

# MEETING MINUTES

## Esther Jackson Elementary School Governance Council

*Date | time* 09/25/2025 | 3:45pm | *Location* Front Office Conference Room

### SGC Members

Nikol Boyd, Principal		Kyle Finley, Parent	X
Katelyn Bivins, Teacher	X	Avery Sather, Teacher	X
Lisa Russo, Parent	X	Gabi Benitez, Community Member	X
Margaret Gunter, Parent	X	Amanda Stafford, Assistant Principal	X
Lisa Stubbs, Teacher	X	Stephanie Christiansen Butler, Community Member	
Lisa MacMillan, School Employee	X		

Time	Item	Owner
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3:45pm	Call to Order <ul style="list-style-type: none"> <li>• Meeting called to order at 3:46 PM</li> </ul>	Chair
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3:47pm	Action Item: Approve Agenda Motion to approve – Lisa MacMillan Second – Kyle Finley All in Favor	Chair
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3:50pm	Action Item: Approve August Meeting Minutes Motion to approve – Avery Sather Second: Lisa Stubbs All in favor	Chair
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3:51pm	Discussion Item: Review SY 25-26 Council Norms <ul style="list-style-type: none"> <li>• Katelyn Bivens reviewed for all members</li> </ul>	All Members
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3:53pm	Discussion Item: Finalize Council Staffing Review current officers: <ul style="list-style-type: none"> <li>• Bivens (Chair)</li> <li>• Finley (Vice Chair)</li> <li>• Russo (Parliamentarian)</li> </ul> Identified representatives for the Principal Selection Committee: <ul style="list-style-type: none"> <li>• Chair – Katelyn Bivens</li> <li>• Lisa Stubbs</li> <li>• Gabi Benitez</li> </ul>	Chair
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Time	Item	Owner
3:55pm	<p>Discussion Item: SGC Development Opportunities (In person Officer Training and Cross Council)</p> <ul style="list-style-type: none"> <li>• Everyone is compliant with training</li> <li>• Cross Council – Katelyn to follow up with Nikol regarding cross council representation</li> </ul>	Chair/All Members
3:57pm	<p>Discussion Item : Review SGC Website for Compliance</p> <p>In a great place for the website review next week. Committee and member contact information has been provided.</p>	All Members
4:00pm	<p>Discussion Item: Review 2024 Council Self-Assessment and Create Initiatives</p> <ul style="list-style-type: none"> <li>• Moving to next month's agenda</li> </ul>	All Members
4:01pm	<p>Action Item: Approve Strategic Plan</p> <p>Motion to approve— Lisa Stubbs</p> <p>Second: Lisa MacMillan</p> <p>All in favor</p>	All Members
4:05pm	<p>Information Item: Principal's Update (Amanda Stafford presented)</p> <p>Topics included:</p> <ul style="list-style-type: none"> <li>• Zone 5 Site Visits</li> <li>• English Classes for ELL Parents</li> <li>• PTA Movie Night</li> <li>• EJ Foundation Raffle</li> <li>• End of Q1 is October 3</li> <li>• GA PreK Week</li> <li>• PBIS Spirit Week (Looney, Parham, Fire Dept.)</li> <li>• Student Zen Room</li> <li>• Fall Break</li> <li>• College and Career Days – AVID</li> <li>• Donuts with Grown-ups</li> </ul>	Principal
4:10pm	<p>Discussion Item : Charter Dollar Expenditure Proposals</p> <p>\$30,000 will be granted this year. Potential expenditures members discussed:</p> <ul style="list-style-type: none"> <li>• Revisiting wheelchair accessibility around the school</li> <li>• Turf in part of the playground</li> <li>• Lighting over the playground (Amanda pointed out that they've explored this previously and was difficult to get approved by city)</li> <li>• Professional development opportunities for staff</li> </ul>	All Members

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<b>Time</b>	<b>Item</b>	<b>Owner</b>
4:20pm	Discussion Item : Draft Next Meeting's Agenda <ul style="list-style-type: none"><li>• Review Council Self-Assessment and Create Initiatives</li></ul>	All Members
4:21pm	Action Item : Meeting Adjourned Motion to approve—Lisa MacMillan Second: Margaret Gunter All in favor	Chair

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### Meeting Norms

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(Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students)