owned and/or operated by:

Owner(s): _____ Address: _____
_____ Address: _____

Operator(s): _____ Address: _____
(If different) _____ Address: _____

Signed: _____

Date: _____

CHIEF JACK BUCKLEY



City of Medford

OFFICE OF THE CITY CLERK

City Hall - Room 103
85 George P. Hassett Drive
Medford, Massachusetts 02155

Telephone
(781) 393-2424
FAX: (781) 391-1895
TDD: (781) 393-2516

ADAM L. HURTUBISE
City Clerk
ahurtubise@medford-ma.gov

Date _____

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

*Signature of responsible Individual / Corporate Officer

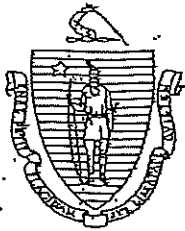
Print Name

Home Address

** Social Security # or
Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

** Your Social Security Number and / or FID Number will be forwarded to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G. L. c. 62C s. 49A.



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

- 1. I am an employer with _____ employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity, [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Bating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: _____



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE

*example
letter of
good
standing!*



Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, [REDACTED] is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400, Monday through Friday, 9:00 a.m. to 4:00 p.m.

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

*— massTax
connect*

City of Medford
Amendment to Revised Ordinance
Chapter 14
Article IV
Junk Dealers and Junk Collectors

Be it ordained by the Medford City Council, that the following amendments and changes be made to ARTICLE IV of the Revised Ordinances of the City of Medford entitled "Junk Dealers and Junk Collectors":

1. That Article IV of the Revised Ordinances of the City of Medford presently entitled "Junk Dealers and Junk Collectors" shall be renamed and now entitled "Secondhand Dealers and Secondhand Collectors" and all references in said Article IV to the term "Junk Dealers" is hereby amended to "Secondhand Dealer" and all references to the term "Junk Collectors" is hereby amended to "Secondhand Collectors".
2. That the following language be added to the definition of "Junk Collector" as the same is set forth in Sec. 14-131 of the Revised Ordinances of the City of Medford:

As used in this Ordinance the term "secondhand collector" shall have the same meaning as the term "junk collector" as the same is defined in G.L. c. 140 § 56.

3. That the following language be added to the definition of "Junk Dealer" as the same is set forth in Sec. 14-131 of the Revised Ordinances of the City of Medford

The term is not meant to include the activity of any federal, state or local government or governmental subdivision or agency, or of any church or religious organization exempt from taxation under section 501 (c)(3) of the Internal Revenue Code. As used in this Ordinance the term "secondhand dealer" shall have the same meaning as the term "junk dealer" as the same is defined in G.L. c. 140.

4. That the following definitions shall be added to the definitional section which is set forth in Sec. 14-131 of the Revised Ordinances of the City of Medford.

Acceptable Identification means either:

- A. a current driver's license that includes the date of birth, photograph, and physical description of the person offering the identification; or
- B. two other pieces of current identification, at least one of which is issued by a governmental agency or subdivision and includes the date of birth, photograph and physical description of the person offering the identification.

Police Chief means the Chief of Police of the City of Medford or the Police Chief's designees.

Regulated Property means the following used property:

A. Precious metals, including but not limited to, any metal valued for its character, rarity, beauty or quality, including gold, silver, copper, platinum or other metals, whether as a separate item or in combination with other items.

B. Precious gems, including but not limited to, any gem valued for its character, rarity, beauty or quality, including diamonds, rubies, emeralds, sapphires or pearls, or other precious or semi-precious gems or stones, whether as a separate item or in combination with other items or as a piece of jewelry.

C. Watches and jewelry containing precious metals or precious gems, including but not limited to, rings, necklaces, pendants, earrings, brooches, chains, pocket watches, wrist watches, or stop watches.

D. Sterling silver flatware, including but not limited to, knives, forks, spoons, candlesticks, coffee and tea sets, or ornamental objects.

E. Any electronic audio, video or photographic and optical equipment.

F. Any power tools or equipment.

G. Musical instruments.

H. Sporting equipment.

5. Sec. 14-132 of the Revised Ordinances of the City of Medford is hereby amended as follows:

Sec. 14-132. Single license may be issued.

The city council may grant a single license to the same person to be both a dealer and a collector on payment of the required fee for each license.

6. Sec. 14-133 of the Revised Ordinances of the City of Medford is hereby amended as follows:

Sec. 14-133. Purchases by a Secondhand Dealer or Secondhand Collector.

A secondhand dealer or secondhand collector shall not make any cash purchase in an amount that exceeds \$50.00 [fifty dollars and zero cents].

7. That the following new Sections 14-136, 14-137, 14-138, 14-139, 14-140 and 14-141 shall be added to the Revised Ordinances of the City of Medford following Sec. 14-135.

Sec. 14-136 Unauthorized Sale of Property.

