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R5516 USE OF ELECTRONIC COMMUNICATION DEVICES

The following provisions govern student use of electronic communication devices on school grounds.

A. Use of Electronic Communication Devices

1. Students are permitted to use an electronic communication device during the school day at lunch time, at recess, at times approved by the teacher for instructional purposes, on a school bus at times designated by the Principal or designee, and during passing time between classes.
2. Under no circumstances is a student permitted to use an electronic communication device to communicate or take videos or photographs in a restroom, locker room, shower area, or any other area where any person is removing or changing clothes and/or in any other area or location where a person has a reasonable expectation of privacy. Student use of an electronic communication device for communicating or recording is also subject to the provisions of Policy 5516 and this Regulation.
3. Students are strictly prohibited from recording audio or video of any other student or staff member without the prior consent of the student's parent(s)/guardian(s) or the staff member. This applies in all locations and circumstances, not just areas where there is a reasonable expectation of privacy. Violations of this provision will result in disciplinary action in accordance with the Code of Student Conduct and may result in additional consequences, including confiscation of the device and restriction of future use.
4. If a student brings an electronic communication device to school, the student assumes the risk of damage,



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theft, or loss of the electronic communication device. The school district is not responsible for lost, stolen, or damaged devices.

5. If a student needs to be in contact with their parent(s) during a time the student is not permitted to use an electronic device, the student shall request permission from a teaching staff member to go to the main office to use the school phone. If a parent(s) needs to be in contact with their student for an emergency, the parent(s) shall contact the main office.

B. Discipline

1. First Offense in a School Year

- a. The electronic communication device shall be taken from the student by the school staff member and turned in to the Principal or designee's office for the remainder of the academic school day.
- b. The student shall turn off the electronic communication device and ensure it is passcode protected before turning it in to a school staff member.
- c. The student will be able to pick up the electronic communication device in the Principal or designee's office at the end of the academic school day.
- d. The student will have the electronic communication device returned upon signing an acknowledgment of their first offense violation of Policy 5516 and this Regulation.
- e. Discipline will be imposed in accordance with the Code of Student Conduct for a first offense of the provisions in Policy 5516 and this Regulation.



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2. Second, Third, and Fourth Offenses in a School Year
 - a. Same as B.1, except that the electronic communication device must be picked up by a parent no sooner than the end of the current academic school day. If the parent cannot pick up the electronic communication device by the end of the academic school day, the parent may pick up the electronic communication device before the end of the next or any subsequent school day.
 - b. The parent shall be required to sign for receipt of the electronic communication device with notice provided of their child's repeat offense.
 - c. Discipline will be imposed in accordance with the Code of Student Conduct for a repeat offense of the provisions in Policy 5516 and this Regulation.

3. Fourth Offense in a School Year
 - a. Same as B.2. above, except that a student who violates the provisions of Policy 5516 and this Regulation more than four times during a school year may, for the remainder of the school year, be prohibited from bringing an electronic communication device on school grounds during the school day or while participating in school district programs which include, but are not limited to: during before and after school programs; during co-curricular activities; during extra-circular activities, and during intra-murals and interscholastic games and practices.
 - b. Discipline will be imposed in accordance with the Code of Student Conduct for a repeat offense of the provisions in Policy 5516 and this Regulation.

Adopted: 11 June 2025