A. No person shall sell or attempt to sell property to a secondhand dealer or collector without the consent of the property's owner.

B. A secondhand dealer shall post a notice substantially similar to that set forth in subsection C of this section in the manner and at the locations described in subsection D of this section. The size of the notice shall be

no smaller than eight and one-half inches by 11 inches with lettering no smaller than one-fourth of an inch in height.

C. The notice shall be worded substantially as follows:

NOTICE

The sale or attempted sale of property to a secondhand dealer without consent of the property's owner is punishable by a civil penalty not to exceed \$500 per item.

Don't sell property without consent of the property's owner. You will be held strictly liable for violation of this law.

D. Every copy of the notice required to be posted under this section shall be posted in a manner reasonably calculated to provide patrons actual knowledge of the contents of the notice. A copy of the notice shall be posted:

1. Outside each point of entry intended for patron use; and
2. At or near each place where a secondhand dealer purchases used property in the regular course of business.

E. If a significant number of the patrons of the regular second-hand dealer use a language other than English as a primary language, the notice shall be worded in both English and the primary language or languages of the patrons.

Sec. 14-137 Issuance Renewal or Revocation of Permit.

A. The City Council of the City of Medford may deny an application for a Secondhand Dealer or Secondhand Collector License or revoke an issued license if it has probable cause to believe any of the following conditions exist:

1. The applicant, or any person who will help own, manage or operate the Secondhand Dealer or Secondhand Collector business, has owned or operated a Secondhand Dealer or Secondhand Collector business regulated under this ordinance or any substantially similar ordinance and, within the five years prior to the application date:

- a. has had a Secondhand Dealer or Secondhand Collector License revoked for a reason that would be grounds for a denial or revocation pursuant this ordinance; or

- b. the Secondhand Dealer or Secondhand Collector business has been found to constitute a public nuisance.

2. The applicant, or any person who will help own, manage or operate the Secondhand Dealer or Secondhand Collector business, has been convicted of a felony or any crime involving a false statement or dishonesty within 15 years prior to the application date.

A. Precious metals, including but not limited to, any metal valued for its character, rarity, beauty or quality, including gold, silver, copper, platinum or other metals, whether as a separate item or in combination with other items.

B. Precious gems, including but not limited to, any gem valued for its character, rarity, beauty or quality, including diamonds, rubies, emeralds, sapphires or pearls, or other precious or semi-precious gems or stones, whether as a separate item or in combination with other items or as a piece of jewelry.

C. Watches and jewelry containing precious metals or precious gems, including but not limited to, rings, necklaces, pendants, earrings, brooches, chains, pocket watches, wrist watches, or stop watches.

D. Sterling silver flatware, including but not limited to, knives, forks, spoons, candlesticks, coffee and tea sets, or ornamental objects.

E. Any electronic audio, video or photographic and optical equipment.

F. Any power tools or equipment.

G. Musical instruments.

H. Sporting equipment.

5. Sec. 14-132 of the Revised Ordinances of the City of Medford is hereby amended as follows:

Sec. 14-132. Single license may be issued.

The city council may grant a single license to the same person to be both a dealer and a collector on payment of the required fee for each license.

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A secondhand dealer or secondhand collector shall not make any cash purchase in an amount that exceeds \$50.00 [fifty dollars and zero cents].

7. That the following new Sections 14-136, 14-137, 14-138, 14-139, 14-140 and 14-141 shall be added to the Revised Ordinances of the City of Medford following Sec. 14-135.

Sec. 14-136 Unauthorized Sale of Property.

A. No person shall sell or attempt to sell property to a secondhand dealer or collector without the consent of the property's owner.

B. A secondhand dealer shall post a notice substantially similar to that set forth in subsection C of this section in the manner and at the locations described in subsection D of this section. The size of the notice shall be

3. The applicant has:

- a. knowingly made a false statement in the application;
- b. knowingly omitted information requested to be disclosed in the application; or
- c. completed the application with reckless disregard for the truth or accuracy of the statements made therein.

4. A lawful inspection of the Secondhand Dealer or Secondhand Collector business premises by the Police Chief has been unjustifiably refused by a person who helps own, manage or operate the business.

5. The Secondhand Dealer or Secondhand Collector business, the applicant or any person who will help own, manage or operate the Secondhand Dealer or Secondhand Collector business, has more than five violations of this ordinance, the Revised Ordinances of the City of Medford, any State or Federal law; or any combination thereof within a two-year period, including the two years prior to the application date.

Sec. 14-138 Secondhand Dealer or Secondhand Collector Recordkeeping.

A. The Police Chief shall design a purchase report form and make copies available to all Secondhand Dealers or Secondhand Collectors. These forms, or any other substantially similar form approved by the Police Chief, shall be utilized to record purchases of regulated property by Secondhand Dealers or Secondhand Collectors. The form may request any information reasonably calculated to help the Police Chief identify the purchaser, the seller or the property associated with the purchase of regulated property.

B. Whenever a Secondhand Dealers or Secondhand Collectors purchases regulated property for business purposes, the Secondhand Dealers or Secondhand Collectors shall obtain acceptable identification from the seller along with the seller's current residence address. The Secondhand Dealers or Secondhand Collectors shall fill out a purchase report form in all relevant aspects at the time of the purchase. A purchase report form required to be filled out by this section shall be filled out in legible English. The seller shall sign his or her name on the filled-out form.

Sec. 14-139 Holding Periods.

A. A copy of every purchase report form filled out as required by this ordinance shall be kept on the premises of the Secondhand Dealer or Secondhand Collector business during normal business hours for at least three (3) year from the date of purchase. The report form shall be subject to inspection by the Police Chief.

B. All regulated property in the categories of precious metals or precious gems, as the same are defined in Sec. 14-131, purchased by a Secondhand Dealer or Secondhand Collector and required to be

recorded on a purchase report form shall be held by said Secondhand Dealer or Secondhand Collector for at least 21 days from the date of purchase. All other regulated property as defined in Sec. 14-131, purchased by a Secondhand Dealer or Secondhand Collector and required to be recorded on a purchase report form shall be held by said Secondhand Dealer or Secondhand Collector for at least 15 days from the date of purchase. The Secondhand Dealer or Secondhand Collector shall maintain the property in substantially the same form as when purchased and shall not alter, exchange or commingle the property. During the holding period the regulated property shall be kept on the business premises during normal business hours and shall be subject to inspection by the Police Chief.

C. The Police Chief may give written notice to a Junk Dealer or Junk Collector holding regulated property that the Police Chief has reasonable grounds to believe more likely than not a specific item of regulated property is associated with criminal conduct. The Secondhand Dealer or Secondhand Collector holding the regulated property shall then continue to hold the property specified in the notice in the same manner and place as required under subsection (B) of this section until released by the Police Chief.

D. The holding period for any item of regulated property shall not exceed 180 days from the date of purchase.

E. If unreasonable hardship will result from holding regulated property as required under this section, the Secondhand Dealer or Secondhand Collector may request in writing that the Police Chief shorten the length of the holding period. The request should identify the property to which the request relates and state the reason extreme hardship will result if the holding period is not shortened. The Police Chief may grant a request to shorten the length of the holding period if the Secondhand Dealer or Secondhand Collector establishes clear and convincing grounds to believe that undue hardship will occur if the request is not granted. If the Police Chief decides relief from the holding period is appropriate, the Police Chief shall provide the Secondhand Dealer or Secondhand Collector who requested relief with written authorization to sell, transfer or otherwise dispose of the regulated property. The authorization shall be effective only upon delivery of the written authorization to the second-hand dealer.

14-140 Inspection of Property and Records.

A. Whenever necessary to make an inspection to enforce the provisions of this ordinance, or when the Police Chief has reasonable grounds to believe more likely than not that a specific item of regulated property held by a Secondhand Dealer or Secondhand Collector is associated with criminal conduct, the Police Chief may enter the premises of the Secondhand Dealer or Secondhand Collector at any reasonable time, provided that the premises are occupied at the time of entry and the Police Chief presents proper official identification at or near the time of

demanding entry. If entry is refused, the Police Chief shall have recourse to every remedy provided by law to secure entry, including an administrative search warrant or a criminal search warrant.

B. Authority to inspect Secondhand Dealer or Secondhand Collector premises under this ordinance is in addition to and not in limitation of the authority the City or the Police Chief would otherwise have to enter the business premises.

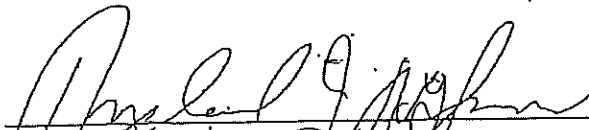
C. Once allowed to enter the premises of the Secondhand Dealer or Secondhand Collector, the Police Chief may inspect property kept there. The Police Chief may also inspect the business records associated with regulated property and perform any duty imposed upon the City or the Police Chief by this ordinance

14-141 Penalty.


A. Violation of a provision of this ordinance by a person who helps own, manage or operate a Secondhand Dealer or Secondhand Collector business may be grounds to revoke any license issued to that business.

B. Violation of a provision of this ordinance by a person may constitute a public nuisance subject to abatement.

C. The penalties imposed by this section for violation of this ordinance are in addition to and not in limitation of any other action or claim available to the City or any other governmental jurisdiction.

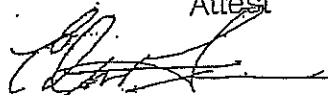
Approved:  Mayor

In Council: June 10, 2008 Passed to Take all Readings/Ordained

Approved:  City Solicitor

A True Copy

Attest


Edward P. Finn, City Cler